

**APPLICATION / REAPPLICATION FOR GUARDIAN AD LITEM /  
COURT VISITOR REGISTRY**  
**Family Law - Title 26 / Minor Guardianship - Title 11.130**

Name: AMANDA ANNE WILLIAMSON  
Business Name or Firm: WILLIAMSON LAW GROUP, PLLC  
Business Address: 409 Pacific Ave, Suite 303  
City and State: Bremerton, WA Zip Code: 98337  
Business Phone: (360) 627-8026 Fax: (360) 824-6809  
Email Address: [awilliamson@kitsap.lawyer](mailto:awilliamson@kitsap.lawyer)

- Non-Attorney     Attorney - WSBA or Washington State Certification No: 47579
- I am hereby applying to serve as a:  
 Guardian ad Litem (Title 26)  
 Guardian ad Litem - Minor Guardianships (RCW 11.130.280)  
 Court Visitor - Minor Guardianships (RCW 11.130.280)  
 Attorney for  RCW 11.130 Minor(s)     RCW 11.130 Parent(s)
- I am willing to serve at public expense.
- I have no pending investigations or action against me involving felony allegations, professional certification or license suspension and/or revocation.
- I agree to advise the court immediately in the event of any complaint, investigation or action being commenced which could lead to professional discipline, or the suspension or revocation of my professional license, or to the filing of criminal charges for felony or crime involving allegations of theft, dishonesty or moral turpitude.
- I have read and agree to be bound by the Kitsap County Superior Court Guardian ad Litem Registry Code of Conduct.

Summary of my experiences as a Guardian ad Litem/Court Visitor, including years of experience and number of appointments.

Since 2015, I have served as a GAL in over 100 cases in Kitsap County. When practicing in Virginia I also served as GAL in hundreds of cases between 2009 and 2015. I have served as a court visitor in approximately 4-6 minor guardianship cases.

Number of times serving as a Guardian ad Litem/Court Visitor that I have been removed for failure to perform my duties as a Guardian ad Litem/Court Visitor: Zero.

- I have completed the 2-day model training program required by RCW 11.130.155 (or prior 2-day training under RCW 11.88) and have provided proof of the same with this application.     Yes     No
- I have NOT completed the model training program but will do so once the training becomes available.     Yes     No

Summary of my knowledge, training and experience in each of the following areas: Needs of impaired elderly people, physical disabilities, mental disabilities, developmental disabilities, substance use disorder; and other areas relevant to the needs of persons subject to guardianship or conservatorship, legal procedure, and the requirements of RCW 11.130.

When practicing in Virginia I served as court appointed counsel for incapacitated adults.

As a GAL, I have handled several cases in which the parents and/or children have physical, mental, and/or developmental disabilities. I have represented Petitioners in Title 11 guardianships for minors and adults and represented both children and parents in minor guardianships. I have handled several cases (as an attorney and GAL) in which one or both parents struggle with addiction. I am familiar with the legal and procedural requirements of RCW 11.130 and assisted in developing the relevant training for court visitors and GALs under that act.

I include the following with my application (please check all applicable boxes):

- Curriculum vitae, showing work and professional or personal experience in or related to the field that would assist in the performance and completion of Guardian ad Litem/Court Visitor duties.
- Completed Washington State Patrol Conviction Criminal History.
- Signed release of information directed to all professional regulatory bodies which have licensed or supervised the applicant within the last ten years.
- Description of nature, status and outcome of any professional complaints, investigations or disciplinary actions, lawsuits or professional liability claims, and any order for removal of the Guardian ad Litem or Court Visitor prior to completion of the Guardian ad Litem/Court Visitor duties.
- Description of any claims or litigation that has been commenced, involving allegations of improper fee charges, charges of fraud, theft or other forms of dishonesty or professional malpractice or misconduct.
- Copy of fee schedule. [See KCLGALR 5(f)(3) re: private pay limits].
- Certificate of Qualification/Training for Guardian ad Litem/Court Visitor seeking appointment under RCW 11.130;

**OR**

- I am currently on the Guardian ad Litem/Court Visitor Registry and have included a certificate of updated training taken within the last year.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

DATED this 1st day of June, 2023, at Bremerton, Washington.



