



## **SALISH BHO**

### **PROVIDER MONITORING POLICIES AND PROCEDURES**

**Policy Name:** PERIODIC REVIEW OF RESIDENTIAL PROGRAMS

**Policy Number:** 9.06

**Reference:** WAC 388-865-0235; State contract

**Effective Date:** 8/2009

**Revision Date(s):** 6/2016; 5/2018

**Reviewed Date:** 6/2016; 7/2017; 5/2018

**Approved by:** SBHO Executive Board

#### **CROSS REFERENCES**

- Plan: Quality Management Plan
- Policy: Corrective Action Plans
- Policy: Monitoring of Contractors

#### **PURPOSE**

The Salish Behavioral Health Organization (SBHO) shall ensure periodic reviews of the mental health residential facilities consistent with contract requirements and state and federal regulations.

#### **PROCEDURE**

1. The SBHO shall conduct periodic reviews of SBHO contracted residential treatment facilities located within the region that are currently certified by the State and licensed by the Department of Health (DOH).
2. The SBHO will conduct annual reviews of the residential facility and clinical charts. The review tool will be revised, as needed, to incorporate a more focused review, programmatic changes and/ or current compliance concerns.
3. If the SBHO becomes aware that a facility is not in compliance with an applicable statute, rule and regulation, the SBHO will notify the proper authorities (certification/ licensing entity).

## **MONITORING**

1. This policy is monitored through:
  - Annual chart review of consumers receiving treatment at a mental health residential facility
  - Grievance Tracking Reports
  
2. If a provider performs below expected standards during any of the reviews listed above a Corrective Action will be required for SBHO approval. Reference SBHO Corrective Action Plan Policy.