

KITSAP COUNTY PLANNING COMMISSION

Zoom Webinar

<https://us02web.zoom.us/j/83749185224>

Dial In: 253-215-8782

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October 18, 2022 @ 5:30 pm

6 These minutes are intended to provide a summary of meeting decisions and, except for
7 motions made, should not be relied upon for specific statements from individuals at the
8 meeting. If the reader would like to hear specific discussion, they should visit Kitsap
9 County's Website at <http://www.kitsapgov.com/dcd/pc/default.htm> and listen to the
10 audio file (to assist in locating information, timestamps are provided below).

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12 Planning Commission (PC) Members present: Joe Phillips (Chair), Alan Beam, Jonathan Tudan,
13 Kari Kaltenborn-Corey, Steven Boe, Richard Shattuck, Stacey Smith

14 Planning Commission (PC) Members absent: Aaron Murphy

15 Department of Community Development (DCD) Staff present: Caitlin Schlatter, Colin Poff, David
16 Kinley, Jim Rogers, Melissa Shumake, Amanda Walston (Clerk)

17

18 **5:30 pm**

19 **A. Introductions**

20 **B. Virtual Meeting Protocol**

21 **C. Adoption of Agenda**

22

- **MOTION:** Stacey Smith moves to adopt the agenda as presented.

23

- **SECOND**

24

- **VOTE: Unanimous in Favor – Motion Carries**

25 **D. Adoption of Minutes**

26

- Minutes of 10/4/22 are continued to the next regular meeting.

27 **E. General Public Comment**

28

- **Chair Phillips opens the floor** to speakers wishing to provide testimony.

29

- **SPEAKER: Bill Palmer, South Kitsap Resident, Kitsap Alliance of Property**
30 **Owners (KAPO)**

31

- Mr. Palmer asks about advertisement of PC meetings.

32

- **Chair Phillips** calls again for speakers; as there are no other speakers; **closes**
33 **the floor to general speakers.**

34 **5:36 pm**

1 **F. Public Hearing: 2022 Administrative Code Edits – Colin Poff, Department of**
2 **Community Development (DCD) PEP Planning Supervisor (approx. 60 minutes)**

- 3 • Mr. Poff provides a brief overview of the project, referencing a visual
4 presentation; including Project Scope and Objectives, Timeline, Public
5 Participation Plan and Comments.
- 6 • Mr. Poff introduces Jim Rogers, Long Range PEP Planner; notes this
7 presentation is very similar to that given previously at the Work Study with the
8 addition of some new information and changes which include:
- 9 • Removal of Item (#8) from proposed edits list, regarding Non-Confirming
10 Structures, Footnote 42A referencing setback to a structure; after comment
11 and staff discussion, the change is more substantial and requires more work
12 than the project scope allows.
- 13 • Addition of Items: #1, regarding Qualified Consultants; #2 regarding Footnote
14 25 on Minimum Density to clarify this applies to new Building Permit
15 applications in Urban Low Residential or Urban Cluster Residential zones, for
16 residential or dwelling units as opposed to shed or garage; #3 regarding
17 Variances which are standard practice and preferred by Kitsap County as
18 dimensional standards variance to Kitsap County Code (KCC) 17.420 could
19 reduce or eliminate the need for a Critical Area Buffer Reduction (CVAR), which
20 KCC specifically states intent to avoid when possible.
- 21 • Mr. Poff reviews public comments, work study discussion items and proposed
22 changes by category.
- 23 • **Chair Phillips opens the floor and Public Hearing** to speakers wishing to
24 provide testimony on the 2022 Administrative Code Edits.
- 25 • **Chair Phillips** calls again for speakers; as there are no other speakers; **closes**
26 **the floor and Public Hearing** for the 2022 Administrative Code Edits

27 **6:05 pm**

28 **G. Public Hearing: Bike & Electric Vehicle (EV) Code Update – Melissa Shumake,**
29 **Department of Community Development (DCD) PEP Planner (approx. 60 minutes)**

- 30 • Ms. Shumake provides a brief overview of the project, referencing a visual
31 presentation; including Project Goals, Timeline, Public Participation Plan and
32 Comments, noting there were no attendees at the outreach meeting.
- 33 • Ms. Shumake provides an Ordinance overview, noting proposed items within
34 each section; including a review of Washington Administrative Code (WAC) 51-
35 4-0429 requirements from the State for EV Charging going into effect
36 07/01/2023, which have been incorporated into this Code; Sections 9 and 10
37 are new sections proposed to be added to code for bicycle parking standards
38 and EV charging standards; timeline for BoCC adoption has been revised.