\_\_\_\_\_  
SIGNATURE OF APPLICANT

PRINT NAME: Amanda Williamson

Please mail, deliver or email the completed application, with all attachments, to:

**ATTN: Court Administrator  
Kitsap County Superior Court  
614 Division Street, MS-24  
Port Orchard, WA 98366  
[fmaiocco@co.kitsap.wa.us](mailto:fmaiocco@co.kitsap.wa.us)**

AMANDA ANNE WILLIAMSON  
409 Pacific Ave, Suite 303  
Bremerton, WA 98337  
P: (360) 627-8026 F: (360) 824-6809  
awilliamson@kitsap.lawyer

## **EDUCATION AND TRAINING**

### ***University of Washington, School of Education***

Bachelor of Arts, Early Childhood and Family Studies, December 2018

### ***University of Richmond School of Law, Richmond, Virginia***

Juris Doctor, *cum laude*, May 2008

Honors: Nina R. Kestin Service Award; Public Interest Law Association Pro Bono Service Award

### ***Capital University Law School, Columbus Ohio***

Summer Adoption Law Institute, 2007

### ***Gonzaga University, Spokane, Washington***

Bachelor of Arts, Philosophy and Political Science, May 2005

Honors: Pi Sigma Alpha – National Political Science Honor Society; Phi Alpha Theta – National History Honor Society.

***Kitsap Dispute Resolution Center***, Silverdale, Washington – 40-hour Conflict Management and Mediation Training

***Thurston County Dispute Resolution Center***, Olympia, Washington – 20-hour Family Law Mediation Training

***YWCA of Richmond***, Richmond, Virginia – Domestic Violence and Sexual Assault Advocacy Training

***Seattle Children's Hospital***, Seattle, Washington – Youth Mental Health First Aid Training

### ***Association of Family and Conciliation Courts Training and Education***

- Trauma Informed Interventions in Parent-Child Contact Cases – 06/04/2020
- Innovative Psycho-judicial Responses to Resist-Refusal Cases – 06/23/2020

### ***Washington State Bar Continuing Legal Education Courses***

- Kitsap County Bar Association, The Intersection of Criminal and Dependency Law and Procedure – 03/04/22
- King County Bar Association, Uniform Guardianship Act: Minor Guardianship Training – 04/27/2021
- Attorney Training for Pro Tem Judge in District and Municipal Court – 02/25/21, 3/05/21, and 03/12/21
- King County Bar Association, UGA Minor Guardianships: Where Do We Go From Here? – 12/01/2020
- New Title 11 Minor Guardianship Law RCW 11.130 replacing RCW 26.10 Non-Parental Custody – 11/13/2020
- 2019 Family Law Section Midyear Meeting and Conference – 06/21/2019- 06/23/2019
- Title 26 Guardian ad litem Recertification Training – 2016 through 2023 (each year)
- Title 26 Family Law Guardian ad litem Certification Training – 02/25/2015

### ***Virginia Continuing Legal Education Courses***

- Interpreting All That Psychobabble – 10/22/2013
- 31<sup>st</sup> Annual Family Law Seminar – 10/16/2012
- 28<sup>th</sup> Annual Advanced Family Law Seminar – 04/26/2012
- Current Ethical Dilemmas in Family Law – 12/20/2011
- 30<sup>th</sup> Annual Family Law Seminar – 10/20/2011

- Understanding Your Role as a Guardian ad Litem – 05/13/2011
- State of the Family – 09/13/2009
- Representation of Children as a Guardian ad Litem – 06/30/2009
- Representation of Incapacitated Persons – 06/05/2009
- 25<sup>th</sup> Annual Advanced Family Law Seminar – 04/24/2009
- Professionalism Course – 3/19/2008

## **WORK EXPERIENCE**

### **Williamson Law Group, PLLC**

*Attorney and Owner, April 2015-present*

- Provide representation to clients in various family law matters, including but not limited to divorce proceedings, parentage actions, guardianships, adoptions, protection orders, and support proceedings.
- Assist clients with probate proceedings and preparation of estate planning documents.
- Serve as a Title 26 Guardian ad litem for children in various actions.

### **Washington State Department of Social and Health Services, Aging and Long-Term Support**

*Contractor/Content Developer, May 2023-Jun 30, 2023*

- Develop content for the UGA Model GAL and Court Visitor training program.
- Utilize the materials created by the Minors Advisory group and collaborate with DSHS, to ensure the model training program is delivered by June 30, 2023, in accordance with statutory mandates.

### **Kitsap Safe Space Family and Visitation Services**

*Owner and Visit Supervisor, June 2022-present*

- Own and operate a business that provides supervision services to parents that are subject to court orders that require supervised visitation.
- Manage and coordinate contractors to serve as supervisors for parent visitation and exchanges.
- Occasionally provide supervision for visits, and provide notes based on my observations.

