



**SALISH BEHAVIORAL HEALTH**  
**ADMINISTRATIVE SERVICES ORGANIZATION**  
**EXECUTIVE BOARD**  
**MEETING**

Providing Behavioral Health Services in  
Clallam, Jefferson and Kitsap Counties

**DATE:** Friday, April 19, 2024  
**TIME:** 9:00 AM – 11:00 AM  
**LOCATION:** Cedar Room, 7 Cedars Hotel  
270756 Hwy 101, Sequim, WA 98382

**LINK TO JOIN BY COMPUTER OR PHONE APP:**

***\*\*Please use this link to download ZOOM to your computer or phone:  
<https://zoom.us/support/download>.\*\****

Join Zoom Meeting: <https://us06web.zoom.us/j/89283185750>

Meeting ID: 892 8318 5750

**USE PHONE NUMBER and MEETING ID TO JOIN BY PHONE:**

Dial by your location: 1-253-215-8782

Meeting ID: 892 8318 5750

**A G E N D A**

[Salish Behavioral Health Administrative Services Organization – Executive Board](#)

1. Call To Order
2. Announcements/Introductions
3. Opportunity to Address the Board on Agenda Topics (limited to 3 minutes each)
4. Approval of Agenda
5. Approval of SBH-ASO Executive Board Minutes for February 16, 2024 (Attachment 5) [page 7]
6. Action Items
  - a. Advisory Board Member Appointments [page 3]
7. Informational Items
  - a. Substance Use Disorder Summit [page 4] (Attachment 7.a) [page 12]
  - b. SBHASO Restructure / Staffing Update [page 4] (Attachment 7.b) [page 13]
  - c. New Program Development [page 5]
  - d. Opioid Abatement Council Discussion [page 6]
8. Opportunity for Public Comment (limited to 3 minutes each)
9. Adjournment

## ACRONYMS

<b>ACH</b>	Accountable Community of Health	<b>ITA</b>	Involuntary Treatment Act
<b>AOT</b>	Assisted Outpatient Treatment	<b>MAT</b>	Medical Assisted Treatment
<b>ASAM</b>	American Society of Addiction Medicine	<b>MCO</b>	Managed Care Organization
<b>BHA</b>	Behavioral Health Advocate; Behavioral Health Agency	<b>MHBG</b>	Mental Health Block Grant
<b>BHAB</b>	Behavioral Health Advisory Board	<b>MOU</b>	Memorandum of Understanding
<b>BHASO</b>	Behavioral Health Administrative Services Organization	<b>OCH</b>	Olympic Community of Health
<b>CAP</b>	Corrective Action Plan	<b>OST</b>	Opiate Substitution Treatment
<b>CMS</b>	Center for Medicaid & Medicare Services (Federal)	<b>OTP</b>	Opiate Treatment Program
<b>CPC</b>	Certified Peer Counselor	<b>PACT</b>	Program of Assertive Community Treatment
<b>CRIS</b>	Crisis Response Improvement Strategy (WA State Work Group)	<b>PATH</b>	Programs to Aid in the Transition from Homelessness
<b>DBHR</b>	Division of Behavioral Health & Recovery	<b>PIHP</b>	Prepaid Inpatient Health Plans
<b>DCR</b>	Designated Crisis Responder	<b>P&amp;P</b>	Policies and Procedures
<b>DCYF</b>	Division of Children, Youth, & Families	<b>QACC</b>	Quality and Compliance Committee
<b>DDA</b>	Developmental Disabilities Administration	<b>RCW</b>	Revised Code Washington
<b>DSHS</b>	Department of Social and Health Services	<b>R.E.A.L.</b>	Recovery. Empowerment. Advocacy. Linkage.
<b>E&amp;T</b>	Evaluation and Treatment Center (i.e., AUI, YIU)	<b>RFP, RFQ</b>	Request for Proposal, Request for Qualifications
<b>EBP</b>	Evidence Based Practice	<b>SABG</b>	Substance Abuse Block Grant
<b>FYSPRT</b>	Family, Youth, and System Partner Round Table	<b>SRCL</b>	Salish Regional Crisis Line
<b>HCA</b>	Health Care Authority	<b>SUD</b>	Substance Use Disorder
<b>HCS</b>	Home and Community Services	<b>SYNC</b>	Salish Youth Network Collaborative
<b>HIPAA</b>	Health Insurance Portability & Accountability Act	<b>TEAMonitor</b>	HCA Annual Monitoring of SBHASO
<b>HRSA</b>	Health and Rehabilitation Services Administration	<b>UM</b>	Utilization Management
<b>IMC</b>	Integration of Medicaid Services	<b>WAC</b>	Washington Administrative Code
<b>IMD</b>	Institutes for the Mentally Diseased	<b>WM</b>	Withdrawal Management
<b>IS</b>	Information Services	<b>WSH</b>	Western State Hospital, Tacoma



