

PARKS ADVISORY BOARD

MEETING / September 16, 2026

MEETING AGENDA

Time	Event / Activity
6pm	1. Welcome & Introduction
	2. Adoption of August 19, 2026 meeting minutes
	3. Public Comment (3 minutes/person) <i>If you have questions or are seeking information from the Parks Department, please contact us at parks@kitsap.gov so that your inquiry may be directed to the appropriate staff for response.</i>
	4. Special Presentations a. None
	5. Parks Report a. Director's Report
	6. Sub-Committee Meetings (<i>since last PAB meeting</i>) a. None
	7. District Representative Reports
	8. Public Comment (3 minutes/person)
	9. Adjournment



2026 Sub Committee Assignments

Sub Committee	Type	Focus Area	PAB Members	Parks Staff <i>(may vary by topic)</i>
Finance & Budget	Standing (per by-laws)	- Operating Budget - Funding Opportunities	Larry Walker Jessica Rice Linda Berry-Maraist	Parks Director
Capital Projects & Parks	Standing (per by-laws)	- Capital Projects Program - M&O Program	Linda Berry-Maraist Dawn Dockter Tom Coleman Chris Breon	Parks Planner M&O Supervisor
Community Outreach & Visitor Services	Ad Hoc	- Events and Rentals Program - Marketing - Volunteer Program - Youth Engagement	Jessica Rice Jen Skalbeck Tom Coleman Chris Breon	Admin & Events Supervisor Natural Resources Supervisor
Planning & Property	Ad Hoc	- Planning Program - Natural Resources Program - Land Acquisition & Divestiture - Park Code	Larry Walker Linda Berry-Maraist Jen Skalbeck Laura Rotegard	Parks Planner Natural Resources Supervisor

2026 Agenda Items and Sub-Committee Meetings (updated monthly as needed)

Month	Task or Agenda Item	Board or Sub-Committee Assignment
January	Board Chair and Vice Chair Elections	Board (completed in November 2025)
	Sub-Committee Assignments	Board
	2026 Department Goals	Board
February	Events: Year in Review	Board
March	Rolling Hills Golf Course RFP	Board
	PAB Annual Workplan	Board
April	CIP Evaluation Tool Review	Capital Projects & Parks
	Meeting Minutes	Board
May	CIP Plan Development	Capital Projects & Parks
	Draft CIP Development	Capital Projects & Parks
June	<i>Cancelled for County Budget Public Meetings</i>	
July		
August	2027 Budget Cuts	Finance & Budget, Board
	Draft CIP 2027-2032	Capital Projects & Parks, Board
September		



October	Nominating Sub-Committee (appointed by Chair)	Chair
November		
December	<i>No Meeting, written report only</i>	
	2026 Accomplishments	



KITSAP COUNTY PARKS ADVISORY BOARD

August 19, 2026

MEETING MINUTES

The Kitsap County Parks Advisory Board records their monthly meetings.

This meeting and previous meetings can be viewed on YouTube by visiting:

[Kitsap County Parks Advisory Board Meetings](#)

Due to multiple technical difficulties, the meeting was called to order at 6:10 PM by Parks Advisory Board Chair, Dawn Dockter. Meeting guidelines of the hybrid Parks Advisory Board were read.

I. WELCOME AND INTRODUCTIONS

II. APPROVAL OF MINUTES – July 15, 2026

- Dawn Dockter, Parks Advisory Board Chair, (District 2) proposed correction to July minutes to add discussion during Director's Report to mention decision to draft letter to BOCC with Linda Berry-Maraist (District 1) to write the letter with the input of the Budget and Finance Subcommittee
- *Linda Berry-Maraist (District 1) moved to adopt the July meeting minutes with the proposed correction*
- Nancy Whitaker (District 3) proposed amendment to her comment during July District Representative Reports so it reads Little Anderson Creek
- *Linda Berry-Maraist (District 1) amended her motion to adopt the July meeting minutes with both proposed corrections*
 - *Seconded by Larry Walker (District 2)*
 - *Vote to Approve July Minutes*
 - *6 votes received, motion passed unanimously*

III. PUBLIC COMMENT – ([Comments from 00:07:23 – 00:12:08](#))

- Katherine Ander, Coulter Creek Heritage Park Volunteer Lead, comment regarding Coulter Creek work parties and potential to have sandwich board out during the work parties. Also commented appreciation for the letter drafted to the Board specifically mentioning metropolitan districts
- Bradley Berry, Kingston citizen; comment regarding how movie night event at Port Gamble Forest Heritage Park went, 40+ attendees

IV. SPECIAL REPORTS – ([*Report from 00:12:24 – 01:11:47*](#))

- Dawn Dockter, Parks Advisory Board Chair, South Kitsap (District 2) – introduction of new PAB Member Laura Rotegard, North Kitsap (District 1)
- Linda Berry-Maraist, North Kitsap (District 1) – requested to read draft of letter to the Board of County Commissioners after Alex presents
- Alex Wisniewski, Parks Director
 - Capital Improvement Plan PowerPoint Presentation
 - 2027 Budget Cuts – Structural Budget Challenges
- Linda Berry-Maraist, North Kitsap (District 1) read draft letter to Board of County Commissioners regarding budget
 - *Tom Coleman, Central Kitsap (District 3) moved to adopt the BOCC letter as written*
 - *Seconded by Larry Walker, South Kitsap (District 2)*
 - *Vote to Approve BOCC Budget Letter*
 - *6 votes received, motion passed unanimously*

V. DIRECTORS REPORT – ([*Report from 01:12:00 – 01:12:45*](#))

- Alex Wisniewski, Parks Director
 - Open question period regarding written Directors Report
 - Larry Walker, question will be addressed to Scott on Thursday

VI. DISTRICT REPRESENTATIVE REPORTS – ([*Reports from 01:12:46 – 01:16:03*](#))

- Linda Berry-Maraist, North Kitsap (District 1)
 - New BKAT video on Port Gamble Forest Heritage Park with Alex Wisniewski and Commissioner Rolfes, located on County website on the front landing page
- Nancy Whitaker, Central Kitsap (District 3)
 - Question about Rock and Blues Festival

VII. SUB – COMMITTEE MEETINGS ([*Reports from 01:16:04 – 01:17:52*](#))

- Larry Walker, South Kitsap (District 2)
 - Capital Projects and Parks, report given earlier by Alex
 - Finance and Budget, Zoom meeting a few days ago regarding the letter to the Board and discussion around Plan A and Plan B for Budget
- Dawn Dockter, South Kitsap (District 2)
 - Capital Projects and Parks, met and reviewed changes and have received multiple emails from staff regarding Capital Projects

VIII. DISTRICT REPRESENTATIVE REPORTS continued – ([*Reports from 01:17:53 – 01:20:28*](#))

- Tom Coleman, Central Kitsap (District 3)
 - Not a report, but a request for all Districts to have a better way for the public give feedback to their representatives

IX. PUBLIC COMMENT – ([*Comments from 01:20:31 – 01:29:48*](#))

- Katherine Ander, Coulter Creek Heritage Park Volunteer Lead, response to Larry and Laura regarding budget cuts about furloughs being negotiated with the union
- Matt Blossom (technical difficulties between in person and online, chose not to submit comment in writing to be read to the Parks Advisory Board)

X. ADJOURNMENT ([*01:29:50*](#))

- *Larry Walker South Kitsap (District 2) – moved to adjourn the meeting*
 - *Seconded by Linda Berry-Maraist, North Kitsap (District 1)*
 - Discussion: None
 - 6 votes received, motion passed unanimously
 - Motion carried and meeting was adjourned.

PARKS ADVISORY BOARD – IN PERSON MEETING ATTENDANCE

PAB MEMBERS	STAFF	PUBLIC
Dawn Dockter – South	Alex Wisniewski – Parks Director	Katherine Ander
Larry Walker – South	Jaycee Brown - Office Support Specialist	Yas Yoneda
Tom Coleman – Central		Bradley Barry
Nancy Whitaker – Central		David Onstad
Laura Rotegard – North		
Linda Berry-Maraist – North		

PARKS ADVISORY BOARD

Director's Report: September 16, 2026

ADMINISTRATION PROGRAM

Communications

In 2025, Parks communications staff developed a “fun” calendar to promote events in Kitsap County Parks via social media in celebration of National Park and Recreation Month. Due to the overwhelmingly positive response, the team has decided to continue producing and sharing these calendars monthly. The September calendar is attached; *please see Attachment A.*

- Supports PROS: Goal PR-4, Objective 4.1 (Action 4.1.3)

Volunteers

The Parks Department has launched a monthly Volunteer Program Update in June 2026 to improve communication and engagement with volunteers and community partners. The email features an upcoming volunteer calendar, project ideas and opportunities, and before-and-after photos highlighting the impact of volunteer efforts across the park system.

The monthly update will be sent out at the start of each month and provides volunteers with greater visibility into upcoming projects, celebrates accomplishments, and helps connect community members with meaningful stewardship opportunities that support County parks, trails, and natural resources; *please see Attachment B.*

- Supports PROS: Goal PR-2, Objectives, 2.2 (Action 2.2.2), Goal PR-4, Objective 4.2 (Actions 4.2.1, 4.2.2), Objective 4.4 (Actions 4.4.1, 4.4.2, 4.4.3, 4.4.5, 4.4.6, 4.4.7), Goal 6.3, Objective 6.3 (Action 6.3.2)

August 2026 Parks Volunteer Activity

This table reflects only work parties that have reported hours and activity to the department. It does not represent the full scope of volunteer and stewardship efforts taking place throughout the parks system.

