



## KITSAP COUNTY PARKS ADVISORY BOARD MEETING

**DATE:** Wednesday, January 19, 2022  
**TIME:** 6:00 PM - 8:00 PM  
**LOCATION:** This meeting will be conducted via **Zoom**.  
Join Zoom Meeting: [Click Here](#) or Dial: 1-253-215-8782  
Meeting ID: 849 2249 0359  
Passcode: 255413

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Pre-Meeting: Virtual meeting format, information, and instructions

- I. Welcome & Introductions
  - II. Adoption of the November 17, 2021 Minutes
  - III. Public Comment (3-minute limit/person)
  - IV. Special Presentations/Reports
    - a. Kitsap County/Rayonier Agreement – Linda Berry-Maraist (20 minutes)
  - V. Parks Report
    - a. Volunteer Program: 2021 Year in Review – Aaron Bartleson and Sam Howarth (10 minutes)
    - b. Forestry Program: 8-Year Review – Arno Bergstrom (10 minutes)
    - c. Director’s Report – Alex (10 minutes)
    - i. 2022 PAB Positions: Nominating Committee – Board (10 minutes)
  - VI. Sub Committee Reports
    - a. Community Outreach
    - b. Parks & Property
    - c. Visitor Services
    - d. Park Code
  - VII. District Representative Reports:
    - a. Old Business
    - b. New Business
  - VIII. Adjournment
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**Parks Department**  
1195 NW Fairgrounds Road, Bremerton, WA 98311  
Mailing address: 614 Division, MS-1, Port Orchard, WA 98366  
Phone (360) 337-5350 • Fax (360) 337-5385  
www.kitsapgov.com/parks

Alex Wisniewski, Director

## Director's Report

**Date:** 1/19/2022  
**To:** Parks Advisory Board  
**From:** Alex Wisniewski, Parks Director

### Administration Program

#### Staffing

Current status of hiring vacant positions:

	<b>Position</b>	<b>Status</b>
1.	Office Support Specialist	Hired. Start Date: 7-19-2021
2.	Events Coordinator	Hired. Start Date: 8-16-2021
3.	Volunteer Coordinator	Hired. Start Date: 9-13-2021
4.	Parks M&O Supervisor	Hired. Start Date: 9-13-2021
5.	Fiscal Support Tech	Hired. Start Date: 9-20-2021
6.	Events Specialist	Hired. Start Date: 1-3-2022
7.	Office Support Specialist	Conditional offer sent to candidate
8.	Public Relations & Communications Coordinator	Interviews scheduled
9.	M&O Crew Supervisor	Interviews completed, finalists under review
10.	M&O Crew Supervisor	Interviews completed, finalists under review
11.	Parks Planner	Advertised, Open Until Filled
12.	Capital Projects	Position classification under review
13.	Volunteer Coordinator	Job posting target: January
14.	M&O Worker	Job posting target: January
15.	M&O Worker	Job posting target: January
16.	M&O Worker	Job posting target: January
17.	M&O Worker	Job posting target: January
18.	Office Coordinator	Job posting target: February
19.	Office Support	Job posting target: February

#### All-Staff Meeting

A Department-wide meeting was held on December 8th; the agenda largely focused on efforts from past meetings about how staff defines what a healthy workplace is and what we can do to create and maintain it in Parks. In this meeting staff worked together in cross-programmatic groups to create tangible proposals for how we may achieve the outcomes staff previously determined to be critical to having a healthy workplace.

### Capital Projects Program

#### Port Gamble Forest Heritage Park – ride park and parking lots

Phase 1 of ride park construction is 90%+ completed and work has already begun on Phase 2, though the cold temperatures, snow, and significant rain has slowed recent progress.

The permit application package for the Stottlemeyer parking lot has been submitted to DCD and final design work is underway for the ride park parking lot; its permit application is estimated to be submitted to DCD in February. In addition to these permits, a Conversion Option Harvest Permit (COHP) is required on the park land due to its history of timber harvesting activity. Per State law, a 6-year moratorium is placed on a parcel of land following a timber harvest. The COHP effectively removes the 6-year moratorium which, then, will allow for the construction of both parking lots. The County (DCD/Parks) and the State (Department of Natural Resources) are currently discussing the details of the permit and how it will also sync with the greater master plan for the park that is currently under development.