Salish Behavioral Health  
Administrative Services Organization

## SALISH BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES ORGANIZATION

### EXECUTIVE BOARD MEETING

Providing Behavioral Health Services in  
Clallam, Jefferson and Kitsap Counties

**Friday, April 19, 2024**

#### **Action Items**

##### **A. ADVISORY BOARD MEMBER APPOINTMENTS**

The SBHASO Advisory Board membership includes 3 representatives from each county and 2 Tribal Representatives.

Current Advisory Board membership includes:

##### Clallam County

- Mary Beth Lagenaur
- Sandy Goodwick
- Vacant

##### Jefferson County

- Diane Pfeifle
- Vacant
- Vacant

##### Kitsap County

- Helen Havens
- Jon Stroup
- Vacant

##### Tribal Representative

- Stormy Howell (Lower Elwha)
- Vacant

Throughout 2023 SBHASO and Advisory Board members have been actively recruiting to fill vacancies. This has included print advertising, social media advertising, and word-of-mouth recruitment. We added two Advisory Board members in 2023.

In January 2024, SBHASO received an Advisory Board Application for Jefferson County. In February 2024, SBHASO received Advisory Board Applications for Jefferson County and Kitsap County. Applicants were interviewed by SBHASO Administrator Jolene Kron and Advisory Board Chair Jon Stroup.

#### *Appointment of Kathryn Harrer*

Kathryn Harrer is resident of Jefferson County. Ms. Harrer has over 30 years of nursing experience and is involved in various non-profit and community-focused programs that

support the behavioral health continuum. The Advisory Board unanimously recommended that the Executive Board appoint Kathryn Harrer to the Advisory Board to represent Jefferson County.

#### *Appointment of Lori Fleming*

Lori Fleming is a resident of Jefferson County. Ms. Fleming has served on multiple Jefferson County committees and is involved in mental health advocacy, community organization efforts, and collaboration with key stakeholders across the county. The Advisory Board unanimously recommended that the Executive Board appoint Lori Fleming to the Advisory Board to represent Jefferson County.

#### *Appointment of Deputy Casey Jinks*

Deputy Casey Jinks is a resident of Kitsap County. Deputy Jinks has served as the Kitsap County Sheriff's Office Crisis Intervention Coordinator since 2021. He has prior experience in both military and civilian crisis work and has interest in coordination of services across the behavioral health spectrum. The Advisory Board unanimously recommended that the Executive Board appoint Deputy Jinks to the Advisory Board to represent Kitsap County.

**Staff requests Executive Board approval for appointment of all three candidates to the Advisory Board for a 3-year term from May 1, 2024 – April 30, 2027.**

### **Informational Items**

#### **A. SUBSTANCE USE DISORDER SUMMIT**

On April 26, 2024, Salish BHASO will hold a Salish Regional Substance Use Disorder Summit at John Wayne Marina in Sequim. The Summit is an opportunity for SUD providers and stakeholders to engage in conversation and a work session regarding gaps in services for the SUD treatment population. The goal of this Summit is to establish a more holistic view of the needs across communities in the Salish Region by gathering input from individuals working in various levels of the SUD treatment spectrum. We anticipate information gathered may inform continued development of SUD programs both across the region and within each county.

Registration for the SUD Summit can be completed at <https://tinyurl.com/yrr3483a> before April 22, 2024.

#### **B. SBHASO RESTRUCTURE / STAFFING UPDATES**

SBHASO continues work on internal restructuring. We would like to congratulate Ileea Clauson in moving into the role of Operations Manager. The Operations Manager is a reclassification of an existing position to take on additional management duties and will supervise fiscal and data staff within SBHASO.

