



## KITSAP COUNTY PARKS ADVISORY BOARD MEETING

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**DATE:** Wednesday, July 16, 2025  
**TIME:** 6:00 PM - 8:00 PM  
**LOCATION:** This is a hybrid meeting. It will be held in-person at the Eagle's Nest Community Center (1195 Fairgrounds Road, Bremerton) and on Zoom.  
Zoom link will be posted on the [home page](#) of Kitsap County Parks website on the day of the meeting.  
The link is the bottom right-hand side under the heading: **Upcoming Parks Advisory Board Meeting.**

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Pre-Meeting: Virtual meeting format, information, and instructions

- I. Welcome & Introductions**
- II. Adoption of the June 18, 2025 meeting minutes**
- III. Public Comment (3-minute limit/person)**  
*Public comments are welcome at this time. If you have questions or are seeking information from the Parks Department, please contact us at [parks@kitsap.gov](mailto:parks@kitsap.gov) so that your inquiry may be directed to the appropriate Parks Department staff for a response.*
- IV. Special Presentations/Reports**
  - a. Forest Stewardship & Restoration Policy and Implementation Plan *Irene Weber, Kevin Ceder*
- V. Parks Report**
  - a. Director's Report *Alex Wisniewski, Alex Hardy, Irene Weber, Bre Ganne, Carmen Smith*
- VI. Sub-Committee Meetings (since last PAB meeting)**
  - a. Capital Projects and Parks
    - i. CIP Evaluation
  - b. Planning & Property
    - i. Forest Stewardship & Restoration Policy and Implementation Plan
- VII. District Representative Reports**
- VIII. Public Comment (3-minute limit/person)**
- IX. Adjournment**



# KITSAP COUNTY PARKS ADVISORY BOARD MEETING

## 2025 Sub Committee Assignments

Sub Committee	Type	Focus Area	PAB Members	Parks Staff <i>(may vary by topic)</i>
Finance & Budget	Standing (per by laws)	<ul style="list-style-type: none"> <li>Operating Budget</li> <li>Funding Opportunities</li> </ul>	Linda Nancy Larry	Parks Director
Capital Projects & Parks	Standing (per by laws)	<ul style="list-style-type: none"> <li>Capital Projects Program</li> <li>M&amp;O Program</li> </ul>	Lisa Dawn Jon Amy	Parks Planner M&O Supervisor
Community Outreach & Visitor Services	Ad Hoc	<ul style="list-style-type: none"> <li>Events and Rentals Program</li> <li>Marketing</li> <li>Volunteer Program</li> <li>Youth Engagement</li> </ul>	Nancy Jessica	Marketing & Events Supervisor Natural Resources Supervisor
Planning & Property	Ad Hoc	<ul style="list-style-type: none"> <li>Planning Program</li> <li>Natural Resources Program</li> <li>Land Acquisition &amp; Divestiture</li> <li>Park Code</li> </ul>	Lisa Dawn Linda Jon	Parks Planner Natural Resources Supervisor

## 2025 Agenda Items and Sub-Committee Meetings

Month	Task or Agenda Item	Board or Sub-Committee Assignment
January	Board Chair and Vice Chair Elections	Board (completed in October 2024)
	PAB Annual Workplan	Board
	Sub-Committee Assignments	Board
	Events Year in Review	Board
February	PROS Plan	Board
	PAB Annual Workplan	Board
	Sub-Committee Assignments	Board
March	PROS Plan	Board
	Sub-Committee Assignments	Board
April	PROS Plan	Board
May	CIP Priority Methodology Development	Capital Projects & Parks
	Maintenance & Operations Study	Board
June	CIP Priority Methodology Development	Capital Projects & Parks
	Forest Restoration & Stewardship Policy	Planning & Property
	Draft CIP Development	Capital Projects & Parks
July	2026 Budget Development	Finance & Budget
	Forest Restoration & Stewardship Policy	Board
	Events Policy and Fee Schedule	Community Outreach & Visitor Services
August	Draft CIP Development	Board
	2026 Budget Development	Board
	Events Policy and Fee Schedule	Community Outreach & Visitor Services
September	Nominating Sub-Committee (appointed by Chair)	Chair
	Events Policy and Fee Schedule	Board
October		
November		
December		

**KITSAP COUNTY PARKS ADVISORY BOARD**  
**DRAFT June 18, 2025**  
**MEETING MINUTES**

The meeting was called to order at 6:02 PM by the Parks Advisory Board Chair, Larry Walker. Guidelines of the hybrid Parks Advisory Board Meeting were read.

