

**APPLICATION / REAPPLICATION FOR GUARDIAN AD LITEM /
COURT VISITOR REGISTRY**
Family Law - Title 26 / Minor Guardianship - Title 11.130

Name: Julia Smith
Business Name or Firm: Julia Smith, Guardian ad Litem, LLC.
Business Address: 2916 NW Bucklin Hill Rd, PMB #152
City and State: Silverdale, WA Zip Code: 98383
Business Phone: (360) 233-6385 Fax: (360) 830-4769
Email Address: julia.smith.gal@gmail.com

☒ Non-Attorney ☐ Attorney - WSBA or Washington State Certification No: _____

- ☒ I am hereby applying to serve as a:
- ☒ Guardian ad Litem (Title 26)
 - ☒ Guardian ad Litem - Minor Guardianships (RCW 11.130.280)
 - ☒ Court Visitor - Minor Guardianships (RCW 11.130.280)
 - ☐ Attorney for ☐ RCW 11.130 Minor(s) ☐ RCW 11.130 Parent(s)

☒ I am willing to serve at public expense.

☒ I have no pending investigations or action against me involving felony allegations, professional certification, or license suspension and/or revocation.

☒ I agree to advise the court immediately in the event of any complaint, investigation or action being commenced which could lead to professional discipline, or the suspension or revocation of my professional license, or to the filing of criminal charges for felony or crime involving allegations of theft, dishonesty, or moral turpitude.

☒ I have read and agree to be bound by the Kitsap County Superior Court Guardian ad Litem Registry Code of Conduct.

Summary of my experiences as a Guardian ad Litem/Court Visitor, including years of experience and number of appointments.

This is my fourth application for the Guardian ad Litem Registry (Family Law (Title 26), Minor Guardianship (Title 11), Court Visitor (Title 11)), as I have completed the required one-day re-training offered by Kitsap Legal Services. As a Guardian ad Litem, I think I am still learning how to be a better investigator, a better researcher, a better advocate, and how to write better and more concise parenting plans. I feel that one should always be learning and wanting to improve in their practice. On my own, I had reached out to several more experienced Guardian ad Litem when I had questions about what forms I needed to use and how I could improve my initial contact visits with the families I work with. I am always open to constructive criticism from the courts, the attorneys I work with, and especially the families I work with.

Number of times serving as a Guardian ad Litem/Court Visitor that I have been removed for failure to perform my duties as a Guardian ad Litem/Court Visitor: Zero

- ☒ I have completed the 2-day model training program required by RCW 11.130.155 (or prior 2-day training under RCW 11.88) and have provided proof of the same with this application. ☒ Yes ☐ No
- ☐ I have NOT completed the model training program but will do so once the training becomes available. ☐ Yes ☐ No

Summary of my knowledge, training, and experience in each of the following areas: Needs of impaired elderly people, physical disabilities, mental disabilities, developmental disabilities, substance use disorder; and other areas relevant to the needs of persons subject to guardianship or conservatorship, legal procedure, and the requirements of RCW 11.130.

In addition to my Guardian ad Litem work, I volunteered as a Kitsap County CASA/C-SA, for the last 17 years. I enjoyed being a CASA/C-SA as we had monthly trainings on a wide variety of topics such as substance abuse disorder, working with families that are incarcerated, working with families that have been sex trafficked, child development, and working on engaging and empowering fathers. In contrast, in the dependency process, working with families that have mental health disorders, I find helpful in my work as a Guardian ad Litem. I also feel that my interactions with the DCYF social workers, and community resources have improved my interviewing skills and my knowledge of RCW's that we follow Guardian ad Litem's. I have also completed several trainings through NASW, NAEYC, and NTTAC.

