

Kitsap County Planning Commission Minutes – May 18, 2021

KITSAP COUNTY PLANNING COMMISSION

Zoom Webinar

<https://us02web.zoom.us/j/81553928240>

OR Dial In: (253) 215-8782 Webinar ID: 815 5392 8240 Password: 226845

May 18, 2021 @ 5:30 pm

These minutes are intended to provide a summary of meeting decisions and, except for motions made, should not be relied upon for specific statements from individuals at the meeting. If the reader would like to hear specific discussion, they should visit Kitsap County's Website at <http://www.kitsapgov.com/dcd/pc/default.htm> and listen to the audio file (to assist in locating information, time-stamps are provided below).

Members present: Joe Phillips (Chair), Amy Maule (Vice Chair), Aaron Murphy, Kari Kaltenborn-Corey, Mike Eliason, Stacey Smith, Steven Boe

Members absent: Kim Allen, Alan Beam

Staff present: Angie Silva, Dave Ward, Amanda Walston (Clerk)

5:30 pm

A. Introductions

B. Virtual Meeting Protocol

C. Adoption of Agenda

- Chair Phillips notes staff members and Planning Commission (PC) members expected to present during listed items F (Public Participation Discussion) and G (Buildable Lands Program (BLP) are not in attendance due to some scheduling conflicts; while the items could be presented without them, in a modified or shortened capacity, it may also be helpful to postpone the items to the next regular meeting
- **MOTION:** Mike Eliason moves to modify the agenda, under Item F, by replacing the word 'Discussion' with 'Recommendation'; and also to strike Item G.
- **SECOND:** Aaron Murphy
 - **VOTE: 7 in Favor; 0 Opposed – Motion Carries**

D. Adoption of Minutes

- **MOTION:** Mike Eliason moves to approve the minutes of 5/4/21 as presented.
- **SECOND:** Steven Boe
 - **VOTE: 7 in Favor; 0 Opposed; MOTION CARRIES**

5:37 pm

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1 E. General Public Comment

- 2 • **Chair Phillips opens the floor** to speakers wishing to provide testimony.
- 3 • **SPEAKER:** Bill Palmer, South Kitsap resident, President of Kitsap Alliance of
- 4 Property Owners (KAPO)
 - 5 • Reads letter into the record regarding Public Participation.
- 6 • **SPEAKER:** Richard A. Brown, Realtor, Developer in Kitsap for over 50 years.
 - 7 • Comments regarding Public Participation; coordination between the
 - 8 government, staff, and the public; the housing market.
- 9 • Chair Phillips calls for other speakers; seeing and hearing no other, **closes the**
- 10 **floor to general speakers.**

11 **5:58 pm**

12 F. Public Participation Recommendation – Chair Phillips (est. 30 min)

- 13 • Mr. Eliason recommends publishing agenda as soon as possible following
- 14 confirmation by staff and Chair at agenda coordination meeting; noting
- 15 materials or other documents may follow separately.
 - 16 • Staff and PC discuss logistics, technical deadlines; Clerk to move
 - 17 recurring agenda scheduling meetings up 2 - 3 days to allow for
 - 18 standard agenda post to website 7 days in advance of meetings.
- 19 • Mr. Eliason recommends allowing General Public Comment twice, noting the
- 20 Board of County Commissioners (BoCC) practice during regular meetings;
 - 21 • PC discussion notes it may allow public chance to comment after
 - 22 hearing staff presentations; may encourage more participation, if
 - 23 some were not present during first speaking opportunity, or did not
 - 24 have comments at that time
 - 25 • Some feel second comment period should only be for topics not
 - 26 previously addressed; some feel it should only be limited to
 - 27 previously addressed topics – i.e. for clarifications, specific questions.
- 28 • Amy Maule believes the virtual/Zoom meetings have opened up avenues and
- 29 access to the public and increased opportunities for participation that did not
- 30 exist before; Chari Phillips agrees, noting the monthly Open Houses on the
- 31 Shoreline Master Plan (SMP) were examples of large amount of increased
- 32 participation of wide range of people, though labor intensive of staff's end.
- 33 • Mr. Eliason asks for and Chair Phillips takes an informal poll.
- 34 • **MOTION:** Mike Eliason moves to add a second General Comment item to the
- 35 agenda immediately before 'Good of the Order.'
- 36 • **SECOND:** Aaron Murphy

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- **VOTE: 6 in FAVOR; 0 Opposed; 1 Abstention – Motion Carries**

- Kari Kaltenborn-Corey references the suggestion that PC members engage with Citizen Advisory Committee (CAC groups); noting as a member of the Manchester Community Advisory Committee, attendance at such meetings is an opportunity and avenue to reach out with their connections and lines of communications to announce and get word out regarding projects, etc.
 - PC discussion/support for idea; important not to act as a spokesperson in favor of a specific ‘side’; is an excellent way to help explain on a personal level what the PC does and how the public can participate; answer questions in person
 - Ms. Kaltenborn-Corey asks if an official statement or message could be crafted to be read or provided at meetings on how to participate, engage with the PC on projects, send comment, attend, etc.
 - Angie Silva, DCD Assistant Director, confirms staff will work on a statement to recognize the PC’s role and how to encourage public participation even specific to draft proposals, etc. for Advisory Committees – especially if attendance will happen prior to the PC comment/deliberation period and how to get their comments in to be included in the record for that project.

6:50 pm

- Aaron Murphy leaves meeting
- Chair Phillips requests a cheat sheet of do’s and don’ts when speaking at meetings; Ms. Silva notes a Summary Sheet the Civil Prosecuting Attorney’s office is preparing will be coming for review as well as an updated presentation for the PC coming too.
- Mr. Eliason notes, as individual commissioners, observing and using the Point of Order, citing rules and behavior regarding the respectful treatment of others, regardless of any person’s role is suggested and encouraged.
 - Ms. Maule seconds this, noting that not all comments received are what we may expect or even want to hear, but participants should still be heard regardless of perspectives, and all should be respected and respectful.

G. For the Good of the Order/Commissioner Comments

- PC thanks Chair Phillips and Mr. Eliason for keeping the item on the agenda and taking time to address it.

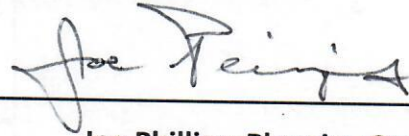
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- Mr. Eliason thanks KAPO for their letter and comments regarding participation and the SMP; also looks forward to and appreciates the Prosecutor update on the Role of the PC.
- **MOTION:** Mike Eliason moves to adjourn the meeting.
- **SECOND:** Steven Boe
 - **VOTE:** 6 in Favor; 0 Opposed – Motion Carries

Time of Adjournment: 7:11 pm

Minutes approved this 15th **day of** June **2021.**



Joe Phillips, Planning Commission Chair



Amanda Walston, Planning Commission Clerk