

**APPLICATION / REAPPLICATION FOR TITLE 11.130 ADULT GUARDIANSHIP /
COURT VISITOR REGISTRY
Guardianship / Conservatorship / Protective Arrangement**

Name: Kelsie Manner
Business Name or Firm: Manner Mediation & Resolution LLC
Business Address: PO Box 91
City and State: Manchester, WA Zip Code: 98353
Business Phone: (360) 801-0209 Fax: () None
Email Address: mannermediation@gmail.com

☐ Non-Attorney ☒ Attorney - WSBA or Washington State Certification No: 42012

☒ I am hereby applying to serve as a:

- ☒ Court Visitor (RCW 11.130.280)
- ☐ Attorney for Respondent/Person Subject to Guardianship (RCW 11.130.285)
- ☐ Special Agent / Complex Case Appointments (RCW 11.130.635)
- ☐ Emergency Guardian (RCW 11.130.320)

☒ I am willing to serve as a Title 11.130 Court Visitor at public expense.

☒ I have no pending investigations or action against me involving felony allegations, professional certification or license suspension and/or revocation.

☒ I agree to advise the court immediately in the event of any complaint, investigation or action being commenced which could lead to professional discipline, or the suspension or revocation of my professional license, or to the filing of criminal charges for felony or crime involving allegations of theft, dishonesty or moral turpitude.

☒ I have read and agree to be bound by the Kitsap County Superior Court Guardian ad Litem Registry Code of Conduct.

Summary of my experiences as a Guardian ad Litem/Court Visitor, including years of experience and number of appointments.

I do not have prior experience as a Guardian ad Litem/Court Visitor.

Number of times serving as a Guardian ad Litem/Court Visitor that I have been removed for failure to perform my duties as a Guardian ad Litem/Court Visitor: 0

☒ I have completed the 2-day model training program required by RCW 11.130.155 (or prior 2-day training under RCW 11.88) and have provided proof of the same with this application. ☒ Yes ☐ No

- ☐ I have NOT completed the model training program but will do so once the training becomes available. ☐ Yes ☐ No

Summary of my knowledge, training and experience in each of the following areas: Needs of impaired elderly people, physical disabilities, mental disabilities, developmental disabilities, substance use disorder; and other areas relevant to the needs of persons subject to guardianship or conservatorship, legal procedure, and the requirements of RCW 11.130.

Needs of impaired elderly people and individuals with physical, mental, and developmental disabilities: Legal and Resource Advocate/Intern for Disability Rights Washington (2001); Founding Member and Leader for Oracle Diverse Abilities Network at Oracle Cloud Infrastructure (2020-2021, employee resource group for employees with disabilities and parents/caregivers of individuals with disabilities), HR Director (Employee Relations, Investigations, Compliance & Reasonable Accommodations program) at FedEx Dataworks (2021-2026). From 2013 through 2021, I worked in various Human Resources roles in different industries, working with employees from a wide variety of backgrounds including those with physical, mental and development disabilities. For the past six years, I have served as a volunteer Certified Mediator at the Center for Dialog & Resolution (DRC Tacoma), as well as a volunteer Family Advisor for Seattle Children's Hospital, both roles which require engagement and partnership with diverse populations and communities including individuals with disabilities.

Substance use disorder: HR Director at FedEx Dataworks and scope of work included developing, implementing and sustaining drug free workplace policy, procedure and program among other functions.

Legal procedure and fact-finding: I am a licensed attorney and led and performed fact-finding/investigations (including forensic/financial auditing) in both public and private sectors for over 20 years. I am a former Certified Fraud Examiner, issued by Association of Certified Fraud Examiners. I have led investigations in a wide range of subject matters including but not limited to discrimination, harassment, EEO, conflict of interest, defective work, falsification of records, threats of violence, damage to property, etc. From 2003-2026, I completed ongoing training/education for investigations/fact-finding with each employer.

I include the following with my application (please check all applicable boxes):

- ☒ Curriculum vitae, showing work and professional or personal experience in or related to the field that would assist in the performance and completion of Guardian ad Litem/Court Visitor duties.
- ☒ Completed Washington State Patrol Conviction Criminal History.
- ☒ Signed release of information directed to all professional regulatory bodies which have licensed or supervised the applicant within the last ten years.