We continue to recruit for the Clinical Manager position.

The Care Manager position has been filled. We would like to welcome Brian Wilson to the team.

An updated Organizational Chart is attached on page 13.

## C. NEW PROGRAM DEVELOPMENT

### *Assisted Outpatient Treatment*

Assisted Outpatient Treatment (AOT) is in the process of development across Washington State per RCW 71.05.148.

The expansion of AOT:

- Provides for additional avenues to pursue court ordered less restrictive treatment alternatives for individuals with behavioral health disorders who meet specific criteria.
- Allows for an expanded group of petitioners to include hospitals, behavioral health providers, the individuals treating professional, designated crisis responders, release planners from corrections, or emergency room physicians.
- Allows for court ordered treatment to be initiated prior to an inpatient stay.
- Allows for up to 18 months of treatment under a single order.

Salish BHASO Staff have been working with identified providers and local courts, prosecutors, and defense in the development of this program. Each county has taken a unique approach to implementation. We are finalizing related documents and taking next steps to coordinate with additional community stakeholders in the rollout of this program.

### *Trueblood*

All criminal defendants have the constitutional right to assist in their own defense. If a court believes a mental disability may prevent a defendant from assisting in their own defense, the court has the authority to put the criminal case on hold while an evaluation is completed to determine the defendant's competency. Generally, if the evaluation finds the defendant competent, and the court agrees they are returned to stand trial, and if the court finds the evaluation shows the person is not competent, the court will order the defendant to receive mental health treatment to restore competency.

### Implications for Salish Region

Salish and Thurston/Mason have been identified as a Phase 3 Regions. Trueblood funding was included in the 2024 SBHASO budget. SBHASO will act as coordinator for Trueblood services within the region. HCA is negotiating direct Trueblood contracts with local behavioral health providers.

SBHASO received funding in its core contract with HCA for "crisis enhancements" targeted to support Trueblood Class Members. SBHASO is collaborating with contracted providers in the development of a meaningful plan for use of these enhancement funds.

#### D. OPIOID ABATEMENT COUNCIL DISCUSSION

In accordance with One Washington MOU, a Regional Opioid Abatement Council (OAC) was formed to allow local governments within the Salish Region to receive their funds. An interlocal agreement was executed between Clallam, Jefferson and Kitsap Counties which designates SBH-ASO as the Regional Opioid Abatement Council.

Washington State priorities include prevention of opioid misuse, detection and treatment of opioid use disorders, ensuring the health and wellness of people who use drugs (PWUD), using data to inform processes, and supporting people in recovery. HCA is now holding a quarterly Opioid Settlement Learning Collaborative meeting.

The approved plans for distributor settlement funding are as follows:

##### Jefferson County

- Distributor Settlement Funding to support facilitation of the Behavioral Health Consortium Table
- All subsequent funds will be managed through a Request for Proposal Process managed through Jefferson County Public Health.

##### Clallam County

- Drug User Health Program
- Jail Services Program

##### Kitsap County (including the cities of Bainbridge Island, Bremerton, and Port Orchard)

- Primary Prevention services with Kitsap Human Services and Kitsap Public Health to provide intervention in schools, facilitate positive youth events, and community education. Kitsap Public Health will also be assisting with opiate related data reporting.

The initial round of pharmacy settlement payments were received March 15, 2024. SBHASO will be coordinating with each county on a spending plan for these funds.

Walmart Payment 1	\$1,166,276.77
Allergan Payment 1	\$133,111.47
Teva Payment 1	\$120,119.71
Walgreens Payment 1	\$171,481.84
Walgreens Payment 2	\$115,357.61
CVS Payment 1	\$148,229.07
<b>Total Payments</b>	<b>\$1,854,576.47</b>

**MINUTES OF THE  
SALISH BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES ORGANIZATION  
EXECUTIVE BOARD**

**Friday, February 16, 2024  
9:00 a.m. - 11:00 a.m.  
Hybrid Meeting  
Cedar Room, 7 Cedars Hotel  
270756 Hwy 101, Sequim, WA 98382**

