



**CLALLAM COUNTY
COMMISSIONERS**

RANDY JOHNSON
First Vice Chair
MARK OZIAS
BILL PEACH

**JEFFERSON COUNTY
COMMISSIONERS**

KATE DEAN
Chair
GREG BROTHERTON
DAVID SULLIVAN

**KITSAP COUNTY
COMMISSIONERS**

CHARLOTTE GARRIDO
Second Vice Chair
ROBERT GELDER
EDWARD WOLFE

DIRECTOR

ELIZABETH COURT

PROGRAM ANALYST

LUCI BENCH

OLYMPIC CONSORTIUM BOARD

DATE: January 17, 2020

TIME: 10:00 a.m. – 12:00 noon

PLACE: Go-to-Meeting

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/369791853>

You can also dial in via phone.

United States: +1 (312) 757-3121

Access Code: 369-791-853

AGENDA

1. Call to Order
2. Action Items
 - a. Approval of November 15, 2019 meeting minutes (Attachment 2.a) pg. 2
 - b. 5 Year Plan Review Panel
 - c. WIOA Activities Allowed – Preliminary Draft – Resolved
3. Discussion Items
 - a. Opioid National Emergency Grant Application
 - b. WIOA RFP Process and Timeline
4. Updates
 - a. Program Year 2018 Local Annual Monitoring Debrief and Letters (Attachment 4.a) pg. 5
 - b. Employment Security Department Monitoring February 3-7, 2020 (Attachment 4.b) pg. 13
 - c. PY19 Q2 Preliminary Performance Report and Performance Dashboard (Attachment 4.c) pgs. 16-20
 - d. WorkSource moves and leases
 - e. DVR Notice (Attachment 4.e) pg. 21
 - f. OWDC and OCB Calendar (Attachment 4.f) pg. 22
5. Adjourn

Next Meeting: February 21, 2020 10:00 a.m. – 12:00 noon
Port Townsend, WA

(Attachment 2.a)

Meeting Notes
OLYMPIC CONSORTIUM BOARD
Port Townsend Courthouse
November 15, 2019

CALL TO ORDER – Commissioner Kate Dean, Chair called to order 10:06

ATTENDEES – Commissioner Randy Johnson, Commissioner Charlotte Garrido (Call in), Commissioner Kate Dean, HS Director Doug Washburn, Elizabeth Court, Luci Bench

AGENDA

ACTION ITEMS

- a. Approval of meeting notes for October 18, 2019

MOTION: Commissioner Johnson moved to approve the notes from October 18 board meeting as presented. Commissioner Garrido seconded. Motion carried.

- b. Approval of Olympic Workforce Development Council (OWDC) Policy 17, Dispute Resolution

MOTION: Commissioner Johnson moved to approve pending County prosecutor review. Commissioner Garrido seconded. Motion carried.

- c. Nomination of 2020 Olympic Consortium Board Chair (OCB)

Discussion: Elizabeth explained the Olympic Consortium Board By-laws (handout), and HS Director Doug Washburn's memo: Olympic Consortium Board Officer History (handout).

Commissioner Dean offered to continue on as Chair.

Commissioner Johnson appreciated Commissioner Dean's offer since he is currently unavailable.

Commissioner Garrido offered insight of term history and accepted any decision between the two candidates (Dean and Johnson).

Commissioner Johnson and Dean noted their appreciation of the current OCB staff always keeping them in the loop and part of Workforce Development discussion.

MOTION: Commissioner Johnson moved to nominate Commissioner Dean as 2020 Olympic Consortium Chair. Commissioner Garrido seconded. Motion carried.

1. Nomination of 2020 Olympic Consortium First Vice Chair and Second Vice Chair
Commissioner Johnson First Vice Chair, Commissioner Garrido Second Vice, Chair.

MOTION: Commissioner Dean moved to approve OCB First and Second Vice Chair nominations. Commissioner Garrido seconded. Motion carried.

- d. Approval of Olympic Workforce Development Council (OWDC) Vice Chair Nomination, Marilyn Hoppen.

MOTION: Commissioner Johnson moved to approve OWDC Vice Chair Nomination. Commissioner Garrido seconded. Motion carried.

DISCUSSION ITEMS

- a. Maritime Blue Conference
 - Elizabeth attended the conference at the end of October. Elizabeth was the only Workforce Development in attendance. Doug asked if there were any request of the Workforce from the other conference attendees. Elizabeth explained they discussed highly trained and getting involved with local colleges. Garrido offered insights about professionals, training pathways, courses and licensures is very important in the three counties. Dean pointed out that Jefferson County depends on maritime. Johnson agreed and noted the need to have the skills sets necessary to strength the industry and provide employees. Further discussion about the variety of skills in the maritime field. Dean requested to be kept in the loop.
- b. Department of Commerce Retirement Market Place
 - Elizabeth presented the initiative available for small business and portable.
- c. Department of Vocational Rehabilitation (DVR) PY19 Q1 Performance Report
 - Luci presented the first performance numbers received from DVR.
 - Reviewed.
- d. Commendation Letter for Employment Security Department
 - Provided and reviewed. Congratulations from each commissioner.
- e. Equal Opportunity (EO) Training Letter
 - Provided and reviewed.

UPDATES

- a. November 12 Olympic Workforce Development meeting debrief
 - Elizabeth provided the updates.
 - i. Alissa Durkin presented on the Future of Workforce.
 - ii. Washington Opportunity Scholarship has a new technical degree scholarship.
 - iii. Kate Duran, Northwest Center for Occupational Health and Safety
 - iv. Tracy Gunter presented about Retirement Marketplace.
 - v. YES Vets Award presented by Jessica Barr to AEROTEK who has hired 107 veterans.
- b. PY19 Q1 Performance Report
 - Luci spoke about areas of concern in red. During PY18 Q3 Jefferson County new staff, who are now trained, and the numbers are on the rise. PY19 Q4 Expenditures are all below the 85% required target. Each of the program supervisors provided corrective action plan for the low numbers. Funds are currently allotted but have not been paid out because of the beginning of Fall Quarters in most training programs. Each program will have their expenditures numbers up by Q3.

- c. PY18 Q4 Primary Indicators State vs. Olympic
 - Provided in agenda, reviewed.
- d. PY18 Q4 WorkSource Dashboards
 - Provided in agenda, reviewed.
- e. WorkSource moves and leases
 - Bremerton WorkSource signed physical lease and will be moving into Silverdale location in April.
 - Port Townsend location is currently at the Hospital but is searching for new location. Any suggestions are welcome. Commissioner Dean suggested the Mountain View Commons, Elizabeth will research and offer update in January.
 - Elizabeth explained current topic of discussion about consolidating Port Angeles and Port Townsend WorkSource to be located in Sequim. Both Commissioner Dean and Commissioner Johnson disagreed with this move and asked to be kept in the loop about any further discussion.
- f. OWDC and OCB Calendar 2020
 - Provided in agenda, reviewed.
- g. Hiring Events
 - Provided in agenda, reviewed.
- h. OWDC Roster
 - Provided in agenda, reviewed.

ADJOURN: Commissioner Dean adjourned the meeting at 11:44 a.m.

NEXT MEETING: Friday, January 17, 2020, Go-To-Meeting.



Olympic Workforce Development Council Program Year 2018 Local Monitoring

ACTION PLAN

PY17 Monitoring

- 751 participants
- 73 files monitored

PY18 Monitoring

- 735 participants
- 71 files selected for monitoring

*Less than 10% 1 Opt-out file & 1 TAA file removed from monitoring equaling 69 total files monitored.

COUNT

Jefferson 11

- 4 Adult
- 3 DW
- 2 OSY
- 1 ISY
- 1 CCW

Clallam 20

- 7 Adult
- 7 DW
- 4 OSY
- 1 ISY
- 1 CCW

Kitsap 29

- 8 Adult
- 8 DW
- 7 OSY
- 2 ISY
- 4 CCW

KCR 11

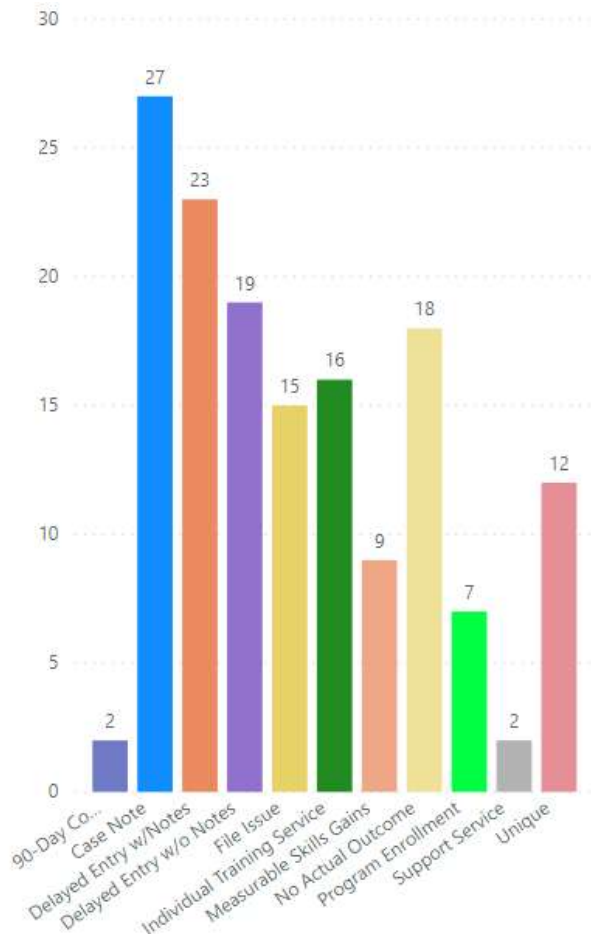
- 7 Adult
- 4 DW

SELECTION

1. ETO report of 2018 program enrollees.
2. Sorted by program enrollment date oldest to newest.
3. Using www.random.org/integers I entered the number of random integers and values between 1 and the total PE for each area and program.
4. Pulled out row number corresponding to random numbers.
5. Sent selected files to WIOA Supervisors.

ERRORS

150 Total Errors



70 Adult
 54 Dislocated Worker
 8 Career Connect Washington
 18 Youth

Office	Total	Office	Total
Clallam	23	KCR	9
Adult	13	Adult	4
DW	5	DW	5
Youth	5	Kitsap	84
Jefferson	34	Adult	32
Adult	21	DW	32
DW	12	CCW	8
Youth	1	Youth	12

28% Delay in Service Entry
 18% Case Note Errors
 12% No Actual Outcome

17 Files Require Immediate Action
 (Excluding 11 Exited Files)

Average Time

- Adult 52 Minutes
- Dislocated Worker 49 Minutes
- Youth 60 Minutes

- Clallam 53 Minutes
- Jefferson 74 Minutes
- Kitsap 49 Minutes
- KCR 49 Minutes

Office	Program	Immediate	Intermediate
Clallam	Adult	6	1
	DW	1	
	Youth	1	
Jefferson	Adult	5	12
	DW		5
Kitsap	Adult	1	1
	DW	3	4
	Youth		6

Corrective Actions Due December 27th



Olympic Workforce Development Council
Kitsap County Department of Human Services

January 6th, 2019

Margaret Hess, Olympic WorkSource Administrator
Employment Security Department
1300 Sylvan Way
Bremerton, WA 98310

Dear Margaret,

The Program Year 2018 (PY18) WIOA Local Monitoring Report for Kitsap, Clallam and Jefferson County WorkSource is enclosed. Please thank your staff for their cooperation and participation throughout the monitoring process.

Olympic Workforce Development Council opted to use the Employment Security Department (ESD) PY19 State Monitors Participant File Checklist (<https://wpc.wa.gov/adm/monitoring/tools>) for 2018 program year local monitoring. ESD's new program monitoring checklists are much more detailed than the previous year's monitoring tool, which resulted in identification of more Observations and/or Items to Address than in the past.

This year's new policies and requirements received an 'observation', instead of 'issue to address'. Those include:

- Case Note Policy 25 adoption on October 18, 2019, used to gauge WIOA Specialist compliance to the new policy.
- Washington Information Notice 0098: Measurable Skills Gains (MSG) Guidance for ETO implementation on October 1, 2019. The new Measurable Skills Gains from the Department of Labor requires a Tests and Results TouchPoint (TP) when a participant obtains a certificate, licensure, or degree.
- The Employment Security IT Department has recently updated a variety of data elements to meet Federal Participant Individual Record Layout (PIRL) reporting. This year's monitoring integrated these updates.

19 Adult Files

Thirty (30) Observations
Seven (7) Items to Address
Thirty (30) Require Action

18 Dislocated Worker Files

Thirty-six (36) Observations
Three (3) Items to Address
Ten (10) Require Action

If you have questions, please call or email for further discussion.

Regards,
Luci Bench
Program Analyst, Olympic Workforce Development Council

Program Year 2018 Local Annual Monitoring Report

Observations:

1. Sixteen (16) touchpoints have services entered after the 14-day time frame, only five (5) included case notes explaining the reason for delayed entry.
2. Twenty-three (23) touchpoints did not meet the current Case Note Policy
3. Four (4) duplicate ITSS and Basic services entered.
4. Fourteen (14) files contain duplicate's, print out of email correspondence.
5. Eight (8) participant received a Measurable Skills Gain but no TP was added.
6. One (1) Eligibility application and program enrollment have different UI information.

Items to Address:

1. One (1) ITSS On-The-Job training requires justification, dates, plan and planning in case notes.
2. Three (3) ITSS TP were entered six to nine months after support services were provided.
3. Three (3) program enrollment TP's had incorrect fields selected in ETO.
4. Three (3) ITSS have incorrect fields selected.

Corrective Action Required:

1. Three (3) participants had not been contacted within the past 90-days. Contact participants and provide a service or exit.
2. Five (5) touchpoints did not have the necessary eligibility or enrollment case notes recorded for participant to be eligible for services.
3. One (1) file contained medical information.
4. Eleven (11) Individual Training and Support Service were entered incorrectly, lack the required case notes, and/or incorrect fields selected.
5. Eleven (11) ITSS TP did not have an Actual Outcome selected.
6. Four (4) Program Enrollment TP had errors that require attention.
7. Two (2) participants obtained support services but no services were recorded in ETO.
8. Three (3) unique errors.

**All items to address and required actions have been corrected and verified January 2, 2020.*



Olympic Workforce Development Council
Kitsap County Department of Human Services

December 27, 2019

Michell Graf, Manager
Kitsap Community Resources
845 8th Street
Bremerton, WA 98337

Dear Michell,

The Program Year 2018 (PY18) WIOA Local Monitoring Report for Kitsap, Clallam and Jefferson County WorkSource is enclosed. Please thank your staff for their cooperation and participation throughout the monitoring process.

Olympic Workforce Development Council opted to use the Employment Security Department (ESD) PY19 State Monitors Participant File Checklist (<https://wpc.wa.gov/adm/monitoring/tools>) for 2018 program year local monitoring. ESD's new program monitoring checklists are much more detailed than the previous year's monitoring tool, which resulted in identification of more Observations and/or Items to Address than in the past.

This year's new policies and requirements received an 'observation', instead of 'issue to address'. Those include:

- Case Note Policy 25 adoption on October 18, 2019, used to gauge WIOA Specialist compliance to the new policy.
- Washington Information Notice 0098: Measurable Skills Gains (MSG) Guidance for ETO implementation on October 1, 2019. The new Measurable Skills Gains from the Department of Labor requires a Tests and Results TouchPoint (TP) when a participant obtains a certificate, licensure, or degree.
- The Employment Security IT Department has recently updated a variety of data elements to meet Federal Participant Individual Record Layout (PIRL) reporting. This year's monitoring integrated these updates.

-

7 Adult Files

4 Dislocated Worker Files

Four (4) Observations

Five (5) Observations

No items to address or significant findings were identified.

If you have questions, please call or email for further discussion.

Regards,
Luci Bench
Program Analyst, Olympic Workforce Development Council

Program Year 2018
Local Annual Monitoring Report

Observations:

1. Four (4) touchpoints have services entered after the 14-day time frame.
2. One (1) participant is marked as Basic Skills Deficient (BSD) but there is no evidence to support BSD, nor is there a Tests and Results TouchPoint entered. WIOA Specialist error on entry and BSD was not used as an eligibility requirement.
3. Four (4) durational service touchpoints did not have an Actual Outcome selected. All four touchpoints were participants who have exited, thus no action required.

Items to Address: None

Corrective Action Required: None



Olympic Workforce Development Council
Kitsap County Department of Human Services

January 6th, 2019

Jeff Allen, Director
Olympic Education Service District #114
105 N National Ave
Bremerton, WA 98312

Dear Jeff,

The Program Year 2018 (PY18) WIOA Local Monitoring Report for Kitsap, Clallam and Jefferson County WorkSource is enclosed. Please thank your staff for their cooperation and participation throughout the monitoring process.

Olympic Workforce Development Council opted to use the Employment Security Department (ESD) PY19 State Monitors Participant File Checklist (<https://wpc.wa.gov/adm/monitoring/tools>) for 2018 program year local monitoring. ESD's new program monitoring checklists are much more detailed than the previous year's monitoring tool, which resulted in identification of more Observations and/or Items to Address than in the past.

This year's new policies and requirements received an 'observation', instead of 'issue to address'. Those include:

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- The Employment Security IT Department has recently updated a variety of data elements to meet Federal Participant Individual Record Layout (PIRL) reporting. This year's monitoring integrated these updates.

6 Career Connect WA Files

Five (5) Observations
Three (3) Items to Address

17 WIOA Out of School & In School Youth Files

Thirteen (13) Observations
Five (5) Items to Address

No significant findings were identified.

If you have questions, please call or email for further discussion.

Regards,
Luci Bench
Program Analyst, Olympic Workforce Development Council

Program Year 2018
Local Annual Monitoring Report

Observations:

1. Between the Career Connect WA (CCW) and Youth TP's eighteen (18) are services entered after the 14-day time frame. Thirteen (13) of the touchpoints included case notes with explanation for the delayed entry. Five (5) touchpoints did not include an explanation for the delayed entry.
2. One (1) participant enrollment received a Measurable Skills Gain (MSG). This is marked as an observation because the MSG was not required at the time of enrollment.

Items to Address:

3. One (1) ITSS WEX TP did not contain case note or an Actual Outcome.
4. Two (2) ITSS Education Achievement Services did not have Actual Outcomes selected.
5. One (1) CCW TP did not have the Actual Outcome selected.
6. One (1) TP was incorrectly entered.
7. Two (2) of the CCW TP did not have a Contract selected.

**All Items to Address have been corrected and verified as of 12/27/2019.*

Corrective Action Required: None.



P.O. Box 9046 • Olympia WA 98507-9046

December 17, 2019

Elizabeth Court, Director
Olympic Workforce Development Council
Kitsap County Human Services
614 Division Street MS-23
Port Orchard, WA 98366

RE: Employment Security Department (ESD) On-site Monitoring Review, WIOA PY19

Dear Ms. Court:

The purpose of this letter is to inform you that your Local Workforce Development Board (LWDB) will be receiving a monitoring review of its implementation of the Workforce Innovation and Opportunity Act (WIOA). This review is comprised of two elements, a desk-top review and a scheduled onsite review.

The onsite review for Olympic Workforce Development Council will be conducted beginning February 3, 2020. The desk-top and onsite reviews will include the following:

WIOA Title I Formula Program Review:

WIOA Program Policies:

- Eligibility Guidelines and Documentation Requirements (ESD Policy 1019, Rev. 4)
- Supportive Services and Needs-Related Payments (ESD Policy 5602, Rev. 1)
- Follow-up Services for Adult and Dislocated Workers (ESD Policy 5620)
- Incentive Payments for Youth (ESD Policy 5621, Rev. 1)
- If applicable:
 - Customized Training (ESD Policy 5616, Rev. 1)
 - Incumbent Worker (ESD Policy 5607, Rev. 3)
 - Transitional Jobs (TEGL 19-16)
 - Incentive Payments for Adults (ESD Policy 5621, Rev. 1)
 - Integrated Service Delivery Policy and Procedures (ESD Policy 1023, Rev. 1)
- All other policies and/or procedures, memos, technical assistance guides, etc. developed for the implementation of your WIOA formula and/or discretionary grants. Examples include, but are not limited to:
 - ETO

- Self-sufficiency
- Case Notes
- Work Experiences
- On-the-Job Training
- Youth Objective Assessment and Individual Service Strategies
- Youth Follow-up

WIOA Youth Program:

- Eligibility
- Support services
- Elements from the PY18 monitoring cycle that your LWDB was required to include in your next round of monitoring as documented in your PY18 Program Daily Observation Report.

WIOA Adult and Dislocated Worker Program:

- Eligibility
- Priority of Service (Adult Program Only)
- Program Enrollment
- Basic and Individualized Services
- Supportive Services
- Training Services
- Outcomes
- Program Completion
- Follow-up Services
- Self-Attestation
- MIS/ETO
- Elements from the PY18 monitoring cycle that your LWDB was required to include in your next round of monitoring as documented in your PY18 Program Daily Observation Report.

WIOA Title I Formula Administrative and Fiscal Review:

- Design and governance of the LWDB
- Policies/Procedures
- Administrative controls (Sub-recipient/Contractor and Pass-Through Entity)
- Internal controls
- Cash and financial management
- Incumbent Worker
- Cost allocation plan or rate
- MOU/RSA/IFA
- Property & Inventory
- Procurements & Contracts
- Support services & needs related payments
- Single audit
- Grievance and complaint
- Personnel

Statewide Discretionary Contracts Compliance Review:
Increased Employment-Rapid Response (IE-RR)

Program:

- Tasks specified in the contract
- Quarterly reporting requirements
- Participant Eligibility
- Services provided
- Outcomes, when applicable
- Program Completion, when applicable
- Self-attestation, when applicable
- MIS/ETO
- Case Notes

Administrative and Fiscal:

- Cash and financial management/A19 reimbursements
- Administrative controls (Sub-recipient monitoring)
- Procurements & Contracts
- Personnel Activity Reports and Cost Allocation

Attached is a list of documents and a questionnaire that we request be returned via email at workforcemonitoring@esd.wa.gov by close of businesses January 20, 2020. Closer to the on-site visit, we will provide you the list of participant files to be reviewed during the on-site visit.

If you have any questions regarding the monitoring process, please contact Greg Ferland, Director of Workforce Monitoring, at (360) 890-3443 or gferland@esd.wa.gov.

Thank you for your continued support as we work together to build a successful monitoring process.

Sincerely,



Greg Ferland, Director
Workforce Monitoring

Cc: Dan Zeitlin, Director of Employment System Policy, Employment Security Department

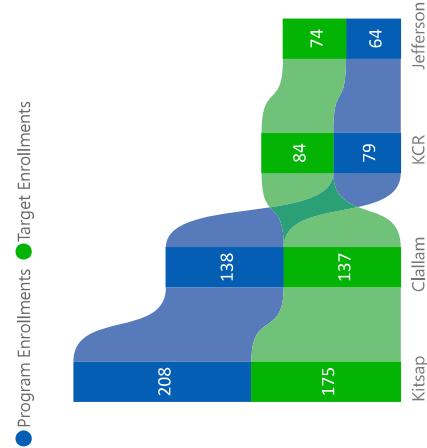
Attachments:

- PY19 Documents Requested Prior to Visit
- PY19 Monitoring Questionnaire

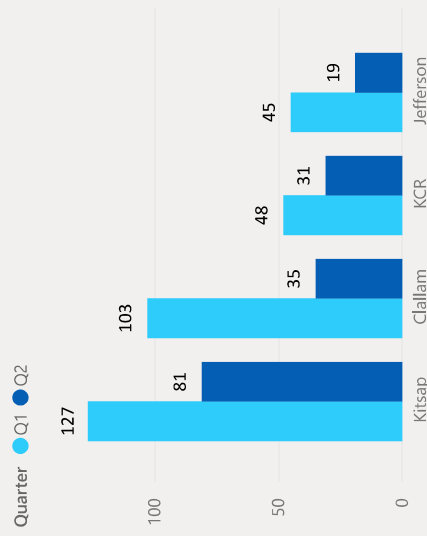
PY19 Q2 Preliminary Performance Report (July 1, 2019 - December 31, 2019)

Office	Program	Program Enrollments	Current Enrollments	Target Enrollments	PE %age	Exits	Target Exits	Exit %age	Placements	Target Placements	Placement Rate	Placements %age	Actual Expenditures	Target Expenditures	Expenditures %age
Clallam	Adult	51	41	50	102.00%	10	23	43.48%	8	18	80.00%	44.44%	38,504	98,246	39.19%
Clallam	Dislocated Worker	45	23	46	97.83%	22	24	91.67%	19	20	86.36%	95.00%	37,893	100,189	37.82%
Clallam	Youth	42	36	41	102.44%	6	6	100.00%	6	3	100.00%	200.00%	50,918	105,307	48.35%
Jefferson	Adult	30	20	32	93.75%	10	12	83.33%	9	9	90.00%	100.00%	15,489	37,750	41.03%
Jefferson	Dislocated Worker	20	12	25	80.00%	8	10	80.00%	8	8	100.00%	100.00%	18,263	37,830	48.28%
Jefferson	Youth	14	12	17	82.35%	2	2	100.00%	2	1	100.00%	200.00%	11,822	33,647	35.14%
KCR	Adult	54	21	60	90.00%	33	29	113.79%	24	23	72.73%	104.35%	33,553	107,852	31.11%
KCR	Dislocated Worker	25	13	24	104.17%	12	13	92.31%	10	10	83.33%	100.00%	12,324	40,086	30.74%
Kitsap	Adult	55	37	44	125.00%	18	23	78.26%	17	20	94.44%	85.00%	40,240	105,678	38.08%
Kitsap	Dislocated Worker	77	58	59	130.51%	19	25	76.00%	18	21	94.74%	85.71%	38,628	93,436	41.34%
Kitsap	Youth	76	55	72	105.56%	21	8	262.50%	18	4	85.71%	450.00%	75,908	197,118	38.51%
Totals		489	328	470	104.04%	161	175	92.00%	139	137	86.34%	101.46%	373,542	957,139	39.03%

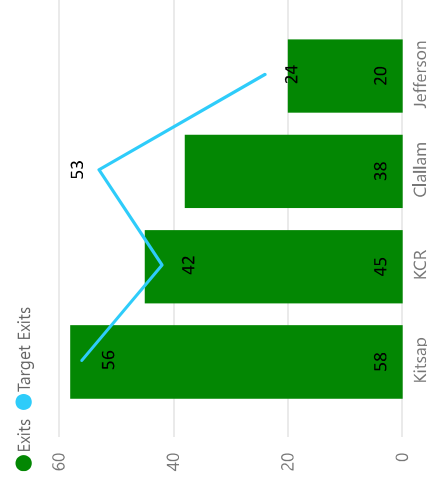
Enrollments & Target by Area



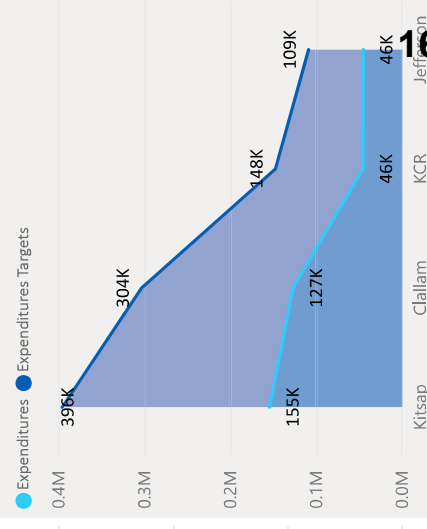
Enrollments by Quarter



Exits & Targets by Area



Expenditures & Targets



Washington State WorkSource System Performance Dashboard

- Seekers served
- Employers served
- Exits & Wages
- Definitions

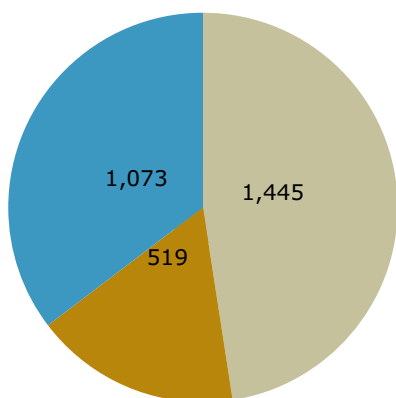
Service Location
WDA 01 - Olympic

Time Frame
Single-quarter
PY 2019 Q1 (Jul - Sep 2019)

Data prior to the beginning of PY16Q1 (July 1, 2016) is not reflected in this dashboard. Therefore, the first quarter with complete rolling 4-quarter data is PY2016 Q4 (the quarter ending on June 30, 2017).

Total seekers = 3,037

- Self served only
- Both types of service
- Staff assisted only



All seekers served

Self-service customers	1,964
Staff-assisted customers	1,592

Self served only	47.58%	1,445
Both types of service	17.09%	519
Staff assisted only	35.33%	1,073

New to WorkSource?