### **The Law Office of Thomas S. Olmstead and Associates**

*Associate Attorney, July 2014-April 2015*

- Provided representation to clients in various family law matters, including but not limited to divorce proceedings, parentage actions, adoptions, protection orders, and support proceedings.
- Provided representation to clients in various Title 11 proceedings, including TEDRA petitions, probate, and guardianships.
- Assisted lead attorney with personal injury cases.

### **The Law Offices of Amanda Anne Reid, PLC**

*Attorney and Owner, April 2011 – March 2014*

- Provided representation to clients in various family law matters, including but not limited to custody, visitation and support proceedings, divorce actions, adoptions, protection orders, guardianship, and dependency proceedings.
- Provided court-appointed representation to clients (adults and juveniles) in criminal misdemeanor and felony cases.
- Prepared estate planning documents for clients.
- Served as a certified guardian ad litem for children in custody, visitation, adoption, CHINS, and dependency proceedings.
- Served as a certified guardian ad litem for incapacitated adults in various proceedings.

### **Strickland Kurylo, PLC**

*Associate Attorney, February 2010 – April 2011*

- Provided representation to clients in various family law matters as set forth above.
- Provided representation to clients in criminal proceedings as set forth above.

- Served as a certified guardian ad litem for children as set forth above.

### **Rappahannock Legal Services**

*Staff Attorney*, October 2008 – February 2010

- Provided representation to clients in various family law matters as set forth above, with a focus on domestic violence protection orders.
- Assisted clients with unlawful detainer actions.
- Provided representation to clients in social security disability and unemployment hearings.
- Assisted clients with preparation of VAWA petitions.
- Served as a certified guardian ad litem for children as set forth above.

### **Kitsap County Prosecuting Attorney's Office**, Port Orchard, Washington

*Rule 9 Intern*, Summer 2007

- Handled misdemeanor cases under the supervision of the prosecuting attorneys at various levels of the proceedings, including, pretrial, motions hearings, preliminary hearings, and trial.

### **City Attorney**, Richmond, Virginia

*Extern*, Fall 2007

- Handled various cases on behalf of the Richmond Department of Social Services in Juvenile & Domestic Relations District Court, including emergency removal hearings, foster care review hearings, permanency planning hearings, and termination of parental rights hearings.

### **Washington State Department of Social Services - Division of Child & Family Services (nka DCYF)**, Spokane, Washington

*Case Aide Visitation Supervisor*, 2003-2005

- Monitored and supervised court ordered visitations between parents and children involved in dependency proceedings.
- Documented interactions between parents and children and report to social workers.

### **LICENSURE AND CERTIFICATIONS**

*Youth Mental Health First Aid Certification*, Seattle Children's Hospital (June 2019)

*Title 26 Certified Guardian ad litem for children*, Washington (March 2015-present)

*Washington State Bar Association* – Active Member (July 2014 to present)

*Virginia State Bar* – Active Member (October 2008 to October 2014); Inactive Member (October 2014 to October 2017)

*Certified Guardian ad litem for children and incapacitated adults*, Commonwealth of Virginia (2009-2014)

### **COMMUNITY INVOLVEMENT**

*Dispute Resolution Center of Kitsap County*, Silverdale, WA – Volunteer presenter at mediation training (2021-present)

*Kitsap Children's Musical Theater (KCMT)*, Poulsbo, WA – Parent Volunteer (2023)

*Central Stage Theater of Central Kitsap (CSTOCK)*, Silverdale, WA – Board Member (2019-present)

*Kitsap Legal Services*, Bremerton, WA – Volunteer Attorney (2016-present)

*Kitsap County Bar Association* – Active member in the local bar and member of the family law committee and practice and procedure committee (2015-present)

*Virginia Women Attorneys Association, Fredericksburg Chapter* – Past president and former member (2009-2014)

*Fredericksburg Bar Association*, Fredericksburg, VA – Active member of the local bar (2008-2014)

*Big Brothers, Big Sisters Program*, Fredericksburg, VA – Big Sister (2010)

*Rappahannock Legal Services*, Fredericksburg, VA – Board Member/Volunteer Attorney (2010-2013)

*Richmond School District*, Richmond, VA – ESOL Tutor (2008)

*Youth Life Center*, Richmond, VA – After school-program tutor/mentor (2006-2008)

*Catholic Community Services, Refugee and Immigrant Services Program*, Richmond, VA – Family Mentor (2007-2008)


## RELEASE OF INFORMATION

- TO:  Washington State Bar Association  
 Washington State Medical Association  
 Washington State Nursing Commission  
 Washington State Board of Psychology  
 Washington State Department of Licensing

I, AMANDA WILLIAMSON (Professional License No. 47579) herby authorize you, for the purpose of my application and/or work as a Kitsap County Guardian ad Litem, to release information to and discuss such information with:

Frank A. Maiocco, Jr.  
Court Administrator  
Kitsap County Superior Court  
614 Division Street, MS-24  
Port Orchard, WA 98366  
(360) 337-7140

This RELEASE OF INFORMATION includes, but is not limited to, all records and information concerning any official disciplinary action or a pending active investigation you have with regard to me.

