



CONTRACT AMENDMENT AAA State/Federal Agreement

DSHS CONTRACT NUMBER:
2369-49985

Amendment No. 02

This Contract Amendment is between the State of Washington Department of Social and Health Services (DSHS) and the Contractor identified below.

Program Contract Number
Click here to enter text.
Contractor Contract Number

CONTRACTOR NAME Kitsap County		CONTRACTOR doing business as (DBA) Kitsap County Division of Aging & Long Term Care	
CONTRACTOR ADDRESS 614 Division St MS23 Pt. Orchard, WA 98366-4676		WASHINGTON UNIFORM BUSINESS IDENTIFIER (UBI) 182-002-345	DSHS INDEX NUMBER 1076
CONTRACTOR CONTACT Stacey Smith	CONTRACTOR TELEPHONE (360) 337-5624	CONTRACTOR FAX (360) 337-5746	CONTRACTOR E-MAIL ADDRESS sasmith@kitsap.gov
DSHS ADMINISTRATION Aging & Long Term Support Admin		DSHS DIVISION Division of Home And Community Services	DSHS CONTRACT CODE 1016LS-69
DSHS CONTACT NAME AND TITLE Lexie Bartunek Program Manager		DSHS CONTACT ADDRESS 4450 10th Ave SE Lacey, WA 98503-	
DSHS CONTACT TELEPHONE (360)725-3548	DSHS CONTACT FAX Click here to enter text.		DSHS CONTACT E-MAIL ADDRESS bartuqa@dshs.wa.gov
IS THE CONTRACTOR A SUBRECIPIENT FOR PURPOSES OF THIS CONTRACT? No		CFDA NUMBERS	
AMENDMENT START DATE 07/01/2023	CONTRACT END DATE 06/30/2024		
PRIOR MAXIMUM CONTRACT AMOUNT \$4,373,188.00	AMOUNT OF INCREASE OR DECREASE \$0.00	TOTAL MAXIMUM CONTRACT AMOUNT \$4,373,188.00	
REASON FOR AMENDMENT; CHANGE OR CORRECT OTHER: SEE PAGE TWO			
ATTACHMENTS. When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract Amendment by reference: <input checked="" type="checkbox"/> Additional Exhibits (specify): Exhibit B-2 Budget			
This Contract Amendment, including all Exhibits and other documents incorporated by reference, contains all of the terms and conditions agreed upon by the parties as changes to the original Contract. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract Amendment shall be deemed to exist or bind the parties. All other terms and conditions of the original Contract remain in full force and effect. The parties signing below warrant that they have read and understand this Contract Amendment, and have authority to enter into this Contract Amendment.			
CONTRACTOR SIGNATURE 		PRINTED NAME AND TITLE Charlotte Garrido, Chair	DATE SIGNED 12/11/23
DSHS SIGNATURE 		PRINTED NAME AND TITLE Jennifer Albertson, Contract Specialist	DATE SIGNED 12/22/23

This Contract between the State of Washington Department of Social and Health Services (DSHS) and the Contractor is hereby amended as follows:

- A. Exhibit B-1, Budget, is revised and replaced by Exhibit B-2, approved line-item Budget, which is attached hereto and incorporated herein.
- B. Special Terms and Conditions. 4. Billing and Payment, subsection b. Payment, paragraph 2 is amended to remove the following language:

(The percentage will be noted on the SFY24 TXIX Case Management billing form and SFY24 TXIX Matched Case Management billing form and may be adjusted at ALTSA's discretion.)

- C. Exhibit A, Statement of Work, 1. Title XIX Medicaid, CFDA No. 93.778 and State-Funded Chore subsection d. Case Management, paragraphs 3 and 4 are amended to remove the following language:

For CM/NS only, Initial funding will cover the first 3 months of SFY24. If W4A and ALTSA do not come to agreement as described below, total funding available will need further consideration.