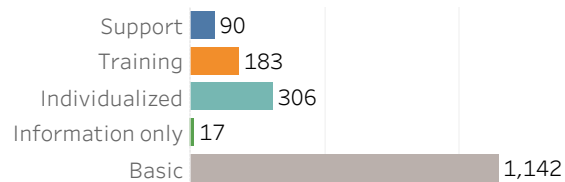
New	36.58%	1,111
Returning	63.42%	1,926

WorkSourceWA job applicants

Seekers with job applications	665
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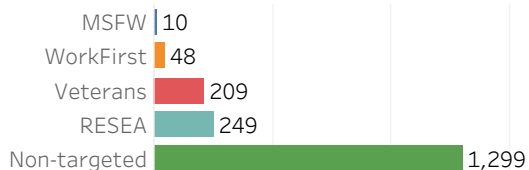
Seekers served by program enrollment Staff-assisted seeker counts by service location, regardless of enrollment location

Staff assisted seekers served by service type*

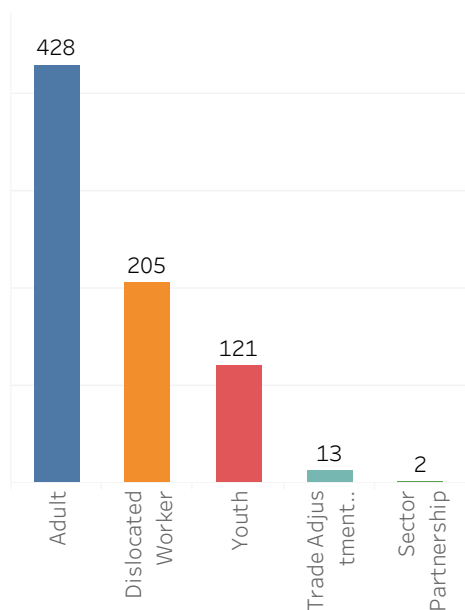


*Information only and support services do not trigger or extend participation.

Staff assisted seekers by cohort



Data last refreshed: 12/17/2019 6:51:50 PM



Employment Security Department is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Language assistance services for limited English proficient individuals are available free of charge. Washington Relay Service: 711.

Washington State WorkSource

System Performance Dashboard

- Seekers served
- Employers served**
- Exits & Wages
- Definitions

Location
WDA 01 - Olympic

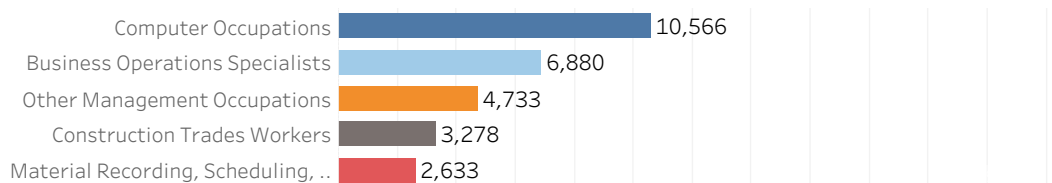
Time Frame
Single-quarter
PY 2019 Q1 (Jul - Sep 2019)

Employers using WorkSource

Employers	4,097
Job orders	79,648

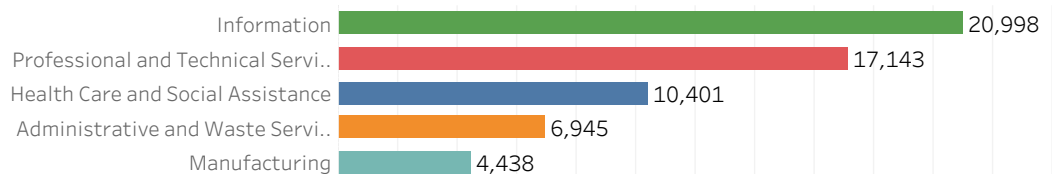
Employers receiving staff-assisted services	1,767
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Top 5 jobs in demand



Number of job postings by 3-digit ONET

Top 5 industry sectors posting jobs



Number of job postings by 2-digit NAICS

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Washington State WorkSource System Performance Dashboard

Seekers served	Employers served	Exits & Wages	Definitions
----------------	------------------	--------------------------	-------------

Location

State

Program

- All Title I participants
- WIOA Adult
- WIOA Dislocated Worker
- WIOA Youth
- Wagner Peyser
- All WorkSource customers

These exit proxies are intended to help track potential WorkSource outcomes, are not intended to replace official federal outcomes, and may not accurately reproduce official federal outcomes.

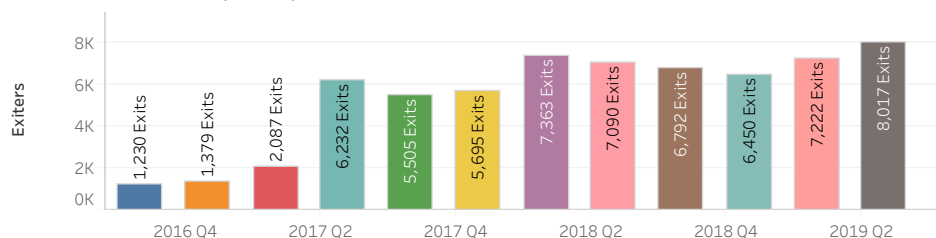
Employments data are delayed.

Employments are based on wages received the second quarter after a person exits (final service date with no more services planned). Wage data come in about 45 days after the quarter ends.

Example: If the final service is on January 3 (exit date), exit is the quarter of Jan-Mar, and the quarter to check for wages is Jul-Sept. Wages for this quarter would be reported by November 15 (approximately 11.5 months from Exit date).

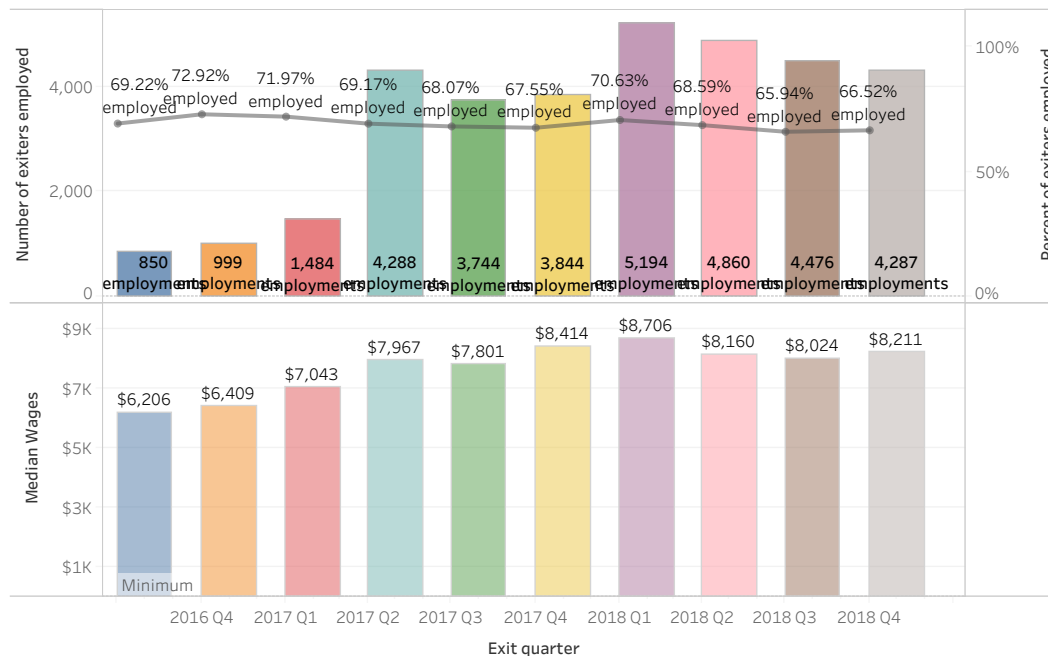
Exits (by Calendar Year)

WA state: All Title I participants



Employments (by Calendar Year): select an outcome measure*

All exit quarters, 2 Q after exit



* Low exiter and employment counts are suppressed to protect confidentiality. If the number of exiters or employments meets suppression conditions, the value will appear as "0".

Data last refreshed: 12/17/2019 6:51:50 PM

Employment Security Department is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Language assistance services for limited English proficient individuals are available free of charge. Washington Relay Service: 711.

Washington State WorkSource

System Performance Dashboard

- Seekers served
- Employers served
- Exits & Wages
- Definitions**

Dashboard Page

- Seekers Served
- Employer Indicators
- Exits & Wages

Dashboard Section

Total job seekers

WorkSource Services Catalog: <http://media.wpc.wa.gov/media/WPC/wswa/support/WorkSource%20Services%20Catalog%20v3.xlsx>

Total job seekers	The unduplicated total count for all self served and staff assisted job seekers for the selected area and time frame.
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State Plan Public Forum

Webinar (Attachment 4.e)

Wednesday Feb. 5, 2020

Help individuals with disabilities
get good jobs that pay well!

The Division of Vocational Rehabilitation (DVR) and Washington State Rehabilitation Council (WSRC) invite you to comment on the 2020-2023 State Plan.

To view the current 2016-2020 DVR State Plan, go to the DVR website:

<https://www.dshs.wa.gov/dvr/dvr-state-plan>

Beginning Jan. 16, 2020, you can return to this site to view the new 2020-2023 State Plan.

You may comment on the State Plan by sending an email to DVRStatePlan@dshs.wa.gov or participate in one of two DVR State Plan webinars held on Feb. 5, 2020:

- 9:30-11:30 a.m. session (webinar and in-person options available)
- 2:00-4:00 p.m. session (webinar only)

To join the webinar, please visit:

Website: <https://watech.webex.com/>

Meeting Number: 280 838 257

Meeting Password: sNbSM8Yu

CART Captioning: <https://www.streamtext.net/player?event=DVR>

You do NOT need to pre-register for the webinar sessions. Join the session most convenient for you.

To hear webinar audio:

Dial: (855) 929-3239 • Meeting Number: 280 838 257

If you have questions or need more information, email: DVRStatePlan@dshs.wa.gov.



For individuals who do not have phone or internet access, webinar viewings will be held from 9:30-11:30 a.m. at the following DVR office locations:

DVR State Office

Large Conference Room, 4th Floor
4565 7th Ave. S.E. • Lacey, WA 98503

Spokane DVR

Conference Room
1313 N. Atlantic, Suite 1000 • Spokane, WA 99201





Central Seattle DVR

Conference Room
1200 12th Ave. S., Suite 730 • Seattle, WA 98109

Tacoma DVR

1949 S. State St., 1st Floor, Room 187
Tacoma, WA 98405-2850

For reasonable accommodation requests, please email DVRStatePlan@dshs.wa.gov or call (800) 637-5627 by Jan. 21, 2020.

Olympic Consortium Board Meeting (3rd Fridays)		10 a.m. to 12:00 p.m.		
Olympic Consortium Board Meeting (3rd Fridays)		10 a.m. to 12:00 p.m.	Go-to-Meeting	(Attachment 4.f)
Exec OWDC Meeting (2nd Tuesdays)		10 a.m. to 12:00 p.m.	Jan and July go to meeting	
OWDC Full Meeting (2nd Tuesdays)		9:00 a.m. to 1:30 p.m.		

2020

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**CLALLAM COUNTY
COMMISSIONERS**

RANDY JOHNSON
First Vice Chair
MARK OZIAS
BILL PEACH

**JEFFERSON COUNTY
COMMISSIONERS**

KATE DEAN
Chair
GREG BROTHERTON
DAVID SULLIVAN

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CHARLOTTE GARRIDO
Second Vice Chair
ROBERT GELDER
EDWARD WOLFE

DIRECTOR

ELIZABETH COURT

PROGRAM ANALYST

LUCI BENCH

OLYMPIC CONSORTIUM BOARD

DATE: February 21, 2020
TIME: 10:00 a.m. – 12:00 Noon
PLACE: Port Townsend County Commissioners' Conference Room

AGENDA

1. Call to Order
2. Action Items
 - a. Approval of January 17, 2020 meeting minutes (Attachment 2.a) pg. 2
 - b. OWCD / Kitsap County Budget Adoption
 - c. One Stop Contract and Dispute Resolution Policy
3. Discussion Items
 - a. WIOA RFP Process and Timeline
 - b. 5-Year Plan
 - c. Sector Focus (Attachments 3.c) pg. 5
4. Updates
 - a. Employment Security Department Monitoring February 3-7, 2020
 - b. PY19 Q2 Preliminary Performance Report (Attachment 4.c) pg. 28
 - c. WorkSource moves and leases
 - d. EO Work and Focus
 - e. ESD Letter (Attachment 4.e) pg. 29
 - f. OWDC and OCB Calendar (Attachment 4.f) pg. 30
5. Adjourn

Next Meeting: April 17, 2020 10:00 a.m. – 12:00 a.m.
Go-To-Meeting

Meeting Notes
OLYMPIC CONSORTIUM BOARD
Go-To-Meeting
January 17, 2020

CALL TO ORDER – Commissioner Kate Dean, Chair called to order 10:03.

ATTENDEES – Commissioner Randy Johnson, Commissioner Charlotte Garrido, Commissioner Kate Dean, Elizabeth Court, Alissa Durkin, and Luci Bench

AGENDA

ACTION ITEMS

- a. Approval of meeting minutes for November 15, 2019
MOTION: Commissioner Garrido moved to approve as presented. Commissioner Johnson seconded. Motion carried.
- b. Cancelation of March 20th Olympic Consortium Board Meeting
Commissioner Dean and Elizabeth Court will be attending the National Association of Workforce Boards (NAWB) in Washington, DC.
MOTION: Commissioner Garrido moved to cancel March 20 meeting. Commissioner Johnson seconded. Motion carried.

DISCUSSION ITEMS

- a. Notification of Five (5)-Year Plan Timeframe and Panel Selection
The 5-year Plan is almost complete and will be provided to the Olympic Workforce Development Council (OWDC) in February. Once the OWDC finishes reviewing, the Commissioners have four (4) weeks for their review. Then there will be a public review period. Elizabeth requested Marilyn Hoppen to chair the panel and Aschlee Drescher to assist. Commissioners Dean, Garrido, and Johnson all agreed with proposed panel lead selection and timeline.
- b. WIOA Activates Allowed – Preliminary Draft - Resolved
In November, Employment Security State Auditor notified OWDC of \$2.8 million in disallowed cost. Alissa explained the State Auditors how the invoices were entered into the system. There is an agreement with the State Auditor's Office accepting the process stating it is allowable. The resulted in no finding. Allen Sharett and Alissa have transitioned to a new process to meet current State's future requests.
- c. Opioid National Emergency Grant Application
 - OWDC has applied for the funds, which will:
 - i. Assist Peninsula Adult Study Program
 - ii. Funds to hire a clinician specialist to work with this specific population, set up internships, and navigate further education, and trainings.

iii. If received OlyCAP or KCR to hire a social worker to work with clients in treatment.

Grant award will be published at the end of February.

d. WIOA RFP Process and Timeline

- Alissa explained the Adult, Dislocated Worker, and Youth RFP's will be submitted by January 27th to Elizabeth, then move on to Purchasing the beginning of February. A Bidders' conference is scheduled on February 10th. During March and April a committee from the OWDC Executive Committee will be review and rate the RFPs. Contracts will be created and submitted in May for the service providers who are awarded. Final submission is scheduled for June.

UPDATES

a. Program Year 2018 Local Monitoring Debrief and Letters

- Luci reviewed the monitoring debrief attachment, explaining that nearly 50% of the 150 errors were 'Observations' for policies and/or procedures that have been adopted since PY18. All necessary corrections have been made and verified.

b. Employment Security Department Monitoring February 3-7, 2020

- Alissa notified the OCB that the prerequisite questionnaire and list of items have been sent to the Monitoring group for their review.

c. PY19 Q2 Preliminary Performance Report and Performance Dashboard

- Luci provided an overview of the performance report and dashboards. Jefferson County has had a 25-30% increase since quarter one (1) and will not be asked to provide a corrective action plan.

d. WorkSource moves and leases

- Margaret Hess is retiring, her last day is January 31st. Mike Robison will be Interim Administrator.
- Clallam's lease goes until December 31, 2020, already looking for properties. Sequim is an option for relocation or will work on extending the lease at the armory.
- Jefferson Worksource may move to Water Street where Subway use to be located. Move is still scheduled for March.
- Bremerton's move to Silverdale is on track to move at the end of March

e. DVR Notice

- Flyer for the Department of Vocational Rehabilitation State Plan Public Forum Webinar on February 5.

f. OWDC and OCB Calendar 2020

- Provided in agenda, reviewed.

GOOD OF THE ORDER

- Commissioner Garrido and Elizabeth Court will be attending the Puget Sound Regional Council Tour of Snohomish County on March 6th.
- Recommendation: *Nomandland* by Jessica Bruder about seniors traveling in their RV's around the nation in search for work.
- Elizabeth suggested *Home Ownership is the West's Biggest Economic-Policy Mistake* published in the Economist.
- Commissioner Johnson suggested *This Has Been the Best Year Ever* published in by Nick Kristof in the New York Times.
- Port Angeles Economic Meeting had over 250 attendees, the biggest turn out.

ADJOURN: Commissioner Dean adjourned the meeting at 10:58 a.m.

NEXT MEETING: Friday, February 21, 2020 Port Townsend Courthouse.

5/30

NORTHWEST
SCHOOL of WOODEN
BOAT BUILDING

Attachment 3.c

HULL RAISER

2019

Make a Living, Craft a Life.



CAN HEAVY DUTY BE LIGHTER WEIGHT?

All Seasons Hemp Canvas Workwear

Drawing its strength from industrial hemp, our abrasion-resistant work cloth is a lightweight but remarkably durable material that requires no break-in and offers the resilience and freedom of motion needed to carry the day as temperatures rise.

No hands on deck: Shipwright Chris Conrardy packs it in at the end of another long day. Perpetual Boatworks, Port Townsend, Washington. GARRETT GROVE © 2019 Patagonia, Inc.

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Women's
All Seasons
Hemp Canvas
Bib Overalls



Men's
All Seasons
Hemp Canvas
Double Knee
Pants



CONTENTS



NORTHWEST
SCHOOL of WOODEN
BOATBUILDING



WELCOME TO HULL RAISER, a magazine that showcases the craftsmanship of students in our traditional and contemporary wooden boatbuilding and marine systems programs.

Congratulations to the graduates of our inaugural Marine Systems program! Their full throttle engagement helped us shape the program and add value for every class that will follow. Check out their story in this issue of Hull Raiser.

See the projects that students learned from by building, including Clean Bay, a 26-foot electric-solar work boat, and Bob's Boat, a lapstrake double-ender modeled on Havhesten, the beautiful Scandinavian sailing sjeke (skiff) owned by Sean and Inger Rankins, who operate Northwest Sails & Canvas from a shop on the Boat School campus.

Travel to Tasmania where our alum ambassadors showed amazing craftsmanship, teamwork, and project management while building a traditional Haven 12½ sailboat at the Australian Wooden Boat Festival.

Please stop by our Port Hadlock Heritage Campus for a firsthand look at what's new. In the meantime, stay connected!



*Betsy Davis, Executive Director
betsy@nwswb.edu*

The Northwest School of Wooden Boatbuilding is a private not-for-profit 501(c)3 educational institution. Our mission is to teach and preserve traditional and contemporary wooden boatbuilding skills while developing the individual as a craftsman.

www.nwswb.edu

This issue of Hull Raiser was produced by Executive Director Betsy Davis, Managing Editor Christa Ayer, Writer Molly Tyson, Communications & Development Manager Christina Ruben, and Reporter Sandy Gerber. Thank you also to our many volunteer photographers.

*Hull Raiser is published by Philips Publishing Group.
www.philipspublishing.com.*



When Can You Start?

Hear from students in the Boat School's first Marine Systems class on the benefits of competency-based, hands-on training.



Clean Bay

See how the Boat School is collaborating with local experts on design, construction, and operation of a zero-emissions work boat.



Beyond the Classroom

Travel to Tasmania, where Boat School alums stretched their skills on a challenging build and discovered a sister city of wooden boatbuilders.

6

Shop Talk

See what's taking shape in the shop, from a sleek wherry prototype to a rugged work skiff designed for the waters of Puget Sound.

Plus:

- 7 Commissions with Character
- 10 The Mavericks of Marine Systems
- 14 Prothero Interns
- 16 What's New on Water Street
- 18 Alumni Spotlight

On the cover: During the May 2019 Admissions Open House, prospective student Adam Shea works alongside current students to lay out and drill fastener holes on a Sid Skiff.

Stay Connected

Keep in touch to find out about news, upcoming events, and boats under construction at the Northwest School of Wooden Boatbuilding.

Website

nwswb.edu

E-Newsletters

nwswb.edu/contact/enews

Boats for sale

nwswb.edu/allboatsforsale

Facebook

facebook.com/NWBoatSchool or search for "nwswb"

Instagram

instagram.com/nwswb or search for "nwswb"

Flickr

flickr.com/nwswb

Twitter

twitter.com/nwswb or search for "nwswb"

Youtube

www.youtube.com/NWBOATSCHOOL

42 N. Water Street, Port Hadlock, WA 98339 • info@nwswb.edu • (360) 385-4948



CLEAN BAY

Building a Zero-Emissions Work Boat

THE NORTHWEST SCHOOL OF WOODEN BOATBUILDING has embarked on a project to build *Clean Bay*, a 26-foot electric-solar work boat that will provide free pump-outs, initially to boats in Port Ludlow Bay.

Naval architect Tim Nolan met with project leads at the Boat School in October 2018 to discuss and sketch out design goals and priorities for the project. For example, it had to accommodate a 500-gallon holding tank, easily navigate between boats in a marina to reach their holding tanks, and operate well empty and full. “We also had a mandate that the boat look really good and be built with a variety of construction techniques,” says instructor Bruce Blatchley.

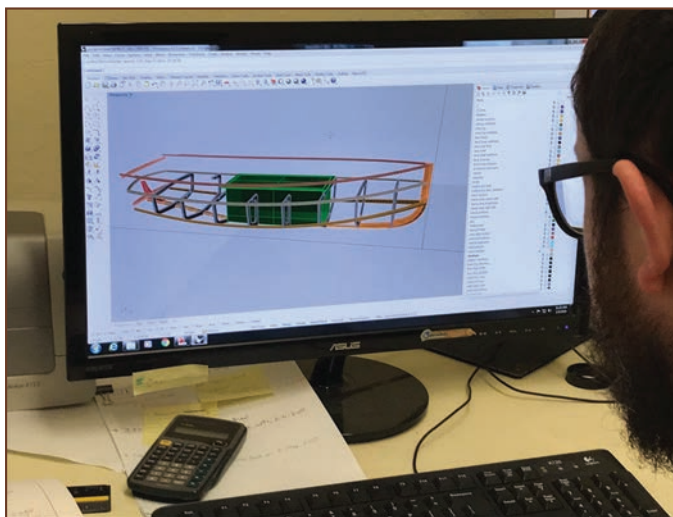
Clean Bay was an ideal teaching project for the students in the Contemporary Boatbuilding program because it gave them experience with cold-molded construction, vacuum infusion, and foam core construction, as well as some traditional joinery on the pilot house. Turnpoint

Design, based in Port Townsend, used CNC technology to cut permanent frames. The transom and hull are built from red cedar strip planking with two diagonal layers of vacuum-bagged khaya veneer. Plywood and foam core were used on the pilot house.

The project is also a good opportunity for the students in the 6-month Marine Systems program to install a variety of cutting-edge marine technologies. Students are performing load calculations for propulsion, energy storage, and sizing of

solar modules, which will all meet the goal of zero-emission systems.

“When I think of zero emissions, I can’t help but think of all the metals that are being dumped into our marinas and waterways as we try to prevent corrosion on boats,” says NWSWB Marine Systems Lead Instructor Kevin Ritz. “Sacrificial anodes, commonly referred to as ‘zincs’, release aluminum, cadmium, copper, lead, and other metals, to prevent corrosion of the



Tim Nolan's local marine architecture firm designed Clean Bay.

◀ Student Tyler Johnson coats frames with epoxy in preparation to install the okume marine plywood deck.

vessel's underwater metals. We need to consider this as part of the zero emissions in the form of Impressed Current Cathodic Protection which puts zero metals into our environment."

The idea of a boat carrying an environmental message that functions for its cause and that is constructed and operated using cutting edge sustainable technology inspired Jim Ward and Alice Anda of the Institute for Law and Systems Research to provide a leadership donation of \$100,000 to get the project underway. The Boat School also received a grant of \$7,500 from the Bonnell Cove Foundation because of the project's impact on environmental protection. Agencies lending their support to the project include Washington State's Maritime Blue initiative, Washington Sea Grant, and the Board of Commissioners of Jefferson County.

"Pump-out boats typically have names such as *Down-Winder*, *Headhunter*, and *Captain's Log*, which are funny, but the boat we imagine will exemplify not what it does, but the impact it will have on environmental quality," says Anda. "Our hope is that *Clean Bay* will serve as an exemplary prototype for zero-emission work boats and open up the conversation to a multitude of topics that underlie environmental stewardship."

"Our hope is that *Clean Bay* will serve as an exemplary prototype for zero-emission work boats and open up the conversation to a multitude of topics that underlie environmental stewardship."

— Alice Anda,
Institute for Law and Systems Research

"This project is exciting at so many levels," says NWSWB Executive Director Betsy Davis. "It aligns with Boat School goals of teaching craftsmanship and preparing students for work as boatbuilders and marine technicians. It aligns with the state-wide Maritime Blue initiative by modeling effective use of zero-emission systems for work boats. And it's an opportunity to

collaborate with local experts on design, material sourcing, engineering, and operation." ■



LEFT: Clean Bay ready for installation of the laminated inwhales. **TOP RIGHT:** Student Jesse Antes sands the keel in preparation for taping the keel and fiberglassing the hull. **BOTTOM RIGHT:** Students Joel Leavitt, Tyler Johnson, and Jesse Antes prepare to vacuum bag the first layer of 1/8" khaya veneer on the transom.

Shop Talk

NWSWB Students Take on New Challenges



Student Kendra (K) Woolfe works on fitting the white oak breast hook on the Port Hadlock Work Skiff.



MIDDLE: Contemporary student Tyler Johnson coats the wherry hull with epoxy prior to deck installation.

BOTTOM: Instructor Leland Gibson (left) and student Joel Arrington (right) undertook the challenge of the Seventy48 race (70 miles in 48 hours) in the prototype wherry. They had an impressive run coming in 13th out of 117 teams!

Port Hadlock Work Skiff

Students in the Traditional Boatbuilding class worked with instructor Jody Boyle to build version 3.0 of the Port Hadlock Work Skiff. Drawing inspiration from a familiar work skiff on Martha's Vineyard, Jody adapted the design for local waters. This rugged 18' skiff will hold up to a 45 hp outboard engine on its 2" thick oak transom and is rated for 4-5 passengers.

Students worked with native species of wood, including oak for the frames and transom, Alaskan yellow cedar for the cross-planked bottom and sole, and red cedar for the topside planking. This sturdy boat is perfect for crabbing and island hopping the waters of the Puget Sound.

Double Rowing Wherry

Students in the Contemporary Boatbuilding class built a wherry prototype designed by Brandon Davis, owner of Turnpoint Design, a Port Townsend-based business that specializes in 5-axis CNC cutting of molds, tooling, and parts for composite applications.

Davis, who serves on the Boat School's Program Advisory Committee, wants the kids of Port Townsend to enjoy on-the-water adventure as much as he does. With that in mind, he collaborated with NWSWB to design and build a wherry prototype, the first in a fleet of sliding-seat doubles planned for the local rowing club.

Students in the Contemporary Boatbuilding class at NWSWB built the prototype from plywood cut on Turnpoint CNC machines. "Future wherries in the fleet will be done totally in composite — out of fiberglass or carbon fiber — using the resin infusion process we are integrating into our program," explains Contemporary Boatbuilding Instructor Bruce Blatchley.

In the ultimate sea trial, Contemporary Boatbuilding student Joel Arrington and NWSWB Instructor Leland Gibson raced the wherry in the 2nd Annual Seventy48, a seventy mile race of human-powered watercraft from Tacoma to Port Townsend. Out of 117 teams registered, Team NWSWB finished 13th. "I have never been part of anything that was so mentally and physically challenging," says Joel. "Seventy miles of unpredictable winds and currents, many of which were navigated through darkness and thick fog, couldn't slow us down. It was a privilege representing NWSWB and I look forward to the next adventure!"

Sales of student-built boats help support the school's educational programs. If you're interested in commissioning a boat or buying one that has already been built, contact Chief Instructor Sean Koomen (sean@nwswb.edu).

Commissions with Character

Sailing Into Retirement on a Scandinavian Sailing Sjekte

During 34-plus years in the military, Robert “Bob” Spychalski served in a variety of roles: combat engineering, aircraft maintenance, ground maintenance, flight crew, aircraft refueling and, most recently, as Operations Coordinator for the U.S. Embassy in Amman, Jordan. It was a successful career, but as he went up in rank, the work became less hands-on and more administrative. “Attending Boat School was a good chance for me to work with my hands and start building things again,” he says.

Bob heard about the Boat School through a lucky accident when his daughter was researching colleges. During an internet search, she thought she was requesting information from “Northwest University.” When a package arrived from the Northwest School of Wooden Boatbuilding, she realized her mistake, but it was just what Bob was looking for.

Learning to build traditional wooden boats made him want to own one. The school was just starting on a replica of *Havhesten*, a 19'2" double-ended sailing skiff owned by Sean and Inger Rankins, who operate Northwest Sails & Canvas from a shop on the Boat School campus.

Havhesten (Norwegian for seahorse) is a beautiful boat with oak sawn frames on an oak keelson, Norwegian Red Pitch Pine lapstrake planking, teak decks and furniture, spruce spars, copper rivets, bronze screws and bolts, and a lead ballast.

“*Havhesten* is an impressive boat,” Bob recalls. “I liked the double-ended style and the character of the lapstrake planking. I went home and asked my wife, ‘What would you think about buying a boat from the school?’ She was definitely onboard with the idea because being out on the water was part of our retirement plan.”

Bob’s Boat, as it was called during construction, is made of local woods: western larch planking on white oak frames. Bob recorded each phase of the build on a GoPro camera he hung from the shop ceiling. The students began lofting the boat in January, and finished planking it up in May. “The hull was a particular challenge to plank in the stern,” notes Chief Instructor Sean Koomen, “but that’s what makes the boat so beautiful.”