Date	Access	Location	Group/Partner	Activity Description
8/1/2026	Public	Chico Salmon Park	Stewards	Trail brushing and vegetation clearing



8/1/2026	Private	Silverdale Waterfront Park	Organization	Trail brushing and vegetation clearing
8/3/2026	Private	Buck Lake Native Plant Garden	Buck Lake Native Plant Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up
8/4/2026	Public	Coulter Creek Heritage Park	Stewards	Trail brushing and vegetation clearing
8/5/2026	Private	Banner Forest Heritage Park	Stewards	Trail brushing and vegetation clearing
8/5/2026	Public	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
8/5/2026	Private	Anna Smith Park	Master Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up
8/6/2026	Private	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
8/7/2026	Private	Anna Smith Park	Master Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up
8/8/2026	Public	Banner Forest Heritage Park	Stewards	Trail brushing and vegetation clearing
8/8/2026	Private	Fairgrounds and Events Centers	Organization	Trail brushing and vegetation clearing
8/12/2026	Public	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
8/12/2026	Private	Anna Smith Park	Master Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up
8/13/2026	Private	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
8/14/2026	Private	Anna Smith Park	Master Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up



8/15/2026	Private	Fairgrounds and Events Centers	Organization	Trail brushing and vegetation clearing
8/17/2026	Private	Buck Lake Native Plant Garden	Buck Lake Native Plant Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up
8/18/2026	Public	Coulter Creek Heritage Park	Stewards	Trail brushing and vegetation clearing
8/19/2026	Public	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
8/19/2026	Private	Anna Smith Park	Master Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up
8/20/2026	Private	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
8/21/2026	Private	Anna Smith Park	Master Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up
8/21/2026	Private	Fairgrounds and Events Centers	Organization	Trail brushing and vegetation clearing
8/22/2026	Public	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
8/22/2026	Private	Fairgrounds and Events Centers	Organization	Trail brushing and vegetation clearing
8/26/2026	Public	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
8/26/2026	Private	Anna Smith Park	Master Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up
8/27/2026	Private	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
8/28/2026	Private	Anna Smith Park	Master Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up



8/28/2026	Private	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
8/28/2026	Private	Illehee Preserve	Stewards	Trail brushing and vegetation clearing

Upcoming Public Events

Date	Access	Location	Event	Activity Description
9/19/2026	Public	North Kitsap Heritage Park	Public Volunteer Work Party	Invasive species removal and trail brushing
9/26/2026	Public	Square Lake Park	Discover Kitsap Parks	Aquatic Species
10/10/2026	Public	Harper Park	Public Volunteer Work Party	Invasive species removal and trail brushing

- Supports PROS: Goal PR-2, Objectives, 2.2 (Action 2.2.2), Goal PR-4, Objective 4.2 (Actions 4.2.1, 4.2.2), Objective 4.4 (Actions 4.4.1, 4.4.2, 4.4.3, 4.4.5, 4.4.6, 4.4.7), Goal 6.3, Objective 6.3 (Action 6.3.2)

Events Program

Events By the Numbers and Events Calendar

Data on the number of events at each Parks Facility is attached; *please see Attachment C.*

- Outward-facing events calendar: Kitsap County Parks Event Calendar (kitsapgov.com)
- Online reservations and payment portal: Kitsap County Parks > Home (recdesk.com)

October Public Events

Event	Date	Location
Kitsap Show with a Cop – Banquet and Auction	October 3	Pavilion @ Kitsap County Fairgrounds and Event Center
Queen of the Jungle – Disc Golf Tournament	October 4	Disc Golf Course @ Kitsap County Fairgrounds and Event Center
2026 Alphabet Soup Day & Detective Sniff-N-Go	October 10	Kitsap County Fairgrounds and Event Center



Kitsap Live Steamers – Public Run Day	October 10	South Kitsap Regional Park
2026 Walk to End Alzheimer’s - Kitsap County	October 10	Silverdale Waterfront Park
Kitsap Color Classic	October 11	Norwegian Point Park
Just Between Friends	October 14-17	Pavilion @ Kitsap County Fairgrounds and Event Center
OVAC Annual Swap Meet	October 17	President’s Hall @ Kitsap County Fairgrounds and Event Center
Kitsap Live Steamers – Public Run Day	October 24	South Kitsap Regional Park
West Sound Roller Derby Bout	October 24	Pavilion @ Kitsap County Fairgrounds and Event Center
Kitsap Halloween Bash	October 24	Kitsap County Fairgrounds and Event Center
Ghost Train	October 24	South Kitsap Regional Park
Kitsap Pride Halloween Dance	October 30	Van Zee @ Kitsap County Fairgrounds and Event Center

MAINTENANCE & OPERATIONS PROGRAM

Park and Facility Maintenance

August is one of the busiest months for park visitation. While mowing outside of ballfields slowed, staff continued mowing athletic fields two to three times per week. Crews focused on clearing shrubs and improving sightlines at high-use Level 1 and 2 parks, supported increased shelter and community center reservations, and kept pace with heavier use of restrooms, trash receptacles, and other amenities. Staff also helped prepare for the Kitsap Fair by spreading mulch and completing emergent repairs at the fairgrounds in preparation for the Kitsap Fair and Stampede. Other M&O highlights include:

- **Cartegraph (OpenGov) Enterprise Asset Management system:** Staff continues working out workflows and finalizing initial database management and work order routing. Parks admins are involved in monthly Opengov coordination meetings with Public Works.
- **Island Lake Community Building:** Staff replaced corroded floor outlets that had deteriorated after years of exposure to wet mopping, eliminating a potential fire risk. New conduit was installed, and easily accessible outlets were added along the base of the side walls to replace the former circuit.



- **Fairground and Barn repairs:** Staff completed a number of small repairs caused by damage during the fair, primarily irrigation breaks. The dog barn roof was also repaired after a horse trailer caught the edge of it causing cosmetic damage.
 - **Point No Point Septic:** The septic design is still being evaluated by Kitsap Public Health.
 - **Gordon Field 1:** The field turf replacement project has completed. Staff washed bleachers, removed and replaced goals, and cleaned up readied the area for the grand re-opening on 9/8/26.
 - **Long Lake Well System:** In August, a Level 2 assessment and contracted cleaning of the well tank were completed. Staff also installed a dedicated sampling tap to improve water-testing procedures. During the work, crews found and removed several sections of outdated, abandoned irrigation pipe and addressed other potential sources of bacterial contamination.
 - **Playground Maintenance:** Staff replaced damaged fence slats and railings, repaired swings, replaced missing hardware and a floorboard at Kitsap Kids playground. Crews also regraded the sand areas and prepared all playgrounds for new wood play chips in September.
 - **Burn Ban Signage:** Staff installed new durable aluminum Level1 burn ban signs at all parks.
 - **Millihanna Road at Anderson Point:** A large group of staff worked on pruning the trees and brushing back vegetation along Millihanna road, per the county agreement with the neighbors of Anderson Point Park.
 - **Washington Youth Challenge Academy:** Students supported maintenance efforts at the Fairgrounds by weeding and spreading mulch around Presidents' Hall and returned and spent many hours removing old plastic matting beneath the Lobe Fields overflow parking area and cleaning up litter around Gordon fields. During their third visit to a Parks property in August, students also removed a significant amount of Scotch broom from Newberry Hill Heritage Park.
- *Supports PROS: Goal PR-6, Objective 6.1 (Action 6.1.2, 6.1.3), Objective 6.5 (Action 6.5.2)*

Ballfield Maintenance

- **Irrigation repairs:** Broken waterlines and sprinklers were repaired at Veterans Memorial, Anderson Hill Athletic Fields, Bloomquist Rotary Park, and Gordon Field 2. The waterline that supports the ballfield shop at Lobe Fields was also repaired, after a leak was found.
- **Lobe 1 Backstop Repair:** The failing backstop at Lobe Field 1 was replaced in coordination with a contractor. Staff completed several parts of the project - including bracket welding, removing the old poles, rehanging the net, and applying galvanized paint to exposed steel - which helped reduce contracted costs.
- *Supports PROS: Goal PR-6, Objective 6.1 (Action 6.1.2, 6.1.3), Objective 6.5 (Action 6.5.2)*



Trail Maintenance

- **Anderson Point Drainage:** Staff cleared back vegetation and rebuilt check dams along the trail leading to the beach in preparation for fall rains. This work will help manage stormwater and support the larger upcoming drainage maintenance project at the base of the hill which is being conducted by PW – Stormwater.
- **Trail Brushing:** Staff has been hedge trimming and flail mowing the service roads at Port Gamble Heritage Park to enhance sightlines for all users.
- **Trail Project:** Staff continues supporting a volunteer led-project to replace the aged wooden puncheons at the Newberry Hill Children's trail with turnpikes constructed of recycled concrete and topped with wheel friendly ¼" minus basalt.
- **Indianola Waterfront and Wetlands:** Staff shored up the bridge to improve stability and keep it open while the capital replacement project remains in the design and permitting phase. Replacement is expected in 2027.
- **Tree Clearing:** Fallen trees were addressed at South Kitsap Regional Park, Port Gamble Heritage Park, and Guillemot Cove.
- *Supports PROS: Goal PR-6, Objectives 6.3 (Action 6.3.1, 6.3.2), Objective 6.4 (Action 6.4.1)*

Unplanned Maintenance: Vandalism and HEART Response

Throughout August, staff responded to multiple incidents of vandalism, illegal dumping, and theft.

- **Encampment Response and Cleanup:** Small encampments were cleaned by staff in August, at Illahee Forest Heritage Park,
- **Fire Incidents:** South Kitsap Fire and Rescue quickly extinguished separate fires at Coulter Creek Heritage Park and in a wooded area of South Kitsap Regional Park. The Coulter Creek fire burned approximately one acre. Neither incident was related to encampment activity. Parks staff is reviewing both incidents with the Fire Marshal's Office and improving procedures for coordinating with local fire districts when emergency responses occur on park property.
- **Illegal dumps:** Staff cleaned up illegal dumps at Illahee Forest Preserve Park, Wicks Lake, and the Fairgrounds.
- **Vandalism:** Graffiti was extensive at South Kitsap Regional Park, as well as at Veterans Memorial Park restrooms, and Silverdale Gateway Park restrooms.
- **Theft:** A ballfield drag machine was stolen from the conex storage box located at South Kitsap Regional Park and reported to the Sheriff.