**CALL TO ORDER** – Commissioner Heidi Eisenhour called the meeting to order at 9:07 a.m.

**INTRODUCTIONS** – Self introductions were conducted.

**ANNOUNCEMENTS** – None.

**OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD ON AGENDA TOPICS** – None.

**APPROVAL of AGENDA** –

**MOTION: Theresa Lehman moved to approve the agenda as presented. Commissioner Brotherton seconded the motion. Motion carried unanimously.**

**APPROVAL of MINUTES** –

*Minutes will be amended to correct the spelling of Theresa Lehman's name.*

**MOTION: Theresa Lehman moved to approve the meeting notes as submitted for the December 8, 2023 meeting. Commissioner Rolfes seconded the motion. Motion carried unanimously.**

**ACTION ITEMS**

➤ **APPROVAL OF KITSAP COUNTY OPIOID ABATEMENT PLAN**

Recommendations were made to the Kitsap County Board of Commissioners on Monday, February 5, 2024. This meeting included staff from Kitsap County Human Services, Kitsap County Public Health, and Kitsap County Prevention programs.

Kitsap County Opiate Abatement Funding includes partnership for funding from Kitsap County, City of Bainbridge Island, City of Bremerton, and City of Port Orchard. Funding recommendations include:

- Kitsap Public Health funding to provide a staff to support community education campaign, facilitation of community table to bring together key partners to identify needed future programming, and data collection support.
- Kitsap County Human Services Prevention Program funding to provide staff to engage in evidence-based intervention in schools and community focused on youth and facilitation of positive community events for youth throughout Kitsap County
- Funding to support the purchase of naloxone for community-wide distribution.

Staff seeks the Board's approval of Kitsap County's plan.

**MOTION: Commissioner Rolfes moved to approve Kitsap County Opioid Abatement Plan. Theresa Lehman seconded the motion. Motion carried unanimously.**

*Kitsap County has allocated funding for metrics in the Opioid Abatement Plan, with the intent to provide a report-out of outcomes specific to the impact on opioid use after two years. The OAC will be working with Public Health and epidemiologist to establish and assess metrics and outcomes.*

*Funding for measuring outcomes and associated data dashboard is covered under the "Materials" budget line item. Some funding may also come from OAC administrative funds. A more detailed plan will be established as the Opioid Abatement contract is negotiated.*

*The Opioid Abatement Plan includes evidence-based education for youth as well as family members, parents, and guardians, specifically around different kinds of pain management and safe storage/recycling of medications.*

*Question around distribution of naloxone to schools in Kitsap County. Staff noted that outreach to schools regarding naloxone has been a challenge, as many schools will not allow distribution. Recommendation to explore utilizing Peninsula Community Health Services mobile clinics or school-specific health clinics as an option for distributing naloxone.*

*Staff will continue to provide opioid settlement updates to the Executive Board.*

➤ **REVIEW AND APPROVAL OF THE 2023/2024 RISK ASSESSMENT**

In accordance with 45 CFR §164.308 the SBH-ASO is required to maintain, review, and update a Risk Assessment. This document provides a process by which the SBH-ASO continually monitors its operations to identify areas of potential risk and opportunities for mitigation. In order to ensure this document is comprehensive, SBH-ASO Staff worked collaboratively to identify areas of risk in all avenues of its business operations. For the 2023/2024 Risk Assessment, the top 3 identified risks include:

- Process for procurement and/or administration of new program development while managing staff bandwidth, agency bandwidth, and challenges with information flow.
- Frequency of change to HCA Behavioral Health Supplemental Data Guide (BHDG) creates risk of incorrect and untimely data submissions. Challenges in programmatic changes occurring prior to adequate stakeholder involvement.
- Changes to Regional Crisis System as a result of State level (i.e., judicial, legislative, regulatory) changes could inhibit community response to behavioral health crises, HB1688 planning and implementation, and the increase in complexity of service delivery with lack of clarity around organizational responsibilities.