Watching his boat come together, and being part of the crew during the first few months of the build, were factors in Bob’s decision to buy the Scandinavian-style sailing skiff, but he also considers it a good value. “The focus at Boat School is on learning craftsmanship, so they will take the time to do things precisely.” ■



TOP: Boat owner Bob Spychalski fits the oak stern stem into the keel.

MIDDLE: The skiff posed a good exercise in patterning due to the shape and facets of the white oak framing. The sawn frames were complex because of the multiple landings where they meet the plank laps.

BOTTOM: Students were challenged with difficult and shapely larch stern planking.

For information about commissioning a student-built boat, please contact Sean Koomen (sean@nswsb.edu).



WHEN CAN YOU START?

Employers Welcome the First Class of Marine Systems Graduates

ADAM SNIDER was working in a research lab when he realized he didn't want to spend the rest of his working life under fluorescent lights. "I was 30 years old and I felt like I didn't know how to do anything. I couldn't work with my hands." He surprised himself by enrolling in the Traditional Boatbuilding program and then in the Marine Systems program at NWSWB.

Damian Hill, a third-generation commercial fisherman from Bristol Bay, Alaska, spent his twenties competing as an elite triathlete, but was ready to settle down with a family-wage job, working with his hands, in an environment "where my kids can come in and say hi when I'm working." As someone who has worked in remote locations, he also saw the value of being able to maintain and troubleshoot marine systems. "When you're fishing in the Bering Sea and something goes wrong, there's no one around to fix it."

After 20 years in software development, Andy Blehm wanted to get out from behind a desk. Learning traditional wooden boatbuilding and marine systems would give him the skills and hands-on experience to become a marine electrical technician. "The problem solving is similar to what I enjoy about software development, but I get to work with my hands as well as my head."

Adam, Damian, and Andy discovered the action-oriented career path they were seeking through the Boat School's Marine Systems program. As the first group to go through the program, they helped shape the experience for every class to come.

The Boat School's six-month diploma program in Marine Systems focuses on electrical systems; corrosion; diesel engines and outboard motors; steering, propulsion, and controls; hydraulics; marine plumbing; and marine HVAC. The program is led by Kevin Ritz, a master marine technician with years of experience running his own marine systems company and teaching marine systems classes across the country. He has served as an electrical investigator for multiple agencies involving in-water and onboard

fatalities across the nation and also as a corrosion consultant nationally.

Students move from conceptual instruction to hands-on practice in a controlled environment to field work on a variety of boats. "By the end of the program they've wired everything from isolation transformers to AC distribution panels, DC distribution panels, bilge pumps, and ELCIs (equipment leakage circuit interrupters). Most any product that's going to be aboard a vessel, they've installed it in class," says Kevin.

"That's the beauty of competency-based training. It's not about taking tests. It's demonstrating that you can do the work."

— Kevin Ritz,
Marine Systems Lead Instructor

◀ *Marine Systems student Misha Bogart disassembles components of a diesel engine.*

One month before graduation, students met with employers to learn about job opportunities. The job fair was held in the school's Marine Systems classroom, where employers could see the simulators, wiring boards, and other teaching materials used in the hands-on program.

"What employers are looking for is hands-on experience," says Kevin. "Our students can show them a long list of things they've done. That's the beauty of competency-based training. It's not about taking tests. It's demonstrating that you can do the work."

Within weeks of graduation, Misha Bogart was hired by the State of Alaska to maintain its fleet of Fish and Wildlife law enforcement vessels, Andy Blehm was working at Gold Star Marine in Port Townsend, Nathan Eby was working at Platypus Marine in Port Angeles, Damian Hill was working as a marine technician in his hometown of Naknek, Alaska, and Adam Snider was rewiring a 55-foot steel fishing vessel. "I'm so grateful to this school," says Adam. "They'll take somebody who hasn't even picked up a tool and in a few short months I felt like I could do anything." ■



**MARINE
SYSTEMS**
Intensives

In addition to the 6-month diploma program, the school offers Marine Systems Intensives, 5-day hands-on classes for those already employed in the marine industry. NWSWB currently offers intensives on Electrical Systems, Hydraulics, Corrosion, and Diesel Engines. The National Association of Marine Surveyors (NAMS) has authorized members to receive continuing education credits by attending Marine Systems Intensives at NWSWB. For more information, visit nwswb.edu.



Q&A

Kevin Ritz, Marine Systems Lead Instructor

What was it like to start a Marine Systems program from scratch?

It was a chance to teach the way I've always wanted to teach Marine Systems, with a focus on hands-on learning, craftsmanship, and safety. The program was designed with input from subject-matter experts, so we are focused on skills that employees need in the workplace. When students go for a job interview, they can list exactly what they have experience doing and know how to do safely.

What does it mean to provide hands-on instruction?

We give people the theoretical information they must have and immediately back that up with hands-on experience. I can talk for a week about corrosion, but the learning comes when students go out on a boat and actually do a corrosion survey. To support the hands-on learning, we give students quick reference cards, like an airplane pilot's checklist. There's a ton of data associated with just running a single wire from point A to point B. The reference cards make it easy to apply the skills they've learned.

What can students expect to learn during the 6-month program?

By the end of the program, students are able to perform the highest priority tasks for entry-level marine systems technicians. On top of that, they've learned some generic problem-solving skills, how to read schematics, how to learn the specifics for a given installation, how to work safely using proper PPE (Personal Protection Equipment),

and how to work with applicable standards. The overarching standard is CFR (Code of Federal Regulations) that relates to boats. Beyond that, there are many standards, but for recreational boats it's primarily ABYC (American Boat and Yacht Council). As I suspect our students will likely start out working on recreational boats, joining ABYC is a course requirement, and I encourage students to take ABYC certification exams at the end of the program.

When someone graduates from our program, they're not all of a sudden a journeyman marine technician, but they have a baseline set of skills. They have a ton of background knowledge and hands-on experience in the shop, and they know how to learn. They're ready to go into the yard and be productive and effective under an experienced supervisor. It's incredible what a marine technician



Students Adam Snider (foreground) and Shawn Meyer practice applying Click Bond wire supports on a wire management board.

is supposed to know. You have to be an electrician, a plumber, a mechanical engineer. Not to mention the propulsion system. There's no way to teach every make and model of every system. But we teach the fundamentals that apply to all of them, with an emphasis on safety. What we've heard from employers is that they can't rely on specialists for each marine system. They need a jack of all trades.

Is knowledge of boatbuilding a prerequisite for the 6-month Marine Systems program?

Students come in with different experience. Some are graduates of our wooden boatbuilding programs. Some have expertise in one marine system and want to broaden their experience to include diesel engines, hydraulics, or plumbing. We don't assume any prior knowledge. The fact that students come in from different backgrounds adds a lot to the learning. For example, a student with experience in commercial fishing said, "Let me tell you what it's like in the real world where we had to pop in fuses like chicklets to get two systems to operate at the same time in the middle of the night during a storm." He came in very much aware of the need for the information we were teaching.

How will the program be evolving?

We're looking forward to moving into a larger space where we can serve more students, stage more demos, and have some boats on hand where we can practice installing and connecting all these systems. We'll keep working with subject matter experts, including Chris Dunn (outboards), Sea Star (hydraulics), and Sure Marine (HVAC), to help us develop the curriculum and teach specialized topics where they have practical, real-world experience to share. And I'm looking forward to working with new instructor John Hill who has 20 years of experience as a machinist's mate in the Coast Guard. He took our 6-month Marine Systems program to round out his experience, and we all noticed what a great teacher he was when we got to areas like propulsion that he knew very well. ■

THE MAVERICKS OF MARINE SYSTEMS

How the Class of 2019 Helped Build a Program and Prove Its Merit



DAMIAN HILL



ANDY BLEHM



MISHA BOGART

DAMIAN HILL

“I grew up in a fishing town in Bristol Bay, Alaska, so I came in very much aware of the need for competent marine technicians to maintain these very high horsepower boats with bow thrusters, all these complex electrical systems, RSW to chill the catch down. When I found out there was a 6-month program to teach me everything I needed to get an entry-level job working on the boats, I signed up right away. The strength of the program is having experts right there, learning from people with deep knowledge about this stuff. You can’t get that from a book. It’s hands on. You either learn or you shock yourself. Everything we learned in the classroom we applied on a boat — except that on a boat you’re doing it upside down and around the corner with one arm. That was an important part of the learning. And at the end of this program, you have a skill set. I can test an alternator. I can size a battery bank. I can install an isolation transformer. I can tell you what size hydraulic hose you need. It’s so valuable to learn how all these systems are inter-connected on a boat. And if I have any questions, I have Kevin’s number.” Damian is working as an independent marine technician in his hometown of Naknek, Alaska.

ANDY BLEHM

“I took the wooden boatbuilding class at NWSWB as a break from software development. I wanted to get out from behind a desk and do something new. The boatbuilding was really fun and interesting, but I didn’t want to give up on 20 years of software experience. Then I heard about the Marine Systems program and I thought, “What if I combined this wooden boat stuff with marine electrical or hydraulics? That would be a pretty cool

skill set. There’s lots of problem solving in Marine Systems and that appeals to me. I took two of the week-long Marine Systems Intensives and then enrolled in the 6-month program.

“The way the program is designed, you go from the theoretical to doing it yourself in a controlled environment, so you really understand the procedure, to going onboard a boat where the bilge pump and the battery aren’t two feet apart, they’re 12 feet apart. The field work was incredibly valuable. In the classroom you’ve got your battery and your nice clean wire. Then you go onboard a boat, open the panel, and it’s spaghetti. You have a mess and you have to figure out what to do about it. That’s what it will be like on the job.” Andy is working as a marine technician at Gold Star Marine in Port Townsend, Washington.

MISHA BOGART

Misha is rewiring his own boat with skills he learned in the inaugural Marine Systems program, which he describes as “hands down, the most educational thing I’ve done in my life. It’s led to great things already. It definitely made me more competitive in the workforce.” Shortly after earning his Marine Systems diploma at NWSWB, Misha was hired by the State of Alaska to maintain their fleet of Fish and Wildlife law enforcement vessels and to captain one of their 85’ boats.

ARCHIE CARRICO

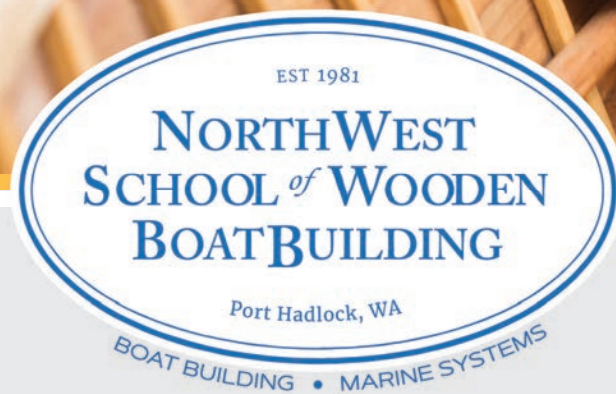
“The Marine Systems program will not lead to a career for me,” says Archie, “because I’m retired and I intend to stay retired. But I thoroughly enjoyed the class, got my ABYC certifications, and I’m looking forward to maintaining my own boat and helping out other cruisers when my wife and I go sailing — which was my motivation in taking the course.”

SHAWN MEYER

Shawn sailed to the Boat School from Glacier Bay, Alaska. "I spent 18 months at the school taking the boatbuilding and marine systems classes and it was fantastic." Now he's rewiring his boat and working as a boatbuilder and marine technician in Port Townsend, Washington. "I knew my boat *Sea Mare* needed some work, and now I'm doing it myself. Attending the school has given me the confidence to tackle huge projects, like a repower, by myself. I would say it doesn't matter if it's a wood boat or a fiberglass boat or a metal boat. You're going to learn the foundation and the skills you need in this course to take you really far in the marine world."

**SHAWN MEYER****NATHAN EBY**

Nathan attended both the wooden boatbuilding and marine systems programs at NWSWB and is now working at Platypus Marine, a full-service indoor shipyard near his home in Port Angeles, Washington. "Boat School was a special time and a special place," says Nathan, "and I want to thank the people who let us crawl all over their boats to do corrosion surveys and practice troubleshooting and maintenance in the real world."

**NATHAN EBY**

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or a
*6-month Diploma in
Marine Systems*

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BEYOND THE CLASSROOM

Showcasing American Boatbuilding at the Australian Wooden Boat Festival

A TEAM OF ALUMS from the Northwest School of Wooden Boatbuilding, led by Chief Instructor Sean Koomen, traveled to Tasmania to demo American-style traditional wooden boatbuilding at the 2019 Australian Wooden Boat Festival (February 8-11 in Hobart, Tasmania). The biennial event draws more than 200,000 people and 550 wooden boats — from dinghies and canoes to tall ships and yachts — to the island state of Tasmania for an international celebration of craftsmanship.

The NWSWB team included:

- **Lachlan Carlson** — Class of 2017, boatbuilder at PT Shipwrights Co-op, WA
- **Ryan Chadwick** — Class of 2008, boatbuilder at Cape George Marine Works, Port Townsend, WA
- **Christian Gaggia** — Class of 2015, boatbuilder in Utrecht, Netherlands
- **David Klco** — Class of 2016, boatbuilder at Van Dam Custom Boats, MI
- **Gordon McGill** — Class of 2015, Tasmanian resident
- **Nathan Nelson** — Class of 2018, instructor at Wind & Oar Boat School, OR
- **Steve Stanton** — Class of 2014, Facilities Manager at NWSWB
- **Virginia Wilson** — Class of 2018, boatbuilder in Port Townsend, WA



◀ Ginny Wilson (Class of 2018) prepares patterns for the sheer strakes.



1. To showcase US boatbuilding, the alums spent two months ahead of the festival building a Haven 12½, Joel White's centerboard version of the classic 12½ designed by Nat Herreshoff. **2.** Tasmania shipwright and sawyer Dave Golding custom milled the celery top pine logs, donated by Hydrowood for the Haven project, with his 150-year-old 3' circular sawmill. **3.** The finished boat was a beautiful blend of timbers from around the world, with backbone made of African sapele and North American black locust, frames and transom of US white oak, planks of Canadian western red cedar, spars of US Sitka spruce, and sheer strakes, coaming, and interior details of Tasmanian celery top pine. **4.** Christian Gaggia (Class of 2015) fares the frame heels to receive the keel after white oak frames are steam bent onto the molds. **5.** Boat School Chief Instructor Sean Koomen caulks the seams of the Haven. **6.** David Klco (Class of 2016) installs the celery top pine forward bulkhead doors on the Haven 12½. **7.** The team built the boat at the Wooden Boat Centre in Franklin, Tasmania, with main shop bay doors that opened onto a pastoral scene overlooking the Huon River.



◀ The crowd gathers for the live auction of the Haven 12½. Proceeds from the sale help fund the next boatbuilding team. For Ginny Wilson, who had just finished her Boat School training, the Haven build in Hobart was magical. "I can't imagine a better way to transition to the workplace than to travel as an ambassador of the school and participate in such an amazing event."

Prothero Interns

The Prothero Internship, named for boat school co-founder Bob Prothero, is a six-month paid position that allows one or two Boat School graduates to spend additional time at the school honing their skills in an environment that offers increasingly more challenging work, at a faster pace, and with more independence.

RYAN BRECKEL



RYAN BRECKEL left a secure job at a global manufacturing company to study traditional wooden boatbuilding at NWSWB. His friends thought he was crazy, but his wife agreed it was time to shake things up. “We were like ships passing in the night,” Ryan recalls. “She was working late hours as a dance instructor and I was leaving early for a job that kept me inside all day doing computer-based design, troubleshooting, and machine maintenance.”



As a student in the Traditional Boatbuilding program, Ryan worked on a 17' Whitehall, a 17' Rangely Guide Boat, and a 12' Spurling Skiff — a dramatic and welcome change from the corporate environment. “Everyone here loves boats. Everyone loves working with their hands. Everyone is driven to do their best. They’re not just working for a paycheck or a degree. They’re doing something they really enjoy and have a passion for. I like being around that.”

At the end of the school year, Ryan was awarded a Prothero Internship in Boatbuilding, doing finish work on a Kingston motor launch and a 16' Poulsbo and restoration work on the original *Blue Moon* (22' yawl built in 1955).

At the end of his internship, Ryan was hired to work at the Port Townsend Shipwrights Co-op, where he is working under the direction of Tim Lee, former Chief Instructor at NWSWB, on the restoration of *Western Flyer*, a vessel that has a central role in John Steinbeck’s *Log from the Sea of Cortez*.

LOGAN LASTOVICA



LOGAN LASTOVICA grew up on his family’s cattle ranch in Texas, studied engineering at the Air Force Academy, and spent the next five years operating and troubleshooting GPS satellites. After serving in the Air Force, he was looking to get into something that was still technical, but more hands-on and not so regulated and regimented. Working on boats came to mind as something that’s “complex enough to be interesting, but on a scale where you can get involved in a project from start to end and not be focused on just one tiny aspect of it.”



He enrolled in the Traditional Boatbuilding program at NWSWB, where he learned the basics and honed his skills on the 28' Herreshoff Rozinante build. “I was captivated by the shapes of boats and the whole construction aspect of it,” he recalls.

At the end of the school year, Logan was awarded a Prothero Internship to serve as teaching assistant in the new Marine Systems program. His contribution was so significant that his internship was extended and led to his current job with Naval Architect Tim Nolan. “The biggest thing that carries over from my engineering experience,” says Logan, “is being able to break a large system down into its parts and to think about it systematically.”



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Photo courtesy of Bill Curtsinger

What's New on Water Street



Our Working Waterfront

The Boat School has built a new seawall, reinforced pilings, and put a new roof and windows on our historic waterfront buildings, which house a combination of boat shops, offices, milling rooms, and a classroom. Across Water Street, the Ajax Café has reopened as a result of the school's purchase of the land that used to bisect the campus and installation of an expanded, state-of-the-art septic system. Lowest Hadlock is also home to Star Marine, a family-owned tugboat company; Northwest Sails & Canvas; the Community Boat Project, a non-profit serving local youth through a shop on the Boat School campus; and Hama Hama Co. shellfish beds. Stop by for a First Friday Tour and stay for dinner at the Ajax Café!

Leaving a Legacy

Few people have worn as many hats at NWSWB as David Blessing, who not only attended Boat School but has served on the Board for over a decade (currently on the Executive Committee after serving as Board President), and commissioned a boat that he finished himself. His commitment to paying it forward includes a planned gift from his estate to the Boat School. "Including the Northwest School of Wooden Boatbuilding in my estate planning is one way I can help ensure the long-term stability of the school — so the school can keep offering the remarkable education that I enjoyed." To learn more about making a planned gift to the Boat School, contact Executive Director Betsy Davis at (206) 390-0381.



Former Board President David Blessing (left) connects with former board member Bill Brock (right) at the Boat School's annual fundraiser.

Veteran Supportive Campus

Military veterans are a significant part of the Boat School community, so we were thrilled to see all five branches of the military (Army, Navy, Air Force, Marines, and Coast Guard) represented in the inaugural Marine Systems program, contributing to a disciplined, team-oriented, and fun-loving group. The Washington State Department of Veterans Affairs has renewed our designation as a Veteran Supportive Campus and awarded us a VetCorps Member to serve as a resource to military veterans at the school and in the community. Thanks to VFW Post 3213 in Quilcene, American Legion Post 26 in Port Townsend, and Port Townsend Elks Lodge 317 for their support of veteran programs at the Boat School!



Rita Frangione uses her 30 years of experience as a vocational rehabilitation counselor to connect veterans with services.

Seal of Approval

As an accredited degree-granting institution licensed in Washington State, to ensure compliance with best practices, the Boat School is regularly audited by organizations, including the Accrediting Commission of Career Schools and Colleges, State of Washington Workforce Training & Education Coordinating Board, US Department of Education, and the US Department of Veterans Affairs. Our Admissions & Student Services Manager Heidi Blehm was recently recognized for the uncommonly high quality of the school's records. In addition, an independent audit of the school's financial statements, which are maintained by Business Manager Katie Whalen, yielded a clean audit opinion with no adverse findings. Great news and validation of our skilled staff and investment in information systems.

Mission Accomplished

The Boat School has nearly completed the goals in its 5-year Strategic Plan, adopted January 2016:

- Refined existing boatbuilding programs
- Designed and launched new Marine Systems program
- Strengthened Career Services for all students and support for military veterans
- Invested in building the school's physical and financial capacity

We are starting the planning cycle for the next 5-year plan (2020–2025) and look forward to hearing from all stakeholders. Please contact Executive Director Betsy Davis (betsy@nswsb.edu), Chief Instructor Sean Koomen (sean@nswsb.edu), or Board President John Barrett (jbarrett@board.nswsb.edu) with your ideas.

Planning for a Dedicated Marine Systems Building

As we celebrate the successful launch of our Marine Systems program and our first class of graduates (see pages 8-11), we need to address space constraints in the mezzanine classroom in the Hammond Shop, where we conducted the proof-of-concept phase of the program. In order to double the number of students who can gain diplomas each year in our 6-month Marine Systems diploma program and also increase availability throughout the year of our 5-day Marine Systems Intensives, we are constructing a custom-designed building for Marine Systems (targeted for completion by Fall 2021). The new space will also enable week-long professional development seminars for Career and Technical Education (CTE) teachers from across the state to learn how to teach about marine systems in their programs. Both public and private leadership gifts are propelling the project forward.



Bringing Craftsmanship to the Table

It's inspiring to see paddles go up at our annual Gala and Fundraiser. The tally for this year's event was more than \$130,000! Save the date for Hull Raiser! 6th Annual Gala & Fundraiser: April 18, 2020. Can't attend? Consider donating a handcrafted item, service, or activity to the auction; becoming a Sponsor; or contributing to "Fund a Need." Contact Communications & Development Manager Christina Ruben (christina@nswsb.edu) for more ways to get involved at the 2020 Gala & Fundraiser.

Alumni Spotlight



Josh Tolkan

Class of 2017

Artisan in Development

North House Folk School, Grand Marais, Minnesota

www.northhouse.org

www.manywatersboats.com

Josh learned to paddle and sail at a summer camp on Lake Michigan. He went on to start a sailing club while attending Carleton College, sail the collegiate racing circuit, and spend a SEA Semester (study abroad program) on the tall ship/research vessel SSV Corwith Cramer. Following Boat School he launched Many Waters Boatworks and Carpentry to serve recreational boaters in the Midwest and recently became Artisan in Development at the North House Folk School, where he teaches boatbuilding and woodworking classes and “gets to spend two years on the beautiful north shore of Lake Superior designing and building boats.”



Zachary Howorth

Class of 2017

Shipwright Apprentice

Chesapeake Bay Maritime Museum, St. Michaels, Maryland

www.cbmm.org

Zachary credits his father with teaching him an early appreciation for surfing, boats, and building things — from tree forts to skateboards. After college, Zachary spent two years in the Montana Conservation Corps in some of the wildest places in the lower 48 and received an education award he used to attend NWSWB. “Boat School taught me patience, helped me build my technical woodworking skills, and brought my confidence to an all-time high,” says Zachary. It also alerted him to a job opening for a Shipwright Apprentice at the Chesapeake Bay Maritime Museum, where he has worked since December 2017.



Edwin Slack

Class of 2002

Owner

W.C. Handyman, Vancouver, Washington

www.lignifystudios.com

Edwin came to Boat School after seven years as a missionary in West Africa. Today he balances his time between residential construction for his own company, WC Handyman, (a name inspired by the John Lennon song *Working Class Hero*) and wood sculpting. “Boat School taught me a whole new level of carpentry and gave me a deep appreciation for good tools, boatbuilding, and the inherent beauty in boats. The deeper reward I gained was an appreciation for craftsmanship. The teachers and students inspired me to see the potential of what our human hands and minds can do with a sharp chisel and beautiful wood.”

Stay in Touch

We love hearing how Boat School graduates are using their skills. Please send tips for the next edition of Alumni Spotlight to Mark Paxton (mark.paxton@nwswb.edu).

See more updates about Boat School alums on our website: nwswb.edu



Melanya Nordstrom

Class of 2009

Finisher

PT Shipwrights Co-op, Port Townsend, Washington

www.ptshipwrights.com

It was the wood shop at Chimacum High School that introduced Melanya to the marine trades. Today she’s a finisher at Port Townsend Shipwrights Co-op — painting, varnishing, and metal polishing everything from sailboats and cruisers to fishing and work boats. “Without the marine trades and our working waterfront, I wouldn’t have been able to get the training, earn the wages, and contribute to the community I grew up in.” What she remembers best about Boat School is the positive atmosphere. “People really wanted to be there; they wanted to learn. There was a lot of laughter as we struggled to master new skills.”



Eric Schow

Class of 2018

Boatbuilder

Haven Boatworks, Port Townsend, Washington

www.havenboatworks.com

Photojournalist and former NWSWB board member Elizabeth Becker was shooting photos of the 105-year-old, 133-foot gaff-rigged schooner *Adventress* during the historic ship’s restoration, when she noticed a familiar face at the ship saw. It was Eric Schow, class of 2018, who had graduated from Boat School on a Friday in September and started work at Haven Boatworks the following Monday. “I feel very lucky to have this opportunity,” says Eric. “There aren’t a lot of boats in the country or the world going through this level of restoration. Port Townsend is a mecca for boatbuilding. Going to Boat School was a great decision.”



Justin Victoria

Class of 2017

Boatbuilder

Rogue Built, Queens, New York

www.roguebuilt.co

After graduation, Justin began working as a boatbuilder at First Light Boatworks, a yard established by the Pease Brothers in the 1930s to build, restore, and service wooden boats on the Mill Pond in Chatham’s Old Village, Cape Cod. “Being around super talented beings every day is the most rewarding feeling I’ve ever had,” says Justin. “I could never have experienced this without the support and knowledge the staff at NWSWB passed on to us.” From his first boatbuilding job, Justin spent a year working at Wooden Boatworks in Greenport, New York. Now he’s expanding his skills in interior house cabinetry and furniture making at Rogue Built.



David Erickson

Class of 2000

Retail Lumber Sales

Edensaw Woods, Port Townsend, Washington

www.edensaw.com

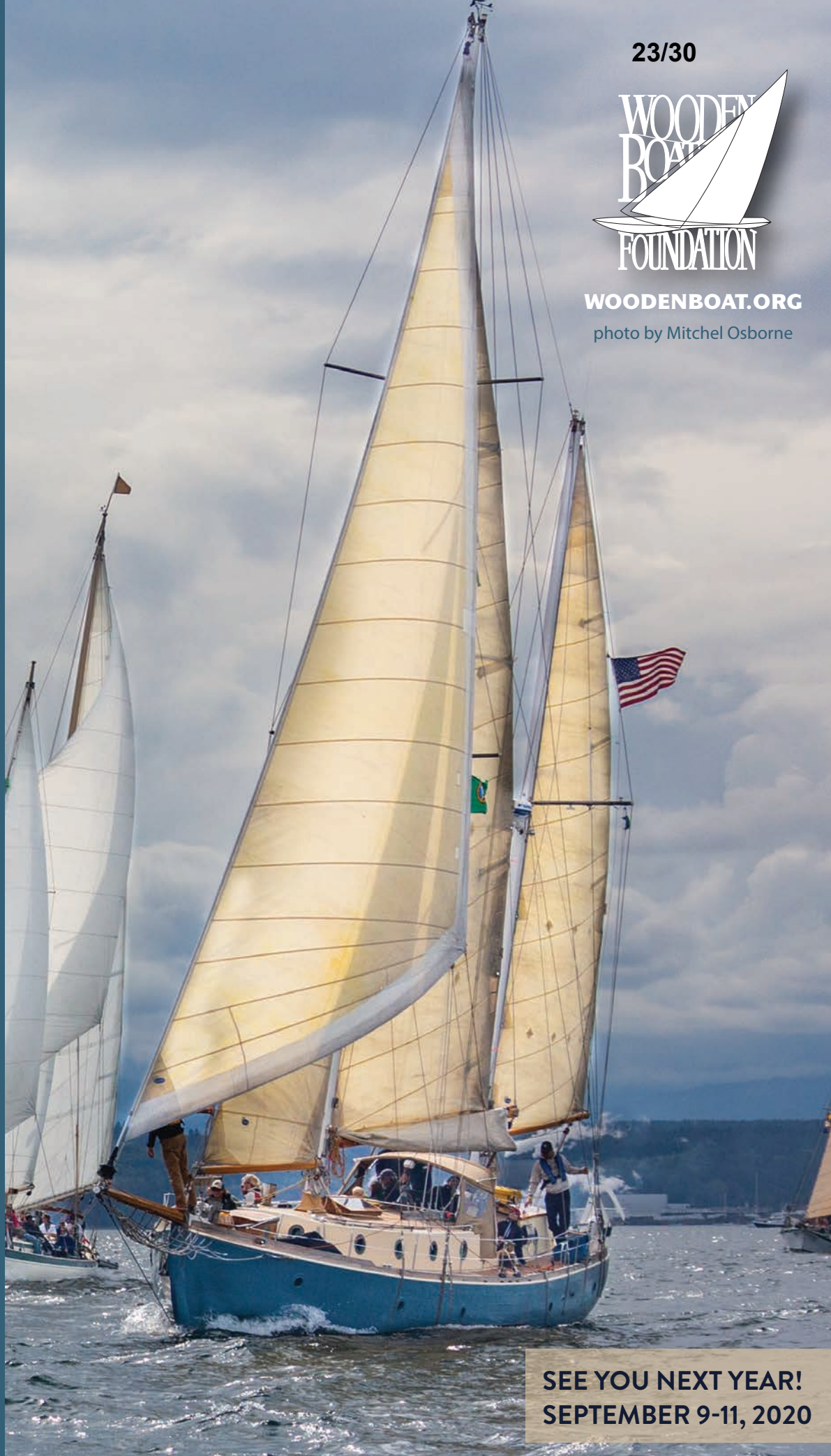
Prior to Boat School, David was task manager for ground-based remote-access robotic observatories at NASA’s jet propulsion lab. These days you can find him in retail lumber sales at Edensaw, where he “gets to connect with people and enjoy the beauty of wood.” He also has a 300-square-foot studio/shop where he has built a few skin-on-frame kayaks and crafts ranging from jewelry to furniture. The high point of his time at NWSWB: Jeff Hammond’s lectures on perfecting the craft.