## Events and Facilities Rental Program

### Events and Rentals

Due to the spreading Omicron variant, staff has seen an increase in event cancellations with Community Building rentals for the first quarter of 2022. Rentals and events at athletic fields, in parks, and at the Fairgrounds and Events Center have not seen any cancellations to date, including large events that expect attendance to be in the hundreds. The current event schedule for 2022 is included.

### BoCC-Sponsored Events

<b>Event</b>	<b>Status</b>
<i>Martin Luther King Jr. Day</i>	The annual Martin Luther King Jr. Day celebration is scheduled for Monday, January 17, 2022 in the President's Hall at the Fairgrounds and Events Center. This will be an in-person event with appropriate COVID-19 safety precautions. Face masks are required to attend and there will be a COVID vaccination (Pfizer) clinic on-site for attendees.
<i>Military Appreciation Day</i>	Event Staff is currently in conversation with the Military Affairs Committee of the Silverdale Chamber to finalize details for the Military Appreciation Day Carnival and Informational Fair scheduled for Saturday, March 5, 2022 in the Kitsap Sun Pavilion. Military Appreciation Day is an interactive event that highlights the community support for local military members, including Active Duty, National Guard Reservists, retirees, and their families.
<i>FARM Days</i>	Placeholder on the calendar for May 2022; event application not yet submitted.
<i>United Way Day of Caring</i>	Placeholder on the calendar for June 24, 2022; event application not yet submitted.
<i>Veterans Day Ceremony</i>	Placeholder on the calendar for November 2022; event application not yet submitted.
<i>Toys for Tots</i>	Placeholder on the calendar for December 2022; event application not yet submitted.

### COVID Testing Site

The agreement with the Department of Emergency Management for COVID-19 testing at the fairgrounds, originally expected to expire on 12/31/2021, has been extended to 2/28/2022.

### Kitsap Fair and Stampede Association



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Alex Wisniewski, Director

Parks staff recently met with representative from the Kitsap Fair and Stampede Association to review invoicing from the 2021 event and begin collaboration efforts for the 2022 Kitsap Fair and Stampede. Once the invoicing is complete, KFSA will have their finances audited, as required by the agreement with the County.

## Maintenance & Operations Program

### Weathering the Winter Storm

The past month has largely been focused on response to impacts from the snow and freezing temperatures over the holiday week and into the early part of January. The Park system experienced a variety of issues which will remain priorities to correct for the coming weeks; they include:

Issue & Location	Description & Status
<b>Frozen Water Lines</b>	
<i>Island Lake Park</i>	Frozen water line in restroom cracked. <i>Repair completed.</i>
<i>Fairgrounds – Cat Barn</i>	Fire suppression water line not insulated or heat-taped, pipe cracked. <i>Repair completed.</i>
<i>Fairgrounds – Sheep Barn</i>	Fire suppression water line not insulated or heat-taped, pipe cracked. <i>Repair completed.</i>
<i>Fairgrounds – Van Zee</i>	Hot water heater gasket failed due to frozen water in line. <i>Repair completed.</i>
<i>Thunderbird Arena – Multiple Locations</i>	Frozen water lines cracked distribution lines. Water leaks isolated so maintenance building water could be restored. <i>KFSA to manage repairs.</i>
<i>Rental House @ Guillemot Cove</i>	Exposed and uninsulated water line under house froze and cracked. Water turned off. <i>Repair completed.</i>
<b>Fallen Trees</b>	
<i>Anderson Point Park</i>	Trees down across roadway from parking lot to beach, landslide too. Road closed to public currently for safety concerns. <i>Clearing of debris and trees in-process.</i>
<i>Guillemot Cove Reserve</i>	Trees down across roadway from parking lot to waterfront and rental house. Road closed to public currently for safety concerns. Rental house does not have a renter currently. <i>Clearing of trees is complete.</i>
<i>Nick’s Lagoon</i>	Trees down across parking lot and access drive. <i>Trees have been cleared with additional clean-up work in-process.</i>
<b>Landslides</b>	