This document is attached for review, comment, and approval by the Executive Board

**MOTION: Commissioner Eisenhour moved to approve the 2023/2024 Risk Assessment as presented. Theresa Lehman seconded the motion. Motion carried unanimously.**

*Staff provided an overview of the 2023-2024 risk assessment, noting key updates, top three risks identified, and mitigation strategies established by Salish BHASO.*

*Question regarding how the Executive Board can best support Salish BHASO in mitigating risks.*



*Staff noted that awareness by the Board of this process is very helpful, as well as bringing forward any information related to risks that may be acquired through working with the community and other organizations.*

## INFORMATIONAL ITEMS

### ➤ LEGISLATIVE UPDATE

Washington State Behavioral Health Organizations have been following:

**SSB 6251** - Behavioral health administrative services organizations shall use their authorities under RCW 71.24.045 to establish coordination within the behavioral health crisis response system in each regional service area including, but not limited to, establishing comprehensive protocols for dispatching mobile rapid response crisis teams and community-based crisis teams.

**SB 6295** - Requires the Department of Social and Health Services to provide supplemental enhanced resources to a person discharging from involuntary commitment at a psychiatric facility after dismissal of a criminal case based on incompetency to stand trial, in collaboration with other entities. Requires behavioral health administrative services organizations (BH-ASOs) to provide wraparound services for persons in the community with a history of involvement with the forensic psychiatric system if the BH-ASO is not able to refer the person to a specialty service.

**HB 2088** - Provides covered entities and personnel with immunity from civil liability for negligent acts and omissions while providing: (1) specified crisis care services under clinical supervision to persons experiencing a behavioral health crisis; or (2) transportation of patients to specified services.

**SSB 2245** - Requires the University of Washington (UW) School of Social Work to establish a co-response training academy pilot program and a peer support program for co-responders. Requires the UW School of Social Work to explore the development of credentialing opportunities for co-responders. Requires the UW School of Social Work to provide an annual assessment to the Governor and the Legislature regarding the co-response workforce.

**SSB 2247** - Changes licensing requirements, practice settings, and reimbursement requirements for various behavioral health professions.

**HB 2469 (sec 8)** - Revises provisions of the Involuntary Treatment Act to: require courts to consult the Judicial Information System before entering relief, expand eligible petitioners under Joel's Law, address determinations regarding whether a person will seek voluntary treatment, and address required notices of loss of firearm rights. Requires the Health Care Authority (HCA) to contract with organizations to convene focus groups to make recommendations on improving experiences and outcomes for civil commitment patients and develop a proposal for a statewide network of secure, trauma-informed transport for civil commitment patients. Requires the HCA to contract with an association representing designated crisis responders to develop a training program for licensed social workers who practice in an emergency department with responsibilities related to involuntary civil commitments.

*Staff provided a summary of behavioral health-related initiatives followed by Administrative Service Organizations (ASOs) statewide.*

*HB 2469 is not moving forward.*

➤ **R.E.A.L. PROGRAM OVERVIEW**

The Recovery Navigator Program

In 2021, SB5476, which is a legislative response to State v. Blake decision, required BH-ASOs to establish a Regional Recovery Navigator Program. This program was intended to provide referral and response for law enforcement jurisdictions to divert from legal action for individuals presenting with substance use or co-occurring needs.

In the Salish Region the program was name R.E.A.L. (Recovery. Empowerment. Advocacy. Linkage). Salish currently has 5 teams across the 3 Counties. Callam County teams are provided under contract with Peninsula Behavioral Health and Reflections Counseling Services Group, Discovery Behavioral Health is the provider in Jefferson County, and Kitsap County is served by Agape Unlimited and West Sound Treatment Center. Services are provided under the core principles of the LEAD model (Let Everyone Advance with Dignity). These team are intended to be staffed by individuals with lived experience.

Priority Populations for this program include individuals with substance use or co-occurring needs, frequent contact with law enforcement or first responders, and individuals who have had challenges accessing services under the traditional service model. Referrals are accepted from any source with priority given to those referred directly by law enforcement.

R.E.A.L. Teams in Salish started provided services in December 2021. We are now entering year 3 of providing support to in individuals in need.