I include the following with my application (please check all applicable boxes):

- ☒ Curriculum vitae, showing work and professional or personal experience in or related to the field that would assist in performing and completing Guardian ad Litem/Court Visitor duties.
- ☒ Completed Washington State Patrol Conviction Criminal History.
- ☒ Signed release of information directed to all professional regulatory bodies which have licensed or supervised the applicant within the last ten years.
- ☐ Description of nature, status and outcome of any professional complaints, investigations or disciplinary actions, lawsuits or professional liability claims, and any order for removal of the Guardian ad Litem or Court Visitor prior to completion of the Guardian ad Litem/Court Visitor duties.
- ☐ Description of any claims or litigation that has been commenced, involving allegations of improper fee charges, charges of fraud, theft or other forms of dishonesty or professional malpractice or misconduct.
- ☒ Copy of fee schedule. [See KCLGALR 5(f)(3) re: private pay limits].
- ☐ Certificate of Qualification/Training for Guardian ad Litem/Court Visitor seeking appointment under RCW 11.130;
- OR**
- ☒ I am currently on the Guardian ad Litem/Court Visitor Registry and have included a certificate of updated training taken within the last year.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

DATED this 31 day of May, 2024, at Bremerton, Washington.


SIGNATURE OF APPLICANT

PRINT NAME: Julia Smith

Please mail, deliver or email the completed application, with all attachments, to:

ATTN: Court Administrator
Kitsap County Superior Court
614 Division Street, MS-24
Port Orchard, WA 98366
fmaiocco@co.kitsap.wa.us

Julia Smith, MSW, ACSW

360-233-6385 | Julia.smith.gal@gmail.com | PMB# 152, 2916 NW Bucklin Hill RD, Silverdale, WA 98383

PROFILE

A self-directed, action-orientation professional with more than 15 years of experience and education in early childhood education, early childhood development, working with families that have substance abuse disorders, mental health disorders, child abuse and neglect issues, and community service. Motivated to work with all families to remove barriers so that parenting limitations in parenting plans can be addressed. Proven abilities in problem solving, people management, and motivation. A self-starter with high energy enabling maximum and efficient work under pressure.

Education:

Eastern Washington University, Cheney, WA

- *Master of Social Work

- *Additional course work with Children and Families.

- *Title 4-E Children's Administration Training Academy

- *Bachelor of Arts in Social Work

- *Additional course work in Early Childhood Education and working with Special Educational Needs.

Olympic College, Bremerton, WA

- *Associates in Arts and Sciences

- *Additional course work for Early Childhood Development and Early Childhood Education.

- *Certificate of Completion in ECE Administration

- *Certificate of Proficiency in ECE State Certificate

- *Certificate of Recognition in ECE Initial Certificate

Relevant Employment:

OESD 114, Assistant Teacher (2016-2017)

Work in partnership with lead teachers, site supervisor and families to support a nurturing, culturally and developmentally appropriate learning environment. Support the classroom in providing for the individual growth, development and needs of pregnant families, infants, and toddlers to ensure they feel welcome and encouraged to build strong attachments.

OESD 114, Substitute Teacher (2015-2017)

Work in partnership with the lead and assistant teachers in assisting with daily activities of the classroom. In the absence of permanent teachers in the classroom, the substitute teacher is responsible for meeting all safety and educational requirements necessary in meeting the needs of children and families.

Olympic College, Early Childhood Specialist 3 (2014-2015)

Instruct preschool-aged children in activities designed to promote social, physical, and intellectual growth needed for primary school in preschool, day care center, or other child development facility. Teach basic skills, such as color, shape, number and letter recognition, personal hygiene, and social skills. Establish and enforce rules for behavior and procedures for maintaining order. Adapt teaching methods and instructional materials to meet students' varying needs and interests. Provide a variety of materials and resources for children to explore, manipulate, and use, both in learning activities and in imaginative play. Serve meals and snacks in accordance with nutritional guidelines.

Kitsap Mental Health Services, Medication Specialist (2013-2014)

Provide basic assistance and care coordination services to clients receiving Level 1 medication management services, including monitoring treatment plans, and assuring continuity of care and efficient, effective communication between all involved parties, including clients, medical providers, and collateral contacts. Routinely monitor and evaluate client stability and treatment needs, referring clients for higher-level services when necessary. Provide crisis intervention to clients as needed. Maintain a fluid caseload by connecting clients to community-based services when appropriate, making room for others to be enrolled. Develop relationships with community partners, particularly primary care providers, to facilitate and maintain inter-agency collaboration. Document all clinical services thoroughly and accurately and submit required paperwork in a timely manner per agency policy and contractual/WAC requirements.