Natural Resources Program

Lake Management within Kitsap County Parks

Parks Natural Resource Staff have produced a document outlining freshwater lake ownership and management within Park lands. Staff met with WA Department of Natural



Resources and DCD Natural Resources Staff to compile knowledge and information into a format that can help guide management decisions and ensure all stakeholders are identified and informed as necessary. Of the eight large freshwater lakes where Parks has ownership, four are State Owned Aquatic Lands, three have a shared ownership matrix, and one is solely owned by Parks. The ability of the county to manage these waters for issues such as water quality, level, invasive species, and recreation, depends on the ownership structure of the individual lake. Stakeholders surrounding these lakes include private landowners, WA DNR, WA Department of Fish and Wildlife, Water Districts, Kitsap County Public Works, and others. Please see Attachment D.

- Supports PROS plan goals PR-2, PR-3, Objectives, 2.1, 3.2 Actions 2.1.3, 2.1.4, 3.1.1, 3.1.4.

Brush Harvest Program

During the July Parks Briefing, the Board of County Commissioners requested additional information on work force impacts of Parks brush harvest program:

- KIAC has not responded to a request for information on the potential impacts to immigrant communities if we were to end the brush harvest program.
- Puget Sound Evergreen of Belfair, WA, one of our 2 brush harvest contractors, reports that the majority of the brush harvesters who perform work in KC Parks live in Bremerton. KC Parks are not the only lands on which they work.
- Continental Evergreen, our other brush harvest contractor, has not provided any demographic or logistical information after multiple requests.

Staff recommendation is still to end the program, as this activity has no distinct ecological benefit, limited monetary or local economic benefit, and can have a negative impact on park visitors. Parks does not allow the removal of any other material from parks for commercial use and wants to be consistent and fair when managing natural resources for long-term conservation.

- Supports PROS plan goals PR-2, Objective, 2.1, Actions 2.1.3, 2.1.4.

PLANNING PROGRAM

Planning

Port Gamble Forest Heritage Park Framework (Master Plan)

Staff's kick-off meeting with the consultants was held on September 15, 2026. The meeting included general introductions and project history, but the primary focus was on the scope elements, roles and responsibilities, and timeline. The project is anticipated to run through mid-2027.

- Supports PROS: Goal PR-1, Objective 1.3, Objective 3.2 (Action 3.2.1)

Gordon Park Master Plan

Parks staff and the consultant team concluded a successful initial phase of engagement for the Gordon Park Master Plan but have now paused the project so that it can be synced



with the upcoming master planning of the Fairgrounds and Events Center, scheduled to begin in 2027. Gordon Park and the Fairgrounds and Events Center are adjacent to each other, and they share facilities for events and other programming, which makes these projects interconnected and beneficial to occur simultaneously.

- *Supports PROS: Goal PR-1, Objective 1.3 (Action 1.3.2), Objective 3.2 (Action 3.2.1)*

Kola Kola Park Community Engagement / Park Planning

Following the community engagement conducted this spring, Parks staff have included a park improvement project, which may include parking, restrooms, playground, sport court, and athletic field improvements, on the 2027-2032 Capital Improvement Plan (CIP). Kola Kola Park is also a top site for a potential new stormwater park based on a Stormwater Park Location Analysis project managed by Public Works - Stormwater. Parks staff is collaborating with Public Works – Stormwater to explore adding stormwater infrastructure as a complementary component to the park development project. Parks and Public Works – Stormwater are looking to continue working with the Stormwater Park Study consultant to develop a site development plan for Kola Kola, which will be the precursor to park improvements.

- *Supports PROS Plan Goal PR-1, PR-4, Objective 4.1*

Rolling Hills Golf Course

Kitsap County Parks issues a Request for Proposals (RFP) for operations of Rolling Hills Golf Course on August 11, 2026; it will be open for six weeks. There was a required site visit on August 24, 2026, to tour the golf course, facilities, and answer questions; four interested golf management firms attended. RFP submissions are due by September 18, 2026. Per BoCC direction, the RFP will allow vendors to submit for an operating lease or a management agreement. Following RFP submissions, an evaluation team will review the proposals and conduct interviews. Staff anticipate sharing the results with the BoCC in November.

- *Supports PROS Plan Goal PR-4, PR-6, Objective 4-1, Objective 6.5 (Action 6.5.1)*

Capital Projects

Gordon 1 Field Synthetic Turf Replacement

A ribbon-cutting event was held on September 8, 2026, to celebrate the completion of the synthetic turf replacement. Commissioner Walters spoke at the event that included members of the public and participants in youth soccer from Tracyton and Alliance soccer clubs. There are still a few remaining punch-list items to complete, but the field is now open for use.

- *Supports PROS: Goal PR-5, Objective 5.3, Goal PR-6, Objective 6.5 (Action 6.5.1)*

Roof Replacement Projects

- Village Greens Golf Course Clubhouse: Construction is expected to occur in September.
- Point No Point Lighthouse: Construction is anticipated to occur in September.
- *Supports PROS: Goal PR-6, Objective 6.5 (Action 6.5.1)*



Indianola Waterfront Preserve Bridge Replacement

Public Works – Capital Facilities Division (CFD) has finalized a contract with Apex Companies, LLC for engineering, design, environmental review, permitting support, and preparation of final construction documents for the bridge replacement. The scope of work will be expanded to include replacing the boardwalk that leads up to the bridge.

- *Supports PROS: Goal PR-6, Objective 6.5 (Action 6.5.1)*



Attachment A



2026

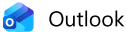
OCTOBER



KitsapCounty
Parks

FIND YOUR PARK: WWW.KITSAP.GOV/PARKS

SUN	MON	TUE	WED	THU	FRI	SAT
PUBLIC EVENTS HOLIDAYS & ACTIVITY IDEAS	OCTOBER IS BAT APPRECIATION MONTH!			1 Seasonal Park Closures start on October 1	2	3 SHOP WITH A COP BANQUET & AUCTION 5pm - 10pm Kitsap County Fairgrounds
4 QUEEN OF THE JUNGLE DISC GOLF TOURNAMENT 8am - 5:30pm Kitsap County Fairgrounds Disc Golf Course	5 MINDFUL MONDAY Take a “No-phone” walk and listen to the sounds of nature	6	7 BEACH & BIRDS Take a quiet shoreline walk; list 5 bird species seen or heard	8	9 FRISBEE FRIDAY Try out your skills with a frisbee at the Fairgrounds Disc Golf Course	10 WALK TO END ALZHEIMER’S 10am - 2pm Silverdale Waterfront Park
11 KITSAP COLOR CLASSIC Norwegian Point Park rest stop open from 9:30am - 11:30am	12	13 TAKE A HIKE TUESDAY Take a hike under a canopy of trees at one of our Heritage Parks like Banner Forest or Newberry Hill	14 JB F SALE 10am - 8pm Kitsap County Fairgrounds	15 JB F SALE 10am - 8pm Kitsap County Fairgrounds	16 JB F SALE 10am - 8pm Kitsap County Fairgrounds	17 JB F SALE 10am - 5pm Kitsap County Fairgrounds OVAC SWAP MEET 8am - 4pm Kitsap County Fairgrounds
18 SALMON WATCHING Have you seen any salmon running yet? Start watching your favorite streams for salmon as the season approaches	19 DOGS DAY OUT Dogs love the park even when it’s raining! Check out the dog run at Howe Farm Park for some fresh air and fun	20	21 WET TRAIL WEDNESDAY Take a “Rain-friendly” walk and test out your gear as rainy days head our way	22	23 FUNGI FRIDAY Take a hike and do some mushroom- spotting! Take some photos and look up what you’ve spotted	24 KITSAP HALLOWEEN BASH 1pm - 5pm Kitsap County Fairgrounds
25 FAMILY FIELD GAMES Grab a frisbee, kite, or relay in an open area; finish the day with a quick loop	26 NATIONAL PUMPKIN DAY Start picking out pumpkins and carving your Jack-O-Lanterns for Halloween	27 MISTY MOUNTAIN VIEWS View the spooky misty mountains across the Hood Canal from Guillemot Cove Nature Reserve	28	29	30 KITSAP PRIDE HALLOWEEN DANCE 8pm Kitsap County Fairgrounds	31 HALLOWEEN



Kitsap County Parks Volunteer Newsletter

From Kitsap County Parks Volunteer Program <VolunteerMail@volgistics.com>
Date Tue 9/1/2026 3:01 PM
To Alex Hardy <ahardy@kitsap.gov>

You don't often get email from volunteermail@volgistics.com. [Learn why this is important](#)

[CAUTION: This message originated outside of the Kitsap County mail system. DO NOT CLICK on links or open attachments unless you were expecting this email. If the email looks suspicious, contact the Helpdesk immediately. For all other inquiries contact Kitsap1 at 360-337-5777 or email at help@kitsap.gov.]



September in the Parks

September brings a change of pace to Kitsap County Parks.

The days begin to get shorter, the trails become a little quieter, and the first signs of fall start appearing across the park system. But for our volunteers, the work continues.

This time of year brings new opportunities to care for trails, remove invasive plants, maintain native gardens, and take on projects that help prepare our parks for the changing season. It is also a chance to build on everything accomplished during a busy summer.

Every project completed and every hour volunteered helps keep our parks welcoming, cared for, and ready for the community to enjoy throughout the year.