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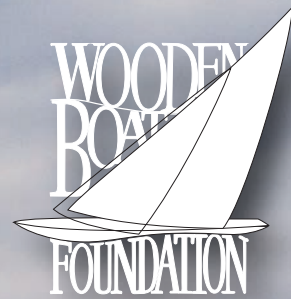
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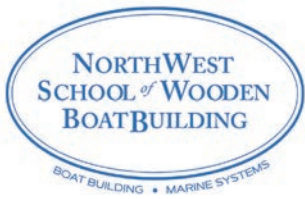
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March 9, 2020
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Course Description

The purpose of this one-day course is to help aspiring and current emergency first responders and Designated Infection Control Officers (DICOs) meet the infectious disease prevention and control requirements and responsibilities under applicable regulations. Preparation and training should include a thorough review of the regulations and exposure control plans, and hands-on exercises and best practices to keep first responders safe.

In collaboration with fire districts throughout Washington State, the University of Washington Department of Environmental and Occupational Health Sciences Continuing Education Program has developed a course that will cover hazardous infectious agents, key OSHA and DOSH requirements, example exposure control plans, post-exposure process plans, engineering controls/PPE, and practical decontamination and disinfection exercises for emergency first responders.

REGISTRATION

Registration Cost: \$150

Register online at osha.washington.edu or by contacting The Northwest Center for Occupational Health and Safety Continuing Education Programs at 206-685-3089 or ce@uw.edu.

DATE & LOCATION

March 9, 2020

Poulsbo City Hall
200 NE Moe Street
Poulsbo, WA 98370

INFORMATION

Northwest Center for Occupational Health and Safety Continuing Education Programs

Phone: 206-685-3089

E-mail: ce@uw.edu

Website: osha.washington.edu



Gail Chanpong, DrPH, CIH

Gail is a Public Health Professional and a Certified Industrial Hygienist with varied field - based experience with public health programs, worldwide. She has a Doctorate in Public Health with a focus on infectious disease prevention. Since 2010, Gail has taught Global Health as a Distinguished Professor of Public Health and Fulbright Specialist with Universidad de la Sabana, Faculty of Nursing, in Bogotá, Colombia. In OSHA Region 10, she contributes to Hazardous Materials / Industrial Hygiene short-courses at University of Washington OSHA Education Center.



Marilyn Roberts, PhD

Marilyn is a Professor in the Department of Environmental and Occupational Health Sciences at the University of Washington's School of Public Health. Dr. Roberts recently lead a study that partnered with The Washington Fire Chiefs to better understand the presence and distribution of MRSA in fire stations and to help reduce risk factors.

Special Guest Speaker - understanding and preparing for the developing Coronavirus epidemic



John Lynch, MD, MPH

John is an Associate Professor of Medicine, Allergy and Infectious Diseases at the University of Washington Harborview Medical Center (HMC). He is the Medical Director of the Harborview Infectious Disease Clinic, HMC's Employee Health Center and HMC's Antimicrobial Stewardship Program. His focus is on the prevention of healthcare associated infections, rational use of anti-microbial agents and employee health.

In addition to our regular curriculum for this course, Dr. Lynch will be calling in via video conference for a brief update and Q&A session on the developing Coronavirus epidemic, and strategies for preventing its spread.

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APRIL

22



WST Try-A-Trade

Try-A-Trade is an innovative experience for high school students providing hands-on exposure to diverse and growing careers. Several business and industry partners will be onsite, with interactive and engaging activities for students to experience first hand. Learn about apprenticeships, internships, and training resources available throughout our community.

Two Session Offerings:

8:00 am - 10:30 am

11:00 am - 1:40 pm

Who: All High School Students

What: Try-A-Trade

When: Wednesday, April 22, 2020

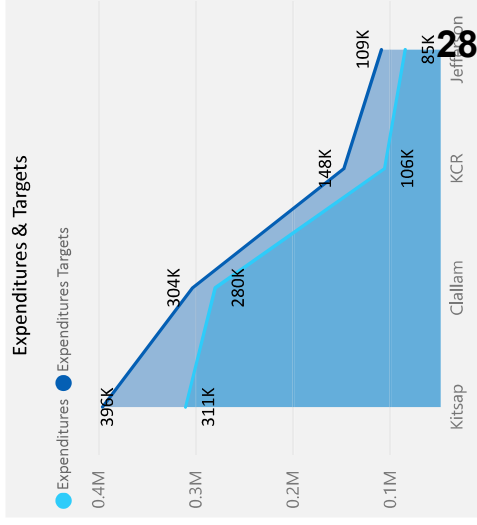
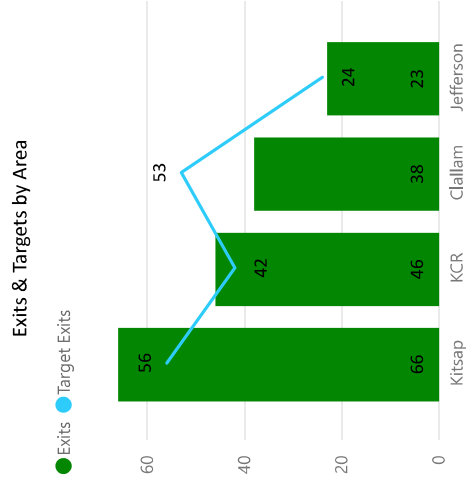
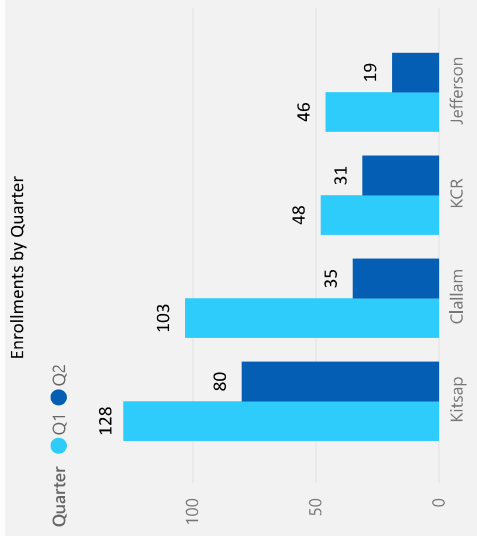
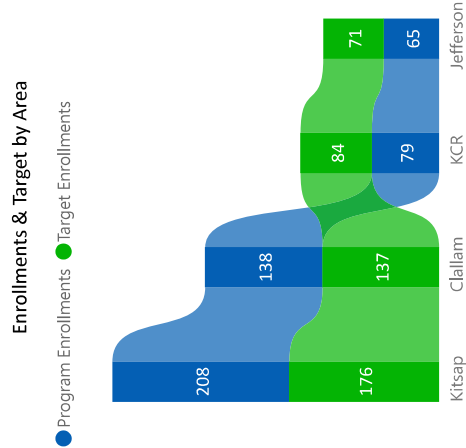
Where: 101 National Avenue North

NON-DISCRIMINATION DISCLOSURE

The Bremerton School District complies with all federal and state rules and regulations and does not discriminate on the basis of sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental, or physical disability, or the use of a trained dog guide or service animal by a person with a disability in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. This holds true for all students who are interested in participation in educational programs and/or extra-curricular school activities. Inquiries regarding compliance and/or grievance procedures may be directed to the District's Title IX/RCW 28A.640 Officer and ADA Coordinator, Garth Steedman, at 360.473.1031, email garth.steedman@bremertonschools.org or the Section 504 Coordinator, John Welsh, at 360.473.4400, email john.welsh@bremertonschools.org. Mailing address: 134 Marion Avenue North, Bremerton, WA 98312.

Final PY19 Performance Report (July 1, 2019 - June 31, 2020)

Office	Program	Program Enrollments	Current Enrollments	Target Enrollments	PE %age	Exits	Target Exits	Exit %age	Place ments	Target Place ments	Placement Rate	Placements %age	Actual Expenditures	Target Expenditures	Expenditures %age
Clallam	Adult	51	41	50	102.00%	10	23	43.48%	8	18	80.00%	44.44%	94,379	98,246	96.06%
Clallam	Dislocated Worker	45	23	46	97.83%	22	24	91.67%	19	20	86.36%	95.00%	82,396	100,189	82.24%
Clallam	Youth	42	36	41	102.44%	6	6	100.00%	6	3	100.00%	200.00%	103,478	105,307	98.26%
Jefferson	Adult	30	19	32	93.75%	11	12	91.67%	9	9	81.82%	100.00%	29,272	37,750	77.54%
Jefferson	Dislocated Worker	21	11	25	84.00%	10	10	100.00%	9	8	90.00%	112.50%	30,914	37,830	81.72%
Jefferson	Youth	14	12	14	100.00%	2	2	100.00%	2	1	100.00%	200.00%	24,532	33,647	72.91%
KCR	Adult	54	21	60	90.00%	33	29	113.79%	25	23	75.76%	108.70%	75,884	107,852	70.36%
KCR	Dislocated Worker	25	12	24	104.17%	13	13	100.00%	12	10	92.31%	120.00%	30,174	40,086	75.27%
Kitsap	Adult	56	35	44	127.27%	21	23	91.30%	19	20	90.48%	95.00%	74,493	105,678	70.49%
Kitsap	Dislocated Worker	76	52	60	126.67%	24	25	96.00%	23	21	95.83%	109.52%	80,959	93,436	86.65%
Kitsap	Youth	76	55	72	105.56%	21	8	262.50%	18	4	85.71%	450.00%	155,380	197,118	78.83%
Totals		490	317	468	104.70%	173	175	98.86%	150	137	86.71%	109.49%	781,861	957,139	81.69%





STATE OF WASHINGTON
EMPLOYMENT SECURITY DEPARTMENT

PO Box 9046 • Olympia WA 98507-9046

February 6, 2020

RE: Recognizing Strong Performance

Dear Elizabeth,

We don't always take enough time to celebrate excellent performance, so I wanted to take a moment to recognize your strong performance on the outcomes shown below from your WIOA Title I grants and discretionary contracts. Please thank your entire team for the hard work and professionalism they put into making this happen!

WDC 01 Quarter Ending Sep 30, 2019 (Mar 31, 2019 for employment outcomes)

Outcome	Target	Actual
WIOA Adult Enrollments	133	410
WIOA Adult Employments	86	591
WIOADW Enrollments Including RRIE	112	196
WIOADW Employments Including RRIE	61	237
WIOA Youth Enrollments	116	119
CCWA Career Connected Learning	318	657
CCWA Comprehensive Internship	60	84





We also noticed you increased the number of job seekers served by WorkSource from the same quarter last year by 68! Way to go! If you would like additional information on other programs that contribute to the WorkSource system, please just let us know. Our goal is to support your local success!

We are always looking for successful practices to share with the rest of the workforce development system. If you would like to share any tools or practices with your peers across the state, please send them to ESDGPWorkforceInitiatives@esd.wa.gov. Also, let us know in that message if you would be willing to present during the next quarterly peer-to-peer teleconference. By sharing your successes, you can help the entire state continue to pursue and achieve excellence. Our upcoming peer-to-peer learning call is scheduled for March 30, 2020 from 1:00 pm – 2:00 pm.

If you would like more information, please let me know. Congratulations again on your success, and thank you for serving Washington's employers, workers, job-seekers, and youth.

Sincerely,

Tim Probst
Grants Director
360-790-4913

Olympic Consortium Board Meeting (3rd Fridays)		10 a.m. to 12:00 p.m.	
Olympic Consortium Board Meeting (3rd Fridays)		10 a.m. to 12:00 p.m.	Go-to-Meeting
Exec OWDC Meeting (2nd Tuesdays)		10 a.m. to 12:00 p.m.	Jan and July go to meeting
OWDC Full Meeting (2nd Tuesdays)		9:00 a.m. to 1:30 p.m.	

Attachment 4.f

2020

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
Su	Mo	Tu	We	Th	Fr	Sa
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July						
Su	Mo	Tu	We	Th	Fr	Sa
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

October						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

May						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August						
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9	10	11	12	13	14	15
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23	24	25	26	27	28	29
30	31					

November						
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

March						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June						
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21	22	23	24	25	26	27
28	29	30				

September						
Su	Mo	Tu	We	Th	Fr	Sa
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



**CLALLAM COUNTY
COMMISSIONERS**

RANDY JOHNSON
First Vice Chair
MARK OZIAS
BILL PEACH

**JEFFERSON COUNTY
COMMISSIONERS**

KATE DEAN
Chair
GREG BROTHERTON
DAVID SULLIVAN

**KITSAP COUNTY
COMMISSIONERS**

CHARLOTTE GARRIDO
Second Vice Chair
ROBERT GELDER
EDWARD WOLFE

DIRECTOR

ELIZABETH COURT

PROGRAM ANALYST

LUCI BENCH

OLYMPIC CONSORTIUM BOARD

DATE: April 17, 2020
TIME: 10:00 a.m. – 12:00 Noon.
PLACE: Go-to-Meeting
 Please join the meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/687192853>
 You can also dial in via phone.
 United States: +1 (408) 650-3123
 Access Code: 687-192-853

AGENDA

1. Call to Order
2. Action Items
 - a. Approval of February 21, 2020 meeting minutes (Attachment 2.a) pg. 2
 - b. 5 Year Plan
 - c. OWDC Meeting Online for May 12
 - d. Executive Committee / RFP
3. Discussion Items
 - a. COVID-19 Impacts
 - b. Childcare Issues in Clallam and Jefferson County
 - c. Budget Resolution
4. Updates
 - a. One Stop Contract
 - b. EO Monitoring, EO Training
 - c. Council Members - New
 - d. PY19 Q2 Final Formula Performance Report 31DEC2019 (Attachment 4.d) pg. 5
 - e. PY19 Q2 Primary Indicators (Attachment 4.e) pg. 6
 - f. PY19 Q3 RRIE Performance Report 31MAR2020 (Attachment 4.f) pg. 7
 - g. WIOA System Performance Dashboard PY19 Q3 (Attachment 4.g) pg. 8
 - h. Calendar (Attachment 4.h) pg. 11
5. Adjourn

Next Meeting: May 15, 2020 10:00 a.m. – 12:00 noon.
 Port Townsend or Online TBA

Meeting Notes
OLYMPIC CONSORTIUM BOARD
Port Townsend County Commissioner's Conference Room

CALL TO ORDER – Commissioner Kate Dean, Chair called to order 10:15

ATTENDEES – Commissioner Randy Johnson, Commissioner Charlotte Garrido, Commissioner Kate Dean, HS Director Doug Washburn, Elizabeth Court, and Luci Bench

AGENDA

ACTION ITEMS

- a. Approval of meeting minutes for January 17, 2019
MOTION: Commissioner Johnson moved to approve with grammatic corrections. Commissioner Garrido seconded. Motion carried.
- b. OWDC / Kitsap County Budget Adoption
 - Commissioner Dean requested a description of OWDC budget in context of Kitsap County Budget. Commissioners Johnson and Garrido agreed and asked for a resolution. Elizabeth will create a resolution with the necessary budget information for review at the April 17, 2020 meeting.
- c. One-Stop Operator Contract
 - Current One-Stop Operator, Mike Robinson, has stepped into the Interim WorkSource Administrator. Employment Security Department has indicated the One-Stop Operator RFP in June is not priority. Elizabeth explained the current contract, history, and moving forward. Commissioner Garrido requested a narrative of the situation and how the OWDC would like to move forward. Elizabeth will provide a narrative and may request an special meeting with the commissioners to review and adopt.
- d. Dispute Resolution Policy Adoption
MOTION: Commissioner Johnson moved to approve as presented. Commissioner Garrido seconded. Motion carried.

DISCUSSION ITEMS

- a. WIOA RFP Process and Timeline
 - Alissa Durkin, Program Supervisory, published the 5-year Adult/Dislocated Worker and Youth RFP.
 - The Bidder's Conference on February 13 was well attended: Employment Security Department, Kitsap Community Resources, Olympic Educational Service District 114, and Career Team. RFP will close at the end of March, then the panel will review. Commissioners review will beginning mid-April.

b. Five (5)-Year Plan

- The 5-year Plan is almost complete. OWDC panel will review then the commissioners will review, goal will be to adopt at the April 17 meeting.

c. Sector Focus

- Luci provided a review of North West School of Wooden Boat Building, Betsy Davis and Sean Koomen presentation at the February 10 OWDC meeting. Booklet reviewed and discussed.
- Elizabeth provided an overview of upcoming events. The Wooden Boat Festival in Port Townsend, Infectious Disease Preventions in Poulsbo, and West Sound Tech Try-A-Trade in Bremerton. Commissioners asked for information on which trade will students be able to try and they will help promote the event.

UPDATES

a. Employment Security Department Monitoring February 3-7, 2020

- Overall monitoring went well, the monitors provided best practices and were very positive about Alissa and Luci's work. There was one issue with OWDC board requirement. Elizabeth will be recruiting two new business members.
- Program Review had some issue and Luci will be conducting extra monitoring on Dislocated Worker Training files. Monitoring will focus on other resources explored and proper documentation. If not of compliance, OWDC will disallow the training cost and ESD will be required to refund.

b. PY19 Q2 Preliminary Performance Report and Performance Dashboard

- Luci provided an overview of the performance report and dashboards. Jefferson County has had a 25-30% increase since quarter one (1) and will not be asked to provide a corrective action plan.
- Expenditures are low due to many trainings ending in December and invoices not processed until January, which does not reflect on the end of quarter (December 31). Expecting quarter three expenditures to be in compliance.

c. WorkSource moves and leases

- WorkSource Kitsap is set to move to Silverdale on April 1, Elizabeth and Alissa have toured the work and the building will be ready.
- They have found a location on Water Street for Port Townsend.
- Clallam's lease goes until December 31, 2020, already looking for properties. Sequim is an option for relocation or will work on extending the lease at the armory.

d. EO Work and Focus

- Equal Opportunity is still a focus for the OWDC staff. Alissa is attending training in May. Elizabeth asked if the commissioner had any stories to share, she'd like to compile for OWDC meeting in May.

- Commissioner Dean briefly shared her recent Equity, Diversity and Inclusion training. One interesting point is the separate silos around Equal Opportunity and Equity, Diversity, and Inclusion. EO focuses more on government rules and regulations; and Equity, Diversity and Inclusion concentrates on unconscious bias in the workforce.
- e. ESD Letter
- Reviewed, commissioner's all congratulated Elizabeth and team for their efforts.
- f. OWDC and OCB Calendar 2020
- Provided in agenda, reviewed.

GOOD OF THE ORDER

- Commissioner Dean inquired about OWDC discussion on a Child Care Summit. Commissioner Johnson explained Clallam has a Child Care Summit on February 26, focusing on what are the needs of our workforces. Commissioner Garrido added that Martha and Mary started onsite childcare for employees, which has been a success with positive intergeneration impact.
- Commissioner Johnson explained they are reviewing county policy that may include "Take your kids to work", he will have Clallam County HR send out the new policy to Jefferson and Kitsap.

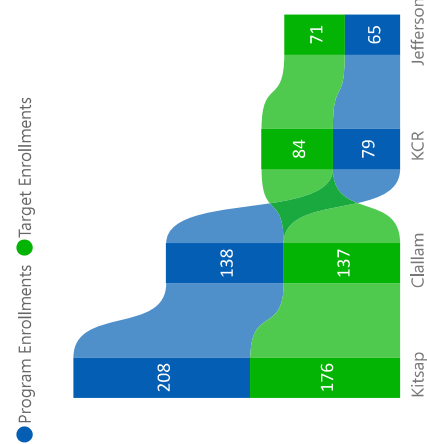
ADJOURN: Commissioner Dean adjourned the meeting at 11:42 a.m.

NEXT MEETING: Friday, April 17, 2020 To-Go meeting.

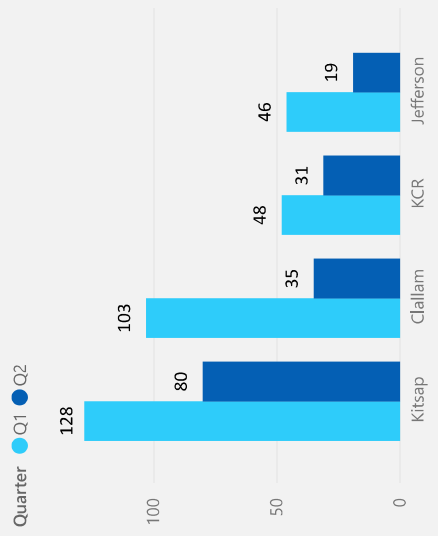
Final PY19 Performance Report (July 1, 2019 - June 31, 2020)

Office	Program	Program Enrollments	Current	Target Enrollments	PE %age	Exits	Target Exits	Exit %age	Place ments	Target Place ments	Placement Rate	Placements %age	Actual Expenditures	Target Expenditures	Expenditures %age
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Kitsap	Adult	56	35	44	127.27%	21	23	91.30%	19	20	90.48%	95.00%	74,493	105,678	70.49%
Kitsap	Dislocated Worker	76	52	60	126.67%	24	25	96.00%	23	21	95.83%	109.52%	80,959	93,436	86.65%
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Totals		490	317	468	104.70%	173	175	98.86%	150	137	86.71%	109.49%	781,861	957,139	81.69%

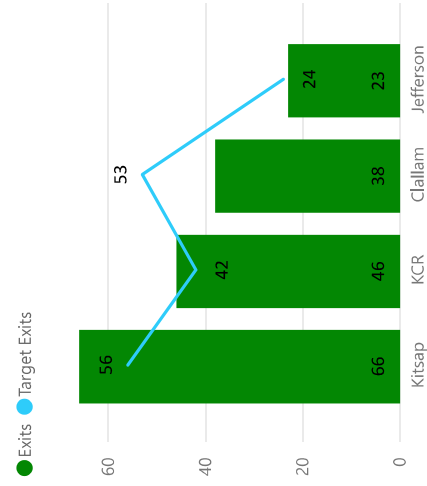
Enrollments & Target by Area



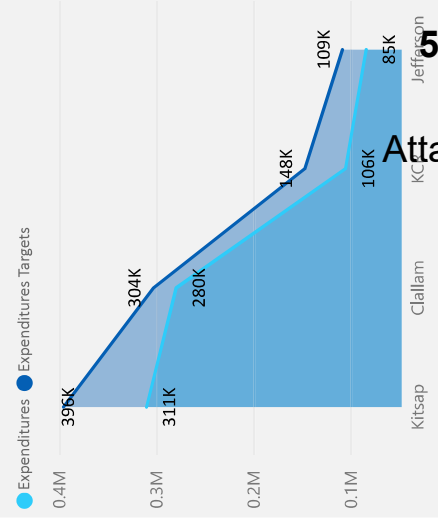
Enrollments by Quarter



Exits & Targets by Area



Expenditures & Targets



Adult

WDA	Actual Emp After 2nd Qtr	Target Emp After 2nd Qtr	Achieved Emp After 2nd Qtr	Actual Emp After 4th Qtr	Target Emp After 4th Qtr	Achieved Emp 4th Qtr	Credential Attainment	Target Credential Attainment	Credential Achieved	Actual Median Earnings 2nd Qtr	Target Median Earnings 2nd Qtr	Median Earnings Achieved
Olympic	64.10%	66.10%	96.97%	63.50%	65.40%	97.09%	63.00%	61.40%	102.61%	\$7,687	\$5,490	102.61%
Statewide	66.60%	73.00%	91.23%	66.80%	72.20%	92.52%	67.60%	61.40%	110.10%	\$8,472	\$6,200	110.10%

Dislocated Worker

WDA	Actual Emp After 2nd Qtr	Target Emp After 2nd Qtr	Emp Achieved 2nd Qtr	Actual Emp After 4th Qtr	Target Emp After 4th Qtr	Emp Achieved 4th Qtr	Credential Attainment	Target Credential Attainment	Credentials Achieved	Median Earnings 2nd Qtr	Target Median Earn 2nd Qtr	Median Earnings Achieved
Olympic	64.00%	78.70%	81.32%	65.70%	75.40%	87.14%	60.20%	64.80%	92.90%	\$8,244	\$4,796	171.89%
Statewide	70.70%	78.40%	90.18%	72.80%	75.10%	96.94%	72.90%	64.80%	112.50%	\$10,235	\$8,150	125.58%

Youth

WDA	Actual Emp 2nd Qtr	Target Emp 2nd Qtr	Actual Emp 2nd Qtr	Achieved Emp 2nd Qtr	Actual Emp 4th Qtr	Target Emp 4th Qtr	Achieved Emp 4th Qtr	Actual Credential Earned	Target Credential Earned	Achieved Credential Earned
Olympic	55.00%	62.80%	62.80%	87.58%	54.10%	59.20%	91.39%	83.30%	51.70%	161.12%
Statewide	61.80%	63.00%	63.00%	98.10%	63.20%	59.40%	106.40%	67.20%	51.70%	129.98%

Wagner - Peyser

WDA	Actual Emp After 2nd Qtr	Target Emp After 2nd Qtr	Achieved Emp After 2nd Qtr	Actual Emp After 4th Qtr	Target Emp After 4th Qtr	Achieved Emp After 4th Qtr	Median Earnings 2nd Qtr After Exit	Target Median Earnings 2nd Qtr	Achieved Median Earnings 2nd Qtr
Olympic	63.70%	68.00%	68.00%	62.00%	67.00%	92.54%	\$6,460	\$6,900	93.62%
Statewide	66.80%	68.00%	68.00%	65.30%	67.00%	97.46%	\$7,327	\$6,900	106.19%

Numbers are Rolling Quarters PY19 Q2 Data retrieved from ESD Labor Market Info., WIOA Quarter Performance Reports (QPR's). 03/26/2020

Attachment 4.f

Rapid Response Increased Employment

Office	Program Enrollments	Current	Target Enrollments	PE %age	Exits	Target Exits	Exits %age	Place ments	Target Place ments	Placement %age	Expendit ures	Target Expendit ures	Expenditure %age
Clallam	2	2	5	◆ 40.00%		3			2			13,980	
Jefferson	1	1	3	◆ 33.33%		2			1			9,228	
KCR	15	8	12	● 125.00%	7	7	● 100.00%	6	6	● 100.00%	23,590	23,692	● 99.57%
Kitsap	8	7	10	◆ 80.00%	1	7	◆ 14.29%	1	6	◆ 16.67%		32,278	
Total	26	18	30	86.67%	8	19	42.11%	7	15	46.67%	23,590	79,178	29.79%

Dislocated Worker + Increased Employment

Office	Program Enrollments	Current	Target Enrollments	PE %age	Exits	Target Exits	Exits %age	Place ments	Target Place ments	Placement %age	Expendit ures	Target Expendit ures	Expenditure %age
Clallam			2			1			1			8,908	
Jefferson			2			1			1			6,006	
KCR			4			1			1			10,869	
Kitsap	1	1	3	◆ 33.33%		2			2			17,430	
Total	1	1	11	9.09%		5			5			43,213	

Washington State WorkSource System Performance Dashboard

Attachment 4.g

Seekers served
Employers served
Exits & Wages
Definitions

Service Location

WDA 01 - Olympic

Time Frame

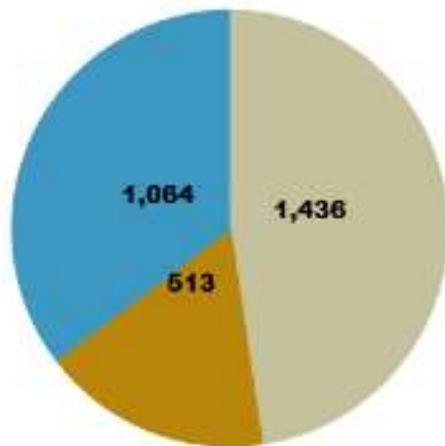
Single-quarter

PY 2019 Q3 (Jan - Mar 2020)

Data prior to the beginning of FY16Q1 (July 1, 2016) is not reflected in this dashboard. Therefore, the first quarter with complete rolling 4-quarter data is FY2016 Q4 (the quarter ending on June 30, 2017).

Total seekers 3,013

- Self served only
- Both types of service
- Staff assisted only



All seekers served

Self-service customers	1,949
Staff-assisted customers	1,577

Self served only	47.66%	1,436
Both types of service	17.03%	513
Staff assisted only	35.31%	1,064

New to WorkSource?

