

Kitsap County Planning Commission Minutes – August 15th 2017

**KITSAP COUNTY PLANNING COMMISSION
Administration Building – Commissioner’s Chambers
August 15th, 2017 @ 5:30 pm**

These minutes are intended to provide a summary of meeting decisions and, except for motions made, should not be relied upon for specific statements from individuals at the meeting. If the reader would like to hear specific discussion, they should visit Kitsap County’s Website at <http://www.kitsapgov.com/dcd/pc/default.htm> and listen to the audio file (to assist in locating information, time-stamps are provided below).

Members present: Robert Baglio (Chair), Gina Buskirk (Vice Chair), Karanne Gonzalez-Harless, Aaron Murphy, Joe Phillips, Richard Shattuck, Spencer Stegmann, and Jim Svensson

Members absent: Tom Nevins

Staff present: Chris May, PW Manager; Jim Bolger, DCD Assistant Director; Amanda Walston, DCD Planning Commission Clerk; Stanton Blonde, DCD Office Supervisor

05:30:05

A. **Call Meeting to Order**

B. **Introduction: Jim Bolger**

- Mr. Bolger introduces Amanda Walston as the new Clerk of the Planning Commission and Hearing Examiner.

05:32:00

C. **Agenda accepted as presented.**

- **Motion:** Spencer Stegmann moves to adopt agenda as presented.
 - **Second:** Jim Svensson
 - **Vote:** 8 in favor; 0 opposed – motion carries.

D. **Motion:** Richard Shattuck moves to approve June 6th 2017 minutes as presented.

- **Second:** Gina Buskirk
- **Vote:** 7 in favor; 0 opposed; 1 abstentions – motion carries.

05:33:30

E. **Work Study: Amendment to the Stormwater Management Program Rate Structure – Chris May, Public Works, Stormwater Manager**

- Mr. May reviews the proposed changes to the rate structure for the Stormwater Management Program.
 - Recommendations by Lisa Nickel, of the Prosecutor’s Office:
 1. General clarification and clean-up of language, as well as aligning code language to match the current permit
 2. Removal of the rates from the code, which makes the update process cumbersome. Going forward, changes will be made by resolution, which is in alignment with other jurisdictions.
 - Redundant table listing methods for rate determination is removed.

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- Option to base rate on impervious surface by estimation is removed, all shall be based on measurement, through as-built plans or GIS.
- WSDOT saw legislative action passed dictating their rate which is a smaller percentage of the impervious surface measurement.
- Discussion: Clarification on rate incentives for Stormwater.
 - Commissioners want to keep incentives and encourage citizens to apply for them.
 - Language changed to clarify that new development is not eligible for rate incentives as they are held to current standards and existing development opting for retrofit actions that meet current requirements will be eligible for 50% rate discount.
 - There are three ways to get the discount:
 1. Infiltrating all water.
 2. Using all water through systems of cisterns, pumps, irrigation, etc.
 3. If in a direct discharge system and water is treated to meet current water quality standards.
 - Engineers, annual inspection to determine conditions are met.
 - Additional treatment actions are taken after a development is built will be reviewed on a case by case basis to determine whether incentive requirements are met.
- Question/Discussion: Richard Shattuck asks about incentives regarding homeowners and rain gardens.
 - The rain garden incentive for a Single Family Residence (SFR) allows for a \$1,000 Cost Share or Incentive Payback.
 - The SFR fee is only \$91, so a 50% discount would be far less than the current Rain garden incentive program.
- Question/Discussion: Any feedback from the Development Community
 - Nothing negative. Simplifying rates will likely be beneficial to all
- Question/Discussion: Have any of the Public School Districts applied for or taken advantage of these incentives?
 - Yes, they must prove they provide educational curriculum teaching about water conservation and follow a verification process.

05:47:39

F. Briefing: Comprehensive Plan Appeal Response to Hearings Board Remand – Jim Bolger, DCD, Assistant Director

- Mr. Bolger reviews actions taken by the County to address issues determined by the Hearings Board, including Conducting additional land capacity analysis to include properties within the Urban Growth Area (UGA).
 - This is demonstrated by adopting a revised Environmental Impact Statement including a map showing this area as well as determination of adequate capacity for the Silverdale UGA.
- The Critical Areas Ordinance was approved and the effective date was set as October 3, 2017. Appeals timeline is still open, but none have been heard so far
- Over 200 code revisions have been identified, mainly maintenance items that will be coming through over the next 18 months

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- Possible options, including reformatting, Unified Development Code, and batch code revisions are in discussion to help create a plan for dealing with the revision process.
- Question/Discussion: Any substantive issues/appeals from the Comprehensive Plan?
 - Not many, any the County did not prevail on have been moved on to the Prosecutor’s Office or other venues.


05:55:51

G. Good of the Order:


- Jim Svensson will be out of the country and will miss next month’s meeting.

Time of Adjournment: 05:58:32

Minutes approved this 29th day of August 2017
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Robert Baglio, Planning Commission Chair



Amanda Walston, Planning Commission Clerk