- ☐ Description of nature, status and outcome of any professional complaints, investigations or disciplinary actions, lawsuits or professional liability claims, and any order for removal of the Guardian ad Litem or Court Visitor prior to completion of the Guardian ad Litem/Court Visitor duties. **NONE/Not applicable**
- ☐ Description of any claims or litigation that has been commenced, involving allegations of improper fee charges, charges of fraud, theft or other forms of dishonesty or professional malpractice or misconduct. **NONE/Not applicable**
- ☒ Copy of fee schedule. [See KCLGALR 5(f)(3) re: private pay limits].
- ☒ Certificate of Qualification/Training for Guardian ad Litem/Court Visitor seeking appointment under RCW 11.130;

OR

- ☐ I am currently on the Guardian ad Litem/Court Visitor Registry and have included a certificate of updated training taken within the last year.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

DATED this 28th day of May, 2026, at Port Orchard, Washington.



SIGNATURE OF APPLICANT

PRINT NAME: Kelsie Manner

Please mail, deliver or email the completed application, with all attachments, to:

ATTN: Court Administrator
Kitsap County Superior Court
614 Division Street, MS-24
Port Orchard, WA 98366
fmaiocco@co.kitsap.wa.us

Kelsie Manner
PO Box 91, Manchester, WA 98353
#360-801-0209
mannermediation@gmail.com

Over 20 years of diverse experience in public and private sector investigations, forensic auditing, conflict resolution, human resources and public service to support communities in various capacities.

EDUCATION

- Active WA State Bar Member #42012
- Juris Doctorate, Seattle University School of Law, 2002
- Bachelor of Arts, University of Washington, 1999
(Major: Law, Society & Justice, Minors: Political Science and Communications)

EXPERIENCE

Kitsap Legal Aid Services

May 2026 to present

Attorney

- Provide legal support and advocacy for low-income individuals or marginalized communities. Focus on eviction defense.

Manner Mediation & Resolution, LLC

May 2026 to present

Mediator and Owner

- Provide conflict resolution services including mediation, training, consultation, and team development.

FedEx

Dec. 2021 to March 2026

- **Director, People**, August 2022 to March 2026
Lead Employee Relations, Investigations, Reasonable Accommodations, Compliance, Human Resources Business Partnerships (HRBPs), Leave Management and Learning and Development for FedEx Dataworks US and Poland, and HRBPs for FedEx Data and Technology in US. Primary FedEx HR partner for newly acquired subsidiary.
- **Manager, People Relations**, Dec. 2021 to July 2022
Develop, implement and lead Employee Relations, Investigations, Reasonable Accommodations, Drug Free Workplace, Immigration, Compliance, HRBPs, Leave, Total Rewards and HR Systems and Analytics for FedEx Dataworks US and Poland.

Oracle Cloud Infrastructure (OCI)

March 2020 to Dec. 2021

Senior HR Business Partner

Global Lead of Oracle Diverse Abilities Network (ODAN)

- Provide HR business partner support to global high-tech org including employee relations, talent management, leadership development, compensation. Refresh, implement and sustain global leadership development program. Founding co-leader of Oracle's first global employee resource group for individuals with disabilities.

Phillips 66, Ferndale, WA

Nov. 2018 to March 2020

Senior HR Business Partner and Acting HR Director (Intermittent)

- Primary representative for labor (union) relations, collective bargaining agreement interpretation, negotiations and grievances. Support all HR functions including employee relations, investigations, conflict resolution, leadership development, and HR business partnerships. Co-facilitator of company-wide leadership development program for sites nationwide.

The Boeing Company, Renton, WA

Oct. 2017 to Nov. 2018

Lead, HR Business Partner

- Lead team of focused on development and implementation of new HR roles, organizations, and standard work and processes, across Employee Relations and Labor Relations in new business model. Primary focus: Investigations and Fact-Finding teams and practices.

The Boeing Company, Renton, WA

June 2016 to Oct. 2017

Lead HR Business Partner, Boeing Commercial Airplanes (BCA)

- Support in leading BCA HR through global business model transformation including changes in technology, processes, and organization structure in Employee & Labor Relations with special focus on investigations/fact-finding work and teams.

The Boeing Company, Seattle, WA

Jan. 2014 to June 2016

HR Business Partner, BCA 737 HR

- Partner with manufacturing organization, supporting hourly, salaried, union/non-union, and leaders in employee relations & labor relations, conflict resolution, team development, performance management, investigations, talent management, etc. .

The Boeing Company, Seattle, WA

March 2012 to Jan. 2014

Lead Investigator, Boeing Commercial Airplanes HR

- Conduct investigations of issues ranging from interpersonal workplace disputes to airworthiness product defects to major accidents.

Forensic and Financial Analyst/Investigator (Contract REA/PLA), Seattle, WA

2003 to 2012

Forfeiture Support Associates at Homeland Security Investigations

U.S. Immigration & Customs Enforcement, U.S. Dept. of Homeland Security

- Led financial, money laundering, and asset forfeiture investigations in support of various cases.