New	38.80%	1,169
Returning	61.20%	1,844

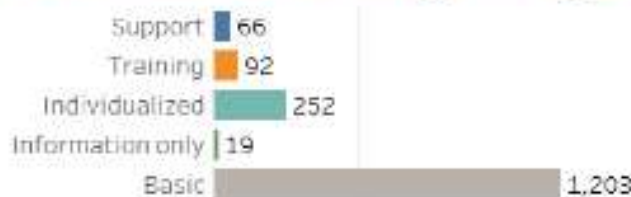
WorkSourceWA job applicants

Seekers with job applications	591
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Seekers served by program enrollment

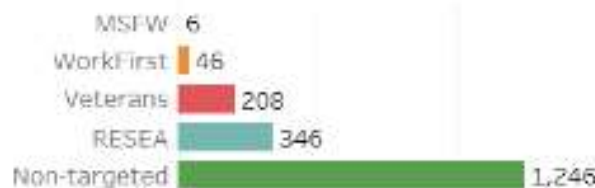
Staff-assisted seeker counts by service location, regardless of enrollment location

Staff assisted seekers served by service type*

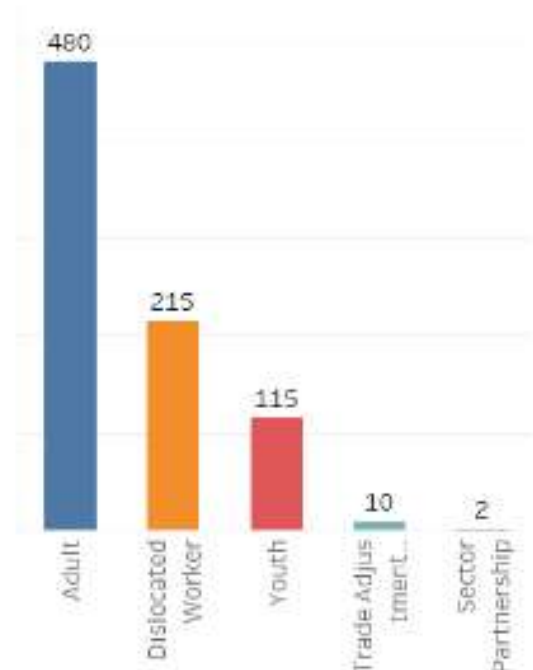


*Information only and support services do not trigger or extend participation.

Staff assisted seekers by cohort



Data last refreshed: 3/23/2020 3:35:15 PM



Washington State WorkSource

System Performance Dashboard



Location

WDA 01 - Olympic

Time Frame

Single-quarter

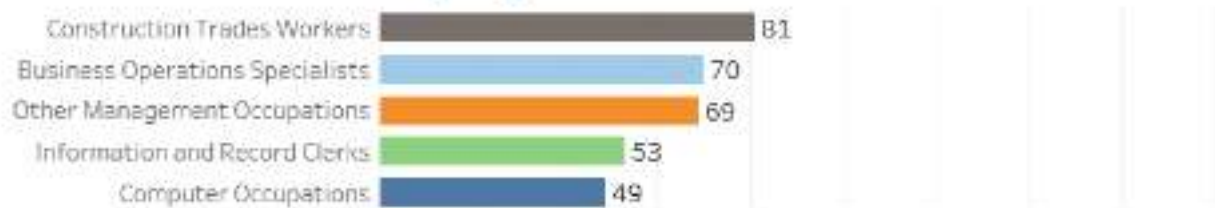
PY 2019 Q3 (Jan - Mar 2020)

Employers using WorkSource

Employers	228
Job orders	1,108

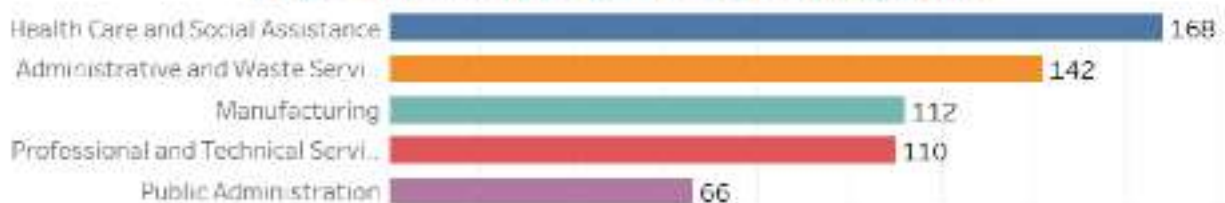
Employers receiving staff-assisted services	60
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Top 5 jobs in demand



Number of job postings by 3-digit ONET

Top 5 industry sectors posting jobs



Number of job postings by 2-digit NAICS

Washington State WorkSource System Performance Dashboard

- Seekers served
- Employers served
- Exits & Wages
- Definitions

Location

WDA01 - Olympic

Program

- All Title I participants
- WIOA Adult
- WIOA Dislocated Worker
- WIOA Youth
- Wagner Peyser
- All WorkSource customers

These exit proxies are intended to help track potential WorkSource outcomes, are not intended to replace official federal outcomes, and may not accurately reproduce official federal outcomes.

Employments data are delayed.
Employments are based on wages received the second quarter after a person exits (final service date with no more services planned).
Wage data come in about 45 days after the quarter ends.

Example: if the final service is on January 3 (exit date), exit is the quarter of Jan-Mar, and the quarter to check for wages is Jul-Sept. Wages for this quarter would be reported by November 15 (approximately 11.5 months from Exit date).

Exits (by Calendar Year) WDA 01 - Olympic: All Title I participants



Employments (by Calendar Year): select an outcome measure*




All exit quarters, 2 Q after exit



* Low exiter and employment counts are suppressed to protect confidentiality. If the number of exitters or employments meets suppression conditions, the value will appear as "0".

Data last refreshed: 3/23/2020 3:35:15 PM

Employment Security Department is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Language assistance services for limited English proficient individuals are available free of charge. Washington Relay Service: 711.

Olympic Consortium Board Meeting (3rd Fridays)		10 a.m. to 12:00 p.m.	
Olympic Consortium Board Meeting (3rd Fridays)		10 a.m. to 12:00 p.m.	Go-to-Meeting
Exec OWDC Meeting (2nd Tuesdays)		10 a.m. to 12:00 p.m.	Jan and July go to meeting
OWDC Full Meeting (2nd Tuesdays)		9:00 a.m. to 1:30 p.m.	

Attachment 4.h

2020

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**KITSAP COUNTY
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Second Vice Chair
ROBERT GELDER
EDWARD WOLFE

DIRECTOR

ELIZABETH COURT

PROGRAM ANALYST

LUCI BENCH

OLYMPIC CONSORTIUM BOARD

DATE: May 15, 2020
TIME: 10:00 a.m. – 12:00 Noon.
PLACE: Via Zoom
 Please join the meeting from your computer, tablet or smartphone.
 Join Zoom Meeting
<https://zoom.us/j/99350061878>
 Meeting ID: 993 5006 1878
 One tap mobile
 +12532158782,,99350061878# US
 +13462487799,,99350061878# US

A G E N D A

1. Call to Order
2. Action Items
 - a. Approval of Agenda
 - b. Agenda Summary (Attachment 2.b) pg. 2
 - c. Approval of April 17, 2020 meeting minutes (Attachment 2.c) pg. 3
 - d. Request to change June meeting from online to in person in Port Townsend
3. Discussion Items
 - a. COVID-19 Impacts
 - b. Economic Recovery Plan Outline – Workforce Development
 - c. Washington Federal Grant - \$12M for Dislocated Worker
 - d. Local Quarterly Monitoring
4. Updates
 - a. Port Angeles move
 - b. WorkSource Silverdale opening
 - c. EO Focus Awards
 - d. OWDC and OCB Calendar Updated to reflect addition of Port Townsend August meeting. (Attachment 4.d) pg. 6
5. Adjourn

Next Meeting: June 19, 2020 10:00 a.m. – 12:00 noon.
 Port Townsend or via Zoom



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EDWARD WOLFE

DIRECTOR
ELIZABETH COURT

PROGRAM ANALYST
LUCI BENCH

OLYMPIC CONSORTIUM BOARD

DATE: May 15, 2020
TIME: 10:00 a.m. – 12:00 Noon.

AGENDA SUMMARY

Action Items

- a. **Approval of April 17, 2020 meeting minutes**
Standard Motion Requested for approval of prior meeting minutes
- b. **June meeting format**
Standard Motion requested for approval to change online meeting to in-person meeting to be held in Port Townsend

Discussion Items

- c. **COVID-19 Impacts**
Staff request information from Board Members on most recent impacts of the pandemic on their respective Counties and staff provide additional information on current services and work in the field.
- d. **Economic Recovery Plan Outline – Workforce Development**
Staff to share efforts to develop outline and partnerships for Workforce Development Recovery plan considering the current impacts of COVID-19
- e. **Washington Federal Grant \$12M for Dislocated Workers**
Washington State was awarded funding for Dislocated Workers to fill disaster related jobs such as security, logistics, and sanitation. The Olympic WDA will be alerted to the funding amount next week.
- f. **Local Quarterly Monitoring**
Monitoring, as required by the Employment Security Department, was completed for Quarter 3 and is ongoing for Quarter 4.

Updates

- g. **Port Angeles Move**
Agreement-to-Negotiate is currently being vetted by Department of Enterprise services for property off Hwy 101 at the west end of the City of Sequim. The property would be the new home of the Clallam County WorkSource.
- h. **WorkSource Silverdale opening**
WorkSource Kitsap is scheduled open in June
- i. **EO Focus Awards**
OWDC staff have been awarded the National Association of State Workforce Agencies William J. Harris Equal Opportunity Award. This award honors a State or partnership involving a State for an innovative workforce related program, project, or initiative which results in significant contributions towards the achievement of equal opportunity and nondiscrimination.

OLYMPIC CONSORTIUM BOARD**Meeting Notes****Go-To- Meeting****April 17, 2020**

CALL TO ORDER – Commissioner Kate Dean, Chair called to order at 10:02 a.m.

ATTENDEES – Commissioner Randy Johnson, Commissioner Charlotte Garrido, Commissioner Kate Dean, Doug Washburn, Elizabeth Court, and Luci Bench

AGENDA**ACTION ITEMS**

- a. Approval of meeting minutes for February 21, 2020

MOTION: Staff pointed out corrections to be made. Commissioner Garrido moved to approve with corrections. Commissioner Johnson second. Motion carried.

- b. 5 Year Plan

- OWDC staff request that they (staff) would make suggested edits from Commissioners and submit the plan to the Workforce Training Board. Commissioners will send their edits, suggestions, and comments by next Monday.
- Commissioners Dean, Johnson, and Garrido also requested a County specific COVID-19 amendment to the plan be written by September 1, for first review by August 1, 2020. Current 5-year plan will be amended after completion of these documents.

MOTION: Commissioner Garrido moved to approve. Commissioner Johnson Second. Motion carried.

- c. OWDC Meeting Online for May 12

- Regarding the May 12th, 2020 Olympic Workforce Development Council Meeting: staff request that the meeting is moved from in-person to online.
- Commissioners agreed to allow staff to move Board or Advisory meetings to online as necessary for the foreseeable future considering the current pandemic.

MOTION: Commissioner Garrido moved to approve. Commissioner Johnson second. Motion carried.

- d. Executive Committee/RFP WIOA Adult, Dislocated Workers, and Youth Services

- Staff request that the Board supports the recommendations from the OWDC Executive Committee for providers of Adult, Dislocated Workers, and Youth Services and move forward with contracting to continued services uninterrupted.
- Commissioner Dean requested action items be presented with summary page to allow commissioners to review prior to approval.

MOTION: Commissioner Johnson moved to approve. Commissioner Garrido second. Motion carried.

DISCUSSION ITEMS

a. COVID-19 Impacts

- Elizabeth spoke about 7am meeting of the 12 area Workforce Development Directors of the state. Challenges are being identified and quickly escalated to state for guidance.
- Elizabeth and Luci are working closely with ESD Monitoring and Policy team to produce a virtual enrollment policy.
- Updating technology for telecommuting has been one of the largest obstacles, but it is continuously improving. Many WorkSource employees are telecommuting.

b. Childcare Issues in Clallam and Jefferson County

- Lack of childcare is a major challenge to workforce in all Counties. This was already a problem and now made worse by COVID-19 pandemic. Commissioner Dean is working with Senator Murray on the statewide issue.

c. Budget Resolution

- This item has been moved to May meeting. Budget and Resolution were sent out via email to Olympic Consortium Board members for their review last week.

UPDATES

a. One stop Contract

- Current RFP expires in June 2020. Mike Robinson (current One Stop Operator) accepted Olympic WorkSource Administer position. ESD will begin recruiting for replacement. Alissa is working with ESD on the contract.

b. EO Monitoring, EO Training

- Alissa spoke about the bi-weekly meetings with ESD's Equal Opportunity officers. EO trainings were being held weekly for new employees but have been changed to bi-weekly due to ESD employees moving to assist with Unemployment Insurance calls and wage verification efforts.

c. Council Members – New

- Two (2) new members: Lisa Donlon, General Manager at Windemere Commercial and Gillian Niuman HR Specialist for Town & Country Markets have been nominated to the OWDC.
- Felix Vicino, Human Resource Director for Port Townsend Paper Corporation has retired and stepped down as OWDC Chair. Marilyn Hoppen is serving as interim until May.
- One (1) vacant OWDC seat remaining.

- d. PY19 Q2 Preliminary Performance Report
 - Luci provided a review of the reports. DOL has stated no waivers will be given, only that economic factors will be taken into consideration when issuing sanctions.
- e. PY19 Q2 Primary Indicators
 - Luci provided a review.
- f. PY19 Q3 RRIE Performance Report
 - Luci provided a review.
- g. WIOA System Performance Dashboard PY19 Q3
 - Luci provided a review.
- h. OWDC and OCB Calendar 2020
 - Commissioner Dean requested an In-Person meeting on August 21st. To be discussion at next meeting.




GOOD OF THE ORDER

Commissioner Garrido noted the difficult times we are facing, asking for creative, and innovative suggestions for recovery actions. What opportunities do we have to engage with creating jobs and what can be done? This will be discussed in May.

Commissioner Dean asked what federal funding might be issued. The first round requested by Washington State for workforce development was \$25 million which included CARES funding. Second round for recovery funds will include a request for \$80 million aimed at resiliency, which will include broadband in rural areas.

ADJOURN: Commissioner Dean adjourned the meeting at 11:53 a.m.

NEXT MEETING: Friday, May 15, 2020 via ZOOM.

Olympic Consortium Board Meeting (3rd Fridays)		10 a.m. to 12:00 p.m.	
Olympic Consortium Board Meeting (3rd Fridays)		10 a.m. to 12:00 p.m.	Go-to-Meeting
Exec OWDC Meeting (2nd Tuesdays)		10 a.m. to 12:00 p.m.	Jan and July go to meeting
OWDC Full Meeting (2nd Tuesdays)		9:00 a.m. to 1:30 p.m.	

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EDWARD WOLFE

DIRECTOR
ELIZABETH COURT

PROGRAM ANALYST
LUCI BENCH

OLYMPIC CONSORTIUM BOARD

DATE: July 17, 2020
TIME: 10:00 a.m. – 12:00 Noon.
PLACE: Zoom from computer, tablet or smartphone.
<https://zoom.us/j/96831747460>
Meeting ID: 968 3174 7460
+12532158782,,96831747460#

AGENDA

1. Call to Order
2. Action Items
 - a. Approval of July 17, 2020 Agenda
 - b. Agenda Summary (Attachment 2.b) pg. 2
 - c. Approval of May 15, 2020 meeting minutes (Attachment 2.c) pg.3
3. Discussion Items
 - a. COVID-19 Impacts
 - b. Washington Disaster Relief Grant for Dislocated Workers
 - c. Emergency Recovery Grant for Dislocated Workers
 - d. Disaster Recovery Planning by County
4. Updates
 - a. PY19 Q4 Performance Reports (Attachments 4.a.i-iv) pg.6
 - b. WorkSource Silverdale opening
 - c. EO Focus
 - d. OWDC and OCB Calendar (Attachment 4.d) pg.12
5. Adjourn
 Next Meeting: September 18, 2020 10:00 a.m. – 12:00 noon.
 Port Townsend or Online TBA



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PROGRAM ANALYST

LUCI BENCH

OLYMPIC CONSORTIUM BOARD

DATE: July 17, 2020
TIME: 10:00 a.m. – 12:00 Noon.

AGENDA SUMMARY

Action Items

2.a Approval of Agenda

Standard Motion Requested for approval of agenda

2.c Approval of May 17, 2020 meeting minutes

Standard Motion Requested for approval of prior meeting minutes

Discussion Items

3.a COVID-19 Impacts

Staff request information from Board Members on most recent impacts of the pandemic on their respective Counties and staff provide additional information on current services and work in the field.

3.b Olympic Consortium Federal Grant Dislocated Workers

Approximately \$500,000 was awarded to the area to support Dislocated workers impacted by pandemic.

3.c Olympic Consortium Applied for additional Recovery Funds

The area has applied for an additional \$600,000 to support Dislocated workers impacted by pandemic.

3.d Economic Recovery Plan Outline – Workforce Development

First draft of workforce recovery plan by county will be sent to Commissioners for review the week of July 27th.

Updates

4.a Performance Reports

Overview of Quarter 4 performance

4.b WorkSource Silverdale opening

WorkSource Kitsap is scheduled open in June

4.c EO Focus

All OWDC staff and partners are currently in compliance with required training. Updates on EO bi-monthly team meetings.

Meeting Notes
OLYMPIC CONSORTIUM BOARD
Go-To- Meeting
May 15, 2020

ATTENDEES – Commissioner Kate Dean, Commissioner Randy Johnson, Commissioner Charlotte Garrido, HS Director Doug Washburn, Elizabeth Court, and Luci Bench

1. CALL TO ORDER – Commissioner Kate Dean, Chair called to order 10:05

2. ACTION ITEMS

a. Approval of agenda

Motion: Commissioner Johnson moved to approve May 15th agenda. Commissioner Dean second. Motion carried

b. Approval of meeting minutes for February 21, 2019

MOTION: Commissioner Johnson moved to approve. Commissioner Dean second. Motion carried.

c. Approval of June OCB meeting to be in-person.

- Commissioner Dean questioned the Open Public Meetings of 5 or more and virtual attendance needs of the public. Elizabeth will review.
- Authorized to make changes to June meeting locations as COVID-19 restriction changes and/or lifted.

3. DISCUSSION ITEMS

a. COVID-19 Impacts

- Discussion combined with b. Economic Recovery Plan.

b. Economic Recovery Plans

- Commissioner Dean shared Jefferson County's Impacts and Economic Recovery plan efforts:

Federal level was eligible for \$400k in non-competitive funding. Plan in place to use funds for economic recovery: broadband planning effort, tourism Evolution 2.0 version, living wage jobs, housing, building assets for Jefferson County residence.

There have been nine counties that met the requirements to apply for the waiver to reopen. Eight counties applied and were confirmed. Commissioner Dean has received a lot of concerned comments about reopening, but they are taking the necessary precautions. They've conducted a thorough analysis with Health Officials and Risk Managers. No in-restaurant seating, no camping, salons able to serve existing customers. Issuing a mask required in public areas and indoor.

- Elizabeth commented she appreciate the KTPZ town hall with the community information. Next airing will be next Tuesday with the Port and multiple jurisdictions.
 - Commissioner Johnson shared Clallam County's Impacts and Economic Recovery plan efforts:
Working on the CARES funds allocations with the cities, tribes and chambers. Support for awarding lodging and tourism to help "keep the lights on" during the COVID-19 pandemic.
Also have the Craft3 program for businesses who qualify, which is a no interest for 3-month loan.
Black Ball Ferry is requesting federal financial assistance, the commissioners are supporting the request.
 - Commissioner Garrido asked about personal protective equipment (PPE) and COVID-19 testing available in the other counties. Clallam county have enough test kits, but PPE is still difficult to come by. Garrido noted the Navy has started making kits.
- c. Washington Federal Grant - \$12M for Dislocated Worker
- Washington has been awarded the \$12M, OWDC allocation is estimated at \$600K but each counties share has not yet been defined.
- d. Local Quarterly Monitoring
- Quarterly monitoring went well with no questionable cost or issues.

4. UPDATES

- a. Port Angeles Move
- Negotiations are under way for a site in Sequim to open in January 2021.
- b. WorkSource Silverdale opening
- Bremerton location has been closed and will not be reopening. The new location in Silverdale will be ready on June 1st but opening for customers is still being decided as COVID-19 phase openings is still unknown.
- c. EO Focus Awards
- Washington State received national recognition for Equal Opportunity Initiative, Elizabeth Court, Alissa Durkin and Luci Bench are part of the team awarded.
- d. OWDC and OCB Calendar 2020
- Reviewed.

GOOD OF THE ORDER

Commissioner Garrido suggested formation of a Conservation Core, which was success during the last recession. Commissioners Dean and Johnson agreed.

5. **ADJOURN:** Commissioner Johnson adjourned the meeting at 10:49 a.m.

NEXT MEETING: Friday June 19, 2020 Port Townsend or via Zoom.

Adult

WDA	Actual Emp After 2nd Qtr	Target Emp After 2nd Qtr	Achieved Emp After 2nd Qtr	Actual Emp After 4th Qtr	Target After 4th Qtr	Achieved Emp 4th Qtr	Credential Attainment	Target Credential Attainment	Credential Achieved	Actual Median Earnings 2nd Qtr	Target Median Earnings 2nd Qtr	Median Earnings 2nd Qtr Achieved
Olympic	66.30%	66.10%	100.30%	65.20%	65.40%	99.69%	67.20%	61.40%	109.45%	\$8,018	\$5,490	109.45%
Statewide	69.10%	73.00%	94.66%	69.60%	72.20%	96.40%	66.90%	61.40%	108.96%	\$8,457	\$6,200	108.96%

Dislocated Worker

WDA	Actual Emp After 2nd Qtr	Target Emp After 2nd Qtr	Emp Achieved 2nd Qtr	Actual Emp After 4th Qtr	Target Emp After 4th Qtr	Emp Achieved 4th Qtr	Credential Attainment	Target Credential Attainment	Credentials Achieved	Median Earnings 2nd Qtr	Target Median Earn 2nd Qtr	Median Earnings Achieved
Olympic	64.50%	78.70%	81.96%	66.30%	75.40%	87.93%	62.90%	64.80%	97.07%	\$8,603	\$4,796	179.38%
Statewide	74.30%	78.40%	94.77%	75.30%	75.10%	100.27%	74.20%	64.80%	114.51%	\$9,855	\$8,150	120.92%

Youth

WDA	Actual Emp 2nd Qtr	Target Emp 2nd Qtr	Achieved Emp 2nd Qtr	Actual Emp 4th Qtr	Target Emp 4th Qtr	Achieved Emp 4th Qtr	Actual Credential Earned	Target Credential Earned	Achieved Credential Earned
Olympic	62.50%	62.80%	99.52%	64.10%	59.20%	108.28%	83.30%	51.70%	161.12%
Statewide	65.10%	63.00%	103.33%	67.00%	59.40%	112.79%	66.50%	51.70%	128.63%

Wagner - Peyser

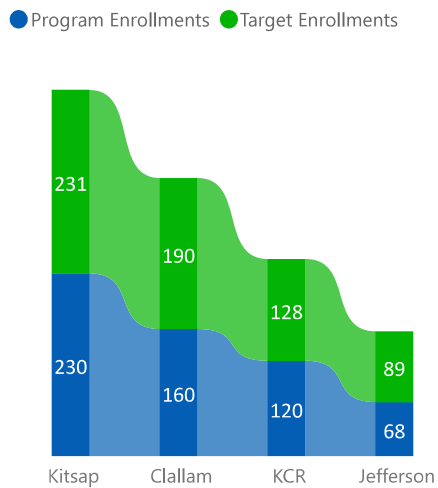
WDA	Actual Emp After 2nd Qtr	Target Emp After 2nd Qtr	Achieved Emp After 2nd Qtr	Actual Emp After 4th Qtr	Target Emp After 4th Qtr	Achieved Emp After 4th Qtr	Median Earnings 2nd Qtr After Exit	Target Median Earnings 2nd Qtr	Achieved Median Earnings 2nd Qtr
Olympic	65.60%	68.00%	96.47%	64.70%	67.00%	96.57%	\$6,589	\$6,900	95.49%
Statewide	69.70%	68.00%	102.50%	68.90%	67.00%	102.84%	\$7,556	\$6,900	109.51%

Numbers are Rolling Quarters PY19 Q3 Data retrieved from ESD Labor Market Info., WIOA Quarter Performance Reports (QPR's). 07/06/2020

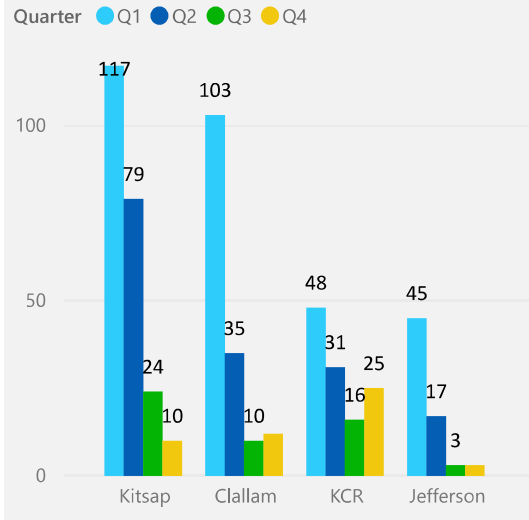
PY19 Q4 Preliminary Performance Report (July 1, 2019 - June 30, 2020)

Office	Program	Current	Program Enrollments	Target Enrollments	PE %age	Exits	Target Exits	Exit %age	Placements	Target Placements	Placement Rate	Placements %age	Actual Expenditures	Target Expenditures	Expenditures %age
Clallam	Adult	30	56	66	84.85%	26	43	60.47%	22	36	84.62%	61.11%	129,380	192,701	67.14%
Clallam	Dislocated ...	19	51	66	77.27%	32	50	64.00%	26	43	81.25%	60.47%	130,073	199,449	65.22%
Clallam	Youth	38	53	58	91.38%	15	16	93.75%	10	9	66.67%	111.11%	154,194	210,613	73.21%
Jefferson	Adult	12	32	39	82.05%	20	25	80.00%	16	22	80.00%	72.73%	58,829	78,270	75.16%
Jefferson	Dislocated ...	7	20	33	60.61%	13	21	61.90%	11	18	84.62%	61.11%	45,839	78,274	58.56%
Jefferson	Youth	11	16	17	94.12%	5	5	100.00%	4	3	80.00%	133.33%	38,595	67,293	57.35%
KCR	Adult	34	86	90	95.56%	52	50	104.00%	38	40	73.08%	95.00%	122,726	206,600	59.40%
KCR	Dislocated ...	9	34	38	89.47%	25	24	104.17%	17	20	68.00%	85.00%	45,605	79,320	57.49%
Kitsap	Adult	27	65	64	101.56%	38	42	90.48%	34	35	89.47%	97.14%	107,817	222,777	48.40%
Kitsap	Dislocated ...	29	78	75	104.00%	49	49	100.00%	44	41	89.80%	107.32%	131,459	178,341	73.71%
Kitsap	Youth	57	87	92	94.57%	30	27	111.11%	21	14	70.00%	150.00%	270,997	393,935	68.79%
Totals		273	578	638	90.60%	305	352	86.65%	243	281	79.67%	86.48%	1,235,514	1,907,5...	64.77%

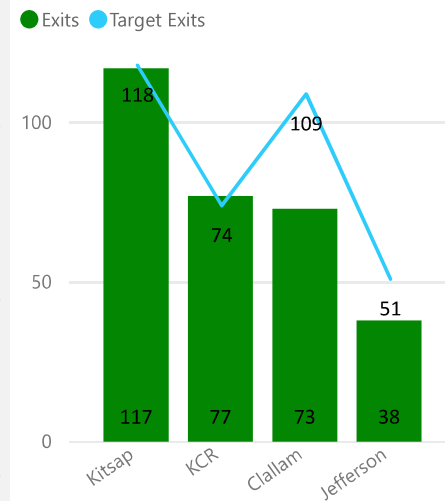
Enrollments & Target by Area



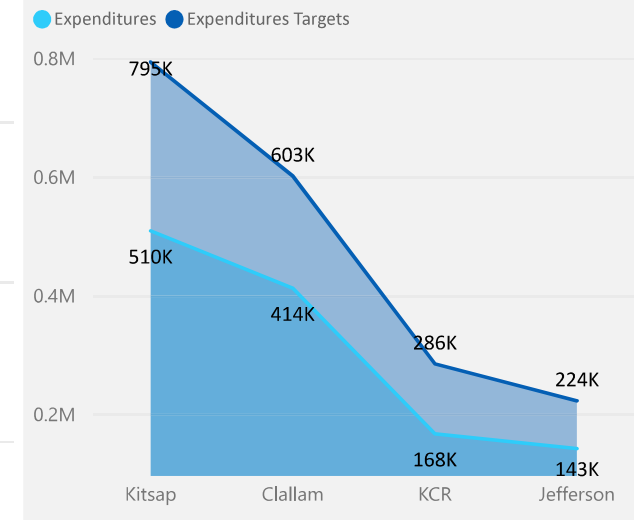
Enrollments by Quarter



Exits & Targets by Area



Expenditures & Targets



Rapid Response Increased Employment

Office	Program Enrollments	Current	Target Enrollments	PE %age	Exits	Target Exits	Exits %age	Place ments	Target Place ments	Placement %age	Expendit ures	Target Expendit ures	Expenditure %age
Clallam	2	0	8	◆ 25.00%	2	8	◆ 25.00%	2	4	◆ 50.00%	2,330	18,640	◆ 12.50%
Jefferson	1	1	5	◆ 20.00%		5			3			12,304	
KCR	15	2	13	● 115.38%	13	13	● 100.00%	11	8	● 137.50%	22,794	31,590	◆ 72.16%
Kitsap	11	3	18	◆ 61.11%	8	18	◆ 44.44%	8	12	◆ 66.67%		43,038	
Total	29	6	44	65.91%	23	44	52.27%	21	27	77.78%	25,124	105,572	23.80%

Dislocated Worker + Increased Employment

Office	Program Enrollments	Current	Target Enrollments	PE %age	Exits	Target Exits	Exits %age	Place ments	Target Place ments	Placement %age	Expendit ures	Target Expendit ures	Expenditure %age
Clallam			2			1			1			8,908	
Jefferson			2			1			1			6,006	
KCR			4			1			1			10,869	
Kitsap	1	1	3	◆ 33.33%		2			2		10635	17,430	◆ 61.02%
Total	1	1	11	9.09%		5			5		10635	43,213	24.61%

PY19 Q4 Preliminary Numbers 6/30/2020

Attachment 4.a.iii

Washington State WorkSource System Performance Dashboard

Attachment 4.a.iv

- Seekers served
- Employers served
- Exits & Wages
- Definitions

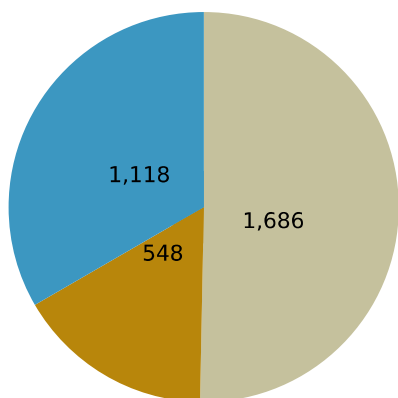
Service Location
WDA 01 - Olympic

Time Frame
Single-quarter
PY 2019 Q3 (Jan - Mar 2020)

Data prior to the beginning of PY16Q1 (July 1, 2016) is not reflected in this dashboard. Therefore, the first quarter with complete rolling 4-quarter data is PY2016 Q4 (the quarter ending on June 30, 2017).