*Kelsey Clary, R.E.A.L. Program Administrator, presented on the R.E.A.L. Program and provided data on program referrals, contacts, and individuals served for 2022 and 2023.*

*Each Team has a 24-hour staffed referral line. Community partners, including law enforcement, have been provided with a quick-reference card to easily contact their county's R.E.A.L. Team referral lines. Referrals sources are broad, including referrals from law enforcement officers, local service providers, or the individuals themselves.*

*R.E.A.L. Staff spend most of their time doing outreach out in the community. They often work in tandem with navigators from other community entities. R.E.A.L. Teams also partner frequently with CARES Teams and community paramedics. R.E.A.L. Teams continue to provide presentations in the community to strengthen partnerships and provide education.*

*Staff noted the goal of gathering more data on outcomes of the program over the next year.*

*Request to share data that differentiates Clallam County and West Jefferson County.*

➤ **ADVISORY BOARD UPDATE**

Salish BHASO Advisory Board Chair, Jon Stroup, will provide an update on Advisory Board activities.

*At the January Advisory Board meeting, Board Members approved block grant plan recommendations for the first half of 2024, aligning with calendar year budget for 2024.*

*The Board is also continuing to work on recruitment. There is one seat open for Clallam County, two for Jefferson County, and one Tribal Representative. Three interviews for potential volunteers are scheduled for next week. Recommendations for appointment will be presented to the Executive Board for approval at the April 19, 2024 meeting.*

*Board Member Helen Havens attended the Co-Occurring Disorders and Treatment Conference in Yakima. She provided a presentation to the Advisory Board at the December meeting.*

*The Advisory Board will be discussing training priorities at the upcoming meeting on March 1, 2024.*

**PUBLIC COMMENT**

- None.

**GOOD OF THE ORDER**

- Olympic Community of Health presented to the Board of Health in Jefferson County on their recently published report, which is available for review. The Connecting Community Members to Care Report can be found at the following link:  
<https://6398160.fs1.hubspotusercontent-na1.net/hubfs/6398160/Connecting%20Community%20Members%20to%20Care%20Report.pdf>

**ADJOURNMENT** – Consensus for adjournment at 10:37 am.

**ATTENDANCE**

<b>BOARD MEMBERS</b>	<b>STAFF</b>	<b>GUESTS</b>
Commissioner Heidi Eisenhour	Jolene Kron, SBHASO Administrator/Clinical Director	Lori Fleming, Jefferson County
Commissioner Christine Rolfes	Doug Washburn, Kitsap County Human Services	Jenny Oppelt, Clallam County HHS
Theresa Lehman, Tribal Representative	Ileea Clauson, SBHASO UM Manager, Privacy & Compliance Officer	
Celeste Schoenthaler, OCH Executive Director	Kelsey Clary, R.E.A.L. Program Administrator	
Excused:	Nicole Oberg, SBHASO Program Specialist	
<b>None Excused.</b>		

**NOTE: These meeting notes are not verbatim.**



Serving Clallam, Jefferson,  
and Kitsap Counties

SALISH REGIONAL

Attachment 7.a

# 2024 Substance Use Disorder Summit

Please join Salish Regional SUD providers and stakeholders for a conversation/work session regarding gaps in services for the SUD treatment population.

We value the input of individuals working in various levels of the system with the hope of establishing a more holistic view of the needs across our communities.