By August 31, 2023, ALTSA and W4A will determine the parameters for accepting transfer cases from Home & Community Services (HCS), when assessment and care plan meet revised minimum standards as described in the LTC Manual. These parameters include delineating the baseline expectations for when the AAA will accept transfer cases that may not have a personal care worker in paid status due to the direct care worker shortage or administrative delays in hiring Individual Providers. Once an agreement on baseline expectations is reached, DSHS will begin paying AAAs the full CM/NS Unit Rate described in STC 4.b.(1) for all accepted and active cases regardless of authorization or expenditure status.

All other terms and conditions of this Contract remain in full force and effect.

Exhibit B-2 Approved Line Item Budget

AREA AGENCIES ON AGING
STATE/FEDERAL BUDGET
EXPENDITURE/REVENUE DETAIL BY FUNDING SOURCE
AAA: Kitap
Cort# 299-4995
BUDGET PERIOD: JULY 1, 2023 - JUNE 30, 2024

BARS CODE	CFDA Number	DSHS Allocated 93.778 / 93.791	TDX JMFSP AAA Requested 93.778 / 93.791	SCSA	State Family Caregiver	Kinship Caregiver	Kinship Navigator	Senior Nutrition	Sr Farmers Market State	Sr Farmers Market Fed 10.576	Total Sr Farmers Market	Other AL TSA	Total AL TSA	Non-AL TSA Funding Sources	Grand Total	Description	
555 .10	ADMINISTRATION	195,763															
.11	Area Agency Planning/Administration			52,862	35,533	4,588	13,000	5,400	0	0	0	0	34,934	342,080	0	342,080	Other \$20,080 ARP ST MATCH; \$14,854 CARE TRANSITIONS ADMIN
.12	Interfund Payments for Services			47,576	31,980	4,588	13,000	5,400	0	0	0	0	34,934	137,476	0	137,476	
.13	Core Services Contract Management	195,763		5,386	3,553	0	0	0	0	0	0	0	0	0	0	0	8,839
555 .21	COORDINATION																
555 .31	LEGAL ASSISTANCE																
555 .40	ACCESS SERVICES	2,959,584	25,000	232,814													3,217,398
41	Transportation			1									1	0	0	1	
42	Information & Assistance		25,000	232,813									257,813	0	0	257,813	BA Matched by SCSA and ARP State Match
43.1	Case Management/Nursing Services (Core Services)	2,959,584	0	0									2,959,584	0	0	2,959,584	
43.2	Case Management (Aging Network)			0									0	0	0	0	
44	Nursing Services - DCA			0									0	0	0	0	
45	Nursing Services - Aging Network			0									0	0	0	0	
46	Nursing Services - Contracted with HCS			0									0	0	0	0	
48	Muckleshoot Front Door (King only)			0									0	0	0	0	
49	Contracted Front Door Functions (King only)			0									0	0	0	0	
555 .50	IN-HOME SERVICES																
51	Chore Services - Aging Network			0									0	0	0	0	
52	Personal Care Services - Aging Network			0									0	0	0	0	
53	Home Health			0									0	0	0	0	
54	Health Maintenance			0									0	0	0	0	
55	Bath Assistance			0									0	0	0	0	
56	Visiting and Telephone Reassurance			0									0	0	0	0	
57	Minor Home Repair and Maintenance			0									0	0	0	0	
58	Adult Day Care			0									0	0	0	0	
59	Volunteer Services (NW Only)			0									0	0	0	0	
59A	Assistive Technology/DMEPOS			0									0	0	0	0	
59	Other In-home Services			0									0	0	0	0	
555 .60	NUTRITION SERVICES		3,000					40,000	67,013	0	67,013	19,832	129,845	0	0	129,845	
61	Congregate Meals			1,000				20,000					21,000	0	0	21,000	
63	Nutrition Education & Outreach			0				0	500		500		500	0	0	500	
64	Home Delivered Meals			2,000				20,000				19,832	41,832	0	0	41,832	\$19,832 is for SB576 Expanded Nutrition funding
65	Shopping Assistance			0				0					0	0	0	0	
66	Registered Dietician			0				0					0	0	0	0	
67	Senior Farmer's Mktd (SFMMIP)			0				0					0	0	0	0	
67.1	Food Purchased			0				10,000					10,000	0	0	10,000	