Total seekers = 3,352

- Self served only
- Both types of service
- Staff assisted only



All seekers served

Self-service customers	2,234
Staff-assisted customers	1,666

Self served only	50.30%	1,686
Both types of service	16.35%	548
Staff assisted only	33.35%	1,118

New to WorkSource?

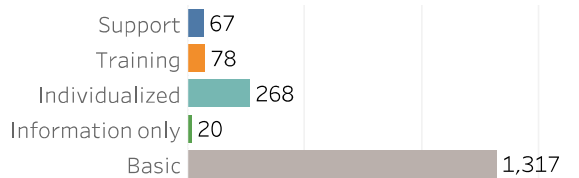
New	41.38%	1,387
Returning	58.62%	1,965

WorkSourceWA job applicants

Seekers with job applications	668
-------------------------------	-----

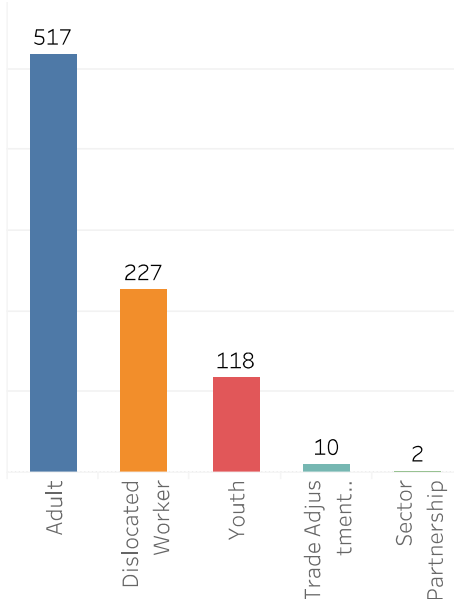
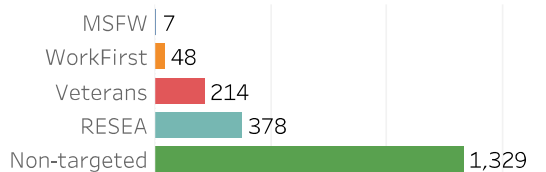
Seekers served by program enrollment *Staff-assisted seeker counts by service location, regardless of enrollment location*

Staff assisted seekers served by service type*



*Information only and support services do not trigger or extend participation.

Staff assisted seekers by cohort



Data last refreshed: 6/11/2020 4:21:37 PM

Employment Security Department is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Language assistance services for limited English proficient individuals are available free of charge. Washington Relay Service: 711.

Washington State WorkSource System Performance Dashboard

- Seekers served
- Employers served**
- Exits & Wages
- Definitions

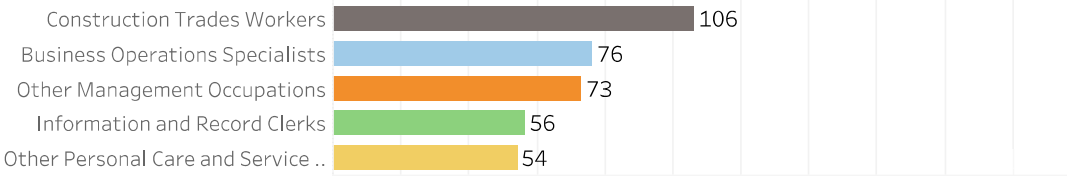
Location
WDA 01 - Olympic

Time Frame
Single-quarter
PY 2019 Q3 (Jan - Mar 2020)

Employers using WorkSource

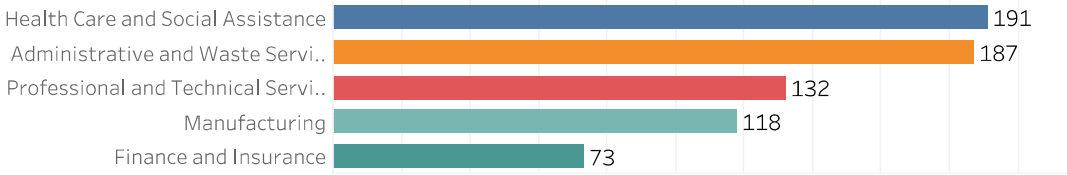
Employers	238
Job orders	1,239
Employers receiving staff-assisted services	64

Top 5 jobs in demand



Number of job postings by 3-digit ONET

Top 5 industry sectors posting jobs



Number of job postings by 2-digit NAICS

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Location

WDA 01 - Olympic

Program

- All Title I participants
- WIOA Adult
- WIOA Dislocated Worker
- WIOA Youth
- Wagner Peyser
- All WorkSource customers

These exit proxies are intended to help track potential WorkSource outcomes, are not intended to replace official federal outcomes, and may not accurately reproduce official federal outcomes.

Employments data are delayed.

Employments are based on wages received the second quarter after a person exits (final service date with no more services planned). Wage data come in about 45 days after the quarter ends.

Example: If the final service is on January 3 (exit date), exit is the quarter of Jan- Mar, and the quarter to check for wages is Jul-Sept. Wages for this quarter would be reported by November 15 (approximately 11.5 months from Exit date).

Exits (by Calendar Year)
WDA 01 - Olympic: All Title I participants



Employments (by Calendar Year): select an outcome measure*

All exit quarters, 2 Q after exit



* Low exiter and employment counts are suppressed to protect confidentiality. If the number of exiters or employments meets suppressi..

Data last refreshed: 6/11/2020 4:21:37 PM

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Olympic Consortium Board Meeting (3rd Fridays)		10 a.m. to 12:00 p.m.	
Olympic Consortium Board Meeting (3rd Fridays)		10 a.m. to 12:00 p.m.	Zoom
Exec OWDC Meeting (2nd Tuesdays)		10 a.m. to 12:00 p.m.	Jan and July go to meeting
OWDC Full Meeting (2nd Tuesdays)		9:00 a.m. to 1:30 p.m.	

2020

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

October						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

May						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

March						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

September						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



**CLALLAM COUNTY
COMMISSIONERS**
RANDY JOHNSON
First Vice Chair
MARK OZIAS
BILL PEACH

**JEFFERSON COUNTY
COMMISSIONERS**
KATE DEAN
Chair
GREG BROTHERTON
DAVID SULLIVAN

**KITSAP COUNTY
COMMISSIONERS**
CHARLOTTE GARRIDO
Second Vice Chair
ROBERT GELDER
EDWARD WOLFE

DIRECTOR
ELIZABETH COURT

PROGRAM ANALYST
LUCI BENCH

OLYMPIC CONSORTIUM BOARD

DATE: September 18, 2020
TIME: 10:00 a.m. – 12:00 Noon.
PLACE: Zoom <https://zoom.us/j/91480886988>

Please join the meeting from a computer, tablet or smartphone.

AGENDA

1. Call to Order
2. Action Items
 - a. Approval of September 18, 2020 agenda
 - b. Approval of July 17, 2020 meeting minutes (Attachment 2.b) pg. 3
 - c. Approval of Budget Adoption
3. Discussion Items
 - a. Clallam Virtual Job Fair (Attachment 3.a) pg. 6
 - b. COVID-19 Impacts
 - c. Economic Recovery Plans
4. Updates
 - a. Unemployment Data – Trends
 - b. OESD 114 Resources for Rural Schools
 - c. EO Focus, Equity Focus
 - d. OWDC Quarterly Meeting September 8, 2020
 - e. Infrastructure Sharing Agreement
 - f. ESD Monitoring Letter (Attachment 4.f) pg. 15
 - g. PY19 Final Formula Performance Reports (Attachments 4.g-j) pg. 23
 - h. WorkSource Opening Plans
 - i. New Sequim Office
 - j. OWDC and OCB Calendar (Attachment 4.j) pg. 26
5. Adjourn

Next Meeting: October 16, 2020 10:00 a.m. – 12:00 noon
Port Townsend or Zoom



**CLALLAM COUNTY
COMMISSIONERS**

RANDY JOHNSON
First Vice Chair
MARK OZIAS
BILL PEACH

**JEFFERSON COUNTY
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Chair
GREG BROTHERTON
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EDWARD WOLFE

DIRECTOR

ELIZABETH COURT

PROGRAM ANALYST

LUCI BENCH

AGENDA SUMMARY

DATE: September 18, 2020

TIME: 10:00 a.m. – 12:00 Noon.

Action Items

2.a Approval of Agenda

Standard Motion Requested for approval of agenda

2.b Approval of July 17, 2020 meeting minutes

Standard Motion Requested for approval of prior meeting minutes

2.c Adoption of the Kitsap County WIOA Budget for Fiscal Year ending December 31, 2020

Adoption of the Kitsap County Budget for 2020 was presented on December 2, 2019, by the Board of County Commissioners for Kitsap County, Washington. Staff request that the Olympic Consortium Board for Workforce Development Area 1 serving Clallam, Jefferson, and Kitsap Counties adopt this budget presented for WIOA Title 1 Funds for this geographic region.

Discussion Items

3.a Virtual Job Fair

As services for businesses and jobseekers alike move online, this recent virtual job fair was very successful.

3.b COVID-19 Impacts

Staff request information from Board Members on most recent impacts of the pandemic on their respective Counties and staff to provide additional information on current services and work in the field.

3.c Economic Recovery Plan Outline – Workforce Development

The state Workforce Training Board has released a draft economic recovery plan framework being adopted for statewide. The draft Economy and Jobs Committee draft plan has been submitted to Jefferson County Commissioners.

Updates

4.a Unemployment Data and Trends

Updates from Washington State Employment Security Dept. and additional information from the Federal Reserve Bank of San Francisco.

4.b OESD 114 Rural Resources Career Connect Washington Grant.

Staff will provide update of activities on the Olympic Peninsula.

4.c EO Focus, Equity Focus

All OWDC are currently in compliance with required training. Updates on EO bi-monthly team meetings. New work will focus on Equity.

4.d OWDC Update from 8 September 2020

Brief overview of meeting.

4.e Infrastructure Sharing Agreement

Explanation of WIOA legislation involving required financial support from system partners.

4.f Monitoring Letter from Employment Security Department

No findings. Best practices reflected.

4.g-j Performance, logistics, and calendar.

Meeting Notes
OLYMPIC CONSORTIUM BOARD
Zoom
July 17, 2020

ATTENDEES – Commissioner Kate Dean, Commissioner Randy Johnson, Commissioner Charlotte Garrido, Kitsap HS Director Doug Washburn, Staff: Elizabeth Court and Luci Bench. Guest: Colleen McAleer

1. CALL TO ORDER – Commissioner Kate Dean, Chair called to order 10:01

2. ACTION ITEMS

a. Approval of agenda and summary

Motion: Commissioner Garrido moved to approve May 15th agenda. Commissioner Johnson second. Motion carried

b. Approval of meeting minutes for May 15, 2019

MOTION: Commissioner Johnson moved to approve. Commissioner Garrido second. Motion carried.

3. DISCUSSION ITEMS

a. COVID-19 Impacts

- Each county update on the counties action taken and recovery plans.
 - Jefferson: Commissioner Dean noted concern about the extra \$600 in unemployment ending at the end of July. Financially, sales tax not as bad as forecasted. Lack of places for homeless reaching crisis point. Overall, they've had good compliance with mask order and reopening has not seen a surge of cases.
 - Received good participation with all business to comply with new regulations. Busy downtown Port Townsend and general respect of local conservations. Some concern from business about tourism and county-to-county transmissions.
 - CARES funding of \$1.75 million was awarded to Jefferson County \$25,000 towards small business. City of Port Townsend furloughed all hourly employees, the County has not, but warned employees it may be necessary. They have implemented a hiring freeze. The Jefferson County is doing better than forecasted a couple months ago. Commissioner Dean is worried about business suffering. Upcoming will be reviewing budget of law officers.

o Clallam: Commissioner Johnson provided a financial update: forecasting \$3.5 million in the hole by the end of year but there was a healthy start to the year. Sales tax hasn't fallen as much as expected. He noted next year's State cuts will likely be difficult. CARES allocations to public health, contact tracing, homeless and childcare. Concern over homeless, main shelter housed 110 but with social distancing can only house 70 people. In-depth and ongoing work with the Port on quarantine center. \$400,000 of CARES was allocated to homelessness, public utility, rent assistance, and food security. \$165,000 allocated to childcare, working with the YMCA and Boys and Girls Club. Keep the Lights On initiative still going strong to support local businesses.

Commissioner Johnson requested Colleen's input. She explained her involvement with Working Washington Grants for small businesses, childcare, and tribes. \$70,000 in PPE funds went to childcare payroll. Closed business is building a more creative economy for hospitality and tourism. Further discussion about grants allocations in specific sectors. Virtual Job Fair on August 8th for Clallam and Jefferson, 42 businesses have signed up. The Blackball Ferry will not sail until March 2021.

- Kitsap: Commissioner Garrido explained here in Kitsap they are research and planning similar paths. The County froze hiring, but no layoffs and most employees are working remotely. Allocations to public health, food banks, and childcare. Early on Kitsap Fairgrounds Pavilion was opened to homeless in partnership with Kitsap Rescue Mission, EOC, Kitsap Recovery and Human Services.

b. Washington Disaster Recover Grant for Dislocated Worker

- Olympic awarded \$500,000 for disaster recover to assist WIOA participants with training and career services. Humanitarian and Recover positions, which include contact tracing, medical, janitorial, and food bank.
- 2nd Grant – Employment Recover Grant \$600,000 is upcoming.

4. UPDATES

a. PY19 Q4 Performance Reports

- Luci provided brief overview, pointing out given the current situation, performance numbers are decent, especially for Kitsap Community Resources (KCR) and Youth.
- Elizabeth provided current unemployment rate per county
 - o Clallam 16.6%, a 10% increase over last year.
 - o Jefferson 16.5% a 10% increase over last year.
 - o Kitsap 13.3% a 8.8% increase over last year.

- b. WorkSource Site update
 - Currently looking at 2 sites for Sequim
 - Port Angeles extended contract at the Armory for a year.
 - Silverdale is waiting on Certificate of Occupancy and PPE requirements for opening.
- c. EO Focus
 - Working hard to support WorkSource customers with disabilities. Coming soon will be ADA compliant close caption for virtual services.
- d. OWDC and OCB Calendar 2020
 - September OSDC meeting online due to Governor's recent COVID phased opening paused.

GOOD OF THE ORDER

Discussion about school reopening in the fall. Statewide 40% of families voted online, 60% for the hybrid model, half in-person and half online.

Senator Lisa Wellman, Chair of the State K-12 Committee will be on next Wednesday's Coffee with Colleen.

5. **ADJOURN:** Commissioner Johnson adjourned the meeting at 10:49 a.m.

NEXT MEETING: Friday, September 18, via Zoom.

VIRTUAL JOB FAIR REPORT

REPORT TO CLALLAM COUNTY

Occurred Thursday, August 13, 2020
10:00 – 2:00 pm

Virtual Job Fair Administrator
Bretta Beveridge, ESD Communications Mgr



North Hood Canal Chamber of Commerce
Emerald Towns of Quilcene and Brinnon, WA



ESD INVITED MORE THAN 12,000 PEOPLE

Clallam County Regular Unemployment Statistics				
# Regular U/I Claims	Population 2019 OFM*	Claims as % of County Population	Mar 2020 Labor Force	Claims as % of Labor Force
8006	76,010	10.5%	28,217	28%

Claims by Address	Population 2019 OFM*	Address is % of County Population*	# Regular U/I Claims	% of total County Claims
Clallam	76,010	100%	8006	100%
West End	9448	12.4%	842	11%
Port Angeles	35489	46.7%	4336	54%
Sequim Area	31075	40.9%	2828	35%

*Population Source:
https://www.ofm.wa.gov/sites/default/files/public/datarsearch/pop/april1/ofm_april1_poptrends.pdf

INVITEES: REGULAR U/I CLAIMS BREAK DOWN BY ADDRESS AREA

West End	842	11%
Forks	533	7%
Beaver	25	0%
Neah Bay	165	2%
Clallam Bay	50	1%
La Push	31	0%
Joyce	14	0%
Sekiu	24	0%
Port Angeles Address	4336	54%
Sequim Area Address	2828	35%
Sequim	2741	34%
Carlsborg	87	1%

VIRTUAL JOB FAIR EMPLOYER LIST — 40

7 Cedars Resort Properties

All Safe Mini Storage

Aramark

Armstrong Marine

Biz Boys Lawn & Yard Care

Catholic Community Services

City of Sequim

Clallam County Juvenile Corrections

Composite Recycling Technology Center (CRTC)

Concerned Citizens

Diehls Do it All

First Federal

Forks Hospital

Home Instead Senior Care

In Situ Ecosystems

Interfor

Jamestown S'Klallam Tribe

McKinley Paper Company

Olympic Community Action Programs

Olympic Medical Center – 3 Booths: Management/Exempt staff, Providers and OMP Staff, RN's and Service positions

Olympic Peninsula YMCA

Orchard Foods

PhoFilling Fresh Asian Kitchen

Platypus Marine

Price Ford Lincoln Mercury

Ridgeline Homecare Cooperative

Safeway - 4 stores

Sequim Health & Rehabilitation

Shore Aquatic Center

Skookum Contract Services

The Oasis Restaurant

U.S. Navy Peninsula Recruiting Office

Vigor

Vintage Hardware

Wilder Auto Center

Resource Booths for Job Seekers



**CENTER FOR
INCLUSIVE
ENTREPRENEURSHIP**

EMPOWERING COMMUNITIES THROUGH BUSINESS

GENERAL VIRTUAL JOB FAIR STATS

- ❖ Job seekers signed up = 617
- ❖ Job seekers registered = 473
- ❖ Job seekers attended = 286 (60%)
- ❖ Total number of chats = **381**

Ratings by employers of all individual Chats

- ❖ 77% of chats resulted in positive next step actions:
 - 80 chats resulted in scheduling of next step interviews (21%)
 - 70 chats resulted in wanting to do more screening of the job seeker (18%)
 - 145 chats resulted in keeping job seeker in the pipeline for future (38%)
 - 64 chats rated not a fit (17%)

VIRTUAL JOB FAIR ATTENDEES

Clallam County	
Area	#of Attendees
Port Angeles	137
Sequim	67
Forks	8
Neah Bay	3
Total	215

Jefferson County	
Area	# of Attendees
Port Townsend	35
Chimacum	5
Port Hadlock	4
Port Ludlow	7
Brinnon	2
Quilcene	6
Total	59

LASTLY..

Upcoming Job Fairs:

- ❖ Statewide Manufacturing Job Fair – August 19 10am-2pm
- ❖ Statewide Remote Worker Job Fair – time TBD

Other resources for finding local jobs:

- ❖ WorkSource
 - <https://www.worksourcewa.com/jobsearch/PowerSearch.aspx?tm=-1>
- ❖ North Coast Hot Jobs – Jim Allen, MBA, Vet, LEKT
 - <http://northcoasthotjobs.blogspot.com/>

Survey data will be sent to Bretta on Friday August 21.

Questions

Attachment 4.f

Issue Date:
July 23

| 2020



**Employment
Security
Department**
WASHINGTON STATE

Olympic Workforce Development Council

Serving Clallam, Jefferson and Kitsap Counties

PY 2019 Monitoring Report

Greg Ferland, Director of Workforce Monitoring
Gferland@esd.wa.gov | 360-902-9564

Onsite review conducted
February 3 – 7, 2020

Table of Contents
Olympic Workforce Development Council

Executive Summary 3

Onsite Communication 4

Documentation of Review 5

Monitoring Observations 5

Noted Practices 7

Results 8

EXECUTIVE SUMMARY

Background and Monitoring Objective

Employment Security Department's Monitoring Unit (ESD Monitoring Unit) conducted an annual onsite compliance review of the Olympic Workforce Development Council (Olympic WDC) on February 3 – 7, 2020. The review was conducted in accordance with the Uniform Administrative Requirements 2 CFR Part 200; the Workforce Innovation and Opportunity Act (WIOA), Sec. 184(a)(4); and additional requirements established by Department of Labor Employment and Training Administration (DOLETA) and ESD policies, rules, and regulations.

Scope

In keeping with general monitoring practices, not all transactions and activities were examined. ESD's Monitoring Unit randomly selected individual participant files and administrative/fiscal documents for review. The following areas were examined and tested during this review period:

WIOA Youth Program:

- Applicable program policies and procedures,
- Eligibility,
- Supportive services, and
- Elements from the PY18 monitoring cycle that your LWDB was required to include in your next round of monitoring as documented in your PY18 Program Daily Observation Report.

WIOA Adult and Dislocated Worker Programs:

- Eligibility,
- Priority of Service (Adult Program Only),
- Program Enrollment,
- Basic and Individualized Services,
- Supportive Services,
- Training Services,
- Outcomes,
- Program Completion,
- Follow-up Services,
- Self-attestation,
- MIS/ETO, and
- Elements from the PY18 monitoring cycle that your LWDB was required to include in your next round of monitoring as documented in your PY18 Program Daily Observation Report.

Administrative and Fiscal Review:

- Design and Governance of the LWDB,
- Policies/Procedures,

- Administrative Controls/Monitoring,
- Internal Controls,
- Cash and Financial Management,
- Incumbent Worker,
- Cost Allocation Plan or Rate,
- MOUs/IFA,
- Property/Inventory,
- Procurement and Contracting,
- Support Services & Needs-Related Payment,
- Single Audit,
- Grievance and Complaint, and
- Personnel.

Statewide Discretionary Contracts Compliance Review:
Increased Employment-Rapid Response (IE-RR):

Program Review:

- Applicable program policies and procedures,
- Tasks specified in the contract,
- Quarterly reporting requirements,
- Participant eligibility,
- Services provided,
- Outcomes, when applicable,
- Program Completion, when applicable,
- Self-attestation, when applicable,
- MIS/ETO, and
- Case Notes.

Administrative and Fiscal Review:

- Cash and financial management/A19 reimbursements,
- Administrative controls (Sub-recipient monitoring),
- Procurements & Contracts, and
- Personnel Activity Reports and Cost Allocation

ONSITE COMMUNICATIONS

To ensure transparent communication occurred during the onsite compliance review, ESD's Monitoring Unit conducted an entrance meeting with Olympic WDC's staff on the first day of the visit. The entrance meeting provided an opportunity for the monitoring agenda to be finalized, points of contact identified and confirmation of other monitoring related activities. The entrance meeting also provided an opportunity for Olympic WDC staff to share changes that occurred in their area since the last ESD monitoring review, challenges and successes they have experienced, as well as future endeavors.

Ongoing interaction between ESD's Monitoring Unit and Olympic WDC staff occurred throughout each day of the visit.

An exit meeting occurred on the last day of the visit and provided Olympic WDC with a summary of the compliance review, outstanding items to address, noted practices observed during the visit and next steps in the ESD monitoring process. These observations and action items were all captured in a Daily Observation Report (DOR).

DOCUMENTATION OF REVIEW

ESD's Monitoring Unit met with Olympic WDC staff each day to summarize ESD Monitoring Unit's activities and observations up to that point. In addition, DOR's were shared periodically during the review. The DOR's included any items to address or questioned or disallowed costs (if applicable), as well as documentation of items to address that may have been resolved during the visit. The final DOR from the onsite review was provided to Olympic WDC on February 7, 2020.

MONITORING OBSERVATIONS

Program - WIOA Youth:

ESD's Monitoring Unit reviewed six (6) WIOA Youth files. There were no findings nor questioned costs.

Program – WIOA Adult:

ESD's Monitoring Unit reviewed five (5) WIOA Adult files. There were no findings and one (1) questioned cost. The questioned cost resulted from lack of justification and documentation.

Supportive Services

Questioned Costs

Unable to validate justification for supportive service

Action Required

- Olympic WDC was required to review the file to determine if the support services were necessary to enable the individual to participate in career and training services.
- If Olympic WDC determined that supportive services were not necessary to enable the individual to participate in career and training services, the expense was required to be disallowed. If Olympic WDC determined that supportive services were necessary to enable the individual to participate in career and training services, the expenses were allowed and the information supporting the expense were required to be entered into ETO in case notes.
- Olympic WDC was required to report back the results of the review to the ESD Monitoring Unit.

Olympic WDC Response

Olympic WDC informed the ESD Monitoring unit on February 20, 2020 that the file has been reviewed, corrections were made and determined the expenses were allowable.

Status – Resolved

No additional actions required. This item has been resolved as noted above.

Program – WIOA Dislocated Worker/IE-RR:

ESD’s Monitoring Unit reviewed four (4) WIOA Dislocated Worker files co-enrolled with Increase Employment – Rapid Response. There were no findings and several questioned costs under training services that resulted from lack of documentation.

Occupational Skills Training

Questioned Costs 1

Unable to locate any evidence in case notes, electronic or paper records documenting other resources were explored for the cost of WIOA funded training.

Action Required

- Olympic WDC was required to review files to determine if other resources were explored prior to funding with WIOA Adult Program.
- If Olympic WDC determined that other resources were not explored prior to funding with WIOA funds, then Olympic WDC was required to determine if WIOA funds were necessary to cover the costs of training. If it was determined the WIOA funds were necessary to cover the costs of training, case notes were required to be added to the file documenting that fact. If it was determined that WIOA funds were not necessary to cover the costs of training, these expenses were to be disallowed.
- Olympic WDC was required to report the results of the review to the ESD Monitoring Unit.

Olympic WDC Response

Olympic WDC reported back to the ESD Monitoring unit on February 20, 2020 that the files have been reviewed, corrections were made, and they determined the expenses were allowable.

Status - Resolved

No additional actions required. This item has been resolved as noted above.

Questioned Costs 2

Unable to locate any evidence in case notes, electronic or paper records documenting consumer choice by making available to the participant the state list of eligible training providers. No documentation located in file or case notes indicating if the selected training provider is on the state eligible training provider list.

Action Required

- Olympic WDC was required to review 100% of all active DW-IE participants who have received training to ensure proper documentation of Occupational Skills Training. Olympic WDC was required to provide a plan to the ESD Monitoring Unit of when the review would be completed.
- Olympic WDC was required to conduct on a quarterly basis a 10% review of new participants to ensure proper documentation of Occupational Skills Trainings.
- Olympic WDC is required to report on a quarterly basis the results of their review.

Olympic WDC Response

Olympic WDC submitted a plan to the ESD Monitoring Unit outlining that their 100% review would be completed by March 31, 2020. Olympic WDC reported back to the ESD Monitoring Unit on February 20, 2020 with the results of their 100% review of active DW-IE participants who had received a training; corrections were made to the files due to case manager errors and the proper documentation was secured, all

expenses were determined allowable. Olympic WDC has conducted two quarterly reviews and submitted the results of their reviews to the ESD Monitoring Unit on February 20, 2020 and May 11, 2020. Olympic WDC is identifying any issues, requiring corrective actions and providing technical assistance to their sub-recipients.

Status – Ongoing Action Required

Olympic WDC is required to perform ongoing quarterly monitoring reviews, and report results of their review to the ESD Monitoring Unit each quarter.

Administrative & Fiscal Review:

ESD's Monitoring Unit did not observe any questioned costs or findings related to Olympic WDC's:

- Design & Governance of LWDB
- Policies/Procedures,
- Administrative Controls/Monitoring,
- Internal Controls,
- Cash and Financial Management,
- Incumbent Worker, when applicable,
- Cost Allocation Plan or Rate,
- MOU/IFA
- Property/Inventory,
- Procurement and Contracting,
- Support Services & Needs-Related Payment,
- Single Audit,
- Grievance and Complaint, and
- Personnel.

NOTED PRACTICES

Noted practices observed during the program review included:

Youth Program Forms

The ESD Monitoring Unit observed that the youth program provider, ESD #114 utilizes a paper Individual Service Strategy which not only notifies the participant of the applicable 14 program elements available, but also demonstrates which will be included in their service strategy to assist the youth in reaching their goals. The form also includes Employment, Training and Basic Skills goals along with applicable referrals to other community agencies that can help assist the youth. This document does a great job of identifying the youth's Career Path Plan, the first step and their final goal, and which provider will assist with each of those goals along with tracking when they start and end those services.

Another noteworthy form they utilize is called My Career Path, the case manager and the youth work towards creating steps the youth will take to reach their path which include training options, providers, location, length of training or work experience, job entry points and future career options and goals that lead up to a 5 year goal assisting the youth with building a long term vision for goal setting.

Dislocated Worker/Increase Employment – Rapid Response (KCR)

The ESD Monitoring Unit observed excellent eligibility and exit case notes observed for ETO ID 937688. They were comprehensive and detailed, including information such as the dislocation category, and that the individual had opted out of follow-up services.

KCR utilizes a form to track and manage follow up activities after exit, along with communicate if the participant opted out. This is a good practice / process to track, manage and deliver follow up services.