**WELCOME AND INTRODUCTIONS**

**ADOPTION OF MINUTES**

- Review of April meeting minutes.

**ACTION |** Nancy Whitaker motioned to adopt April 16, 2025; meeting minutes as originally written.

Jessica Rice seconded the motion.

**Discussion |** Dawn Dockter discussed concerns regarding ambiguity in the meeting minutes regarding the definition of classifications that was discussed during the PROS Plan vote. Discussed Robert Rules and the process of making a motion and voting.

Lisa Hurt stated that she would not have voted yes to the PROS Plan if there had not been discussion about an amendment to the motion.

No amendments to the April minutes.

**VOTE |** All in favor.  
No opposition.  
Minutes approved.

- Review of May meeting minutes.

**Discussion |** PAB Chair recommends removing comments regarding Robert Rules on re-opening a vote for discussion and re-voting. Dawn recommends adding a statement that explains these comments were added after-the-fact to help explain to future readers. Larry stated that the explanation is the fact that the decision to revote was made in error.

Dawn Dockter moves that language be added that there was discussion on if or how a reopening of a vote could be done, and at the guidance of the Chair, a decision was made to allow the change of vote.

**ACTION |** Lisa Hurt motioned to adopt the May 21, 2025, meeting minutes with amendment.

Jessica rice seconded the motion.

**VOTE |** All in favor.  
No Opposition.  
Minutes approved.

**PUBLIC COMMENT PERIOD – NO PUBLIC COMMENTS**

**SPECIAL PRESENTATIONS/REPORTS**

- Reopening/reconsideration of PROS Plan vote from April

**ACTION |** Lisa Hurt motioned to reopen/reconsider the vote taken in an April meeting in regard to moving the PROS Plan forward.

Dawn Dockter seconded the motion.

**Discussion |** Dawn Dockter commented that there was reason for reconsidering. Dawn shared that Lisa Hurt had talked to her about why she felt she wanted to change her vote. During the last meeting Lisa realized that there would not be a subcommittee meeting regarding PROS Plan concerns. Dawn also feels there was a lot of ambiguity and confusion during the vote. And that the board should be willing to step forward and try to erase any doubt. Jessica Rice suggests pushing this discussion to the next meeting due to low attendance. Lisa Hurt stated that the PROS Plan agenda has already moved forward so this is a moot point. Lisa doesn't want the record to reflect a pro-vote next to her name for this movement because there are a lot of questions remaining. Lisa also states there is uncertainty that the comments about classification systems were included as requested. Larry Walker asked if the revote and classification clarification will be appended to the PROS Plan. The Parks Director stated the classifications referred to in the meeting minutes were based on discussion about park classifications. Landscape classifications are different and need a name change in the future to stop the confusion. The request from Linda Berry-Maraist during the April PROS Plan discussion was for some clarifying language to the definitions with the plan that called out the park classifications. After the April PAB meeting, clarifying language was added within the parks plan that talks about classifications. There is also language in the appendices for the description of the park classifications.

**VOTE |** Two (2) Yes  
Two (2) No  
Chair voted Yes – Larry stated that there is valid conversation that can be applied and update the PAB recommendation pertaining to the PROS Plan. Motion approved.

Dawn confirmed that the discussion regarding Linda Berry-Maraist's comment, during the April PAB meeting, pertaining to clarification of the park classification, has been included in the current PROS Plan.

**ACTION |** Dawn Dockter motioned to adopt the PROS Plan and recommend presenting the PROS Plan to the Board of County Commissioners. Jessica Rice seconded the motion.

**Discussion |** Lisa Hurt stated that none of the comments that she discussed during the meeting were listed in the minutes. Why did Linda's motion get carried and none of Lisa's concerns were listed? Parks Director stated that Linda's comments were part of the motion and that the topics discussed previous to that, were part of the conversation, not part of the motion. Lisa stated that she believed there would be further discussion at subcommittee meetings.