Thank you for the time, energy, and care you continue to give to Kitsap County Parks. Your work makes a difference in every season!

September Volunteer Opportunities

Fall is approaching, but there is still plenty happening throughout Kitsap County Parks.

September volunteer projects will focus primarily on trail brushing and vegetation clearing at parks across the county, including Coulter Creek Heritage Park, Banner Forest Heritage Park, Newberry Hill Heritage Park, Chico Salmon Park, and North Kitsap Heritage Park.

The calendar also includes two Discover Kitsap Parks events. Participants can learn about forest conservation at Port Gamble Forest Heritage Park and explore aquatic species at Square Lake Park.

Some projects are open to the public, while others are scheduled with established volunteer groups. Be sure to check the calendar for project details, locations, and start times.

New volunteers are always welcome at public work parties. No previous experience is necessary, and project leaders will provide instructions at the beginning of each event.

View the Volunteer Calendar:
<https://www.kitsap.gov/parks/Pages/Volunteer.aspx>

(Calendar below)

SEPTEMBER WORK PARTIES				
Date	Status	Park	Address	
9/1/2026	Public	Coulter Creek Heritage Park	6838 Calvin Wood Road SW, Port Orchard, WA 98367	\$

9/2/2026	Private	Banner Forest Heritage Park	6451 Banner Rd SE, Port Orchard, WA 98367
9/2/2026	Public	Newberry Hill Heritage Park	Tieton Pl NW &, NW Newberry Hill Rd, Silverdale, WA 98383
9/3/2026	Private	Newberry Hill Heritage Park	Tieton Pl NW &, NW Newberry Hill Rd, Silverdale, WA 98383
9/5/2026	Public	Port Gamble Forest Heritage Park - North Gateway Parking Lot	3800 NE CARVER DR, Poulsbo, WA 98370
9/5/2026	Public	Chico Salmon Park	3121 Chico Way NW, Bremerton, WA 98312
9/9/2026	Public	Newberry Hill Heritage Park	Tieton Pl NW &, NW Newberry Hill Rd, Silverdale, WA 98383
9/10/2026	Private	Newberry Hill Heritage Park	Tieton Pl NW &, NW Newberry Hill Rd, Silverdale, WA 98383
9/12/2026	Public	Banner Forest Heritage Park	6451 Banner Rd SE, Port Orchard, WA 98367
9/16/2026	Public	Newberry Hill Heritage Park	Tieton Pl NW &, NW Newberry Hill Rd, Silverdale, WA 98383
9/17/2026	Private	Newberry Hill Heritage Park	Tieton Pl NW &, NW Newberry Hill Rd, Silverdale, WA 98383
9/19/2026	Public	Coulter Creek Heritage Park	6838 Calvin Wood Road SW, Port Orchard, WA 98367
9/19/2026	Public	Newberry Hill Heritage Park	Tieton Pl NW &, NW Newberry Hill Rd, Silverdale, WA 98383
9/19/2026	Public	North Kitsap Heritage Park	24616 Miller Bay Rd NE, Kingston, WA 98346
9/23/2026	Public	Newberry Hill Heritage Park	Tieton Pl NW &, NW Newberry Hill Rd, Silverdale, WA 98383
9/24/2026	Private	Newberry Hill Heritage Park	Tieton Pl NW &, NW Newberry Hill Rd, Silverdale, WA 98383
9/26/2026	Public	Square Lake Park	7721 Square Lake Rd SW, Port Orchard, WA 98367
9/29/2026	Public	Coulter Creek Heritage Park	6838 Calvin Wood Road SW, Port Orchard, WA 98367
9/30/2026	Public	Newberry Hill Heritage Park	Tieton Pl NW &, NW Newberry Hill Rd, Silverdale, WA 98383
Please RSVP @ parkvolunteers@kitsap.gov			
<i>This table reflects only work parties that have reported activity to the department. It does not represent the full scope of volunteer and sta</i>			

Volunteer Program Update

Recruitment for the Parks Volunteer Coordinator position has closed, and the selection process is now underway. Applications are being reviewed, with interviews planned for September.

We look forward to welcoming someone to the role who will help support our volunteers and continue building opportunities to get involved throughout Kitsap County Parks. We will share another update once the position has been filled.

Share Your Volunteer Story

Every volunteer has a reason for getting involved, and we would love to hear yours.

Maybe you have watched a trail or garden change over time. Maybe volunteering has helped you discover a new park, learn a new skill, or meet people who share your interests. You may also have a favorite photo or a recent project your group is especially proud of.

We are looking for volunteer stories and photos to feature in future newsletters, on our website, and across Kitsap County Parks social media.

Send your photos and a few sentences about your experience to parkvolunteers@kitsap.gov.

Your experience could help someone else take the first step toward getting involved!

Thank You!

As summer gives way to fall, we want to pause and recognize everything our volunteers have helped accomplish during one of the busiest times of the year.

Thank you for the early mornings, muddy boots, dirty gloves, trails cleared, invasive plants removed, gardens cared for, and the countless other tasks completed behind the scenes.

Most importantly, thank you for choosing to give your time to our parks and your community.

We appreciate everything you do, and we look forward to seeing you in the parks this September!

EVENTS BY THE NUMBERS



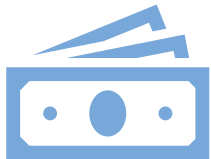
2026 Event Details
January - August



Total Number of Event Days:
2620



Total Number of Event Hours:
12,384.65



FY 2026 Budget
\$659,362



Actual: January - August
\$600,500

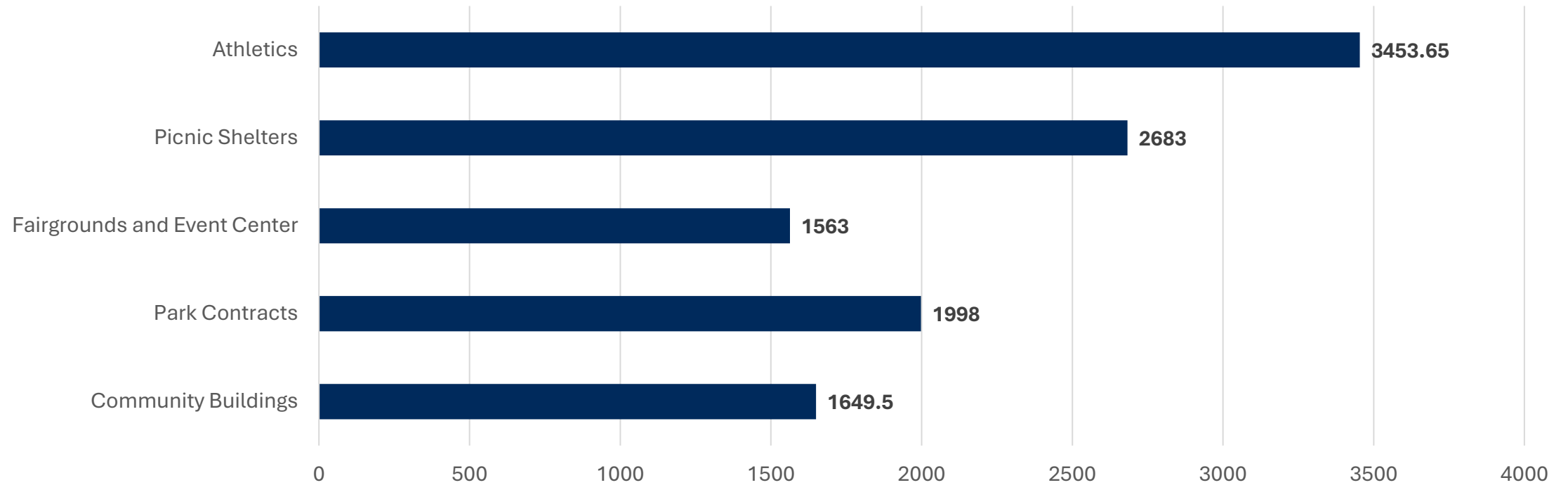


Budget Achieved
91%



Special Revenue 1501
\$116,884

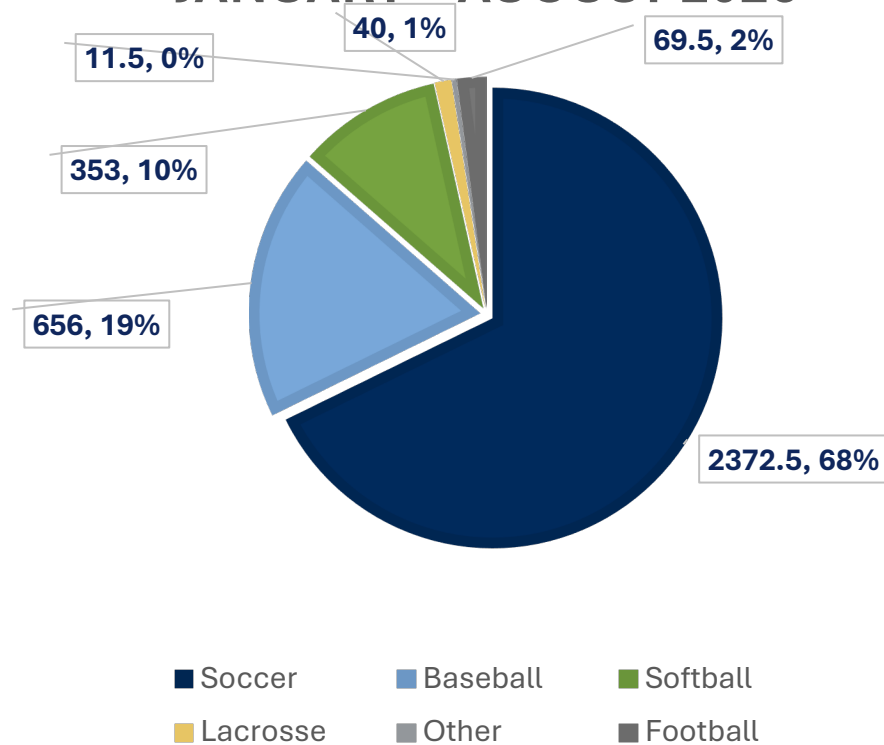
WHERE ARE PEOPLE USING THE PARKS?



