

APPLICATION FOR GUARDIAN AD LITEM REGISTRY

Family Law - Title 26

Mail or deliver the completed application, with all attachments, to:

Kitsap County Superior Court Administrator
614 Division Street, MS-24
Port Orchard, WA 98366

Name: Mary Meigs- Heino

Business Name or Firm: Mary Meigs Heino, GAL

Business Address: PO Box 2115

City and State: Poulsbo, WA Zip Code: 98370

Business Phone: (360) 649-8953 Fax: (888) 470-5570

Email Address: _____

- ☒ Non-Attorney
- ☐ Attorney - WSBA or Washington State Certification No: _____
- ☐ I am willing to serve as a Guardian ad Litem at public expense.
- ☒ I have no pending investigations or action against me involving felony allegations, professional certification or license suspension and/or revocation.
- ☒ I agree to advise the court immediately in the event of any complaint, investigation or action being commenced which could lead to professional discipline, or the suspension or revocation of my professional license, or to the filing of criminal charges for felony or crime involving allegations of theft, dishonesty or moral turpitude.
- ☒ I have read and agree to be bound by the Kitsap County Superior Court Guardian ad Litem Registry Code of Conduct.

Summary of my experiences as a GAL including years of experience and number of appointments.

I began my appointment in 2006 and have had approximately 100 cases. My cases include

Title 26, Title 4, Adoption Home Studies and Visit Supervision. I am also on the Guardian ad litem registry for Grays Harbor County

Number of times serving as a Guardian as Litem that I have been removed for failure to perform my duties as a Guardian ad Litem: **I have never been removed from a case for failure to perform my duties as a Guardian ad Litem.**

I include the following with my application (please check all applicable boxes):

- ☒ Curriculum vitae, showing work and professional or personal experience in or related to the field that would assist in the performance and completion of Guardian ad Litem duties.
- ☒ Completed Washington State Patrol Conviction Criminal History.
- ☐ Signed release of information directed to all professional regulatory bodies which have licensed or supervised the applicant within the last ten years.
- ☐ Description of nature, status and outcome of any professional complaints, investigations or disciplinary actions, lawsuits or professional liability claims, and any order for removal of the Guardian ad Litem prior to completion of the Guardian ad Litem's duties.
- ☐ Description of any claims or litigation that has been commenced, involving allegations of improper fee charges, charges of fraud, theft or other forms of dishonesty or professional malpractice or misconduct.
- ☒ Copy of fee schedule.
- ☐ Certificate of Qualification/Training for Guardian ad Litem seeking appointment under RCW Title 26.

OR

- ☒ I am currently on the Guardian ad Litem Registry and have included a certificate of updated training taken within the last year.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

DATED this 19 day of May 2024, at **Poulsbo**, Washington.

Mary Meigs-Heino

SIGNATURE OF APPLICANT

PRINT
NAME:

Mary Meigs-Heino

Mary R. Meigs-Heino

PO Box 1964, Silverdale, WA 98383•
360-649-8953•mary.heino@gmail.com

EDUCATION

2011	Ashford University/ BA Psychology	Clinton, IA
2006	Liberty University	Lynchburg, VA

EXPERIENCE

5/2006 – Present Silverdale, WA
Guardian ad Litem for Kitsap and Grays Harbor County(Grays Harbor since 2022)

- Court appointments only
- Investigate and Make Recommendations for the Best Interest of the Child
- Conduct Interviews of Parties Involved
- Locate Services and Refer Clients for Various Services
- Gather documents and records.
- Supervise Visitation when Requested.
- Write comprehensive reports for the court.
- Attend Hearings
- Testify in Court Proceedings
-

10/2022- Present NAMI Pierce Tacoma, WA
Bookkeeper

- Maintain accurate financial records.
- Complete bimonthly payroll
- Other duties as requested by Executive Director

10/2006- 9/2022 Michael R. O'Leary, PhD Poulsbo, WA
Assistant

- Administration and oversight of Standardized Testing
- Oversee and screen referrals.
- Gather documents and records.
- Provide training to social service agencies.
- Work with Attorneys and Social Service Agencies
- Manage all Scheduling.
- Provide written reports.
- Testify in court trials when needed.

12/2011- Present Kitsap Co. WA
Parenting Education Instructor

- Provide hands on parenting instruction.

- Provide parents with feedback and tools to better assess and handle difficult behavior situations.
- Programs: Nurturing Parenting Program, & Triple P Program. Group and Individual instruction.
- Salary Varies depending on clients' financial ability.