<i>Anderson Point Park</i>	Mudslide across road from heavy rainfall and snowmelt. Heavy equipment required to excavate the road and re-shape drainage ditches. <i>Repairs are in-process.</i>
<b>Broken Fences and Gates</b>	
<i>Fairgrounds – Gordon Field</i>	The parking lot at Gordon Field was used to spin donuts in vehicles and the white plastic perimeter fencing was driven into and broken. <i>Repair is in-process.</i>
<i>South Kitsap Regional Park</i>	The park entrance gate off of Jackson Street was hit by a vehicle and damaged. <i>Repair is in-process.</i>
<b>Athletic Field Rutting</b>	
<i>South Kitsap Regional Park</i>	The soccer fields were driven on by vehicles and used to spin donuts causing severe rutting. A Sheriff officer happen to be in the area when the activity was taking place and was able to document the incident. Staff is assessing the damage to seek restitution. <i>Repairs will commence in the spring.</i>

## Natural Resources Program

### Forest Stewardship Program

Staff has included a spreadsheet of park acres treated with restorative selective thinning over the last eight years, since the programs inception. Staff will present an 8-Year Review of the program.

### Volunteer Program

Staff has included a Volunteer Newsletter that celebrates accomplishments from 2021 and projects forward priority projects for 2022; this newsletter will be shared with our volunteer base. Staff will present a Year-in-Review for 2021 of the program.

## Planning Program

### Port Gamble Forest Heritage Park - master plan

The master plan team has engaged a local architect firm to help begin drafting more detailed renderings of what the preferred alternative may look like. It is anticipated that a proposed preferred alternative will be ready for public review in mid- to late-February, which will be the focus of the 4<sup>th</sup> and final public meeting.

KITSAP COUNTY PARKS DEPARTMENT: 2022 - CONFIRMED EVENTS

Facility	January	February	March	April	May	June	July	August	September	October	November	December
<b>Community Buildings</b>												
Island Lake	6	7	2	4	0	6	4	4	1	2	1	1
Eagles Nest	4	8	6	7	2	5	1	2	2	1	3	0
Long Lake	2	4	5	1	1	1	1	0	2	0	1	1
<b>Total Community Building Events</b>	<b>12</b>	<b>19</b>	<b>13</b>	<b>12</b>	<b>3</b>	<b>12</b>	<b>6</b>	<b>6</b>	<b>5</b>	<b>3</b>	<b>5</b>	<b>2</b>
<b>Fairgrounds</b>												
Pavilion	1	2	3	0	1	3	1	1	0	0	2	1
Presidents Hall	4	2	6	4	5	4	2	2	3	4	2	1
Van Zee	0	1	3	1	3	1	2	1	2	1	0	0
Barns	9	8	7	6	3	2	0	9	2	3	0	0
Lawns/ Parking Lots	0	0	0	0	1	3	1	1	1	1	1	0
<b>Total Fairground Events</b>	<b>14</b>	<b>13</b>	<b>19</b>	<b>11</b>	<b>13</b>	<b>13</b>	<b>6</b>	<b>14</b>	<b>8</b>	<b>9</b>	<b>5</b>	<b>2</b>
<b>Parks</b>												
Park Events	1	1	1	3	0	0	1	4	0	0	0	0
Picnic Shelters	0	0	0	0	0	0	1	0	0	0	0	0
<b>Total Park Events</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Athletic Fields</b>												
Baseball	0	1	55	54	51	22	20	0	0	0	0	0
Soccer	33	32	46	42	44	49	45	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Athletic Field Events</b>	<b>33</b>	<b>33</b>	<b>101</b>	<b>96</b>	<b>95</b>	<b>71</b>	<b>65</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Confirmed Events</b>												
<b>Total Confirmed Events By Month</b>	<b>60</b>	<b>66</b>	<b>134</b>	<b>122</b>	<b>111</b>	<b>96</b>	<b>79</b>	<b>24</b>	<b>13</b>	<b>12</b>	<b>10</b>	<b>4</b>
<b>Total Number of Confirmed Events for 2022</b>	<b>731</b>	<i>As of January 13, 2022</i>										



**Forest Stewardship Program – Acres Restored/Timber Volume Harvested/Year**

	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Newberry Hill HP	130 acres/680 MBF	106 acres/ 708 MBF	100 acres/1,037 MBF	40 acres/ 300 MBF			160acres/1,806 MBF	
North Kitsap HP		15 acres/ 108 MBF						
Port Gamble Forest HP			130 acres/ 547 MBF	60 acres/ 490 MBF				
South Kitsap Regional				100 acres/1,132 MBF				
Coulter/Calvinwood HP				155 acres/ 275 MBF	190 acres/1,580 MBF	325 acres/1,832 MBF	25 acres/352 MBF	
Square Lake Park								110 acres/1,961 MBF
Public Works		35 acres/ 245 MBF						
Small Park Projects			8 MBF					
<b>TOTALS</b>	<b>130 acres/680 MBF</b>	<b>156 acres/1,062 MBF</b>	<b>230 acres/1,592 MBF</b>	<b>355 acres/2,197 MBF</b>	<b>190 acres/1,580 MBF</b>	<b>325 acres/1,832 MBF</b>	<b>185acres/2,158 MBF</b>	<b>110 acres/1,961 MBF</b>