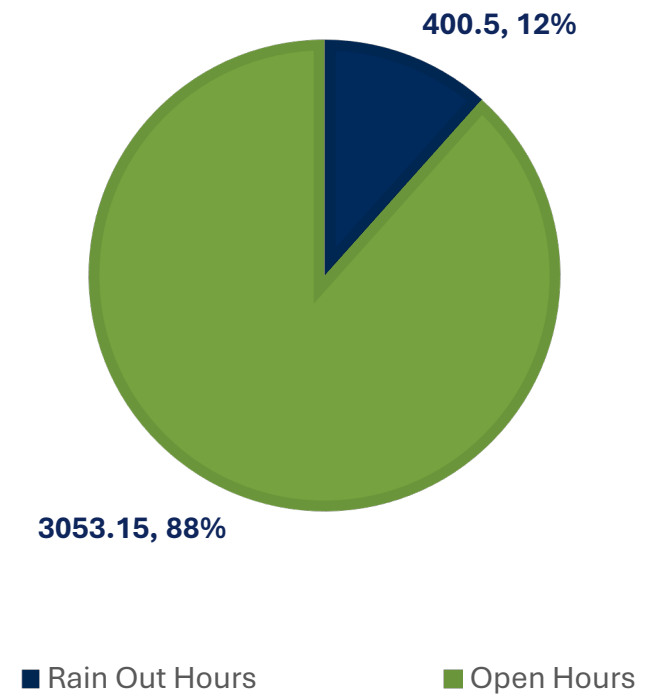
**EVENT HOURS BY USAGE CATEGORY
JANUARY – AUGUST 2026**

ATHLETIC FIELDS

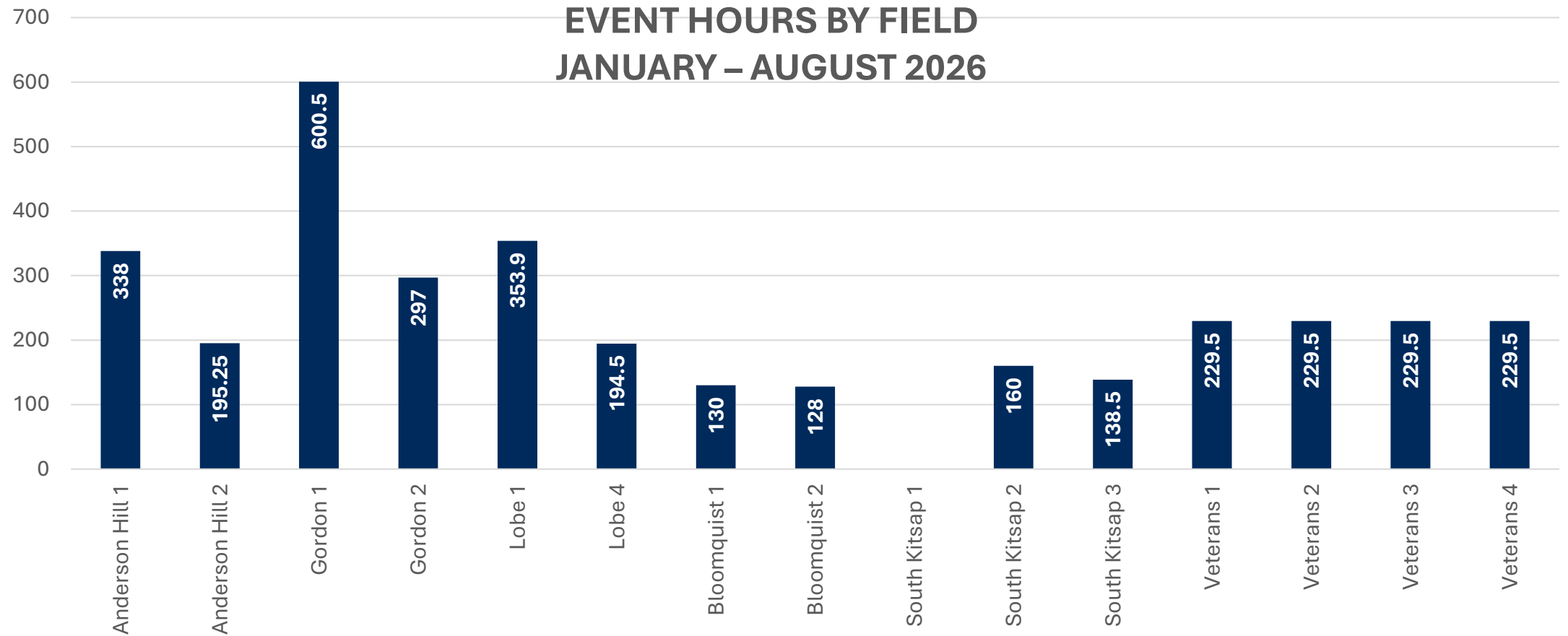
USAGE HOURS BY SPORT
JANUARY – AUGUST 2026