## FRIDAY

April 26, 2024  
10:00 am - 3:00 pm

## John Wayne Marina

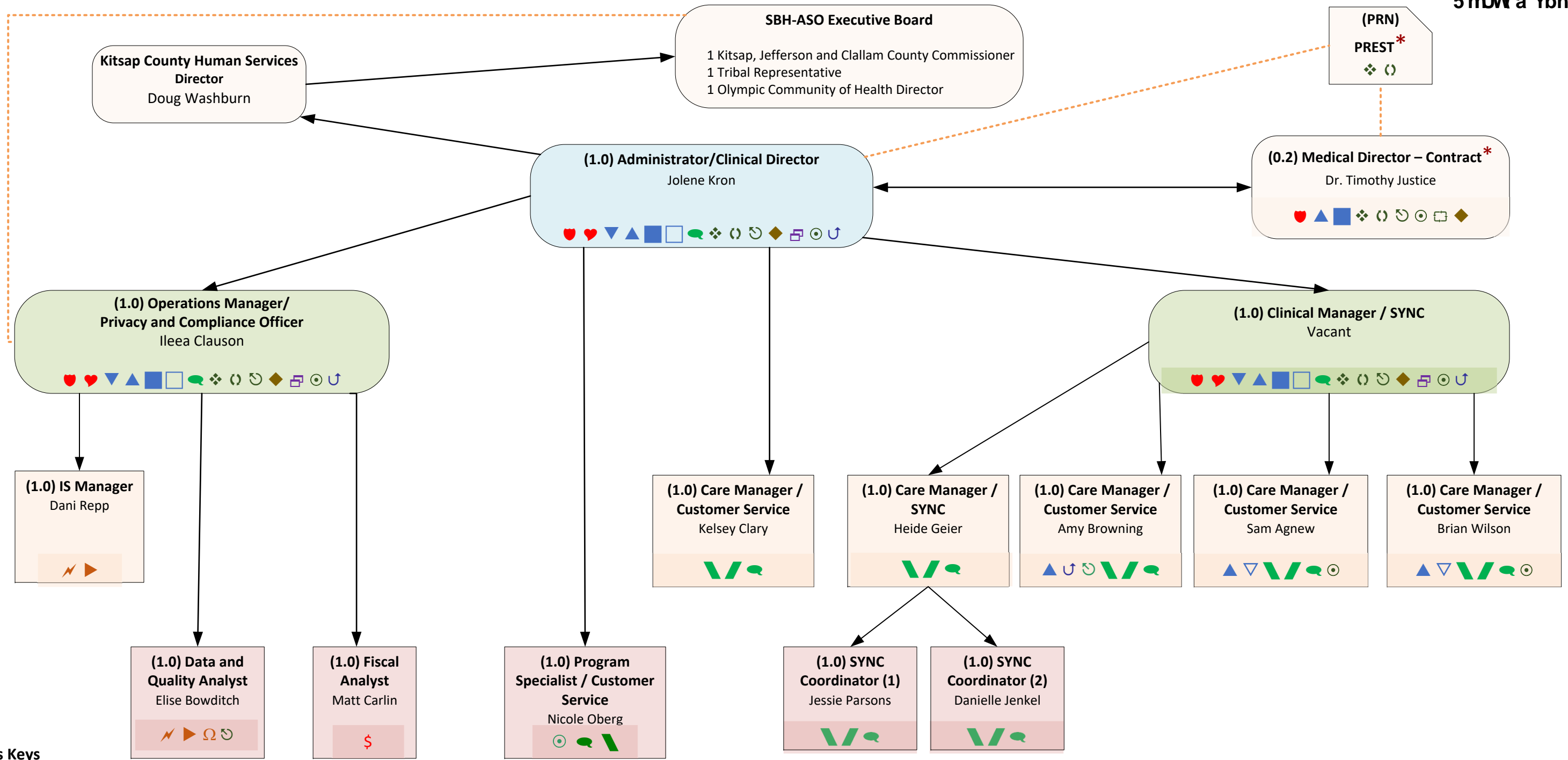
2577 W Sequim Bay Rd  
Sequim, WA 98382

Lunch Provided

Reserve your spot:

[HTTPS://TINYURL.COM/YRR3483A](https://tinyurl.com/YRR3483A)

5 HJW a Ybh+'V



Symbols Keys

Additional Details: ——— Solid lines indicate direct supervision - - - - - Red lines indicate direct communication channels | Administrative services are the responsibility of all employed staff.

♥ Leadership Team	▼ Clinical Director	🗨️ General information, referral, and overall customer service	❖ Utilization Management	Ω Data Analytics	◆ Staff and Provider Training
📄 Network Development and Contracting	▲ Care Management/Care Coordination	🗨️ Specific information, referral, and customer service on BH clinical services	🗨️ Grievance and Appeal	⚡ Information Services	📁 Federal Block Grant Reporting
💰 Financial Planning, Analytics and Reporting	📊 Crisis response system, including oversight of VOA	🗨️ Member Services	🕒 Quality Management	▶️ Claims, Encounters and Supplemental Data Processing	* Contractor
🔄 Government and Community Liaison	📋 Crisis Triage Administration		👤 Credentialing		
♥ Provider Relations	⚠️ Child Specialist		📁 Program Integrity; Fraud and Abuse		
	⚠️ Addiction Specialist				
	👤 Tribal Liaison				