- 1 • **QUESTION/ANSWER:** Richard Shattuck asks, and Ms. Shumake confirms, a
2 ‘Supercharger’ is a branded level 3 charger.
- 3 • **Chair Phillips opens the floor and Public Hearing** to speakers wishing to
4 provide testimony on the Bicycle and EV Code Updates.
- 5 • **SPEAKER: BRIAN WATSON, member of Non-Motorized Advisory Committee,**
6 • Mr. Watson notes it was his idea to bring this forward from the Non-Motorized
7 Committee to look at the bike ordinance; he and the worked closely with staff
8 and Ms. Shumake to develop what is a solid improvement over what we used
9 to have; believes it will provide a lot more clarity for development and
10 redevelopment and will encourage and allow people to use bikes for everyday
11 transportation needs; the main reason he brought it forward is that he uses his
12 bike every day and it is frustrating to have to lock it up to a tree or other
13 structure not designed to park a bike; a friend who lives in an apartment and is
14 also struggling with how and where to park her bike also encourages approval.
- 15 **6:25 pm**
- 16 • **SPEAKER: Bill Palmer, South Kitsap Resident, Kitsap Alliance of Property**
17 **Owners (KAPO)**
- 18 • Mr. Palmer, and representing KAPO, has a general objection to the EV code,
19 though not so much to bike code; believes the problem with the whole
20 ordinance is that it is combining 3 different amendments into one code,
21 thereby introducing a host of confusing issues such as proposing to amend the
22 parking as part of the zoning code, not just to add Bike & EV code; and have
23 not included strikeouts
- 24 • Mr. Palmer objects to the State Environmental Protection Act analysis because
25 as a code change, it calls for a non-project Environmental Impact Statement
26 (EIS) assessment, but if you don’t analyze the impact, especially for the EV
27 code, on the power grid for the State and specifically Kitsap county, it fails to
28 address environmental impacts.
- 29 • Mr. Palmer objects and believes this should be done by incentive only; no
30 discussion on why providing an option on incentive basis doesn’t comply with
31 State code, it doesn’t reference State code and nowhere in findings is anything
32 that says the Board of County Commissioners (BoCC) has to recognize or
33 accept what the State says.
- 34 • Mr. Palmer believes, not necessarily the single family but the multi-family
35 requirements, will increase the cost of housing and we already have very high
36 rents; believes this is adding regulation for regulation’s sake; asks why bike
37 code has to be mandatory and not make it an incentive for people who like
38 bikes and want somewhere to park them and then make it an incentive for the
39 developer or owner to put it in at their time and expense.

- 1 • Mr. Palmer notes this is supposed to be applicable to high transit areas, asks
2 what other transit areas are in Kitsap besides Silverdale and maybe Bremerton
3 and why make it countywide when the intent is only for high transit areas;
4 there is a park and ride off Mullenix in south Kitsap, that people come down
5 through, but they aren't even served by transit.
- 6 • Mr. Palmer believe this is a mixed bag of regulations.
- 7 • **Chair Phillips** calls again for speakers; as there are no other speakers; **closes**
8 **the floor and Public Hearing** for the Bicycle and EV Code Updates

9
10 **H. General Public Comment**

- 11 • **Chair Phillips opens the floor** to speakers wishing to provide testimony.
- 12 • **Chair Phillips** calls again for speakers; as there are no other speakers, **closes**
13 **the floor to general speakers.**

14 **I. For the Good of the Order/Commissioner Comments**


- 15 • Mr. Shattuck asks if there is a current backlog for the Hearing Examiner
16 Schedule; Clerk confirms there is not a backlog or waiting list necessarily for
17 hearings, they are dictated more by when projects are ready to move forward;
18 space is typically available for most hearing dates.
- 19 • Mr. Beam has comments and observations for staff.
- 20 • Chair Phillips notes the Deliberation and Recommendations are scheduled for
21 the next meeting; also notes that Findings of Fact do not automatically
22 immediately follow Deliberations and Recommendation.
- 23 • With Amy Maule's resignation from the PC, an interim Vice Chair should be
24 installed; Chair Phillips calls for volunteers; hearing none, he appoints Stacey
25 Smith, who accepts, for the remaining two months of this year's term, as Vice
26 Chair.

27 **Meeting adjourned by unanimous consent.**

28 **Time of Adjournment: 6:37 pm**

29 **Minutes approved this** 1st **day of** November **2022.**

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Stacey Smith, Acting Planning Commission Chair

Amanda Walston, Planning Commission Clerk