RAIN OUT HOURS
JANUARY – AUGUST 2026

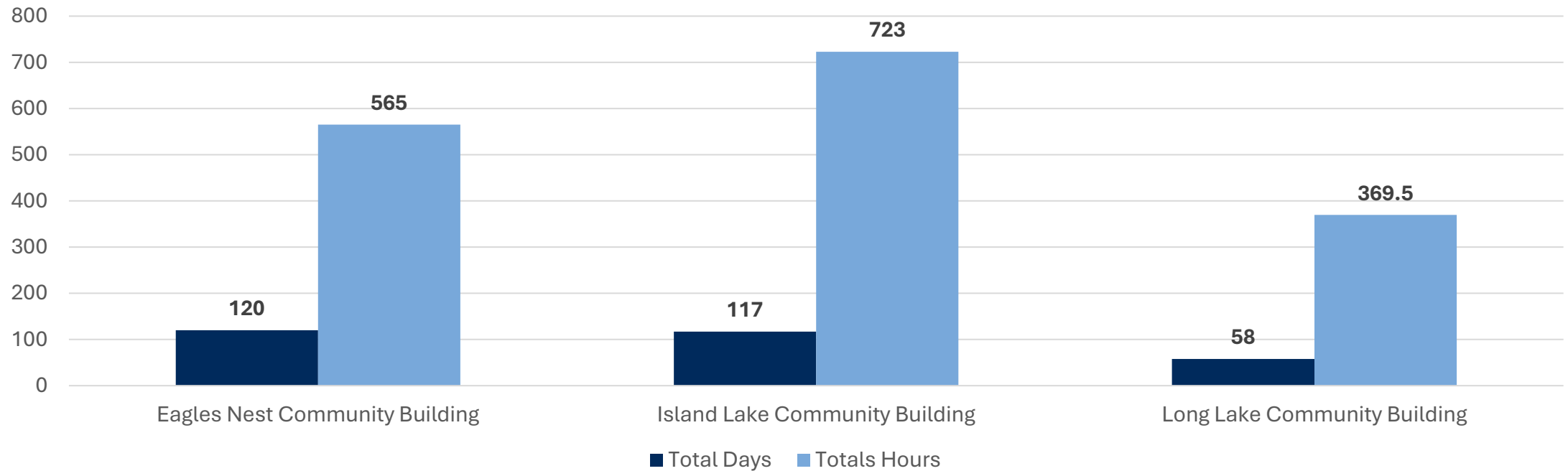


ATHLETIC FIELDS

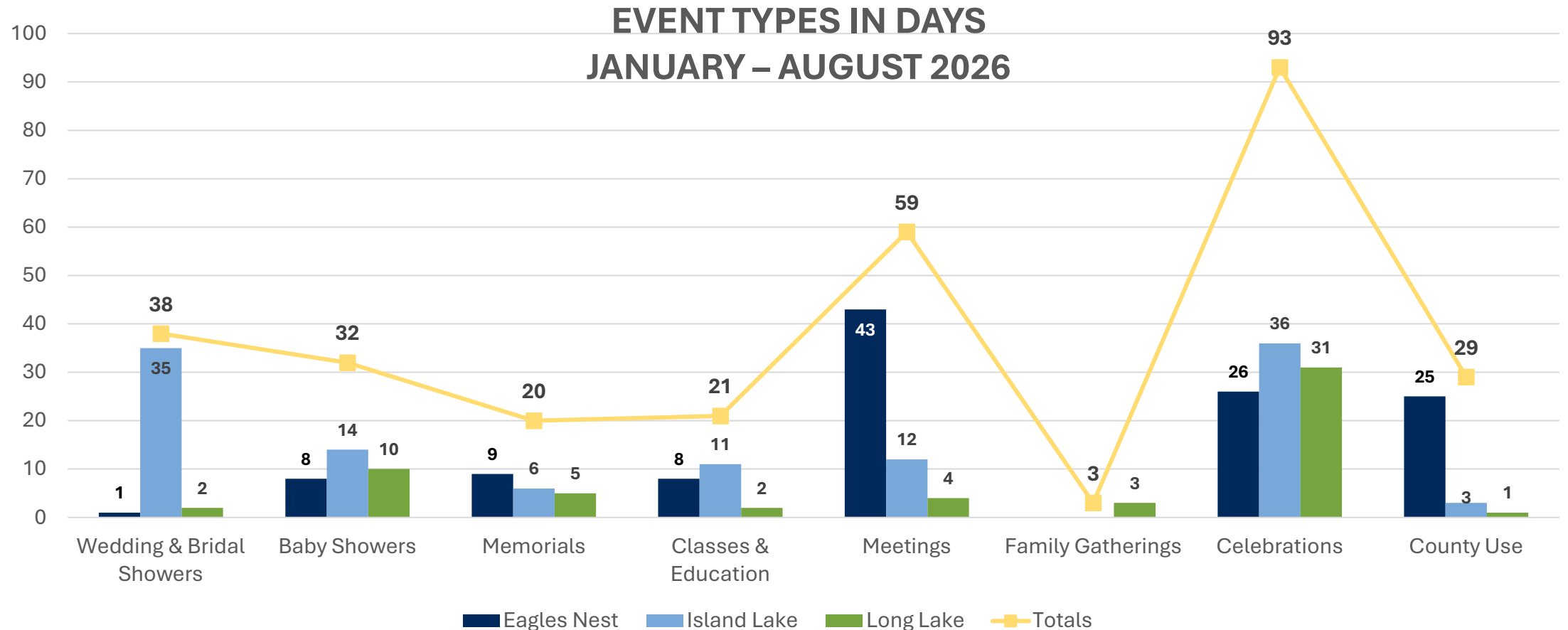


COMMUNITY BUILDINGS

EVENT USAGE BY DAYS AND HOURS JANUARY – AUGUST 2026

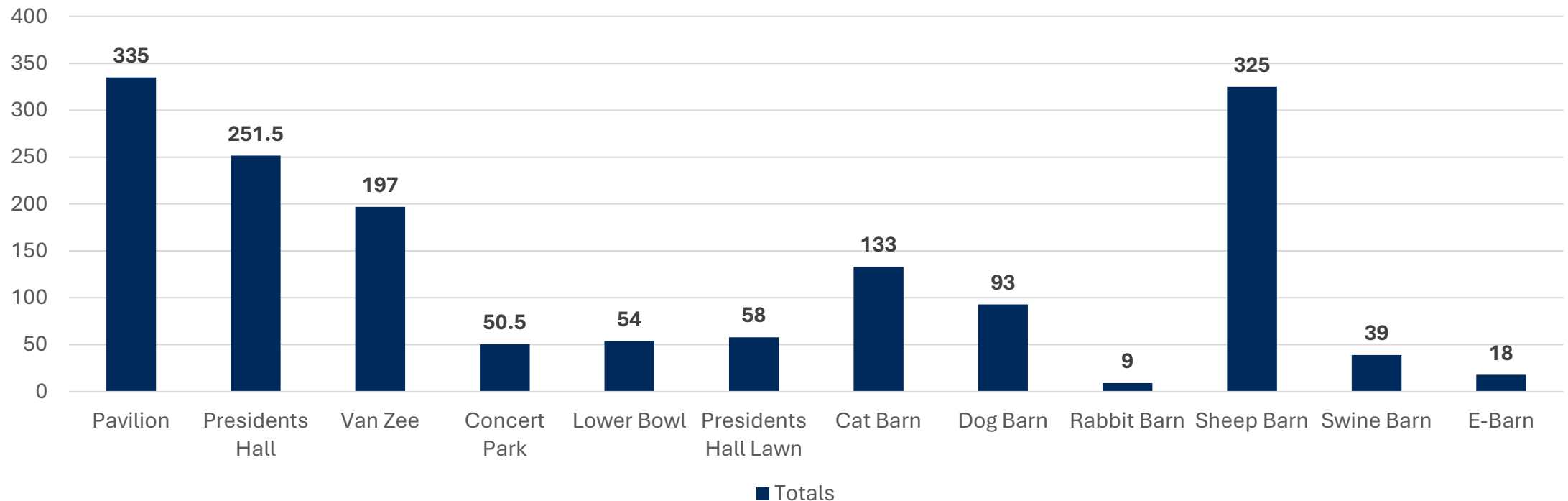


COMMUNITY BUILDINGS



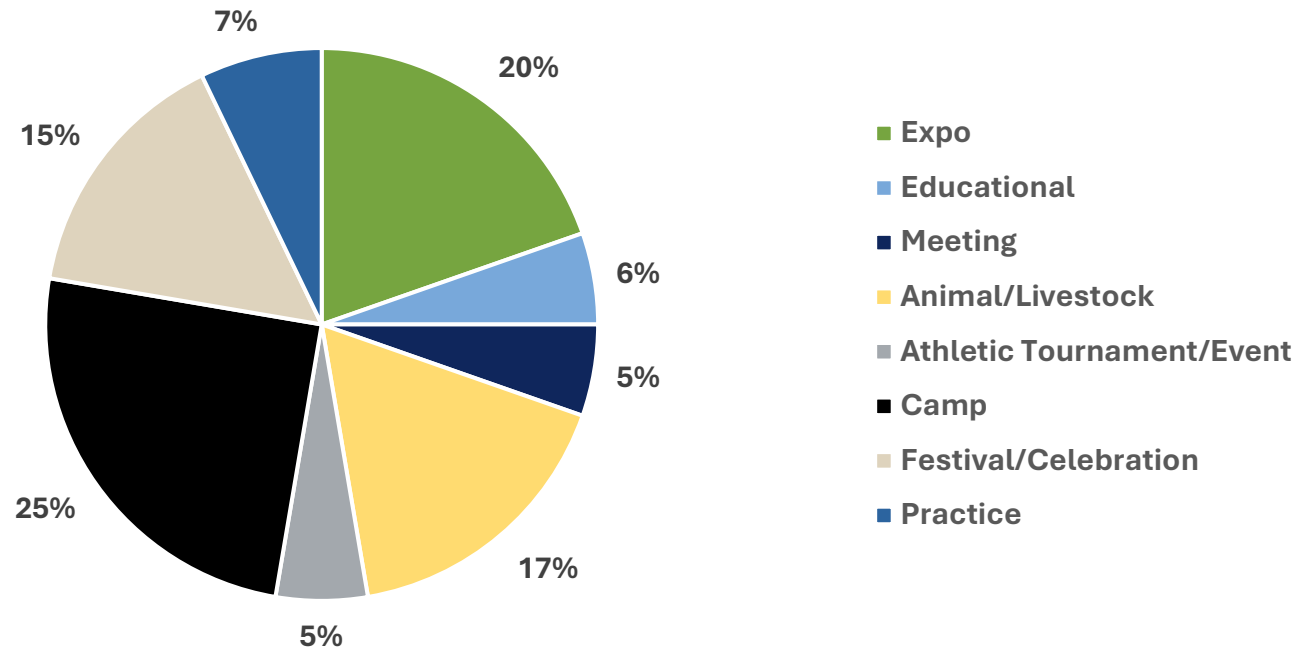
FAIRGROUNDS AND EVENT CENTER USAGE

EVENT HOURS BY FACILITY JANUARY – AUGUST 2026



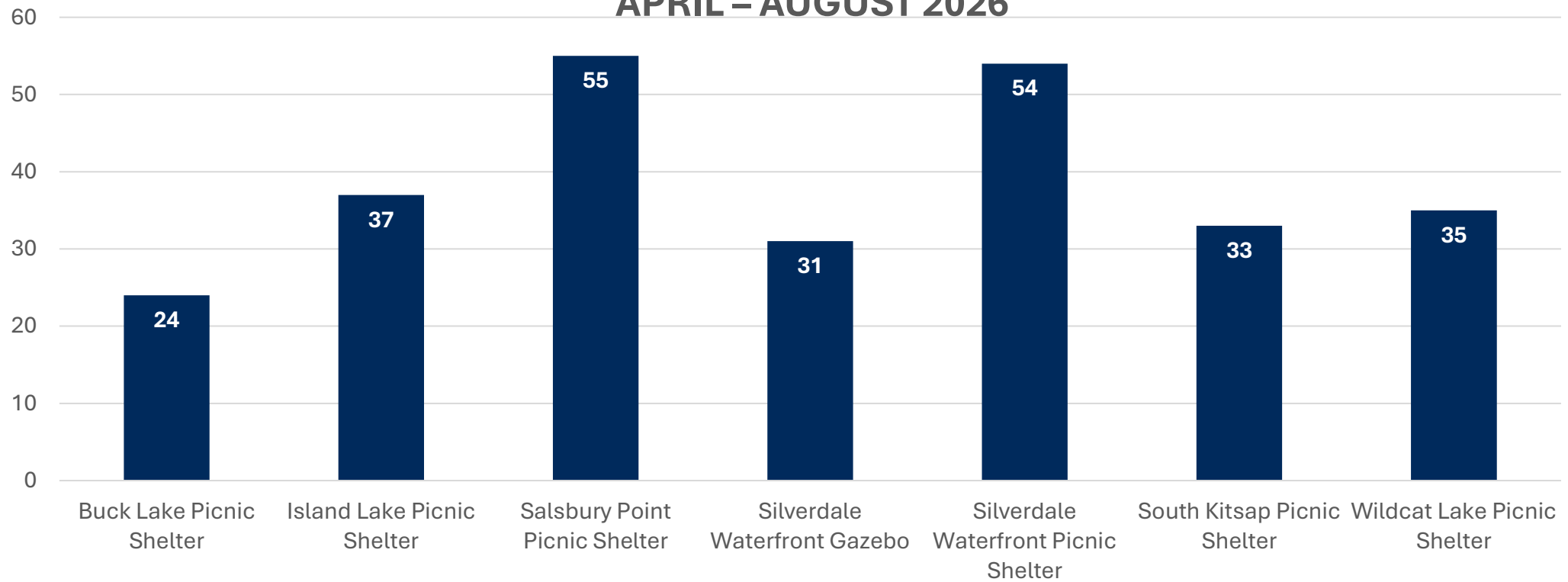
FAIRGROUNDS AND EVENT CENTER USAGE

EVENT TYPES IN DAYS JANUARY – AUGUST 2026



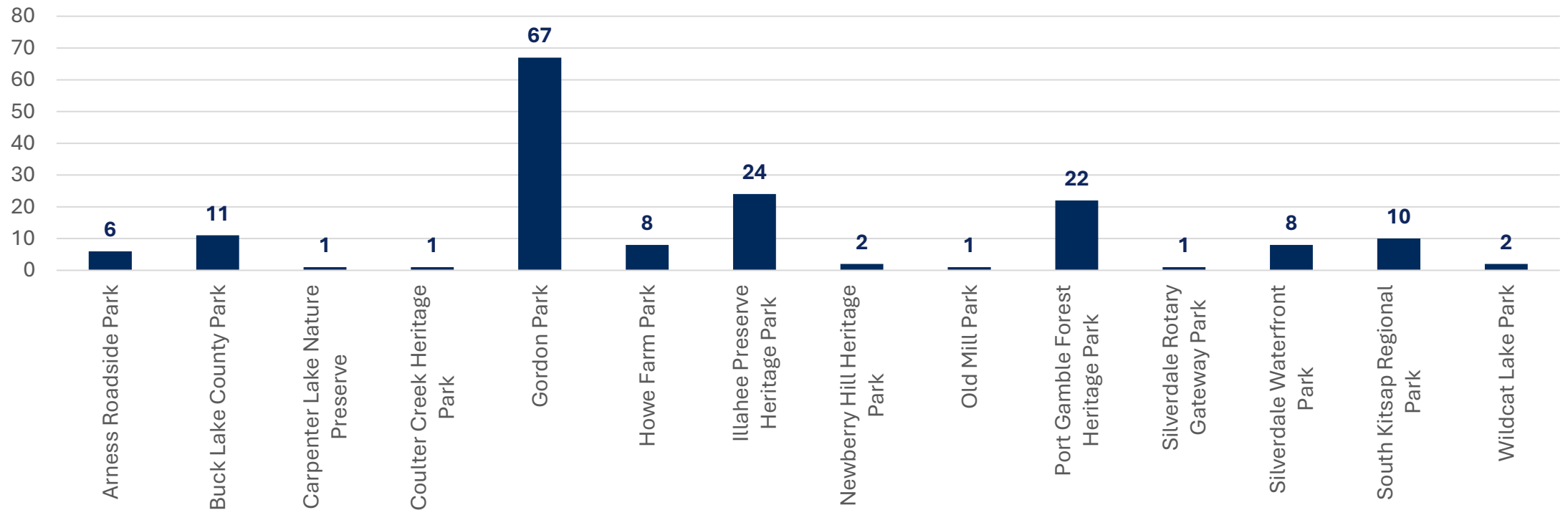
PICNIC SHELTERS

EVENT DAYS BY FACILITY APRIL – AUGUST 2026



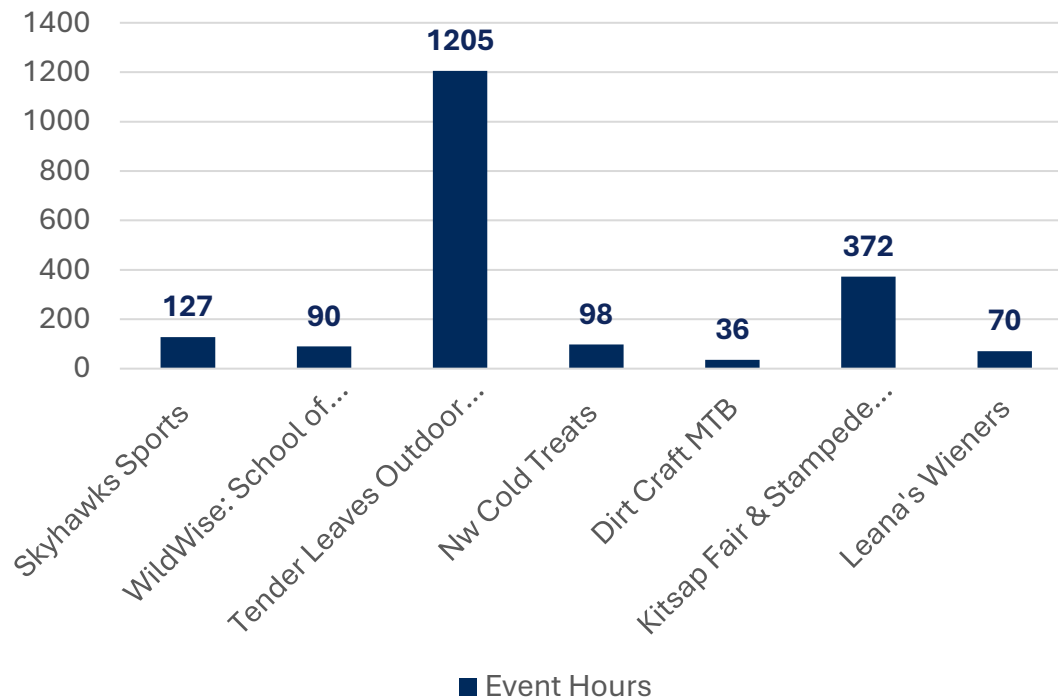
SPECIAL PARK EVENTS

EVENT DAYS BY LOCATION JANUARY – AUGUST 2026

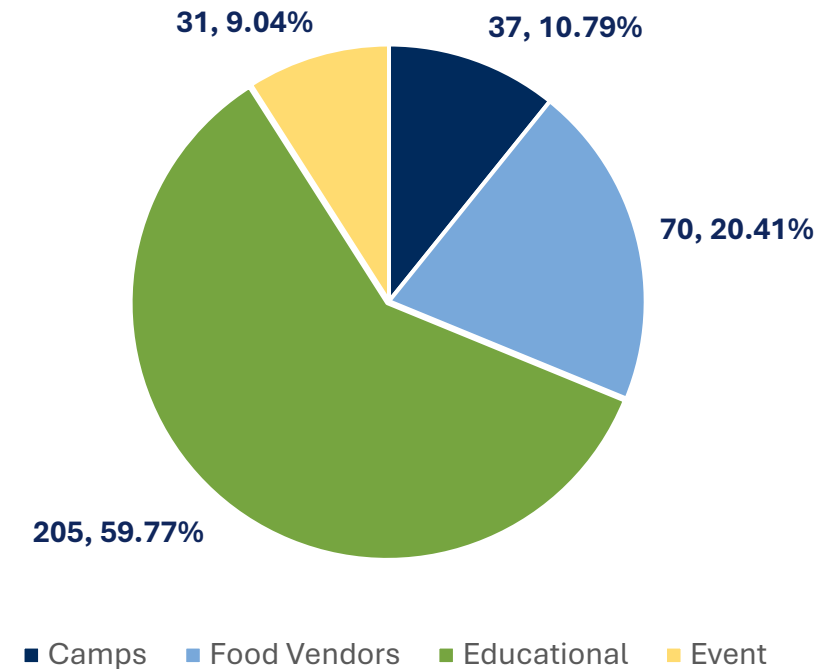