TRAINING AND SKILLS

RCW 11.130 Adult Court Visitor Training, King County Bar Association (April 2026)

Volunteer Certified Mediator, Center for Dialog & Resolution, Tacoma, WA (2021-present)

Volunteer Family Advisor, Seattle Children's Hospital, Seattle, WA (2020-present)

Certified Professional Coach, inviteChange (2016-present)

Certified Compliance and Ethics Professional (CCEP), (2023-2025)

Councilmember, Health Equity, Diversity & Inclusion Council, Seattle Children's Hospital (2021-2022)

Certified Fraud Examiner, Association of Certified Fraud Examiners (2011-2019)

REID Investigative Interviewing Training (2012)

RELEASE OF INFORMATION

- TO: ☒ Washington State Bar Association
- ☐ Washington State Medical Association
- ☐ Washington State Nursing Commission
- ☐ Washington State Board of Psychology
- ☐ Washington State Department of Licensing

I, Kelsie Manner

(Professional License No. 42012) herby authorize you, for the purpose of my application and/or work as a Kitsap County Guardian ad Litem, to release information to and discuss such information with:

Frank A. Maiocco, Jr. Court
Administrator
Kitsap County Superior Court 614
Division Street, MS-24 Port
Orchard, WA 98366 (360) 337-
7140

This RELEASE OF INFORMATION includes, but is not limited to, all records and information concerning any official disciplinary action or a pending active investigation you have with regard to me.

Kelsie Manner

Signature

5/28/26

Date

Kelsie Manner

Printed Name

454 Perry Avenue North

Street Address

Port Orchard, WA 98366

City/State/Zip

Kelsie Manner
PO Box 91, Manchester, WA 98353
#360-801-0209
mannermediation@gmail.com

Fee Schedule

County Pay cases: I will accept appointments at the county pay rate.

Private Pay cases: \$275.00/hour.

Travel time is \$100/hour plus mileage at current federal rate.

Certificate of Completion

KING COUNTY BAR ASSOCIATION

Kelsie Manner

2026 King County
RCW 11.130 Adult Court Visitor Training

**Two Day Initial Certification–
April 29 & April 30, 2026**

6.25 Law & Legal CLE Credits, April 29, 2026
Approval #2083656

5.25 Law & Legal CLE Credits, 1.0 Ethics Credit, April 30, 2026
Approval #2083646



Bridget Schuster, Member Services Director
King County Bar Association

THE SUPERIOR COURT OF THE STATE OF WASHINGTON
FOR KITSAP COUNTY

614 DIVISION STREET, MS-24
PORT ORCHARD, WASHINGTON 98366
(360) 337-7140

TINA ROBINSON, JUDGE
DEPARTMENT NO. 1
MICHELLE ADAMS, JUDGE
DEPARTMENT NO. 2
MELISSA A. HEMSTREET, JUDGE
DEPARTMENT NO. 3
WILLIAM C. HOUSER, JUDGE
DEPARTMENT NO. 4
JEFFREY P. BASSETT, JUDGE
DEPARTMENT NO. 5
KEVIN D. HULL, JUDGE
DEPARTMENT NO. 6

JENNIFER A. FORBES, JUDGE
DEPARTMENT NO. 7
CADINE FERGUSON-BROWN, JUDGE
DEPARTMENT NO. 8

MATTHEW L. CLUCAS
COURT COMMISSIONER
LYNN K. FLEISCHBEIN
COURT COMMISSIONER
FRANK A. MAIOCCO, JR.
COURT ADMINISTRATOR

June 29, 2026

Ms. Kelsie Manner
Manner Mediation & Resolution LLC
PO Box 91
Manchester, WA 98353

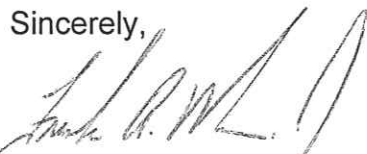
Re: Kitsap County Superior Court Title 11.130 Court Visitor Registry, 2026-2027

Dear Ms. Manner:

The Kitsap County Superior Court Guardian ad Litem/Court Visitor Committee has received and reviewed your application for the Title 11.130 Court Visitor registry. We are pleased to include you on the 2026 - 2027 Registry, effective July 1, 2026.

Thank you for your interest and participation in Kitsap County's Court Visitor program.

Sincerely,



Frank A. Maiocco, Jr.
Court Administrator
Kitsap County Superior Court