



SALISH BHO

INPATIENT POLICIES AND PROCEDURES

Policy Name: EMERGENCY SERVICES
TRANSPORTATION

Policy Number: 12.06

Reference: WAC 182-546-4000, State Contract

Effective Date: 2/2002

Revision Date(s): 8/2016; 6/2018

Reviewed Date: 8/2016; 7/2017; 6/2018

Approved by: SBHO Executive Board

CROSS REFERENCES

- Policy: Corrective Action Plan

PURPOSE

It is the policy of the Salish Behavioral Health Organization (SBHO) to provide or arrange for emergency services transportation for individuals to inpatient psychiatric facilities and secure detox facilities.

PROCEDURE

1. The SBHO and network providers will provide or arrange for transportation for individual's requiring voluntary and involuntary emergency services.
2. The SBHO network crisis team is responsible for assisting the community hospital in arranging transportation services.
 - Transportation upon discharge for Medicaid enrollees is a covered expense. Contact Para-Transit at 1-800-756-5438 (extension 713) as soon as a discharge date and time has been identified. Para-Transit requests 24-hour notice.
3. Transportation services will be provided in a safe and timely manner.
4. If there are costs related to arranging transportation services, they will not be billed to the individual.

5. The SBHO contracted travel standards do not apply for transportation provided for psychiatric inpatient emergency services.

MONITORING

This policy is a mandate by statute and contract.

1. This Policy will be monitored through use of SBHO:
 - SBHO Grievance Tracking Reports
 - Biennial Provider Quality Review Team On-site Review
 - Quarterly Provider Performance Reports
2. If a provider performs below expected standards during any of the reviews listed above a Corrective Action will be required for SBHO approval. Reference SBHO Corrective Action Plan Policy.