  
\_\_\_\_\_  
Signature

06/01/2023  
\_\_\_\_\_  
Date

Amanda Williamson  
\_\_\_\_\_  
Printed Name

409 Pacific Ave, Ste. 303  
\_\_\_\_\_  
Street Address

Bremerton, WA 98337  
\_\_\_\_\_  
City/State/Zip

## AMANDA ANNE WILLIAMSON

### GUARDIAN AD LITEM

409 Pacific Ave. Ste. 303, Bremerton, WA 98337

P: (360)627-8026 / F: (360)824-6809

[awilliamson@kitsap.lawyer](mailto:awilliamson@kitsap.lawyer) / [www.kitsap.lawyer](http://www.kitsap.lawyer)

### FEE SCHEDULE

Retainer: \$3,500/\$5,000 (dependent on the case)

Hourly rate for services performed as GAL: \$250.00

Hourly rate for travel, scheduling of interviews and records requests: \$100.00

The following expenses will be billed against the retainer:

- Fees relating to requests for criminal histories, including WATCH reports
- Fees relating to record requests (school, medical, etc.)
- Mileage at federal rate
- Copies at .10/page

Retainer shall be paid in its entirety prior to commencement of services, unless there is a written agreement stating otherwise. If, following the completion of the final report, a trial date is scheduled, an additional retainer of \$1,500.00 shall be paid at least 30 days prior to the scheduled trial date.

Monthly invoices shall be sent to all parties. Invoices shall include all time billed against the retainer and any expenses incurred for the prior month. Invoices reflect the total amounts billed and /or owed, *not* each party's respective share. Should the parties exceed the retainer during the pendency of the investigation, any outstanding balance should thereafter be paid in full monthly. Should the parties fail to pay any past due balances, a motion shall be made to the court to authorize additional fees. Should the parties fail to pay fees as set forth herein, work on the matter will cease.





**CERTIFICATE  
OF  
ATTENDANCE**

This certifies that

**AMANDA WILLIAMSON**

attended the Title 26 Guardian ad Litem Recertification Training Online via Zoom  
on May 18<sup>th</sup>, 2023.

This course has been approved for 5.75 CLE credits: 2.00 Law and Legal, and 3.75 Other  
(Nexus) by the WSBA.

Joanne E. Sprague  
Executive Director  
Kitsap Legal Services

Hon. Jennifer Forbes  
Presiding Judge  
Kitsap County Superior Court

### Professional Complaints, Investigations, and/or Disciplinary Actions

A grievance was filed against me in March of 2017 with the Washington State Bar Association by a relative of a party in a divorce proceeding in which I was the GAL for the minor children. The grievance was dismissed without the necessity of a response on my part, or further investigation by the bar. I continued to serve as GAL in the action. No disciplinary action was taken.

A grievance was filed against me (in my capacity as an attorney) in January of 2018 with the Washington State Bar Association by an unrepresented opposing party in a divorce proceeding. The grievance was dismissed without the necessity of a response on my part, or further investigation by the bar. No disciplinary action was taken.

A grievance was filed against me (in my capacity as an attorney) in May of 2018 by a former client. The grievance was dismissed without the necessity of a response on my part, or further investigation by the bar. No disciplinary action was taken.

An administrative grievance was filed against me in May of 2019 with the Kitsap County Superior Court Guardian ad Litem Committee by a party in a divorce proceeding in which I was GAL for the minor child. The grievance was reviewed by the committee and dismissed. No disciplinary action was taken.

A grievance was filed against me in September of 2020 with the Washington State Bar Association by a party in a divorce proceeding in which I was GAL for the minor children. On March 25, 2021, the WSBA determined that there was insufficient evidence to prove unethical conduct on my part and the grievance was dismissed. Prior to the filing of the grievance I had requested that the court discharge me from my role as GAL in the matter, but that request was denied. Following the filing of the grievance, I again requested that I be discharged as GAL in the matter, and that request was granted.