1 MBF = 1,000 Board Feet

Average acres/year thinned from 2014 through 2021 = 210 acres/year



### Forest Stewardship Program – Total Acres Restored and Cumulative Volume Harvested in KC Parks

Park	Net Acres*	Volume	Volume per Acre	Net Sales**	Net \$/MBF
Newberry Hill Heritage Park	536	4,531,000 Board Feet	8,453 Bd Ft	\$670,905.29	148
North Kitsap Heritage Park	15	108,000 Board Feet	7,200 Bd Ft	11,211.32	103
Port Gamble Forest Heritage Park	190	1,037,000 Board Feet	5,458 Bd Ft	124,715.75	120
South Kitsap Regional Park	100	1,132,000 Board Feet	8,708 Bd Ft	269,220.45	237
Coulter Creek/Calvinwood	695	4,159,000 Board Feet	5,984 Bd Ft	762,949.30	187
Square Lake Park	110	1,961,000 Board Feet	17,827 Bd Ft	787,916.42	403
Small Park Projects	2	8,000 Board Feet		3,862.25	482
<b>TOTALS</b>	<b>1,648</b>	<b>12,936,000 Board Feet</b>	<b>6,703 Bd Ft average</b>	<b>\$2,382,924.34</b>	<b>184 Average</b>

\*Net Acres = actual acres restoratively thinned

\*\*Net Sales equals timber sale value minus harvesting and trucking costs. Additional costs include road work, scaling and professional services fees.

#### 2021 Summary:

Ecologically, highly successful year!

Manke Lumber paid \$111 per ton or \$830 per MBF

1721 Revenue Deposits \$647,000 with AFM retaining \$21,000 to start 2022.

Log prices are expected to remain the same for Q1/Q2 2022.



## Kitsap County Parks— Volunteer Program Newsletter

### MISSION STATEMENT

The Kitsap County Parks Volunteer Program is dedicated to preserving, protecting, and restoring the natural and cultural resources within Kitsap County Parks Department staff in contributing to the quality of the parks and programs that serve the community.

### 2021 HIGHLIGHTS

2021 was yet another busy year with Volunteers working in our County Parks. We ended the year with a total of 119 work parties and we exceeded last years total Volunteer hours by 18,000 hours! We also added another Volunteer Coordinator to the crew, Sam Howarth. We are planning on accomplishing more large-scale projects in 2022.

### PROJECTS ON THE HORIZON

- North Kitsap Heritage Park: Norman Creek Trail re-route and wetland restoration project.
- Hansville Greenway: Replacement of footbridges.
- South Kitsap Regional Park: Installation of a foot bridge crossing “no-name” creek.
- Continue habitat improvements through restorative thinning, invasive species management and native plantings.
- Continue hosting events at our parks such as Kitsap Salmon Tours, Orca Recovery Day, and Day of Caring.





## NICK'S LAGOON

At Nick's Lagoon Volunteers led the way in bringing the park back to life. Volunteers re-routed many trails, cleared brush, thinned trees, invasive plants, removed graffiti, re-painted the building and added mulch to the trails. There's still lots of work that needs to be done and we aren't planning on stopping any time soon.



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*"Clearly, they've put in a lot of amazing work recently and it's nice to be a part of that as well." -Emily Parker (Volunteer)*

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## VETERANS MEMORIAL PARK

102 Volunteers at Veterans Memorial Park removed just a hair over 28,000 pounds of litter from the forest in just two days! It was a combination effort from the Navy, Orca Recovery Day Volunteers, Northwest Hospitality, and Human Services.





## SALMON TOURS 2021

Over 600 people joined us in person for Kitsap Salmon Tours 2021, organized by WSU extension. Volunteers spent hundreds of hours preparing both Chico Salmon Park and Erlands Point Preserve for the event. Between the two sites there were 30 work parties that focused on brush removal, invasive plant species management, trail work, litter removal and bank stabilization. The large-scale stream restoration was completed at Chico Salmon Park and a re-planting of 3,300 native plants. Volunteers were crucial in transplanting hundreds of plants and re-establishing trails.