Kitsap Mental Health Services Health, Health Home Coordinator (2013-2014)

Work as a core member of a collaborative care team that involves the patient's primary care provider, consulting psychiatrist and other primary care, nursing, or specialty consultants, and an extended network community healthcare and social services providers as well as Medicaid plans and programs. Assess the patient's needs, provide support, education, and referrals, track medical and behavioral health outcomes and facilitate patient access to additional services including chemical dependency treatment, social services, long term supports and services, and other specialty medical and mental health care. Create and be responsible for the patient's Health Action Plan with individuals to address chronic medical, social, and behavioral conditions by completing required periodic health and behavioral screenings, including mental, physical, and chemical dependency by using validated screenings such as the Patient Activation or Caregiver Activation Measure (PAM/CAM), PHQ9, KATZ, ADL, etc., as scheduled, employing evidence-based practices in screening and intervention.

Department of Social and Health Services, Social Worker 2, (2006-2011)

Provide professional level social services to the clients of economic and medical services. Positions in this classification receive little supervision. Employees are responsible for devising their own work methods, except for those positions receiving advanced level training. The position provides case management for clients with varying degrees of vocational, social, may

impact caseload characteristics and the percentage of culturally/linguistically diverse clients. Assess and determine employability, job readiness, and vocational training needs. Create, implement, monitor, and modify case plans for achieving client's economic and social self-support. Apply medical diagnostic terminology and categories to assess and determine client employability/incapacity.

Kitsap Crisis Residential Center, Social Worker, (2005-2006)

Coordinate diagnosis and formulate treatment plans for all clients. Facilitate family and/or individual therapy sessions. Monitor treatment progress. Prepare all routine and special reports. Supervise maintenance of all client records. Function as liaison to DSHS personnel involved with clients. Participate in staff in-service training, Function as clinical consultant for staff members. Supervise and provide consultation to social service staff. Hiring and related interagency discipline of staff with consultation of the program director and/or executive director.

Administrative Strengths:

- *Possess time-management skills.
- *Perform beyond daily requirements to achieve project success.
- *Professionally versatile working in a team effort or independently.
- *Easily adapt to new assignments/willing to take extra time to learn new skills.
- *Lead others and take initiative.
- *Willing to seek out additional training

Community Involvement:

Guardian ad Litem (2021-present)

*A guardian ad litem (GAL) is an adult who is appointed by the court to represent the best interests of an individual for a specific purpose for a specific period of time. Under the direction of the court, a GAL performs an investigation and prepares a report for the court of the GAL's findings and recommendations.

Court Appointed Special Advocate (CASA/C-SA) (2008-present)

* A national association in the United States that supports and promotes court-appointed advocates for abused or neglected children to provide children with a safe and healthy environment in permanent homes. In many jurisdictions, CASA is known as Guardians ad litem.

Emergency Medical Response Volunteer, Kitsap County, WA (2014-present)

* The Medical Reserve Corps (MRC) Program coordinates the skills of practicing and retired physicians, nurses, and other health professionals as well as other citizens interested in health issues, who are eager to volunteer to address their community's ongoing public health needs and to help their community during large-scale emergency situations.


RELEASE OF INFORMATION

- TO: ☐ Washington State Bar Association
- ☐ Washington State Medical Association
- ☐ Washington State Nursing Commission
- ☐ Washington State Board of Psychology
- ☐ Washington State Department of Licensing

I, Julia Smith (Professional License No. _____) hereby authorize you, for the purpose of my application and/or work as a Kitsap County Guardian ad Litem, to release information to and discuss such information with:

Frank A. Maiocco, Jr.
Court Administrator
Kitsap County Superior Court
614 Division Street, MS-24
Port Orchard, WA 98366
(360) 337-7140

This RELEASE OF INFORMATION includes, but is not limited to, all records and information concerning any official disciplinary action or a pending active investigation you have with regard to me.



Signature

May 31, 2024

Date

Julia Smith

Printed Name

2916 NW Bucklin Hill Rd, PMB #152

Street Address

Silverdale, WA 98383

City/State/Zip

Julia Smith, MSW, ACSW

360-233-6385 | Julia.smith.gal@gmail.com | PMB# 152, 2916 NW Bucklin Hill RD, Silverdale, WA 98383

Title 26 Guardian Ad Litem Fee Schedule 2024-2025

Kitsap County has many resources available through the court facilitators' office. From time to time, the court will assign a third party to perform a custody investigation.