Dislocated Worker/Increase Employment – Rapid Response (ESD)

The ESD Monitoring Unit observed excellent case management case notes for ETO ID 651100 (WS Kitsap). The case notes for this file were very comprehensive, detailed and did a great job of highlighting the case management services that were being provided to the client. For example, the case manager included specific suggestions she offered the client to improve his resume. Her case notes did a great job of showing that she was keeping in contact with the participant to collect progress in training, discuss successes and challenges and collect necessary MSG documentation.

Timely and accurate services were observed to be recorded on ETO ID 699166 (WS Clallam). All services as described in case notes were entered in ETO within the same day or within 2-3 days of the service occurring.

RESULTS

ESD's Monitoring Unit determined that there are no findings. The questioned costs that were identified were determined allowable and resolved. ESD's Monitoring Unit appreciates the timeliness in which Olympic WDC moved to resolve and address the questioned costs and develop procedures to ensure they do not reoccur.

ESD Monitoring Team:

Greg Ferland, Director of Workforce Monitoring

Phouang Hamilton, Workforce Monitor

Brooke Zielinski, Workforce Monitor

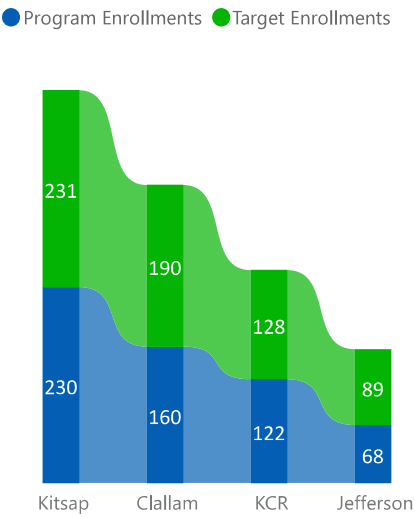
Diana Cook, Workforce Monitor

Diana Crettol, UI Quality Assurance

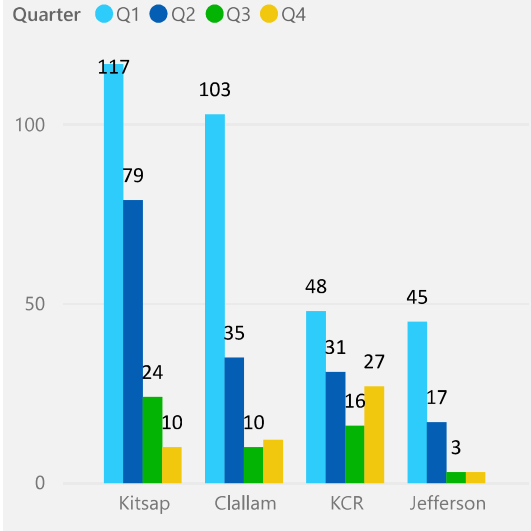
Attachment 4.g PY19 Final Performance Report (July 1, 2019 - June 30, 2020)

Office	Program	Current	Program Enrollments	Target Enrollments	PE %age	Exits	Target Exits	Exit %age	Placements	Target Placements	Placement Rate	Placements %age	Actual Expenditures	Target Expenditures	Expenditures %age
Clallam	Adult	30	56	66	84.85%	26	43	60.47%	22	36	84.62%	61.11%	158,077	192,701	82.03%
Clallam	Dislocated ...	19	51	66	77.27%	32	50	64.00%	26	43	81.25%	60.47%	173,448	199,449	86.96%
Clallam	Youth	38	53	58	91.38%	15	16	93.75%	10	9	66.67%	111.11%	210,508	210,613	99.95%
Jefferson	Adult	12	32	39	82.05%	20	25	80.00%	16	22	80.00%	72.73%	75,932	78,270	97.01%
Jefferson	Dislocated ...	7	20	33	60.61%	13	21	61.90%	11	18	84.62%	61.11%	58,810	78,274	75.13%
Jefferson	Youth	11	16	17	94.12%	5	5	100.00%	4	3	80.00%	133.33%	59,422	67,293	88.30%
KCR	Adult	34	86	90	95.56%	52	50	104.00%	38	40	73.08%	95.00%	225,337	206,600	109.07%
KCR	Dislocated ...	11	36	38	94.74%	25	24	104.17%	17	20	68.00%	85.00%	71,017	79,320	89.53%
Kitsap	Adult	26	65	64	101.56%	39	42	92.86%	34	35	87.18%	97.14%	188,683	222,777	84.70%
Kitsap	Dislocated ...	29	78	75	104.00%	49	49	100.00%	44	41	89.80%	107.32%	163,720	178,341	91.80%
Kitsap	Youth	57	87	92	94.57%	30	27	111.11%	21	14	70.00%	150.00%	377,647	393,935	95.87%
Totals		274	580	638	90.91%	306	352	86.93%	243	281	79.41%	86.48%	1,762,601	1,907,5...	92.40%

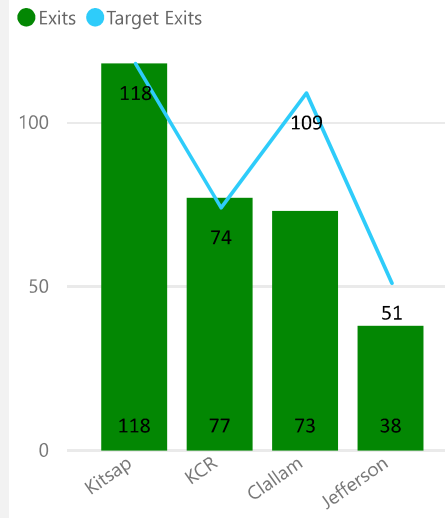
Enrollments & Target by Area



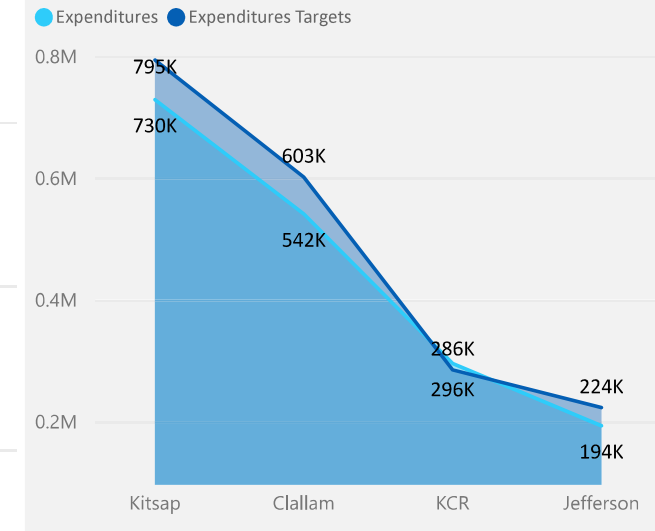
Enrollments by Quarter



Exits & Targets by Area



Expenditures & Targets



Attachment 4.h

Adult

WDA	Actual Emp After 2nd Qtr	Target Emp After 2nd Qtr	Achieved Emp After 2nd Qtr	Actual Emp After 4th Qtr	Target After 4th Qtr	Achieved Emp 4th Qtr	Credential Attainment	Target Credential Attainment	Credential Achieved	Actual Median Earnings 2nd Qtr	Target Median Earnings 2nd Qtr	Median Earnings 2nd Qtr Achieved
Olympic	66.30%	66.10%	100.30%	65.20%	65.40%	99.69%	67.20%	61.40%	109.45%	\$8,018	\$5,490	109.45%
Statewide	69.10%	73.00%	94.66%	69.60%	72.20%	96.40%	66.90%	61.40%	108.96%	\$8,457	\$6,200	108.96%

Dislocated Worker

WDA	Actual Emp After 2nd Qtr	Target Emp After 2nd Qtr	Emp Achieved 2nd Qtr	Actual Emp After 4th Qtr	Target Emp After 4th Qtr	Emp Achieved 4th Qtr	Credential Attainment	Target Credential Attainment	Credentials Achieved	Median Earnings 2nd Qtr	Target Median Earn 2nd Qtr	Median Earnings Achieved
Olympic	64.50%	78.70%	81.96%	66.30%	75.40%	87.93%	62.90%	64.80%	97.07%	\$8,603	\$4,796	179.38%
Statewide	74.30%	78.40%	94.77%	75.30%	75.10%	100.27%	74.20%	64.80%	114.51%	\$9,855	\$8,150	120.92%

Youth

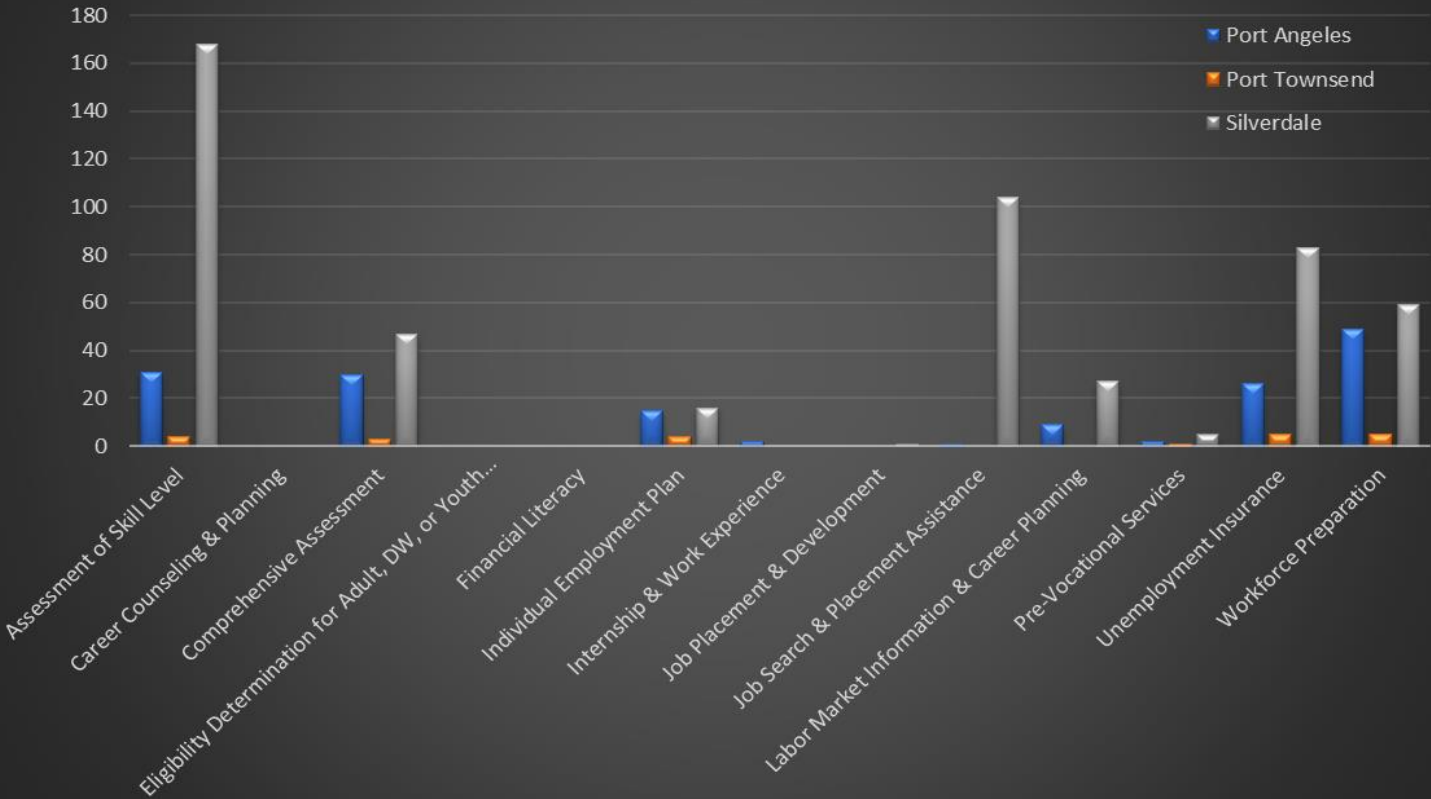
WDA	Actual Emp 2nd Qtr	Target Emp 2nd Qtr	Achieved Emp 2nd Qtr	Actual Emp 4th Qtr	Target Emp 4th Qtr	Achieved Emp 4th Qtr	Actual Credential Earned	Target Credential Earned	Achieved Credential Earned
Olympic	62.50%	62.80%	99.52%	64.10%	59.20%	108.28%	83.30%	51.70%	161.12%
Statewide	65.10%	63.00%	103.33%	67.00%	59.40%	112.79%	66.50%	51.70%	128.63%

Wagner - Peyser

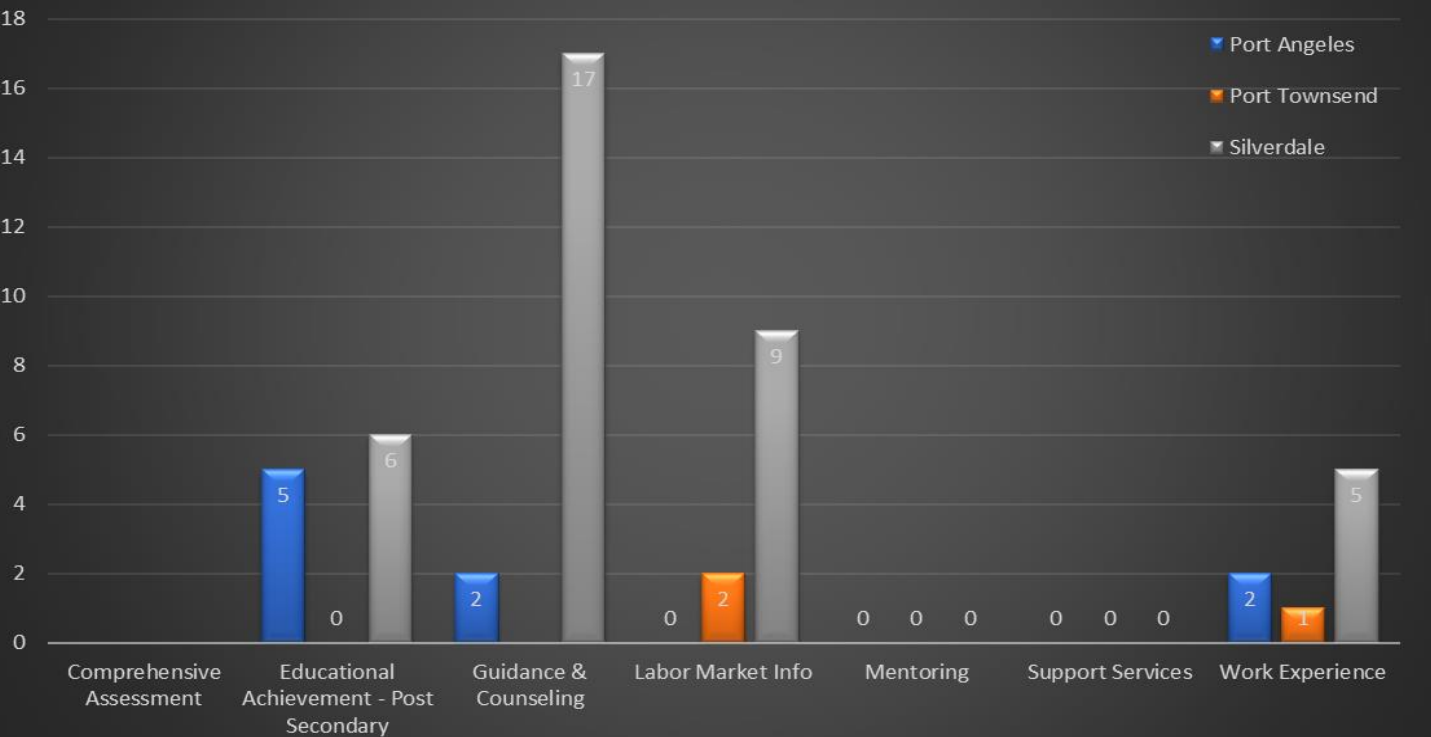
WDA	Actual Emp After 2nd Qtr	Target Emp After 2nd Qtr	Achieved Emp After 2nd Qtr	Actual Emp After 4th Qtr	Target Emp After 4th Qtr	Achieved Emp After 4th Qtr	Median Earnings 2nd Qtr After Exit	Target Median Earnings 2nd Qtr	Achieved Median Earnings 2nd Qtr
Olympic	65.60%	68.00%	96.47%	64.70%	67.00%	96.57%	\$6,589	\$6,900	95.49%
Statewide	69.70%	68.00%	102.50%	68.90%	67.00%	102.84%	\$7,556	\$6,900	109.51%



Numbers are Rolling Quarters PY19 Q3 Data retrieved from ESD Labor Market Info., WIOA Quarter Performance Reports (QPR's). 07/06/2020

DVR ICS April - June 2020 Service Report



DVR Youth April - June 2020 Service Report



Olympic Consortium Board Meeting (3rd Fridays)		10 a.m. to 12:00 p.m.	
Olympic Consortium Board Meeting (3rd Fridays)		10 a.m. to 12:00 p.m.	Zoom
Exec OWDC Meeting (4th Tuesdays)		10 a.m. to 12:00 p.m.	Jan and July go to meeting
OWDC Full Meeting (2nd Tuesdays)		9:00 a.m. to 1:30 p.m.	

2020

January						
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September						
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December						
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27	28	29	30	31		



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MARK OZIAS
BILL PEACH

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DAVID SULLIVAN

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EDWARD WOLFE

DIRECTOR
ELIZABETH COURT

PROGRAM ANALYST
LUCI BENCH

OLYMPIC CONSORTIUM BOARD

DATE: October 16, 2020
TIME: 10:00 a.m. – 12:00 Noon.
PLACE: Join Zoom Meeting
<https://zoom.us/j/94346882765>

AGENDA

1. Call to Order
2. Action Items
 - a. Approval of October 16, 2020 agenda
 - b. Approval of September 18, 2020 meeting minutes (Attachment 2.b) pg. 2
 - c. Review Olympic Consortium Board Agenda Summary (Attachment 2.c) Pg. 5
3. Discussion Items
 - a. COVID-19 Impacts
 - b. Economic Recovery Plans Review (Outline Slide Presentation)
 - c. OESD Labor Market Report (Attachment 3.c) pg. 6
4. Updates
 - a. PY20 Q1 Formula Performance Reports (Attachment 4.a) pg. 14
 - b. EO Focus, Equity, Inclusion and Diversity
 - c. OWDC - meeting Nov. 10, 2020
 - d. Office Move (Attachment 4.d) pg. 15
 - e. Community Relationships
 - f. OWDC Roster Review (Attachment 4.f) pg. 16
 - g. OWDC and OCB Calendar 2021 (Attachment 4.g) pg. 17
5. Adjourn

Next Meeting: November 20, 2020 10:00 a.m. – 12:00 noon.
Port Townsend or Online TBA

Meeting Notes
OLYMPIC CONSORTIUM BOARD
Zoom Meeting
September 18, 2020

ATTENDEES –Commissioner Kate Dean*, Commissioner Randy Johnson, Commissioner Charlotte Garrido

Guests: Julie Knott, Kim Hetrick, Jeff Allen.

Staff: Kitsap HS Director Doug Washburn, Elizabeth Court, Alissa Durkin, and Luci Bench

1. CALL TO ORDER – Commissioner Randy Johnson, Chair called to order 10:02

2. ACTION ITEMS

a. Approval of agenda and summary

Motion: Commissioner Garrido moved to approve September 18 agenda.

Commissioner Johnson second. Motion carried

b. Approval of meeting minutes for July 17, 2020

MOTION: Commissioner Johnson moved to approve. Commissioner Garrido second. Motion carried.

c. Approval of Adoption of OWDC / Kitsap County Budget for 2020

MOTION: Commissioner Johnson moved to approve. Commissioner Garrido second. Motion carried.

3. DISCUSSION ITEMS

a. Clallam Job Fair

- PowerPoint provided by Bretta Beverage via Brazen platform. 40 Employers 286 attendees, 381 chats, 77% of chats resulted in positive next step actions.
- Upcoming Statewide Veterans Job Fair and a Manufacturing Job Fair.

b. COVID-19 Impacts

- Each county commissioner provided on action taken and recovery plans.

Clallam: Commissioner Johnson reviewed first wave of actions taken and discussed at July 17th OCB meeting. Second wave has included focus on rent/mortgage relief, childcare, food banks, storage needs and homelessness. Partnering with Serenity House, the county has two open facilities for homeless population, which provide three meals a day. Continued support and relief to businesses, with a focus on the Blackball Ferry, which provides 1,000 jobs, sales dollars, tourism.

- Kitsap: Commissioner Garrido agreed with Commissioner Johnson's assessment, indicated Kitsap reflects Clallam's actions and recovery plans. Kitsap is focused on rent/mortgage, childcare, cold storage,

homelessness and PPE. Quarantine and Isolation (Q&I) facilities provides housing and regular meals but has not had many guests.

Further, healthcare is under review, as a nation healthcare was not prepared for the pandemic. Kitsap is focusing on healthcare, mainly on depression, opioids, and effects of isolation.

c. Economic Recovery Plans

- Jefferson County's Recovery Job Plan work group completed last Friday. They've developed a solid template form which will be shared with commissioners within the next two weeks.

4. UPDATES

a. Unemployment Data - Trends

- After 2009 recession, rural counties did not fully recover and saw double the economic impact than urban areas. There are fears the current situation will be worse, Elizabeth is working closely with Labor Market and Economics and Bureau of Labor Statistics to provide updated information to the OCB.

b. OESD 114 Resources for Rural Schools

- Julie Knott presented Career Connect Washington COVID impacts and plans to provide trade and technology education to rural areas. Recently formed Rural Education Network to connect, endorse, and align projects to education in trade industries around the area. Working with Neah Bay Maritime, Nature conservatory, Port Angeles High School to create a paid work experience in industry and academic construction to produce pathways. Commissioners requested the information and research data gathered, both Julie and Kim Hetrick indicated they would share the information. Kim noted that Julie has brought so much focus to the peninsula and rural areas.

c. EO Focus, Equity Focus

- Equal Opportunity continues to be a priority for the OWDC. Projects include virtual assistance for individuals who have visual impairments. Alissa Durkin noted the states EO officers working on the nondiscrimination plan due at the end of the year. Elizabeth, Alissa, and Luci will be attending the Racial Equity in Education webinar on October 8th. ESD and OWDC are working on accessibility in the new Kitsap WorkSource, as well.

d. OWDC Quarterly Meeting September 8, 2020

- Jeff Allen presented an overview of OWDC meeting. Youth committee discussed challenges and barriers that COVID exposed, such as childcare, school supplies, broadband. There is a statewide study about the broadband needed in a household to support a teleworker and children going to school. Mental and emotional health will need to be focused on as there is an uptick in behavioral health Juvenile detention has declined, but in need of chemical/mental health providers.

- Ashley Jackson, OWDC member, provided a presentation about working with youth and individuals with disabilities to create and locate jobs. Access to technology and varying struggles presented during COVID for those with disabilities.
- Eu-wanda Eagans, Senior Vice President of Workforce Development with Goodwill, presented on building a Anti-Racist organization.
- e. Infrastructure Sharing Agreement
 - Elizabeth and Alissa have been with Peninsula and Olympic College to discuss Workforce support.
- f. ESD Monitoring Letter
 - Reviewed, Commissioner Johnson commended OWDC staff for their hard work.
- g. PY19 Final Formula Performance Reports
 - Presented and reviewed, no questions.
- h. WorkSource Opening Plans
 - WorkSource Sequim is underway, land has been purchased.
 - WorkSource Kitsap received keys and are moving in this week. Working with facilities on opening plans and operations.
- i. OWDC and OCB Calendar 2020
 - September OSDC meeting online due to Governor's recent COVID phased opening paused.

ADJOURN: Commissioner Johnson adjourned the meeting at 11:31 a.m.

NEXT MEETING: Friday, October 16, 2020 via Zoom.

*Part of the meeting



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ROBERT GELDER
EDWARD WOLFE

DIRECTOR

ELIZABETH COURT

PROGRAM ANALYST

LUCI BENCH

AGENDA SUMMARY

DATE: October 16, 2020

TIME: 10:00 a.m. – 12:00 Noon.

Action Items

2.a Approval of Agenda

Standard Motion Requested for approval of agenda

2.b Approval of July 17, 2020 meeting minutes

Standard Motion Requested for approval of prior meeting minutes

Discussion Items

3.a COVID-19 Impacts

Staff request information from Board Members on most recent impacts of the pandemic on their respective Counties and staff provide additional information on current services and work in the field.

3.b Economic Recovery Plan Outline – Workforce Development

Staff will present slides of draft elements of the economic recovery plans.

3.c Organization for Economic Cooperation and Development (OECD)

Organization Labor Market Relevance and Outcomes of Higher Education: An OECD Review in Four US States (including Washington State).

Staff will present overview of this report the result of an extensive study the OECD undertook on higher education outcomes and labor market alignment in the states of Washington, Ohio, Texas, and Virginia.

Updates

4.a PY Quarterly Report

Updates from staff on WIOA Title I Adult, Dislocated Worker and Youth programs..

4.b EO Focus

All OWDC are currently in compliance with required training. Updates on EO bi-monthly team meetings.

4.c OWDC Highlights of Upcoming November 16, 2020 meeting

Overview of Veterans' Day recognition

4.d Office Moves

News about Silverdale and Sequim

4.e Community Relationships

How Covid is impacting working together

4.f-g Roster and calendar.

Higher Education

**Labour Market Relevance
and Outcomes of Higher
Education in Four US States**

OHIO, TEXAS, VIRGINIA AND WASHINGTON



Higher Education

Labour Market Relevance and Outcomes of Higher Education in Four US States

OHIO, TEXAS, VIRGINIA AND WASHINGTON

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Executive summary

Economic growth and innovation in the United States rely heavily on the advanced skills of its population. More than 7 000 post-secondary institutions serve about 20 million students across the country, in programmes that range from short-term certificates to doctoral degrees. Having a higher education qualification significantly increases the chances of individuals obtaining and keeping a well-paying job – to a greater extent in the United States than in most OECD countries. Employers, for their part, look to higher education institutions to equip graduates with the skills needed to adapt to changing work demands.

This review, conducted in 2018-19 by the OECD with the support of Lumina Foundation, explores how the higher education system in four US states – Ohio, Texas, Virginia and Washington – responds to the needs of the state's labour market. This review was conducted under very different economic circumstances compared to those emerging in 2020, as the world is entering an unprecedented economic crisis resulting from the COVID-19 pandemic. However, many of the challenges it identifies may remain or deepen. Shortages in some in-demand occupations, in the health sector or digital technologies, are likely to persist. The availability of work-based learning opportunities will likely diminish due to steep declines in employment and profitability in many economic sectors. State per-student appropriations, lower in 2018 than prior to the 2008-09 recession, are likely to fall further. Policies to strengthen the responsiveness of higher education systems to changing labour market needs will be as important in the future as in the past.

Shortages in some occupations and employer concerns about transversal skills are common challenges

The four states experience labour market shortages in specific sectors and occupations, including information and communications technology jobs, health professions and education. Students appear to respond to labour market signals, with growing shares enrolling in programmes leading to well-paying jobs in science, technology, engineering and mathematics (STEM) and health fields. Recruitment challenges persist in the education sector, which is low paying across the four states. Even in high-paying occupations, the demand for workers in these fields exceeds the supply of graduates, and migration from other states and abroad is an important tool to meet skills needs. Furthermore, employers across industries and occupations met during OECD fact-finding missions to participating states highlighted certain skills gaps among graduates, including both job-specific technical skills and transversal skills such as communication or teamwork. Given their uncertainty about the skills of graduates, employers often emphasised their continued reliance on the four-year degree and institutional reputation as ways to make hiring decisions, in addition to developing tests of job applicants' skills.

Graduate numbers, in total, are insufficient to meet state needs for highly educated workers

Ohio, Texas and Washington do not set specific policy targets related to the labour market outcomes of higher education graduates, while Virginia has a specific goal on graduate wages. In contrast, all four

states have established higher education attainment targets. The higher education attainment rate has grown at a moderate but steady rate in all four states over the past decade. Growth has been swiftest in states that started with higher post-secondary attainment rates, but more will need to be done if states are to meet their targets. Two ongoing challenges appear to limit progress in raising attainment. First, despite state investments and stakeholder-led initiatives to lower the cost of attending higher education, many young people choose not to pursue higher education, particularly among low-income students, and ethnic or racial minorities who are under-represented in higher education. Second, many students who start higher education do not complete their programmes, especially among under-represented populations. This share is highest in two-year public institutions, where only one-fifth to one-third of students (depending on the state) complete their two-year programme within four years. In four-year public institutions, the share of students completing their programme within six years ranges from about half to close to three-quarters. Still, this leaves an important share of students who leave post-secondary education without a credential, facing poorer labour market prospects while often carrying student debt.

The earnings advantage of higher education varies significantly by the level and field of study, and by student demographics

In each of the four states, the bachelor's degree is, on average, the undergraduate qualification associated with the largest earnings premium, while the returns on investment in certificates and associate's degrees are, on average, markedly lower. While certificates, associate's degrees, and apprenticeships in fields leading to high-demand occupations can offer initial earnings that are higher than the average starting salaries of graduates from bachelor's degree programmes, the earnings advantage of shorter qualifications does not always persist. Across all study levels, graduates in science, technology, engineering and mathematics (STEM) and information and communications technology (ICT) consistently enjoy the highest earnings advantage. Within-field earnings are also dispersed, especially in general fields of study such as business and arts and humanities, where graduates may pursue a large range of occupations. On average, women, Black/African American and Hispanic/Latino graduates experience lower rates of employment and earnings after graduation than their peers with equivalent levels of higher education. These outcomes reflect, in part, a tendency for students from these groups to pursue fields of study and occupations where subsequent employment and earnings opportunities are comparatively poor. In the case of Black/African American and Hispanic/Latino graduates, these choices and outcomes are compounded by above-average levels of underlying socio-economic disadvantage and debt accumulated during study.