**VOTE |** Three (3) Yes  
One (1) No  
Motion approved.

- Capital Improvement Project Prioritization

Parks Planner, Carmen Smith presented a draft prioritization process for the Capital Improvement Program ("CIP"). The CIP is a six-year look at all capital projects that the department intends to work on over the next six years. This is updated annually and is developed by staff and approved by the Board of County Commissioners in the fall of every

year. Currently, there is not a process to evaluate, prioritize, score, or analyze capital projects. This process would primarily focus on built environmental projects. Other types of projects like natural resources projects, planning projects and land acquisitions will need a different tool. Research included reviews of many other agencies' processes to prioritize projects. The Capital Projects & Parks subcommittee met twice to review the examples and discuss items to include in the draft Parks CIP Prioritization process. Carmen provided a review of the steps of the process.

Step 1 – Alignment with Department Operations

Step 2 - Prioritization. Important components include safety, asset preservation, improved efficiency, regulatory requirements, and user impact/experience.

Step 3 – Balancing. Geographic equality, project type, project size, funding, and staff capacity. This draft was shared with the Board of County Commissioners (BoCC) and the Parks Advisory Board (PAB) on June 18, 2025. Capital Projects & Parks subcommittee will meet again in early July to review draft scoring. Draft scoring will then be shared with the BOCC and PAB mid-July.

- **Budget Cuts**

Kitsap County is anticipating an \$8 million shortfall in the operating budget in 2026 in comparison to the baseline in 2025. This is due to a wide variety of structural issues in budget processes, budget development and budget calculations. Contributing factors include inflation, an increase in the cost of benefits, staffing costs and the limitations on revenue generation.

Commissioners have decided to use \$2 million from the County reserves to apply to the deficit. The remaining deficit will be distributed across the different departments and elected offices.

The details of this information by department is available on the County's website.

The Parks Department has already started working on strategies to meet this deficit. There are currently 5 Full Time Employees (FTE) vacancies that will not be filled, and seasonal staff hires were reduced. Exploring rental fees increases, irrigation efficiencies, reducing port-a-potties, reducing professional development costs, and reductions in supplies and services fees.

Kitsap County instituted a temporary hiring freeze on June 9 for all departments and offices through December 31, 2025. The purpose of this freeze is to generate savings of \$500,000 in the remainder of 2025. Once 2026 budget cut plans are verified by the Budget Office, any additional vacancy freezes are not necessary. The vacancies created for budget cuts are permanent.

Parks staff are working on a two-year budget cut proposal that includes a tiered budget cut approach. Once the plan is approved by the Budget Office, it will be brought to the Parks Advisory Board. Parks Staff are also working on building the 2026 budget which is reviewed along with all County department budgets, adjusted as needed and then brought to the Board of County Commissioners in December.

## **PARKS REPORT**

### **DIRECTORS REPORT –**

#### **Capital Project Update -**

- Tennis court projects – Central Kitsap School District (CKSD) is funding a rebuild of the six tennis courts at the Fairgrounds. These courts are under a joint agreement between Parks and CKSD for maintenance and capital investment. This project will commence in late June and be completed before school resumes at the end of summer.
- Point No Point Beach and Shoreline Repair project. The one remaining permit needed from the US Coast Guard is anticipated to be received by June 25. The project was posted for public bidding, and submissions are due by July 9<sup>th</sup>. This project is still targeted to be completed in 2025.

- The Port Gamble Forest Heritage Park – North Gateway Trailhead, is scheduled to break ground on July 7, 2025 and completion is anticipated in late September to early October.

#### Natural Resources Program Update -

- Port Gamble Forest Heritage Park - There are four areas that will receive selective thinning in 2025. There are multiple trail closures in each area during this process. The forest practice application permit was approved by DNR for thinning in these areas.

#### Planning Program Update –

- PROS Plan update – On June 17, the PROS Plan received a signed Findings of Fact from the Planning Commission. The plan will now move forward to the Board of Commissioners.

#### **SUB-COMMITTEE REPORTS – none**

#### **DISTRICT REPRESENTATIVE REPORTS –**

- North District | none
- Central District | Newberry Hill Heritage Park work parties occur on the 3<sup>rd</sup> Saturday of the month. The June work party has been moved to Friday June 27 at 8:30am.
- South District | The upcoming Discover Kitsap Park event at Banner Forest will provide educational information on forest health.