8/05 – 12/05 State of Washington, DCFS Tacoma, WA
Community Resource Program Manager

- Assessed community resource needs.
- Organized and communicated through formal and informal methods.
- Coordinated a variety of community resources to meet needs and efficiently utilized limited available resources.
- Performed background check for other agencies.
- Assisted client's problem solving and direction to appropriate community service.

12/04 - 8/05 State of Washington, DCFS Tacoma, WA
Social Worker III – Child Welfare Services / Adolescents

- Developed and implemented plans to address individual cases.
- Consulted with other professionals regarding services for children and families.
- Prepared oral and written court reports for review hearings.
- Managed Guardianship cases
- Interview and assessed youths need for services.

4/03 – 12/05 State of Washington, DCFS Tacoma, WA
Social Worker III – Child Welfare Services / Ages 0-12

- Developed and implemented plans to address individual cases.
- Consulted with other professionals regarding services for children and families.
- Prepared oral and written court reports for review hearings.
- Testified when necessary.

12/02 – 4/03 State of Washington, DCFS Tacoma, WA
Interstate Compact Placement for Children (ICPC)

- Completed home studies for prospective families wishing placement of children.
- Conducted Health and safety visits to children that were placed.
- Provided the sending state with current reports on the status of children.

EXPERIENCE CONTINUED

1993 – 2002 State of Washington, DCFS Bremerton, WA
Foster Parent

- Provided foster care for children ages 0-18
- Specialized in difficult to place and medically fragile children.
- Prepared detailed caretaker reports for court reviews.
- Worked closely with community professionals who provided services for the children placed in my care.

1988/92 Kitsap County Coroner's Office,
Deputy Coroner

Port Orchard, WA

- Responded to calls where a death was involved.
- Wrote detailed reports regarding information surrounding the death.
- Gathered documents, notified next of kin.
- Worked with community professionals.

1978 – 1982 Puget Sound Institute of Pathology/ Olympic Medical Labs and William C. Seal, M.D.
Health Care Assistant

- Performed phlebotomy, and electrocardiography.
- Assisted with Gastrosopies and Liver biopsies.
- Administered immunizations.
- Kept accurate records for patients.
- Prepared specimens for testing and transportation.

AFFILIATIONS

Association of Family and Conciliation Courts AFCC

2012- Present

REFERENCES

Tenora Williams-West

Social worker, Veterans Administration

909-727-7012

Angel Moran

Childrens Director, North Point Church, Kingston, WA

909-472-8255

Tom Dabasinskas

Interim Pastor, Seattle Presbytery

925-360-7797

TRAINING

1984	Instructors Training Standard First Aid and CPR	Bremerton, WA
1993	Foster Parent Scope, Foster Parent Training	Bremerton, WA
1997	CASA Training, Kitsap County Court	Port Orchard, WA
3/02	Mediation Training/ Dispute Resolution Center	Poulsbo, WA
5/03	Investigation Training Core/ Special DCFS	Seattle, WA
5/03	Introduction to Law and Policy.	
	Social Work Academy, (SA)	Seattle, WA
5/03	Ethics and Professional Conduct, (SA)	Seattle, WA
5/03	Overview of Children's Administration, (SA)	Seattle, WA
5/03	Child Development, (SA)	Seattle, WA
5/03	Adolescent Development, (SA)	Seattle, WA
5/03	Physical Abuse, (SA)	Seattle, WA
5/03	Understanding and intervening in child Neglect, (SA)	Seattle, WA
5/03	Indian Child Welfare, (SA)	Seattle, WA
5/03	Intake and Investigation, (SA)	Seattle, WA
5/03	Safety Assessment and Safety Planning, (SA)	Seattle, WA
5/03	Child Interviewing, (SA)	Seattle, WA
5/03	Documentation, (SA)	Seattle, WA
5/03	Investigative Risk Assessment, (SA)	Seattle, WA
5/03	Finding, and Decisions, (SA)	Seattle, WA
5/03	Placement Decisions, (SA)	Seattle, WA

