

**Manchester Community Advisory Committee
Minutes of the
Tuesday April 4, 2023 Public Meeting**

The meeting was called to order at 6:30pm by Carol Malmquist.

Members in attendance: Carol Malmquist (Chair & Northern Neighborhoods), Susan Shaw (Port of Manchester), O Ray Pardo (Friends of the Manchester Library), Janelle Overton (California neighborhoods), Carrilu Thompson (Manchester Community Association), Amber Brown (At-Large),
Ana Langone (Business; notetaker).

Guests: Sharon Holst, Russell Higgins, Joe Newman, Kim Kilpatrick, Anne Presson, Bob Ballard, Rash Ballard, Kevin Holst, Deb Knodel, Tim Brewer, Shawn Douty.

Commissioner Garrido was unable to attend.

I. ADMINISTRATIVE ITEMS

- A. Review and approval of March minutes (Ray motioned, Amber seconded – 1 abstention) Minutes passed

- B. Discussion of upcoming May Open House
 - We still need a rep from the health dept. to attend; Carol will ask Rebecca.
 - MCAC volunteers should plan to arrive by 6 p.m.
 - Information will be sent to the school principal to send out to parents; post in library and post office (Carol: Elem. School; Carrilu: Library; Janelle: PO; Susan: FB; Ray: FOML FB & distribution to library list)

- C. Discussion of requirements for MCAC members
 - Carol led a [Review of the MCAC Bylaws](#) (Amended March 15, 2022). Discussion ensued.
Some notable points included:
 - Meetings can be conducted without a quorum (greater than 50% non-vacant seats) but no official vote/statement can be made such a meeting.
 - It was asked: who is currently serving as Co-chair (Janelle); and Interim Secretary (Ana).
 - Carol reviewed the MCAC Ground Rules. Some discussion ensued.

- Council members cannot speak on behalf of the MCAC unless the content has been voted on and approved in a meeting of the MCAC with a quorum present; and noted in the minutes of that meeting.
- Review of the Manchester Community Plan from the [Kitsap County Comprehensive Plan](#)
 - Carol reviewed the excerpts of the June 30, 2016 plan.
 - Amber asked if there is there a way to review which committees are active.
 - It was noted: Current active sub-committees are Trails and Zoning (they meet ad-hoc [as needed]).
 - Some discussion ensued. (Manchester resident) asked if the MCAC and/or Zoning Subcommittee would consider taking a position on preserving the greenbelt (area?)
- O Ray Pardo recommended the MCAC review Kitsap Co. permitting requests list at each monthly meeting of the MCAC; it was decided to place this on the agenda for meetings moving forward.
- Some discussion ensued about the [Countywide Non-Motorized Facilities Plan](#), permitting within Manchester and Kitsap County; affordable housing, the existence of socio-economic diversity in Manchester neighborhoods.
- It was recommended the Council to reach out to the Kitsap Co. permitting department to conduct a presentation at the next meeting of the MCAC.
- It was recommended that the MCAC post the roster including current positions and vacancies during the monthly meetings, to encourage community participation in the MCAC.

II. BUSINESS ITEMS

- A. No discuss.

III. ANNOUNCEMENTS & PUBLIC COMMENTS

- A. Open comment period
 - Carrilu discussed Washington State Legislature [HB 1110 2023-2024](#) *Increasing middle housing in areas traditionally dedicated to single-family detached housing.*
 - A Resident spoke on the idea of proposing closed streets for the community to Kitsap County. Some discussion ensued.

- Some discussion ensued about permitting, local small businesses, the process and delay of completing capital improvement projects in Manchester and Kitsap County.

B. Community Calendar

- Carrilu Thompson announced the MCA-sponsored Earth Day will take place in Qa'qad Stormwater Park (Manchester) on Sat. 4/22/2023 from 11a to 2 p.m. There will be demonstrations and tabling by: Kitsap Health, the Kitsap Co Library, MCA, Earthkeepers, and others.
- Ray Pardo announced:
 - FMOL Plant Sale has begun. Spring plants are available for purchase in the Manchester Library parking lot.
 - The Friends of the Manchester Library will be holding its annual Salmon Bake (Celebrating over 50 years) on Sunday June 17, 2023 from 11:30 a.m. to 3:30 p.m. in the Manchester Library parking lot.
- For more information about events in Manchester, visit: <https://manchesterwa.org/>

C. In lieu of its regularly monthly meeting, the MCAC will host the Manchester Community Open House on Tuesday, May 2, 2023 from 6:30 p.m. to 8 p.m. at Manchester Elementary School, 1901 California Ave. E, Port Orchard, WA.

D. The next meeting of the MCAC will be Tuesday, June 6, 2023 from 6:30 p.m. to 8:00 p.m. at the Manchester Library.

E. For more information about MCAC-sponsored events, electronic copies of past MCAC public meeting agendas and minutes, official Manchester, WA documents including the MCAC Bylaws and Kitsap County Comprehensive Plan discussed at this meeting, please visit: https://www.kitsapgov.com/BOC_p/Pages/MCAC.aspx

A motion to adjourn the meeting was made at 7:54 p.m. (Carrilu motioned, Janelle seconded, motion passed).

