



R.S. 02.1

Kitsap County
614 Division Street * Port Orchard, WA * 98366
CONTRACT REVIEW SHEET

A. GENERAL INFORMATION

1. Contractor City of Oak Harbor

2. Purpose Cooperative Purchasing Agreement

3. Contract Amount N/A Receive Disburse

4. Contract Term Until terminated by either party

5. Contract Administrator R'Lene Orr Phone 360-337-4410

Approved: Ilene Frisch Date _____
Department Head

B. AUDITOR - ACCOUNTING INFORMATION

1. Contract Control Number KC-481-02 D.E. _____

2. Fund Name _____

3. Payment from-Revenue to CC/Account Nbr _____

4. Encumbered By N/A Date _____

C. AUDITOR'S ACCOUNTING - GRANTS REVIEW

(No signature required if not grant funded.)

1. Approve Not Approve

Reviewer _____ Date _____

2. Comments: N/A

D. DEPARTMENT OF ADMINISTRATIVE SERVICES - RISK MANAGER REVIEW

1. Approve Not Approve

Reviewer Barbara Razey Date 8/29/02

2. Comments: _____

E. PROSECUTING ATTORNEY REVIEW

1. Bidding Required _____ Yes/Type of Statute No

2. Public Works Project Yes No

3. County Resolutions Compliance Yes No N/A

4. Approve Not Approve

Reviewer Kevin M. Howell Date 8-30-02

5. Comments: _____

F. CERTIFICATION BY CONTRACT ADMINISTRATOR THIS CONTRACT IS READY FOR CONSIDERATION BY COUNTY COMMISSIONERS.

Contract Administrator [Signature] Date 8/30/02

Date Approved By County Commissioners SEPT 16, 02

Please return signed originals to: Marilyn Osborn, MS-7, 4639

INTERLOCAL JOINT PURCHASING AGREEMENT

KC-481-02

THIS AGREEMENT is between the CITY OF OAK HARBOR, a political subdivision of the State of Washington, and *KITSAP COUNTY*, a political subdivision under the laws of the State of Washington.

WITNESSETH:

WHEREAS, the Interlocal Cooperation Act, as amended, and codified in Chapter 39.34 of the Revised Code of Washington provided for interlocal cooperation between governmental agencies; and

WHEREAS, Chapter 39.33 of the Revised Code of Washington provides for intergovernmental disposition of property; and

WHEREAS, the parties desire to utilize each other's procurement agreements when it is in their mutual interest.

NOW, THEREFORE, the parties agree as follows:

1. **PURPOSE:** The purpose of this agreement is to acknowledge the parties' mutual interest to jointly bid the acquisition of goods and services where such mutual effort can be planned in advance and to authorize the acquisition of goods and services and the purchase or acquisition of goods and services under contracts where a price is extended by either party's bidder to other governmental agencies.
2. **ADMINISTRATION:** No new or separate legal or administrative entity is created to administer the provisions of this agreement. The City Administrator or his/her designee shall administer this agreement.
3. **SCOPE:** This agreement shall allow the following activities:
 - A. Purchase or acquisition of goods and services by each party acting as agent for either or both parties when agreed to in advance, in writing.
 - B. Purchase or acquisition of goods and services by each party where provision has been provided in contracts for other governmental agencies to avail themselves of goods and services offered under the contract and/or where either party's bidder is willing to extend prices to other governmental agencies.
4. **DURATION AGREEMENT – TERMINATION:** This agreement shall remain in force until canceled by either party in writing.

5. **RIGHT TO CONTRACT INDEPENDENT ACTION PRESERVED:** Each party reserves the right to contract independently for the acquisition of goods or services without notice to the other party and shall not bind or otherwise obligate the other party to participate in the activity.
6. **COMPLIANCE WITH LEGAL REQUIREMENT:** Each party accepts responsibility for compliance with federal, state or local laws and regulations including, in particular, bidding requirements applicable to its acquisition of goods and services.
7. **FINANCING:** The method of financing of payment shall be through budgeted funds or other available funds of the party for whose use the property is actually acquired or disposed. Each party accepts no responsibility for the payment of the acquisition price of any goods or services intended for use by the other party.
8. **FILING:** Executed copies of this agreement shall be filed as required by Section 39.34.040 of the Revised Code of Washington prior to this agreement becoming effective.
9. **INTERLOCAL COOPERATION DISCLOSURE:** Each party may insert in its solicitations for goods a provision disclosing that other authorized governmental agencies may also wish to procure the goods being offered to the party and allowing the bidder the option of extending its bid to other agencies at the same bid price, terms and conditions.
10. **NON-DELEGATION/NON-ASSIGNMENT:** Neither party may delegate the performance of any contractual obligation, to a third party, unless mutually agreed in writing. Neither party may assign this agreement without the written consent of the other party.
11. **HOLD-HARMLESS:** Each party shall be liable and responsible for the consequence of any negligent or wrongful act or failure to act on the part of itself and its employees. Neither party assumes responsibility to the other party for the consequences of any act or omission of any person, firm or corporation not a party to this agreement.
12. **SEVERABILITY:** Any provision of this agreement, which is prohibited or unenforceable, shall be ineffective to the extent of such prohibition or unenforceability, without invalidating the remaining provisions or affecting the validity or enforcement of such provision.

APPROVED: Date: 9/16/02

Kitsap County
 Agency Name

APPROVED CITY OF OAK HARBOR:

Jonathan A. Cohen
 Mayor Date

Tim Botkin
 Tim Botkin, Chair

NOT PRESENT
 Jan Angel, Commissioner

Chris Endresen
 Chris Endresen, Commissioner

Holly Anderson
 Holly Anderson
 Clerk of the Board

APPROVED AS TO FORM:

W. J. Blaylock 8-15-02
 City Attorney Date

Finance Director Date

ATTEST:
Rosemary Hansen 8-14-02
 City Clerk Date