



Amendment Face Sheet

Contract Number: 20-6221C-155
Amendment Number: A

Washington State Department of Commerce
Local Government Division
Community Development & Assistance
CDBG-CV1 and CDBG-CV2

1. Grantee Kitsap County Personnel & Human 614 DIVISION ST MS 23 PORT ORCHARD, WA 98366-4676		2. Grantee Doing Business As (optional) N/A	
3. Grantee Representative Bonnie Tufts, Block Grant Manager (360) 337-4606 btufts@kitsap.gov		4. COMMERCE Representative Seamus Davis, Project Manager PO Box 42525/1011 Plum St SE, Olympia, WA 98504-2525 (360) 485-2386 seamus.davis@commerce.wa.gov	
5. Original Grant Amount (and any previous amendments) \$340,365.00	6. Amendment Amount N/A	7. New Grant Amount N/A	
8. Amendment Funding Source Federal: <input checked="" type="checkbox"/> State: <input type="checkbox"/> Other: <input type="checkbox"/>	9. Amendment Start Date Date of Execution	10. Amendment End Date 06/30/2024	
11. Federal Funds (as applicable): \$340,365.00	Federal Agency: U.S. Department of Housing and Urban Development	CFDA# 14.228	
12. Amendment Purpose: The purpose of this amendment is to extend the contract term to June 30, 2024. This extension accommodates the construction project timeline in order for project to realize public benefit prior to contract close.			
COMMERCE, defined as the Department of Commerce, and the Grantee, as defined above, acknowledge and accept the terms of this Grant As Amended and attachments and have executed this Grant Amendment on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant As Amended are governed by this Grant Amendment and the following other documents incorporated by reference: Attachment "A" –Scope of Work and Budget for Amendment A. A copy of this Grant Amendment shall be attached to and made a part of the original Grant between COMMERCE and the Grantee. Any reference in the original Grant to the "Grant" shall mean the "Grant as Amended".			
FOR GRANTEE  _____ The Honorable Charlotte Garrido, Commissioner 4/24/2023 _____ Date		FOR COMMERCE DocuSigned by:  _____ 80312B04865C458... Mark K. Barkley, Assistant Director Local Government Division 5/3/2023 8:39 AM PDT _____ Date APPROVED AS TO FORM ONLY Sandra Adix _____ Assistant Attorney General 3/20/2014 _____ Date	

ATTACHMENT A — SCOPE OF WORK AND BUDGET

Grantee: KITSAP COUNTY

Contract No. 20-6221C-155

Section A: Project Description / Deliverable

Kitsap County is awarded a \$340,365 CDBG-CV2 Grant. These funds will be used to renovate a county-owned building to create a new shelter for homeless individuals to address COVID-19 impacts for all of Kitsap County. The county will contract with Kitsap Rescue Mission, a local non-profit, to operate the shelter. Access to these facilities will be open to all homeless individuals in Kitsap County who have been adversely impacted by COVID-19.

Total project costs are approximately \$7 million with other funding from Kitsap County's HUD CDBG-CV; ARPA, and Homeless Housing Grants; and the state Commerce Shelter Program Grant.

The eligible public facility will benefit approximately 125 persons annually and target services to limited clientele with principally low-and moderate-incomes based on HUD's presumed LMI benefit – homeless persons. CDBG-CV funded projects will prevent, prepare for, and respond to the coronavirus.

Section B: Project Activities, Milestones and Budget

CDBG Budget Code	Budget Amount	Project Activities *Must complete each bulleted project activity to meet the corresponding milestone.	Performance Milestones
21A General Admin.	\$0	<ul style="list-style-type: none"> ▪ Execute grant contract with Commerce. ▪ Establish administrative, financial, reporting, and record keeping systems. 	Before first payment request
		Payment requests: <ul style="list-style-type: none"> ▪ Once costs are approved, prepare and submit payment request and project status report to Commerce. ▪ Document receipt of grant funds and reimbursement of eligible costs. 	Not more than monthly First payment request within 270 days from contract execution
		<ul style="list-style-type: none"> ▪ Complete applicable civil rights requirements. ▪ 	Prior to Commerce's on-site monitoring
		<ul style="list-style-type: none"> ▪ Resolve all monitoring issues with state CDBG-CV program. ▪ Grant activities are accomplished. ▪ Conduct a final public hearing to review project performance. Submit a CDBG-CV Contract Closeout Report. 	Before requesting final 5% of CDBG-CV award
		<ul style="list-style-type: none"> ▪ List CDBG-CV expenditures in your annual Schedule of Expenditures of Federal Awards and arrange an audit with the State Auditor's Office to meet the Uniform Guidance (2 CFR Part 200). 	Before audit

