

Emergency Action Plan

Life Threatening Injuries → CALL 911

When speaking to the 911 operator:

- Provide detail on where within the park you are located
 - Is there an emergency locator nearby? Will the person need to be carried out?

If service is unavailable at site, send one volunteer to cell range while another volunteer remains with the injured party

During response:

1. **Ensure the scene is safe for you and other volunteers.** Designate a volunteer to safely move the rest of the crew away from the scene
2. **Remain calm and in control of the situation.**
3. **Administer first aid unless injured party refuses treatment.** Within 6 feet, don full PPE (surgical grade mask, nitrile gloves, and eye protection).
4. **Keep a written record of the emergency.** If available, assign a volunteer to assist with record keeping

After response:

1. If Stewardship Coordinator is not present at the site of the injury or incident, notify parks department staff of emergency.

Parks General (360) 337-5350 parks@co.kitsap.wa.us

Jackson Lee (360) 621-6759 jlee@co.kitsap.wa.us

Providing care is a personal choice and not expected when volunteering with Kitsap County Parks. If you are not comfortable administering 1st Aid or CPR to an injured party, you are encouraged to stay at scene of incident and continue to observe until emergency medical services arrives.

When in Doubt, CALL 911