State governments can improve the responsiveness of higher education to labour market needs through enhanced strategic planning and co-ordination

Across the four states, as is common in the United States, higher education institutions have a high level of autonomy, the tools of higher education agencies to link strategic policy objectives and institutional behaviour are limited, and multiple actors are engaged in activities to improve the alignment between education and workforce needs. The multiplicity of stakeholders and initiatives engaged in supporting the alignment of higher education and the labour market, while positive at a local or sectoral level, appears seldom co-ordinated, making it difficult to scale up effective practices across states' regions and economic sectors. To support better co-ordination of initiatives, potential success factors have been identified in this review that are relevant to all four states, in addition to the tailored policy recommendations provided to each state. These include:

- Processes to connect strategic policy goals for higher education and the institutional funding process, to ensure capacity exists to effectively orient the actions of the higher education system towards meeting policy goals.

- Processes to enable state agencies responsible for higher education, education and workforce development to regularly collaborate and co-ordinate efforts with each other and with key stakeholders. Sufficient human and financial resources need to be available to support such collaboration and co-ordination.
- Processes to incentivise collaboration between government agencies at the state and regional levels and to ensure stakeholders provide regular input into higher education policy and planning.

States can encourage institutions to focus on labour market relevance and promote state-wide pathways and student supports

State higher education agencies and institutions promote labour market relevant teaching and learning. However, there is wide variation across institutions and programmes in the extent to which practices shown to equip students with labour market relevant skills (such as work-based learning) are available to students. In addition, while there is widespread recognition that students need structured pathways and effective guidance to move through higher education and complete a credential, streamlining pathways and facilitating efficient transfers within the higher education system remains a challenge in the four states. To support labour market relevant offerings across programmes and facilitate state-wide pathways and student supports, potential success factors relevant to all states in addition to state-specific policy recommendations include:

- Mechanisms to provide state governments with an opportunity to identify programmes with poor labour market outcomes, the same way mechanisms exist for state-wide reviews of programme productivity or low-producing programmes, which could in turn help institutions focus their attention where it is most needed.
- Approaches to incentivise higher education institutions to encourage labour market relevant teaching and learning across all levels and fields of study. This can include supporting the recruitment of faculty in fields of study leading to high-demand occupations, the provision of high-quality work-based learning opportunities, and opportunities for faculty professional development.
- Approaches to facilitate the availability of state-wide, evidence-based student supports that effectively target students most in need, either financially or academically, for assistance in accessing and completing higher education.
- Mechanisms to streamline credential pathways and regional or state-wide transfer agreements between institutions. Information about pathways and transfers should be easy to understand and access by students and families. Examining transfer outcomes of students at two-year institutions may be important to identify ways in which to increase transfer efficiency and boost associate's and bachelor's degree attainment.

Adequate state funding is needed to support the provision of good quality and affordable study options relevant to labour market needs

The four states face an ongoing challenge with respect to higher education funding. To ensure that opportunities for study are diverse and equitable, states need to ensure the affordability of public higher education – either by providing state appropriations sufficient to contain tuition fees, or by providing robust need-based aid. At the same time, states need to take care that higher education revenues are sufficient to protect the quality of educational offerings as well as student guidance and support.

Recent state appropriation levels have not allowed real per-student funding to return to the pre-crisis levels of 2007-08 in any of the four states, and the likely impact of the COVID-19 pandemic is a further cause for

concern. Potential success factors relevant to all states, in addition to state-specific policy recommendations, include:

- Sustained commitment from lawmakers to ensuring the sufficiency of state appropriations for higher education institutions. Per-student funding in the two-year sector should be a special focus of attention, given the lower per-student expenditures from which these institutions start, and the key role these institutions play in offering an entry route to higher education for under-represented populations and in meeting labour market needs in key economic sectors.
- Processes either to moderate student tuition fees across the board, while limiting negative impact on instructional quality, or to allocate additional resources to need-based student grant programmes. The latter is a more targeted and efficient way to increase post-secondary attainment than lowering tuition for all students.
- Approaches to introduce carefully designed performance-related funding that takes into account the labour market outcomes of graduates. These metrics should be used intelligently to ensure institutions are also incentivised to support disadvantaged populations. Such models should be designed in close co-operation with higher education institutions, in particular to protect institutions from financial shocks generated by sharp changes in any of the metrics used and provide institutions with adequate resources for their core instructional mission.
- Targeted funding to higher education institutions and other partners to expand the offer of opportunities for students to develop labour market relevant skills, ranging from increasing work-based learning options to incentivising students to pursue in-demand fields. Programmes to support students in choosing study fields should be designed in ways that make them easy to understand and access. They should also be developed in conjunction with broader policy efforts starting before higher education to enhance students' academic preparedness and interest in pursuing fields of study that lead to occupations with good earnings prospects.

States can enhance the provision and use of high-quality and user-friendly information about post-secondary options and labour market returns

The four states provide information about educational and career opportunities, the labour market experiences of recent graduates, and monitor the supply and demand for graduates across occupations. Much of this information is made publicly available, but it is not consistently adapted to its intended audiences. To support the provision of high-quality and user-friendly information about post-secondary education, potential success factors relevant to all states in addition to state-specific policy recommendations include:

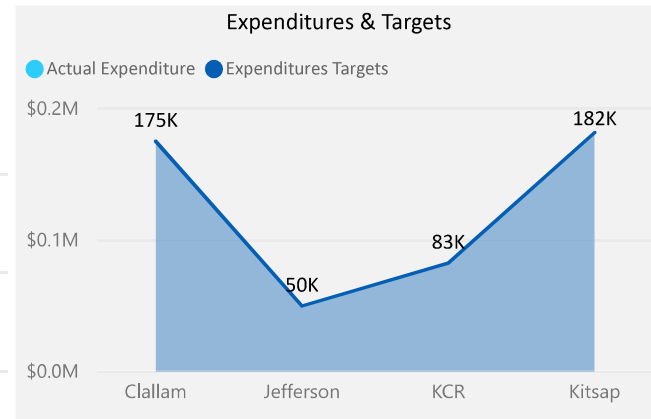
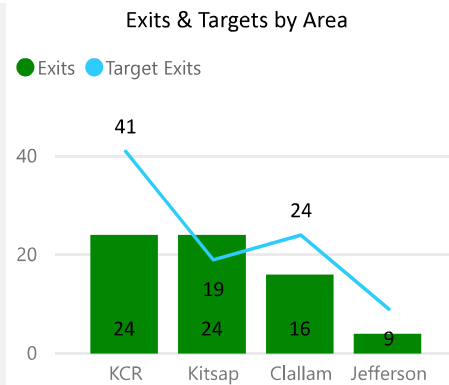
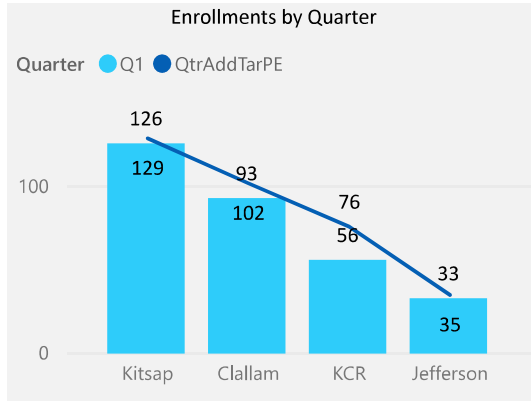
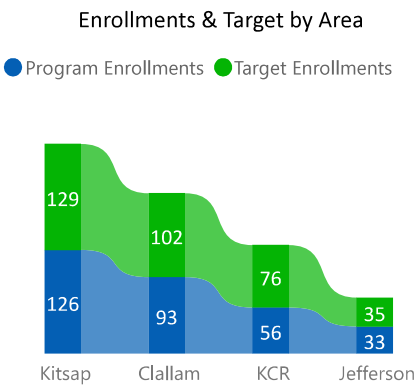
- Mechanisms to integrate workforce information in strategic planning and forecasting processes in higher education. This can include developing state-wide supply-demand analyses and considering approaches to systematically engage employers; identifying emerging trends and granular skills needs by occupation, industry and location; assessing institutional capacity to meet changing needs; and providing state-wide access to major data resources.
- Approaches to improve the quality and availability of data on graduate outcomes in the labour market. This could include providing debt and earnings data at the programme level by sub-population, and expanding coverage to include both public and private institutions where possible. Expanding the development of metrics or tools to measure the employment outcomes of graduates, for example by developing state-wide graduate outcome or employer surveys, could be considered. Such tools could help assess the signalling value of post-secondary qualifications, help assess skills use in the workplace and help better understand in-field job placement rates.
- Mechanisms to provide integrated information to students and families about educational opportunities and pathways, costs, outcomes and supports. Information about the expected return

on investment in post-secondary education options can help students make better choices in terms of selecting their field of study and career path. However, the tailoring of information is crucial to ensure that it reaches students in a manner in which they can easily access and absorb it.

Attachment 4.a





PY20 Q1 Preliminary Performance Report

Office	Program	Current	Program Enrollments	Target Enrollments	PE %age	Exits	Target Exits	Exit %age	Place ments	Target Place ments	Placement Rate	Placements %age	Actual Expendit ure	Target Expendit ures	Expendit ure s %age
Clallam	Adult	24	29	32	90.63%	5	10	50.00%	5	7	100.00%	71.43%		59,196	
Clallam	DW	13	21	23	91.30%	8	8	100.00%	6	5	75.00%	120.00%		49,147	
Clallam	DWIE			4			3			3				4,454	
Clallam	Youth	40	43	43	100.00%	3	3	100.00%	2	1	66.67%	200.00%		62,464	
Jefferson	Adult	10	12	11	109.09%	2	4	50.00%	2	3	100.00%	66.67%		13,546	
Jefferson	DW	8	9	10	90.00%	1	3	33.33%	1	1	100.00%	100.00%		16,221	
Jefferson	DWIE			1			1			1				3,003	
Jefferson	Youth	11	12	13	92.31%	1	1	100.00%	1	0	100.00%	Infinity		17,114	
KCR	Adult	24	39	50	78.00%	15	28	53.57%	12	20	80.00%	60.00%		51,340	
KCR	DW	7	12	20	60.00%	5	10	50.00%	4	8	80.00%	50.00%		20,342	
KCR	DWIE	1	5	6	83.33%	4	3	133.33%	3	2	75.00%	150.00%		10,869	
Kitsap	Adult	17	26	33	78.79%	9	8	112.50%	9	6	100.00%	150.00%		38,718	
Kitsap	DW	22	30	30	100.00%	8	5	160.00%	8	3	100.00%	266.67%		37,778	
Kitsap	DWIE	4	6	4	150.00%	2	3	66.67%	2	3	100.00%	66.67%		8,715	
Kitsap	Youth	59	64	62	103.23%	5	3	166.67%	3	1	60.00%	300.00%		96,623	
Totals		240	308	342	90.06%	68	93	73.12%	58	64	85.29%	90.63%		489,530	





MEMBERS AND STAFF	REPRESENTING / COUNTY	TERM
MONICA BLACKWOOD	Business - Kitsap	2/21/19 - 2/20/22
NICOLE BRINKMAN	Business - Kitsap	9/10/19 - 9/9/22
RANDY COLSON	Business - Kitsap	2/17/20 - 2/16/23
GREG DRONKERT	Business - Kitsap	9/10/19 - 9/9/22
MARILYN HOPPEN, CHAIR	Business - Kitsap	11/12/19 - 11/11/22
MATTHEW WHEELUS	Business - Kitsap	2/17/20 - 2/16/23
LISA DONLON	Business - Kitsap	2/17/20 - 2/16/23
GILLIAN NIUMAN	Business - Kitsap	2/17/20 - 2/16/23
JULIE HATCH, VICE CHAIR	Business - Clallam	8/19/19 - 8/18/22
MORGAN SNELL	Business - Clallam	11/12/19 - 11/11/22
ALLISON PLUTE	Business - Clallam	10/24/20 - 10/23/23
DANNY STEIGER	Business - Clallam	10/10/19 - 10/9/22
PETER JOHNSON	Business - Clallam	6/15/20 - 6/14/23
ANNA REYES POTTS	Business - Jefferson/Kitsap	10/24/20 - 10/23/23
HEIDI LAMPRECHT	Business - Jefferson	3/30/19 - 3/29/22
CORDI FITZPATRICK	Business - Jefferson	4/22/20 - 4/21/23
BRIAN KUH, EX OFFICIO	Economic Development	11/7/18 - 11/6/21
COLLEEN MCALEER	Economic Development	9/10/19 - 9/9/22
GREG LYNCH	Education - K-12	9/11/18 - 9/10/21
SARA HATFIELD, EX OFFICIO	Education - K-12	10/10/19 - 10/9/22
DR. LUKE ROBINS	Education - PS	11/21/20 - 11/20/23
DR. MARTY CAVALLUZZI	Education - PS	10/22/18 - 10/21/21
DAVID MCMAHAN	Labor	9/11/18 - 9/10/21
CHUCK MOE	Labor	1/8/18 - 1/7/21
NEAL HOLM	Labor	11/12/19 - 11/11/22
LEANNE RAINES	Vocational Rehabilitation	3/1/2018 - 3/1/21
ASHLEY JACKSON	Public Sector	8/20/20 - 8/19/23
KEVIN GALLACCI, EX OFFICIO	Public Sector	1/15/20 - 1/15/23
GINA LINDAL	Public Sector	2/11/19 - 2/10/22
JEFF RANDALL	Public Sector	9/10/19 - 9/9/22
ASCHLEE DRESCHER	Public Sector	9/11/18 - 9/10/21
MICHELL GRAFF	Community Organization	11/12/19 - 11/11/22
JANEL MCFEAT	Member At-Large	thru 12/2021
BOB ZINDEL	Member At-Large	thru 11/2021
HEIDI SCHEIBNER	Member At-Large	thru 6/2021
DR. KAREEN BORDERS	Member At-Large	thru 11/2021
VENUS KM-RW	Member At-Large	thru 9/2022

Olympic Consortium Board Meeting (3rd Fridays)		10 a.m. to 12:00 p.m.	Zoom until further notice
Olympic Consortium Board Meeting (3rd Fridays)		10 a.m. to 12:00 p.m.	Zoom
Exec OWDC Meeting (4th Tuesdays)		10 a.m. to 12:00 p.m.	Zoom until further notice
OWDC Full Meeting (2nd Tuesdays)		9:00 a.m. to 1:30 p.m.	Zoom from 9 to 11:30 until further notice

2021

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**CLALLAM COUNTY
COMMISSIONERS**
RANDY JOHNSON
First Vice Chair
MARK OZIAS
BILL PEACH

**JEFFERSON COUNTY
COMMISSIONERS**
KATE DEAN
Chair
GREG BROTHERTON
DAVID SULLIVAN

**KITSAP COUNTY
COMMISSIONERS**
CHARLOTTE GARRIDO
Second Vice Chair
ROBERT GELDER
EDWARD WOLFE

DIRECTOR
ELIZABETH COURT

PROGRAM ANALYST
LUCI BENCH

OLYMPIC CONSORTIUM BOARD

DATE: November 20, 2020
TIME: 10:00 a.m. – 12:00 Noon.
PLACE: Join Zoom Meeting
<https://zoom.us/j/99217822340>

AGENDA

1. Call to Order
2. Action Items
 - a. Approval of November 20th agenda.
 - b. Approval of October 16th meeting minutes (Attachment 2.b) pg. 2
 - c. Election for Chair of the Olympic Consortium Board for period of January 1, 2021 to December 31, 2021
 - d. OCB Meeting Schedule for 2021 – Survey, Discussion and Adoption
3. Discussion Items
 - a. Presentation- Statewide Workforce Development Recovery Plan
4. Updates
 - a. Performance Dashboard WDA1 Olympic (Attachment 4.a) pg. 4
 - b. EO Focus, Equity, Inclusion and Diversity
 - c. OWDC Meeting Nov. 10 update
 - d. OWDC and OCB Calendar 2021 (Attachment 4.d) pg. 8
5. Adjourn

Next Meeting: January 15, 2021 10:00 a.m. – 12:00 noon.
Via Zoom

Meeting Notes
OLYMPIC CONSORTIUM BOARD
Go-To- Meeting
October 16, 2020

ATTENDEES – Commissioner Randy Johnson, Commissioner Charlotte Garrido, and Commissioner Greg Brotherton

Guests: Peter Johnson, McKinley Paper HR Manger

Staff: Kitsap Human Service Director Doug Washburn, Elizabeth Court, and Luci Bench

1. CALL TO ORDER – Commissioner Randy Johnson, Vice Chair called to order 10:06

2. ACTION ITEMS

a. Approval of agenda

Motion: Commissioner Brotherton moved to approve October 16 agenda.

Commissioner Johnson second. Motion carried

b. Approval of meeting minutes for September 18, 2020

MOTION: Commissioner Garrido moved to approve. Commissioner Brotherton second. Motion carried.

c. Review of Olympic Consortium Board Agenda Summary

3. DISCUSSION ITEMS

a. COVID-19 Impacts

- Each county commissioner briefly discussed ongoing challenges: childcare, food banks, schools, rental/mortgage assistance (CARES ends November 9th), quarantine centers, working to limit exposure and social and emotional well-being of communities.

b. Economic Recovery Plan Review

- Elizabeth will send out presentation for review. Only recently received quarter one of retail sales, data is a moving target and forecasting difficult.

c. OESD Labor Market Report

- Four states surveyed in the report, Washington being one of them. Results not surprising, education is not meeting the employer needs. Strong need for local and state to bridge the skills gap and connect businesses with education system. The McCleary Act on Public Education Funding and Reform is under review. Spreading education funding equitably across the education system was discussed.

4. UPDATES

a. PY20 Q1 Formula Performance Reports

- Luci provided an overview of current performance numbers. Brief overview of participation enrollments, exits, and placements.
- b. EO Focus, Equity, Inclusion, and Diversity
- OWDC EO Office Alissa Durkin is currently working with all subrecipients on ensuring all staff have EO training.
 - Luci presented the Racial Equity in Education webinar she, Elizabeth, and Alissa attended. Also, Aerospace Future Alliance Conference included an Equity, Inclusion, and Diversity panel from Boeing, Comcast, and Washington STEM. Panelist discussed creating a space of acceptance and anti-racism within all organizations.
 - Discussion about women in Aerospace, education gaps, and Commissioner Garrido noted in her travel with KADA to Europe there is not a gender gap. Locally, the gap is becoming smaller as the percentage is 50-50 in medical, legal and business schools.
- c. OWDC November 10 Meeting
- Veteran focus, YESVets will be awarding a local business for hiring veterans and will be sharing veterans' stories.
- d. ESD Monitoring Letter
- Received Certificate of Occupancy for Silverdale office and staff are unpacking and setting up desks.
 - Sequim land has been purchased and construction is set to start in March.
- e. Community Relationships
- Three county chamber memberships have been renewed, as well as, Builders Associations for two years.
- f. OWDC Roster Review
- Reviewed.
- g. OWDC and OCB Calendar 2020
- Reviewed.

ADJOURN: Commissioner Johnson adjourned the meeting at 11:16 a.m.

NEXT MEETING: Friday, November 20, 2020 via Zoom.

Washington State WorkSource System Performance Dashboard

- Seekers served
- Employers served
- Exits & Wages
- Definitions

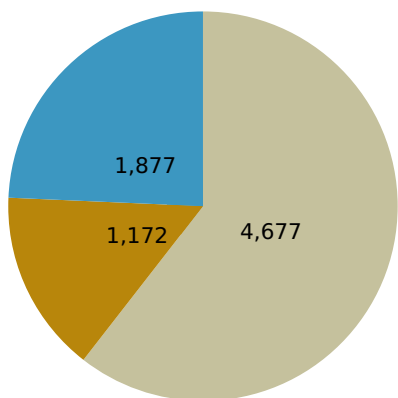
Service Location
WDA 01 - Olympic

Time Frame
Rolling 4-quarters ending with
PY 2020 Q1 (Jul - Sep 2020)

Data prior to the beginning of PY16Q1 (July 1, 2016) is not reflected in this dashboard. Therefore, the first quarter with complete rolling 4-quarter data is PY2016 Q4 (the quarter ending on June 30, 2017).

Total seekers = 7,726

- Self served only
- Both types of service
- Staff assisted only



All seekers served

Self-service customers	5,849
Staff-assisted customers	3,049

Self served only	60.54%	4,677
Both types of service	15.17%	1,172
Staff assisted only	24.29%	1,877

New to WorkSource?

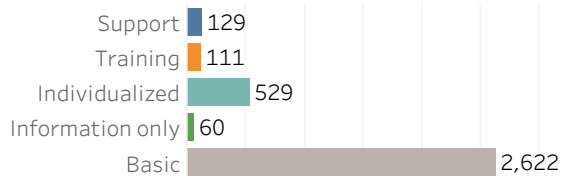
New	49.51%	4,162
Returning	50.49%	4,245

WorkSourceWA job applicants

Seekers with job applications	2,015
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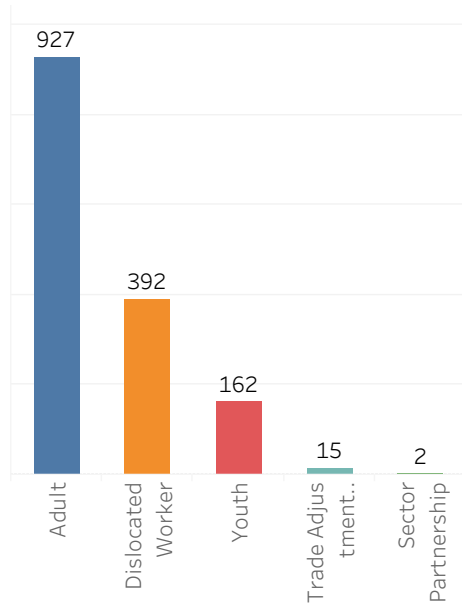
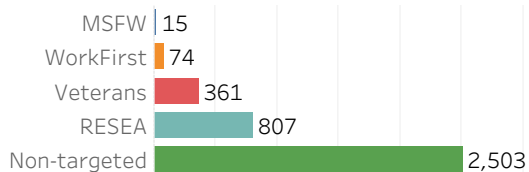
Seekers served by program enrollment *Staff-assisted seeker counts by service location, regardless of enrollment location*

Staff assisted seekers served by service type*



*Information only and support services do not trigger or extend participation.

Staff assisted seekers by cohort



Data last refreshed: 10/8/2020 5:57:25 PM

Employment Security Department is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Language assistance services for limited English proficient individuals are available free of charge. Washington Relay Service: 711.

Washington State WorkSource

System Performance Dashboard

- Seekers served
- Employers served**
- Exits & Wages
- Definitions

Location
WDA 01 - Olympic

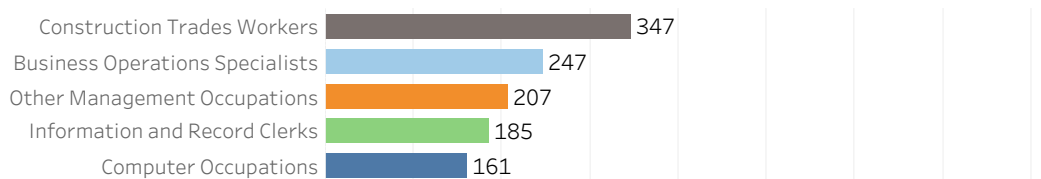
Time Frame
Rolling 4-quarters ending with
PY 2020 Q1 (Jul - Sep 2020)

Employers using WorkSource

Employers	506
Job orders	4,091

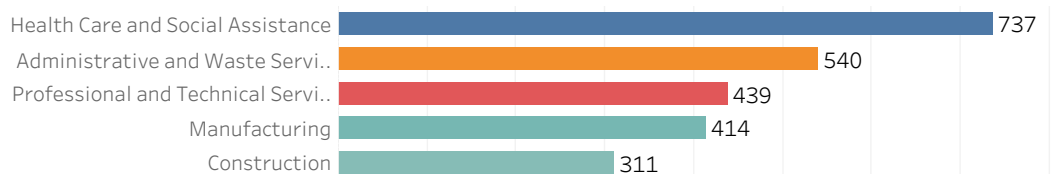
Employers receiving staff-assisted services	179
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Top 5 jobs in demand



Number of job postings by 3-digit ONET

Top 5 industry sectors posting jobs



Number of job postings by 2-digit NAICS

Washington State WorkSource System Performance Dashboard

- Seekers served
- Employers served
- Exits & Wages**
- Definitions

Location

WDA 01 - Olympic

Program

- All Title I participants
- WIOA Adult
- WIOA Dislocated Worker
- WIOA Youth
- Wagner Peyster
- All WorkSource customers

These exit proxies are intended to help track potential WorkSource outcomes, are not intended to replace official federal outcomes, and may not accurately reproduce official federal outcomes.

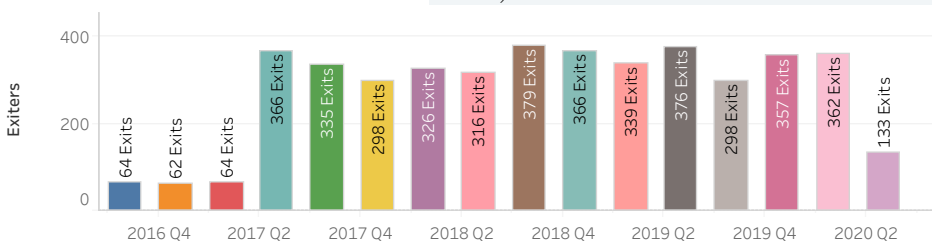
Employments data are delayed.

Employments are based on wages received the second quarter after a person exits (final service date with no more services planned). Wage data come in about 45 days after the quarter ends.

Example: If the final service is on January 3 (exit date), exit is the quarter of Jan-Mar, and the quarter to check for wages is Jul-Sept. Wages for this quarter would be reported by November 15 (approximately 11.5 months from Exit date).

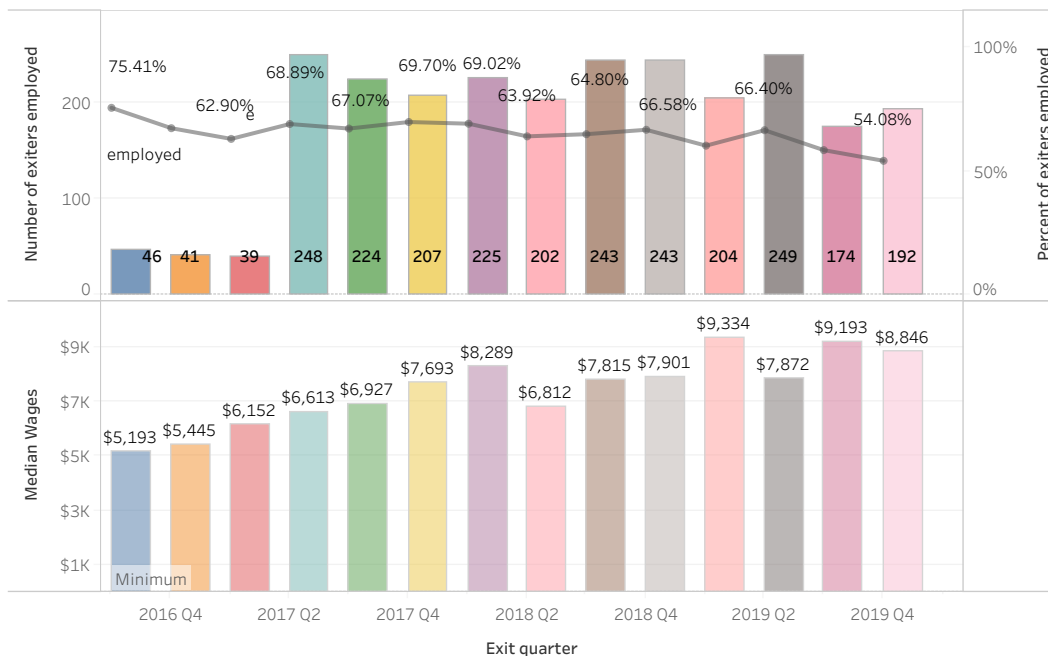
Exits (by Calendar Year)

WDA 01 - Olympic: All Title I participants



Employments (by Calendar Year): select an outcome measure*

All exit quarters, 2 Q after exit



* Low exiter and employment counts are suppressed to protect confidentiality. If the number of exiters or employments meets suppressi..

Data last refreshed: 10/8/2020 5:57:25 PM

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Washington State WorkSource

System Performance Dashboard

Seekers served

Employers served

Exits & Wages

Definitions

Dashboard Page

- Seekers Served
- Employer Indicators
- Exits & Wages

Dashboard Section

Total job seekers

WorkSource Services Catalog: <http://media.wpc.wa.gov/media/WPC/wswa/support/WorkSource%20Services%20..>

Total job seekers	The unduplicated total count for all self served and staff assisted job seekers for the selected area and time frame.
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Olympic Consortium Board Meeting (3rd Fridays)

10 a.m. to 12:00 p.m.

Zoom until further notice

Olympic Consortium Board Meeting (3rd Fridays)

10 a.m. to 12:00 p.m.

Zoom

Exec OWDC Meeting (4th Tuesdays)

10 a.m. to 12:00 p.m.

Zoom until further notice

OWDC Full Meeting (2nd Tuesdays)

9:00 a.m. to 1:30 p.m.

Zoom from 9 to 11:30 until further notice

Attachment 4.d

2021

January						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

May						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

March						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

September						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	