Initial Retainer: \$2,500

For your convenience, the initial Retainer of \$2,500 can be paid in various ways: cash, cashier's check, personal check, or credit card. If you choose to pay by credit card, please be aware that you will be responsible for all processing fees.

Please be advised that the Initial Retainer must be paid in full before any work can commence. This is to ensure a smooth and efficient process for all parties involved.

****Please Note: Order Appointing Guardian Ad Litem should authorize approval of a second retainer without further court approval.***

Hourly Rate: \$200.00 per hour; billing is done in 1/10th of an hour and includes travel time.

Trial Deposit: \$500.00

***Please Note:** Trial Deposit must be **paid in full** thirty (30) days before the trial date.

Costs: Printing or Copying is charged at \$1.00 per page. Actual costs of gaining records, background checks, and other necessary expenses are charged against the retainer.

Non-Sufficient Funds or Returned Checks Fee: \$75.00

The Guardian Ad Litem (GAL) reserves the right to charge for unnecessary costs, such as depositions, extended trials, or extra investigative work that caused the GAL more time than usual to garner information or to conclude the investigation.

This includes but is not limited to, the primary parties withholding, misinforming, misleading, or misdirecting the GAL with false or erroneous information, intentional or unintentional.



CERTIFICATE OF ATTENDANCE

This certifies that

JULIA SMITH

attended the Title 26 Guardian ad Litem Recertification Training Online via Zoom

on April 24, 2024.

This course has been approved for 3.5 hours of Law & Legal credits, and 2.5 hours of Other
(Nexus Subject) by the WSBA.

Joanne E. Sprague
Executive Director
Kitsap Legal Services

Hon. Jennifer Forbes
Presiding Judge
Kitsap County Superior Court

THE SUPERIOR COURT OF THE STATE OF WASHINGTON
FOR KITSAP COUNTY

614 DIVISION STREET, MS-24
PORT ORCHARD, WASHINGTON 98366
(360) 337-7140

TINA ROBINSON, JUDGE
DEPARTMENT NO. 1
MICHELLE ADAMS, JUDGE
DEPARTMENT NO. 2
MELISSA A. HEMSTREET, JUDGE
DEPARTMENT NO. 3
WILLIAM C. HOUSER, JUDGE
DEPARTMENT NO. 4
JEFFREY P. BASSETT, JUDGE
DEPARTMENT NO. 5
KEVIN D. HULL, JUDGE
DEPARTMENT NO. 6

JENNIFER A. FORBES, JUDGE
DEPARTMENT NO. 7
CADINE FERGUSON-BROWN, JUDGE
DEPARTMENT NO. 8

MATTHEW L. CLUCAS
COURT COMMISSIONER
LYNN K. FLEISCHBEIN
COURT COMMISSIONER
FRANK A. MAIOCCO, JR.
COURT ADMINISTRATOR

June 25, 2024

Ms. Julia Smith
2916 NW Bucklin Hill Road, PMB #152
Silverdale, WA 98383

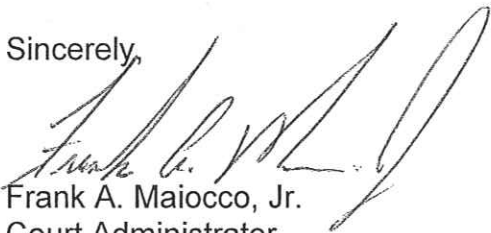
Re: Kitsap County Superior Court Title 26 Guardian ad Litem Registry, 2024-2025

Dear Ms. Smith:

The Kitsap County Superior Court Guardian ad Litem Committee has received and reviewed your application for the Title 26 Guardian ad Litem registry. We are pleased to include you on the 2023 - 2024 Registry, effective July 1, 2024.

Thank you for your interest and participation in Kitsap County's Guardian ad Litem program.

Sincerely,


Frank A. Maiocco, Jr.
Court Administrator
Kitsap County Superior Court