67.2	Checks Received			0				59,840	0	59,840			59,840	0	0	59,840	
67.3	Service Delivery			0				6,673	0	6,673			6,673	0	0	6,673	
555 .70-80	SOCIAL & HEALTH SERVICES			5,000	319,787	41,297	117,000					12,612	485,706	135,362	0	631,068	
71	Adult Day Health			0									0	0	0	0	
72	Geriatric Health Screening			0									0	0	0	0	
73	Medication Management			0									0	0	0	0	
74	Senior Drug Education			0								12,612	12,612	0	0	12,612	Senior Drug Education
75	Disease Prevention/Health Promotion			0									0	0	0	0	
75.1	Disease Prevention/Health Promotion - Evidence Based			0									0	0	0	0	
75.2	Disease Prevention/Health Promotion - Non-Evidence Based			0									0	0	0	0	
76	Elder Abuse Prevention			0									0	0	0	0	
77	Mental Health			0									0	0	0	0	
78	Kinship Care			0									0	0	0	0	
78.1	Kinship Caregivers Support Program			0									0	0	0	0	
78.1a	Service Delivery			0		6,884							6,884	0	0	6,884	
78.1b	Goods and Services			0		34,413							34,413	0	0	34,413	
78.2	Kinship Navigator Services			0		117,000							117,000	0	0	117,000	
79	Family Caregiver Support Program			0									0	0	0	0	
79.1	Information Services			0	5,000								5,000	0	0	5,000	
79.2a	Access Assistance			0	161,743								161,743	0	0	161,743	
79.2a.1	Access Assistance - Case Coordination			0									0	0	0	0	
79.2a.2	Access Assistance - Information and Assistance			0									0	0	0	0	
79.2b	Support Services			0	10,000								10,000	0	0	10,000	
79.3	Respite Care Services			0	125,054								125,054	0	0	125,054	
79.3a	Respite Care Services - In-Home			0									0	0	0	0	
79.3b	Respite Care Services - Out-Of-Home			0									0	0	0	0	
79.3c	Respite Care Services - Overnight			0									0	0	0	0	
79.3d	Respite Care Services - Other			0	18,000								18,000	0	0	18,000	
79.4	Supplemental Services			0									0	0	0	0	
79.4a	Supplemental Services - Assistive Technology/DMEPOS			0									0	0	0	0	
79.4b	Supplemental Services - Consumable Supplies			0									0	0	0	0	
79.4c	Supplemental Services - Home Modifications/Repairs			0									0	0	0	0	
79.4d	Supplemental Services - Legal/Financial Consultation			0									0	0	0	0	
79.4e	Supplemental Services - HomeMaker/Chore/Personal Care			0									0	0	0	0	
79.4f	Supplemental Services - Transportation			0									0	0	0	0	
79.4g	Supplemental Services - Nutrition Services			0									0	0	0	0	
79.4h	Supplemental Services - Other			0									0	0	0	0	
79.5	Services to Grandparents/Relatives			0									0	0	0	0	
79.6	Memory Care and Wellness (NW and King only)			0	0								0	0	0	0	
84	Health Appraisal/Limited Health Care			0									0	0	0	0	
88	Long Term Care Ombudsman			5,000									5,000	135,362	140,362	\$95,362 State Ombud; \$40,000 County Ombud funds	
89	Newsletters			0									0	0	0	0	
555 .90	OTHER ACTIVITIES	0		0				8,605				178,554	188,159	0	0	188,159	
	Disaster Relief			0									0	0	0	0	
	Food Care			0									0	0	0	0	
	Peer Counseling			0									0	0	0	0	
	Outreach			0									0	0	0	0	
	Consumable Supplies			0									8,605	0	8,605		
	Health			0				8,605					8,605	0	8,605		
	Public Education			0									0	0	0	0	
	Socialization			0									0	0	0	0	
	Access Not Reported Elsewhere			0									0	0	0	0	
	Care Transitions			0									133,689	133,689	133,689		
	State Match for ARP			0									45,865	45,865	45,865	From SFY24 ARP Allocation by AAA and Associated Match	
	Other (Enter Title)			0									0	0	0	0	
Total Services		2,959,584	25,000	240,814	319,787	41,297	117,000	48,605	67,013	0	67,013	211,998	4,031,108	135,362	0	4,166,470	
GRAND TOTAL		3,155,347	25,000	293,676	355,330	45,885	130,000	54,005	67,013	0	67,013	246,932	4,373,188	135,362	0	4,508,550	
Revenue Total		3,155,347	2														

