

Kitsap County Park Advisory Board Minutes July 15, 2020  
Zoom Meeting

Meeting Called to Order by Chair Jon Pearson at 6:00PM

**PRAB Members Present:** Jon Pearson, Larry Walker, Joanne Clark, Josh Hopp, Kathryn Thompson, Amy Lawrence, Linda Barry Marist, Jenise Bauman

**Staff Present:** Jim Dunwiddie, Travis Buell, Alex Hardy, Ashley Dupler, Leigh Snyder

Members of the Public 2

Adoption of the June 17, 2020 Minutes

<b>Motion:</b> Larry Walker	<b>Second:</b> Joanne Clark
Discussion: None	
<b>Action:</b> Minutes approved	

**Public Comment:** Problems at the Olalla boat launch -heavy drinking every night same individuals 50-60 years old 3-4. Reported to the Sheriff and they do not do anything. Joanne Clark went down there and observed the bad language and drinking. Starts around 3:00 in the afternoon. The AI's grocery store is closed and it is not their issue. The park is well used by families, so this issue needs to be addressed. Jim will call the Patrol Chief tomorrow and see if we can get this addressed.

**Directors Report** – Long Lake Park no water access due to blue/green algae per the Kitsap Health Department. Point No Point parking lot closed by WDFW. We have an agreement with them for operation of the site with a camp host set up. Area is difficult to manage with limited parking -discussing with WDFW tomorrow and Commissioner Gelder has been invited. We need the overflow parking that this lot provides so folks do not block roads and driveways. Delay moving out of Phase II until July 28<sup>th</sup> we will not offer shelters and buildings for rent until we get the criteria for cleaning etc. Fair Agreement update -second draft provided April 2<sup>nd</sup>, reached out to the associate for some movement. We have a meeting for the next week. Rachael has left our department looking at timing and budget restrictions for replacing her position. We have met with Jackson to figure out the best approach -concentrate on the Heritage Parks, help from maintenance staff for small projects, small work parties – train a safety coordinator. Working with the Risk Manager on a plan and paperwork for that. Questions asked as to why we are unable to advertise the position – per Jim the hiring process even if we did it today would likely not conclude until October. Amy Lawrence feels this is a huge public facing component for the department and we need to act quickly. Jackson will communicate next steps for stewards in the next week. Linda Barry-Maraist feels with the weather and the overgrowth in trails we need some small work parties. Port Gamble rouge builders on the Ranger trail attractive to the aggressive mountain bikers – working with EMBA to take over the maintenance of that trail. More next months meeting. Linda Barry-Maraist stated Park Stewards support this action. Square Lake -still State Park need Governor's signature -acceptance of the Governors Deed is on the BoCC agenda. Horseshoe Lake is open on a limited schedule due to budget cuts. We are open to any organization with 12-15 people who would be willing to adopt the Park like the Tri-Babes did with Wildcat Lake. Josh Hopp will assist with any COVID procedures as this is what he does at work and is also willing to provide training. Will the Department enlist help of the PRAB on the interviews when positions

are being filled? The Volunteer Coordinator position would lend itself to have members on the panel. The AD and Director positions will be guided by the Commissioners. They have done a community panel in the past. Likely the Director position will be hired first. Jim has advised the BoCC he is willing to stay on to help with the transition. Josh Hopp asked what other priorities were discussed with the board. It was a closed session so they cannot be discussed. Linda Barry-Maraist asked if the PRAB needed to write a letter to WDFW in support of keeping the parking lot open. Jim is in support of that.

Motion Larry Walker Second LBM  
Discussion-none  
Action -Motion passed

### **Marketing & Events-Alex Hardy-Facility Rental Service Guide -Policy Changes**

Explained our new Events Software and how it will help the Stewards with an outward facing calendar. forms that will be easy to fill out with the COVID form requirement included. Easy to sign up small groups for work parties and will assist Jackson in his job. When you register it will send a QR code that you can scan on your phone that will register your hours.

(See Attached) Risk and visitors services committee have approved. Visitors Services recommends that the PRAB recommend adoption of this by the BoCC.

Motion: Kathryn Thompson 2nd: Joanne Clark  
Discussion -None  
Action: Passed

### **Sub Committee Reports:**

Community Outreach: -meeting tomorrow -Josh Hopp

Parks & Property: -Kathryn Thompson -no meeting

Visitor Services: -nothing other than the report from Alex

### **Park Stewardship Reports:**

Banner Forrest – Larry Walker -4 total attended the recent work party -working on brush clearing-online sign up system used. Perhaps section up the property and have certain folks adopt so emergent work can be done by small groups. Per Kathryn that is what the Hansville Greenway does.

Newberry Hill -Zoom meeting tomorrow -Jon Pearson will attend

Linda Barry- Marist-reported Port Gamble timber harvest work begins soon. There will be three areas to begin. Two large projects OAC consultant for park planning and coordination -Ride Park. Includes grant work by Public Works for engineering. Make Ranger safe, create uphill route for pedestrians and horses and walkers, and design the third new downhill line safely. There is an effort for fundraising to purchase some of the trees back. Fortera owns the option. Ride Park permit is still in the works. Per Travis the paperwork is done for the permit but not yet issued.

Per JRD – Stewardship groups submit plans have asked Jackson to go through to see if any of the projects can be deferred to next year so the money can be used on smaller projects.

North Kitsap/Greenway -Kathryn Thompson -trail work by small work parties. Need guidance from Jackson though.

**Old Business:** Josh Hopp-Banner Forest group last meeting regarding the forestry work did the follow up happen with the process and timeline. Travis stated that this has been done – the project has been put on the shelf for a time. JRD no timeline on the Anderson Hill Parking lot.

**New Business:** Calvinwood – Travis Buell-Commissioner, DCD want to move forward on the tiny home project at Calvinwood. What concerns does the PRAB have? Conceptual drawings, timelines, public comment period, amenities, fencing, what is the benefit and for who, support services, screening, opposition from the neighbors, eviction process, on site manager, how will they improve the park? They will present to the PRAB.

Josh Hopp asked Travis who takes over the Parks Foundation -Travis will let a staff member know.

JRD said nice things about Travis as this is his last meeting as he is leaving us to go to Kansas City. Thank you from the PRAB.

**Adjournment:**

Motion: Larry Walker	Second: unknown
Discussion: none	
Action: approved meeting adjourned at 7:25 PM	