6/03	Conflict Resolution and Negotiating Skills, (SA)	Seattle, WA
6/03	Mental Health and child Protection, (SA)	Seattle, WA
6/03	Domestic Violence and Child Protection, (SA)	Seattle, WA
6/03	Supporting Families, (SA)	Seattle, WA
6/03	Chemical Dependency and Child Protection, (SA)	Seattle, WA
6/03	Reassessment, Reunification Assessment, Transition and Safety Plans, (SA)	Seattle, WA
6/03	Investigative Risk Assessment Tools and Theory, (SA)	Seattle, WA
6/03	Service Planning, (SA)	Seattle, WA
6/03	Shared Decision Making, (SA)	Seattle, WA
6/03	Permanency Planning and concurrent Planning, (SA)	Seattle, WA
6/03	Essential Connections, (SA)	Seattle, WA
6/03	Working with Children in Care, (SA)	Seattle, WA
6/03	Working with Care providers, (SA)	Seattle, WA
6/03	Wellness, Case management and Time Management, (SA)	Seattle, WA
6/03	Protecting children through the Legal Process, (SA)	Seattle, WA
6/03	Preparing for Court, (SA)	Seattle, WA
6/03	Worker Safety, (SA)	Seattle, WA
6/03	Federal Funding, (SA)	Seattle, WA
7/03	Child Welfare Program/ In-service training/ CA	Gig Harbor, WA
9/03	Blood borne Pathogens Training	Tacoma, WA
9/03	Limited English Proficiency LEP Training	Tacoma, WA
9/03	Deaf, Deaf-Blind and Hard of Hearing Training	Tacoma, WA
11/03	Court Presentation	Tacoma, WA
12/03	Indian Child Welfare Training	Tacoma, WA
1/04	Permanency Planning from Day one	Tacoma, WA
2/04	HIPPA – Online Privacy Overview	Tacoma, WA
10/04	Kids Come First Training	Tacoma, WA
02/05	Individual Service and Safety Plan Training	Tacoma, WA
02/05	Social Work Training	Tacoma, WA
03/05	Basic Substance Abuse Training	Tacoma, WA
4/05	Paternity and Third-Party Custody Training	Tacoma, WA
1/06	Title 26-GAL training, KCBA, first session	Seattle, WA
2/06	Title 26-GAL training, KCBA, second session	Seattle, WA
4/08	Title 26-GAL training, Kitsap County	Port Orchard, WA
5/08	Children's Justice Conference,	Seattle, WA
2/09	Reasonable Efforts, U of W School of Law	Federal Way, WA
5/09	Children's Justice Conference	Seattle, WA
1/10	CITI Training, U of W School of Law	Federal Way, WA
2/10	Ethics Training, U of W School of Law	Longview, WA
5/10	Title 26-GAL training, Kitsap County	Port Orchard, WA
5/11	Expert Evaluation Guidelines,	Seattle, WA
5/11	Court Improvement Training,	Kent, WA
10/11	Instructor Training for Triple P Parenting Education	U of W, Seattle WA,
4/12	Association of Family and Conciliation Courts Conference	Seattle, WA
5/13	Title 26-GAL training, Kitsap County	Port Orchard, WA
3/14	Heroin Summit, Suquamish Tribal Center	Suquamish, WA
2/14	Instructor Training for Nurturing Parenting Programs and Assessments, Facilitator Training and Certification	Fresno, CA
5/14	Title 26-GAL Training and Presenter, Kitsap C.	Port Orchard, WA
1/15	HIPPA Training	Silverdale, WA
4/16	Title 26-Gal Training Kitsap County	Port Orchard, WA
2/18	Association of Family and Conciliation Washington Chapter Annual Conference	Seattle, WA

5/18	Title 26- GAL Training Kitsap County	Port Orchard, WA
3/19	Association of Family Conciliation	Seattle, WA
5/19	Title 26-GAL Training – Kitsap County	Port Orchard, WA
5/20	Title 26-GAL Training <u>Canceled due to COVID</u>	Port Orchard, WA
4/21	Title 26-Ga; Training – Kitsap County	Kitsap. WA Via Zoom
02/22	Title 26-GAL Training- Grays Harbor County	Grays Harbor., Via Zoom
4/22	Title 26-GAL Training – Kitsap County	Kitsap, WA Via Zoom
5/23	Title 26-Gal Training – Kitsap County	Kitsap , WA Via Zoom
5/24	Title 26-Gal Training – Kitsap County	Kitsap , WA Via Zoom

RELEASE OF INFORMATION

TO: N/A Washington State Bar Association

N/A ☐ Washington State Medical Association

N/A ☐ Washington State Nursing Commission

N/A ☐ Washington State Board of Psychology

N/A ☐ Washington State Department of Licensing

I, Mary Heino

(Professional License No: N/A) hereby authorize you, for the purpose of my application and/or work as a Kitsap County Guardian ad Litem, to release information to and discuss such information with:

Frank A. Maiocco, Jr.
Court Administrator
Kitsap County Superior Court
614 Division Street, MS-24
Port Orchard, WA 98366
(360) 337-7140

This RELEASE OF INFORMATION includes, but is not limited to, all records and information concerning any official disciplinary action or a pending active investigation you have with regard to me.

