

KITSAP COUNTY PLANNING COMMISSION

Zoom Webinar

<https://us02web.zoom.us/j/82581293872>

Dial In: 253-215-8782

Webinar ID: 825 8129 3872

Passcode: 435919

March 21, 2023 @ 5:30 pm

These minutes are intended to provide a summary of meeting decisions and, except for motions made, should not be relied upon for specific statements from individuals at the meeting. If the reader would like to hear specific discussion, they should visit Kitsap County's Website at <http://www.kitsapgov.com/dcd/pc/default.htm> and listen to the audio file (to assist in locating information, timestamps are provided below).

Planning Commission (PC) Members present: Joe Phillips (Chair), Alan Beam, Joey Soller, Kari Kaltenborn-Corey, Richard Shattuck, Jonathan Tudan, Steven Boe, Aaron Murphy

PC Members absent: Stacey Smith

Department of Community Development (DCD) Staff present: Caitlin Schlatter, Izzy Lotz, Carla Lundgren, Colin Poff, Amanda Walston (Clerk)

5:30 pm

A. Introductions

B. Virtual Meeting Protocol

C. Adoption of Agenda

- **MOTION:** Richard Shattuck moves to adopt the agenda as presented.
- **SECOND**
- **Amend: Propose to combine the general comment periods**
 - **VOTE: Unanimous in Favor – Motion Carries**

D. Adoption of Minutes

- Minutes of 2/21/23 & 2/28/23 – continued to next regular meeting.

5:36 pm

E. General Public Comment

- **Chair Phillips opens the floor** to speakers wishing to provide testimony.
- **Chair Phillips** calls again for speakers; as there are no other speakers; **closes the floor to general speakers.**

5:35 pm

1 **F. Briefing: 2024 Critical Areas Ordinance (CAO) Update – Colin Poff, Department of**
2 **Community Development (DCD) Long-Range Planning Supervisor**

- 3 • Mr. Poff provides a brief overview, referencing a visual presentation of the
4 project to date, noting the public participation plan (PPP) and outreach plan
5 may include additional opportunities; and next steps planned for the project
6 which have also been provided in the materials for this meeting; also noting no
7 proposed changes yet but working with consultant on draft that includes Best
8 Available Science (BAS) and gap analysis review.
- 9 • Growth Management Act (GMA) requires a periodic update every 8 years of
10 the CAO, aligned with the Comprehensive Plan (Comp Plan) Update timeline,
11 which has a 09/20/2024 targeted due date; purpose of CAO Update is to align
12 with BAS, State and Federal laws and guidelines, to ensure consistency with
13 County Comp Plan Development Regulations and to provide clarification
14 through discretionary changes or Administrative updates to improve usability
15 and predictability for applicants and reviewers.
- 16 • PPP goals include timely information, opportunities and forums for public
17 comment and ensuring transparency; references the PPP on screen noting
18 engagement opportunities, community consultations, inclusive outreach and
19 working groups of representatives from local Tribes and community
20 organizations with expertise in planning and Critical Areas as well as technical
21 experts and staff from appropriate state agencies, could also include
22 Futurewise, property rights groups or others.
- 23 • Mr. Poff reviews project phases and key milestones including review BAS,
24 initiate PPP, develop materials, launch website, public project kick-off
25 presentation, identify Working Group members, develop Technical CAO draft,
26 hold virtual public meetings and in-person open house.
- 27 • March 2023 project kickoff notification and working groups invitations went
28 out this week; April 2023 public comment period on the BAS document will be
29 open for 30 days, once ready and available for public posting; project
30 comments can also be submitted at any time, but BAS will have specific 30-day
31 window; May 2023 will host public meetings; June 2023 includes briefings and
32 work sessions for the Board of County Commissioners (BoCC) and PC regarding
33 BAS document, Project Scope and comments received to date.
- 34 • Mr. Poff notes the Project Website is available and lists contact information for
35 Carla Lundgren and himself; calls for questions.
- 36 • **QUESTION:** Mr. Shattuck notes the Oso landslide impacted wetland guidelines
37 in previous update, asks about any known legislative drivers for this update.
 - 38 • **ANSWER:** Mr. Poff notes the BAS review document will tell us more;
39 wetland buffers and streams are mostly aligned with other
40 jurisdictions; don't anticipate any information showing Kitsap is

1 currently behind, but there may be some new information or updates
2 in place since 2017.

3 • **QUESTION:** Chair Phillips notes the Environmental Impact Statement (EIS)
4 hasn't been set yet, with the shared timeline for CAO and Comp Plan update if
5 there is a major impact or change, how will it affect the timeline.

6 • **ANSWER:** Mr. Poff notes no drastic changes are expected at this
7 point, possibly a State Environmental Policy Act (SEPA) Addendum.

8 • **QUESTION:** Chair Phillips asks if separate sign up is required for CAO Update
9 notifications, or if it is automatic if signed up for Comp Plan.

10 • **ANSWER:** Mr. Poff will verify whether there is an automatic
11 association between CAO and Comp Plan within GovDelivery system.

12 • **QUESTION/ANSWER:** Joey Soller asks, and Mr. Poff confirms, military bases
13 are not included as part of the County's CAO jurisdiction, they are separate.

14 5:52 pm

15 **G. General Public Comment**

- 16 • Chair Phillips opens the floor to speakers wishing to provide testimony.
17 • Chair Phillips calls again for speakers; as there are no other speakers; closes
18 the floor to general speakers.

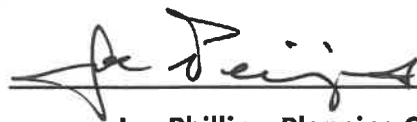
19
20 **H. For the Good of the Order/Commissioner Comments**

- 21 • Joint PC/BoCC Meeting scheduled for 04/24/2023 at 11:30 am; additional info,
22 including meeting invitations, will come from the Clerk of the Board's office.
23 • Chair Phillips asks and Clerk confirms, an additional update on the Comp Plan is
24 scheduled since legislative action has created required changes.


25 Meeting adjourned by unanimous consent.

26 Time of Adjournment: 5:54 pm

27 Minutes approved this 4th day of April 2023.

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30 Joe Phillips, Planning Commission Chair

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33 Amanda Walston, Planning Commission Clerk