## ORCA RECOVERY DAY 2021

Kitsap County Parks hosted six out of the eight Orca Recovery Day events in 2021. We had Volunteers at Harper Park, Banner Forest Heritage Park, Newberry Hill Heritage Park, Veterans Memorial Park, Port Gamble Heritage Park and North Kitsap Heritage Park. Volunteers focused on improving habitat for salmon by removing invasive plants, planting native plants, and removing litter from our parks. As well as painting orca designs on rocks.



*“The painting project is a way to bring art and science together.” -Amy Smalley (Harper Park Stewardship Chair)*



## PORT GAMBLE FOREST HERITAGE PARK

Evergreen Mountain Bike Alliance (EMBA) took the lead on establishing sustainable trails where a “spider-web” of unauthorized trails existed. This effort greatly improved safety for all users. 1000+ hours were spent by Volunteers creating designated downhill lines, decommissioning unsustainable trails, and re-vegetating the entire site. EMBA will continue ongoing maintenance for the trail system.



## HARPER PARK



At Harper Park, volunteers planted 300+ trees/shrubs, installed benches, interpretative signs, a bike rack, a custom bench that was constructed to honor Jim “The Mayor of Harper” Heytvelt, an ADA trail was constructed, and a fence was installed. Volunteers completed the final conditions of the HPA permit by re-vegetating the construction area of the new bridge.

## Volunteer Hour Distribution by Park

<b>Park Name</b>	<b>2021 Total Volunteer Hours</b>
Anderson Landing Preserve	349
Anderson Point Park	349
Angeline Park	62
Anna Smith	24
Arness Roadside Park	96
Bandix Dog Park	1,870
Banner Forest Heritage Park	1,922
Buck Lake Park	344
Carpenter Lake	88
Chico Salmon Park	588
Coulter Creek Heritage Park	28
Erlands Point Preserve	547
Guillemot Cove Nature Reserve	607
Hansville Greenway	718
Harper Park	377
Howe Farm	504
Howe Farm Dog Park	132

<b>Park Name</b>	<b>2021 Total Volunteer Hours</b>
Illahee Preserve Heritage Park	5,844
Indianola Preserves	16
Kingston Skate Park	58
Kola Kole Park	96
Newberry Hill Heritage Park	1,781
Nick's Lagoon	483
North Kitsap Heritage Park	1,913
Norwegian Point Park	120
Olympic View Park	122
Point No Point Lighthouse and Park	603
Port Gamble Forest Heritage Park	10,218
Saltwater Park	125
Silverdale Dog Park	128
South Kitsap Regional Park	3,969
Suquamish Parks	35
Veterans Memorial Park	1,040
Wynn-Jones Preserve	144
<b>TOTAL</b>	<b>35,300</b>

## Volunteer Hour Distribution by Type

<b>Volunteer Type</b>	<b>2021 Total Volunteer Hours</b>
<b>Park Stewardship Groups</b> Volunteer groups that are highly organized, dedicated to a specific park, and act in an advisory capacity to the Parks Department	19,196
<b>Park Volunteer Groups</b> Volunteer groups that are dedicated to a specific park, and meet regularly to carry out specific tasks	5,140
<b>Other Park Volunteer Efforts</b> Special, one-off, volunteer work events	503
<b>Contracted Partnerships</b> Organizations that are volunteer-led and under contract to provide special services in parks (i.e. EMBA, Kitsap Dog Parks, West Sound Disc Golf Association, Kitsap Live Steamers, US Lighthouse Society)	6,063
<b>Special Partnerships</b> Organizations or groups that are volunteer-led and provide project-based work in parks (i.e. Youthbuild, WTA, Navy, South Kitsap High School, Boy Scouts)	4,398
<b>TOTAL</b>	<b>35,300</b>

Thank you to all our Volunteers for lending us your time and sweat. We couldn't accomplish everything we do without you. We're looking forward to more projects in 2022!



If you want to see what Volunteer opportunities are happening in our parks, visit our website at [Kitsap County Parks - Volunteer \(kitsapgov.com\)](https://www.kitsapgov.com/volunteer) .

If you have any questions, email us at [parks@co.kitsap.wa.us](mailto:parks@co.kitsap.wa.us) or call us at (360) 337-5350