EVENT CONTRACTS

EVENT HOURS BY CONTRACT
JANUARY – AUGUST 2026

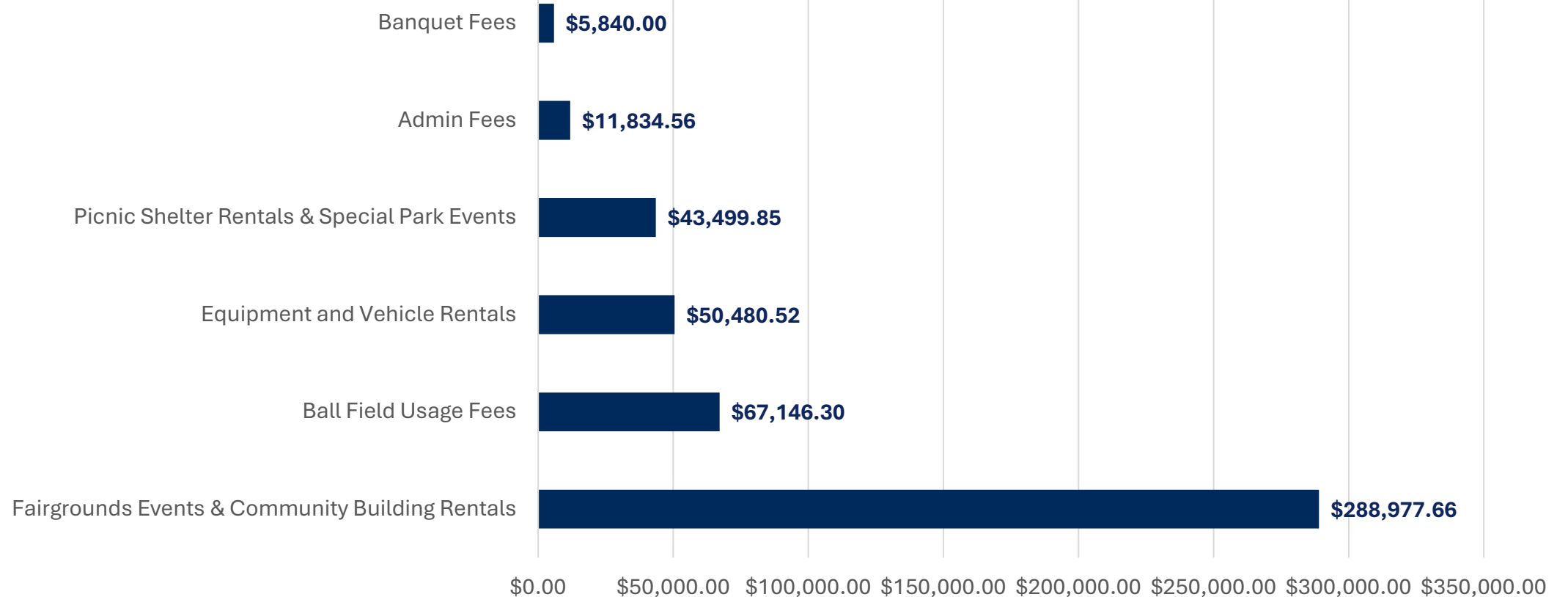


EVENT TYPES IN DAYS
JANUARY – AUGUST 2026



REVENUE

REVENUE BY PROGRAM JANUARY – AUGUST 2026



REVENUE

REVENUE BY MONTH JANUARY – AUGUST 2026



KitsapCounty Parks

Lake Management in Kitsap County Parks Factsheet

Lakes in Kitsap County have a matrix of stakeholders and ownerships. Kitsap County Parks is a stakeholder in the management of the lakes where parks are located but is not always the primary decision-making entity for issues pertaining to the lake. This document covers large bodies of freshwater that are considered lakes. There are many additional waterbodies within KC Parks ownership (ponds, streams, wetlands, etc.) that are not covered in this document.