Exhibit B-2 Approved Line Item Budget

AAA FTE Worksheet

AAA : Kitsap

BUDGET PERIOD: JULY 1, 2023 - JUNE 30, 2024

Title: Case Management/Nursing Services (Core Services Only)

BARS Code	Description	Total	DSHS Allocated TXIX/Chore	TXIX Requested Matched by SCSA/Local	SCSA	Other Funding
	Projected Caseload from State/Fed MB Computed Clinical Ratio	1,019 72.8				
AAA Direct Services						
	FTEs -					
	AAA Case Management Supervisors	1.71				
	AAA Case Managers (case carrying)	12.00				
	AAA Case Aides (case handling)	3.10				
	AAA Registered Nurses	2.00				
	TOTAL AAA Direct Services Case Handling FTEs	17.10				
	Total Direct Expenditures	\$2,959,584	\$2,959,584	\$0	\$0	\$0
Subcontracted Services						
	FTEs					
	Subcontracted Case Management Supervisors	0.00				
	Subcontracted Case Managers (case carrying)	0.00				
	Subcontracted Case Aides (case handling)	0.00				
	Subcontracted Registered Nurses	0.00				
	TOTAL Subcontracted Case Handling FTEs	0.00				
	Total Subcontracted Expenditures	\$0	\$0	\$0	\$0	\$0
	Total Expenditures	\$2,959,584	\$2,959,584	\$0	\$0	\$0

Version # 1

Date 09/18/23

AAA FTE Worksheet

AAA : Kitsap

BUDGET PERIOD: JULY 1, 2023 - JUNE 30, 2024

Title: Information & Assistance (I&A)

BARS Code	Description	Total	OAA Aging Network	TXIX Admin Claim Matched by SCSA/Local	SCSA	Other Funding
AAA Direct Services						
	FTEs -					
	AAA I&A Supervisors	1.00				
	AAA I&A Specialists	3.00				
	AAA I&A - Other	2.10				
	TOTAL AAA Direct Services I&A FTEs	5.10				
	Total Direct Expenditures	\$539,836	\$222,023	\$25,000	\$232,813	\$60,000 ARP 3B
Subcontracted Services						
	FTEs					
	Subcontracted I&A Supervisors	0.00				
	Subcontracted Specialists	0.00				
	Subcontracted I&A - Other	0.00				
	TOTAL Subcontracted I&A FTEs	0.00				
	Total Subcontracted Expenditures	\$0	\$0	\$0	\$0	\$0
	Total Expenditures	\$539,836	\$222,023	\$25,000	\$232,813	\$60,000

Cost per Direct Service FTE 88497.70492

Version # 1

** Include all FTE's providing services that qualify under Title XIX Administrative Claiming and who will be regularly participating in the required time studies.

Date 09/18/23



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