Mary R Meigs-Heino

Signature

05/ 19 /2024
Date

Mary R Meigs-Heino

Printed Name

Po Box 2115

Street Address

Poulsbo, WA 98370

City/State/Zip

MARY MEIGS-HEINO

PO Box 2115, Poulsbo, WA 98370•
360-649-8953•mary.heino@gmail.com

Title Guardian ad Litem Fee Schedule

Any deposits made will be held in a separate account and the funds still belong to the party making the deposit until billed and transferred. Billings will be monthly or as appropriate with transfer from the separate account. If all the deposit is not used it will be refunded.

PLEASE NOTE: Order Appointing Guardian ad Litem should authorize 2X my initial deposit without further order of the court.

Initial Deposit: \$2,500.00 payable by cash, money order or bank check and must be paid in full before the work commences.

Trial Deposit: \$1,000.00 additional deposit, if funds remain in the separate account, or a deposit in an amount to bring funds in the separate account to \$500.00; to be paid 6 weeks prior to trial.

Hourly Rate: \$125.00 per hour, billing will be made in 1/10th of an hour which will include travel time.

Costs: Printing or copying is charged at \$0.20 per page. Actual costs of gaining records, background checks and other necessary expenses charged against deposit or actual cost.

Traveling: When necessary, traveling more than 100 miles or out of state the party will be responsible for air fare, rental car, and hotel costs.



CERTIFICATE OF ATTENDANCE

This certifies that

MARY MEIGS-HEINO

attended the Title 26 Guardian ad Litem Recertification Training Online via Zoom

on April 24, 2024.

This course has been approved for 3.5 hours of Law & Legal credits, and 2.5 hours of Other
(Nexus Subject) by the WSBA.

Joanne E. Sprague
Executive Director
Kitsap Legal Services

Hon. Jennifer Forbes
Presiding Judge
Kitsap County Superior Court

THE SUPERIOR COURT OF THE STATE OF WASHINGTON
FOR KITSAP COUNTY

614 DIVISION STREET, MS-24
PORT ORCHARD, WASHINGTON 98366
(360) 337-7140

TINA ROBINSON, JUDGE
DEPARTMENT NO. 1

MICHELLE ADAMS, JUDGE
DEPARTMENT NO. 2

MELISSA A. HEMSTREET, JUDGE
DEPARTMENT NO. 3

WILLIAM C. HOUSER, JUDGE
DEPARTMENT NO. 4

JEFFREY P. BASSETT, JUDGE
DEPARTMENT NO. 5

KEVIN D. HULL, JUDGE
DEPARTMENT NO. 6

JENNIFER A. FORBES, JUDGE
DEPARTMENT NO. 7

CADINE FERGUSON-BROWN, JUDGE
DEPARTMENT NO. 8

MATTHEW L. CLUCAS
COURT COMMISSIONER

LYNN K. FLEISCHBEIN
COURT COMMISSIONER

FRANK A. MAIOCCO, JR.
COURT ADMINISTRATOR

June 25, 2024

Ms. Mary Meigs-Heino
PO Box 2115
Poulsbo, WA 98370

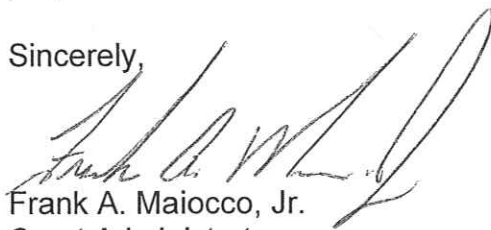
Re: Kitsap County Superior Court Title 26 Guardian ad Litem Registry, 2024-2025

Dear Ms. Meigs-Heino:

The Kitsap County Superior Court Guardian ad Litem Committee has received and reviewed your application for the Title 26 Guardian ad Litem registry. We are pleased to include you on the 2023 - 2024 Registry, effective July 1, 2024.

Thank you for your interest and participation in Kitsap County's Guardian ad Litem program.

Sincerely,



Frank A. Maiocco, Jr.
Court Administrator
Kitsap County Superior Court