Ownership

State Owned Aquatic Lands

Some lakes within Kitsap County are considered Waters of the State and are owned by DNR. As the land manager, DNR needs to be involved in any proposed building of docks, boat ramps or other infrastructure. They generally do not manage water quality or water level concerns. If Lake Management Groups or other groups are formed to manage lake concerns in Waters of the State, DNR Aquatics will be members of said group.

State Aquatic Lands can be identified using the [Aquatic Resource Interactive Map \(AQUARIUM\)](#). However, this map may not include all parcels considered state aquatic lands.

The [Aquatic Districts and Land Managers Map](#) will indicate who the correct DNR Aquatics Contact is based on geography.

Within State Owned Aquatic Lands (SOAL), DNR may provide assistance with aquatic invasive species or floating mat management. This assistance is provided through the [DNR Aquatic Invasive Species Program](#).

The following Kitsap County Parks are considered State Owned Aquatic Lands:

- Island Lake
- Long Lake
- Wildcat Lake
- Buck Lake



Shared Ownership

For lakes that are not SOAL and have multiple owners, consensus will need to be reached by all stakeholders regarding the management of the lake. Within Parks, the following lakes have this management structure:

- Horseshoe Lake
- Square Lake
- Nels Johnson Lakes

Sole-Ownership

One lake within Kitsap County Parks is wholly owned by Parks and is not a State Aquatic Land, and does not have any other owners in or around the lake:

- Wicks Lake

Management Actions

Water Quality

Water quality is monitored by Kitsap Public Health, who notifies Parks when there are issues that require the closure of beaches or other Parks infrastructure. Parks is authorized to close these beaches following these recommendations. Efforts to address underlying water quality issues depend on the specific issue and lake ownership status (see attached spreadsheet.) At a minimum, Parks will consult with DCD Natural Resources Program and Kitsap County Stormwater to determine next steps.

Water Level

Water level hydrology is unique to each lake. Some lakes have a man-made outlet structure, such as a dam, weir, or culvert that requires ongoing maintenance. Some lakes (such as Lake Tahuyeh) have formal lake management plans that dictate how lake levels are managed. Other lakes have natural outlets, such as beaver dams and wetlands, with water levels that fluctuate naturally.

Some lake levels are actively managed, and others fluctuate naturally. Lake outlet structures are typically managed by the owner of the outlet structure, which is typically the parcel owner on which the structure is located (unless an easement or different agreement



exists). Permits are required for any work to maintain or modify a lake outlet structure- these may include but are not limited to permits from WDFW, Kitsap County DCD, Ecology, US Army Corps of Engineers, and DNR. In some cases, fish passage may be required at lake outlet structures.

Parks owns the outlet parcel at Wicks Lake, Square Lake, and Nels Johnson Lakes. Concerns and questions about water level should be first directed to the WDFW Area Habitat Biologist and local tribes for collaboration. If lake water levels are affecting County infrastructure, County staff will coordinate with the owner of the lake outlet and WDFW to determine a solution.

If the County owns the lake outlet structure and lake water levels are affecting other property owners, the County department that owns the structure (such as Parks, Public Works) will work with WDFW and property owners to determine a solution.

In lakes where water levels naturally fluctuate (lakes with wetland or beaver pond outlets), Kitsap County aims to retain the natural hydrology to the extent possible, while protecting important structures and utilities. Lowering natural lake water levels in the summer can negatively affect water quality and downstream flows that are essential for early-returning salmon runs. Mitigation should be provided for any alteration to lake levels that could impact water quality or downstream flows. If lake level is impacting county infrastructure or resources, staff should coordinate with the outlet structure owner and relevant permitting agencies. If Parks receives complaints or concerns from community members about lake level where Kitsap County 1) does not own the outlet structure, and 2) the lake level is not impacting County resources, the community member should be encouraged to contact the owner of the outlet structure.

Aquatic Invasive Species

In State owned aquatic lands (waters of the state), DNR may provide assistance with aquatic invasive species or floating mat management. This assistance is provided through the [DNR Aquatic Invasive Species Program](#).

Parks NR and DCD NR Noxious Weed Program will coordinate to determine if DNR response is possible or will collaborate to determine alternative strategy.

Wildlife

Any reports of wildlife in immediate distress should be directed to Washington Department of Fish and Wildlife emergency response line:



In the event of an immediate public safety issue, wildlife violation, or an injured or dangerous animal, please call the WDFW Enforcement office at 360-902-2936 or email WILDCOMM@dfw.wa.gov, or call 911.

If there are concerns regarding beaver dams, or other wildlife in the lakes on or near Parks properties, Parks NR staff will determine if response or mitigation is needed and coordinate with appropriate stakeholders. Concerns about beaver dams with regards to fish passage should be directed to the WDFW Area Habitat Biologist and local tribal biologists.

Boat Ramps

Boat ramps on freshwater lakes that have Parks ownership are managed by Washington Department of Fish and Wildlife and are generally located off Park property. The following lakes have WDFW managed boat ramps.

- Long Lake
- Wildcat Lake
- Buck Lake
- Horseshoe Lake

Fishing

Any stocking within lakes and ponds is managed by Washington Department of Fish and Wildlife. [Fish stocking | Washington Department of Fish & Wildlife](#)

All anglers in Kitsap County Parks should follow WDFW fishing regulations: [Fishing regulations | Washington Department of Fish & Wildlife](#)

Projects and Permitting

Under all ownership scenarios, project appropriate permitting processes must be followed. This may include WDFW Hydrologic Project Approval, DNR FHPA, DCD permits, USACE Wetland permitting, coordination with DNR Aquatics, Tribal coordination or other project relevant permits.

Other Issues

As other lake management issues arise, this document will be edited and expanded upon.



Table 1: KC Parks Lakes Stakeholder Matrix

Waterbody	KC Park	DNR State Aquatic Land	Other Stakeholders	WDFW Boat Ramp	Outlet Parcel	Outlet Owner	Inlet Parcel	Inlet Owner	Notes
Buck Lake	Buck Lake County Park/Hansville Greenway	Yes	WDFW	Yes	162802-3-031-2001	PETERSON WILLIAM A & CAMPION GILES B CO TRUSTEES	212802-2-031-2006	KC Parks	Several small tributaries flow into buck lake which then flows north to sound
Square Lake	Coulter Creek Heritage Park	No	McCormick Communities owns small portion of lake	No	162301-1-019-2007	MCCORMICK COMMUNITIES LLC	162301-4-002-2000	KC Parks	Lake has permanent camp hosts. According to WFC mapping, there are no inlets to the lake. Outflow into Blackjack and Ruby creeks
Nels Johnson Lakes/Big Pond	Coulter Creek Heritage Park	No	McCormick Communities owns the majority of "Big Pond"	No	182301-1-040-2008	KC Parks	NO INLET	NO INLET	Nel Johnson Lakes are a matrix of ponds. The westernmost pond (often referred to as Big Pond) is the headwaters of Rocky Creek which flows outwards to the south. The other ponds are isolated.
Horseshoe Lake	Horseshoe Lake Park	No	WDFW, Crista Camps, Surrounding homeowners	Yes	102201-2-015-2006	SECOR DEBRA J TRUSTEE	NO INLET	NO INLET	Some reports indicate there is neither an inlet nor an outlet to Horseshoe Lake. Wild Fish Conservancy Data indicates there may be some inflow and outflow at the north end of the lake on the same parcel.
Island Lake	Island Lake Park	Yes	Surrounding homeowners, Silverdale Water District	No	102501-1-016-2004	MEADOW VIEW KITSAP LLC	NO INLET	NO INLET	No natural inlet to Island Lake. Naturally fed by surface water flow. Silverdale Water District sometimes pumps water into the lake to adjust water level.
Long Lake	Long Lake Park	Yes	WDFW, Surrounding homeowners, Public works (bridges)	Yes	082302-2-028-2003	KC Parks	Several	Several	Outflow into Curley Creek to sound. Several tributaries feed into Long Lake at multiple locations. Water level naturally fluctuates- lake outlet is a combination of wetlands and beaver ponds. Curley Creek has issues with drought and summer low flows that affect returning salmon. Modifications to Long Lake water levels may impact stream flows in Curley Creek and summer water quality in Long Lake.
Wicks Lake	Wicks Lake Park	No	No	No	292301-3-021-2004	KC Parks	292301-1-014-2007	KC Parks	
Wildcat Lake	Wildcat Lake Park	Yes	WDFW, Surrounding homeowners	Yes	4669-000-032-0303	GROAT JOHN & KRISTI	Several	Several	Outflow into Wildcat Creek which eventually flows into Chico Creek and out to Dyes Inlet