Section B: Project Activities, Milestones and Budget (continued)					
CDBG Budget Code	Budget Amount	Project Activities *Must complete each bulleted project activity to meet the corresponding milestone.	Performance Milestones		
03C Homeless Facilities	\$340,365	<ul style="list-style-type: none"> ▪ Advertise for project administration and for engineering/architectural services; outreach to MWBE and encourage Section 3 local business participation. ▪ Select engineer/architect, verify they and their subcontractors do not have an active exclusion record in the federal award system (SAM.gov) and include documentation in CDBG-CV file. ▪ Contract for services. Include required federal provisions. 	Before first payment request for professional services		
		<ul style="list-style-type: none"> ▪ Complete the environmental review including required consultation and public notices, and prepare an environmental review record in compliance with NEPA requirements for CDBG. 	Before release of funds		
		<ul style="list-style-type: none"> ▪ Receive CDBG release of funds. ▪ Complete final design and plans. ▪ Obtain federal and state prevailing wage rates, and prepare bid documents in consultation with CDBG-CV project manager. ▪ Advertise and solicit bids for construction; outreach to MWBE and encourage Section 3 local businesses. ▪ Conduct bid opening. ▪ Select contractor, verify they and their subcontractors do not have an active exclusion record in the federal award system (SAM.gov), and include documentation in CDBG-CV file. 	Before construction contract awarded		
		<ul style="list-style-type: none"> ▪ Award construction contract and provide Commerce with required notice to proceed documents. ▪ Begin construction. ▪ Review certified payrolls and submit to Commerce the first week labor standards package. 	Before first payment request for construction costs		
		<ul style="list-style-type: none"> ▪ Contractor and subcontractors complete weekly certified payrolls, and payrolls are reviewed for compliance with CDBG requirements. 	Weekly during construction		
		<ul style="list-style-type: none"> ▪ Regularly monitor engineering, weekly certified payrolls, and construction for compliance with applicable federal and state regulations, and conduct progress meetings. ▪ Complete construction and conduct final inspection. ▪ Conduct construction retainage release process. 	Before construction is considered complete		
		<ul style="list-style-type: none"> ▪ Meet the CDBG national objective of principally benefiting low- and moderate-income persons. ▪ Accomplish HUD's outcome of increasing the availability and accessibility to a neighborhood homeless shelter to achieve HUD's objective of creating suitable living environments. ▪ CDBG-CV funded activities will prevent, prepare for, and respond to the coronavirus. 	Approx. 125 LMI persons will begin receiving a benefit by 6/30/2024		
		TOTAL:			\$340,365



COUNTY OF KITSAP

Unique Entity ID LD6MNJ62JQD1	CAGE / NCAGE 1N3X4	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Feb 1, 2024	
Physical Address 614 Division ST Port Orchard, Washington 98366-4614 United States	Mailing Address 614 Division MS-7 Port Orchard, Washington 98366 United States	

Doing Business as (blank)	Division Name (blank)	Division Number (blank)
Congressional District Washington 06	State / Country of Incorporation (blank) / (blank)	URL (blank)

Registration Dates		
Activation Date Feb 3, 2023	Submission Date Feb 1, 2023	Initial Registration Date Oct 18, 2001

Entity Dates	
Entity Start Date Jun 1, 1857	Fiscal Year End Close Date Dec 31

Immediate Owner	
CAGE (blank)	Legal Business Name (blank)

Highest Level Owner	
CAGE (blank)	Legal Business Name (blank)

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

Active Exclusions Records?

No

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Business Types

Entity Structure U.S. Government Entity	Entity Type US Local Government	Organization Factors (blank)
Profit Structure (blank)		

Socio-Economic Types

Check the registrant's Reqs & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Government Types

U.S. Local Government
Municipality
County



Accepts Credit Card Payments
No

Debt Subject To Offset
No

EFT Indicator
0000

CAGE Code
1N3X4



Electronic Business

⌘
Lee Reyes

614 Division ST
Port Orchard, Washington 98366
United States

LEE REYES

614 Division MS-7
Port Orchard, Washington 98366
United States

Government Business

⌘
Lee Reyes

614 Division ST
Port Orchard, Washington 98366
United States

LEE REYES

614 Division MS-7
Port Orchard, Washington 98366
United States



NAICS Codes

Primary
Yes

NAICS Codes
921190

NAICS Title
Other General Government Support



This entity does not appear in the disaster response registry.