#### **PUBLIC COMMENT**

- KC Patton – KARCS. Carmen Smith visited the site at Coulter Creek Park and learned about the concerns regarding the safety hazard at the entrance gate. It is suggested that the shoulder be widened to allow vehicles to pull over to access the locked gate without blocking the road. The Public Works Director determined widening the shoulder is not an option. KC requests the item be brought to the Commissioners for consideration.

Suggestions from PAB members to coordinate gate openings as needed to avoid extra costs and ensure spotters are trained.

- Martha Burke –
  - Suggests increase in fees for bike park events.
  - Reducing porta-a-potties is contradictory to the PROS Plan public comments requesting more restrooms.
- Carol Price –
  - Parks staff did a great job mowing at Eglon.
  - Don't reduce the number of porta-a-potties. There should be at least one per park.
  - Please do not extend the trail from Newberry Hill Heritage Park to Green Mountain. This area is already overused.
- Joe Lubischer - The last tree thinning project at Port Gamble Forest Heritage Park removed all trees that were cut. This doesn't seem to be in line with the best practices, as evidenced, for example, by GPCs work of leaving considerable amounts of timber on the ground and creating significant number of snags. He encourages the PAB members to look at current contracts and exert some pressure to use the best available science for specifying thinning practices.

#### **ADJOURNMENT**

**ACTION |** Lisa Hurt motioned to adjourn the meeting.

Discussion | Nancy Whitaker seconded the motion.  
 VOTE | None  
 All in favor.  
 Motioned approved. The meeting was adjourned at 7:45 PM.

**PARKS ADVISORY BOARD MEETING |ATTENDANCE**

PAB MEMBERS	STAFF	PUBLIC (In Person)
Larry Walker – South	Alex Wisniewski - Director	Online public attendee names not captured
Lisa Hurt - North	Camern Smith – Parks Planner	
Dawn Dockter - South	Alex Hardy – Events and Marketing Supervisor	
Jessica Rice – South	Bre Ganne – M&O Supervisor	KC Patton
Nancy Whitaker - Central		David Onstad





# KITSAP COUNTY PARKS ADVISORY BOARD MEETING

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**Parks Department**  
1195 NW Fairgrounds Road, Bremerton, WA 98311  
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Phone (360) 337-5350 • Fax (360) 337-5385  
[www.kitsapgov.com/parks](http://www.kitsapgov.com/parks)

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Alex Wisniewski, Director

# Director's Report

**Date:** 7/16/2025  
**To:** Parks Advisory Board  
**From:** Alex Wisniewski, Parks Director

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## Administration Program

### All Staff Meeting

The Parks department held a staff gathering at Salsbury Point Park to kick off the summer season. The event included a guest speaker from the Suquamish Tribe, Hanna Brush, who talked to staff about the Point Elliot Treaty, fishing rights, and projects the Tribe is working on. WSU Extension Beach Naturalists Chris Moore and Ed Waley also attended and led beach walks during the low tide. And Commissioner Root also visited the department and talked about his vision for parks and entertained questions from staff. And, of course, there was pot luck food and games to close out the event.

## Capital Projects Program

### Fairgrounds and Events Center – Tennis Courts

Contract KC-465-17 memorializes the shared use of the tennis courts and Lobe Fields (2 & 3) at the and provides the authority for Central Kitsap School District to make capital improvements to the property. As such, Central Kitsap School District has begun work to rebuild the six tennis courts to repair drainage issues and replace the cracked surfacing. Construction began on June 16 and completion is targeted by September, before school begins. During construction, the tennis courts will be closed and the area fenced off for public safety. Additionally, the Castle Park playground will also be closed due to its proximity to the construction site and drive that will be used to access the tennis courts. Once complete, the courts will be striped for tennis and pickleball.

### Point No Point Park Beach and Shoreline Repair

All permits and approvals have finally been granted and the project is fully able to move forward. A site visit was conducted on July 20, 2025, which allowed prospective contractors the opportunity to meet with County staff and Blue Coast Engineering to ask questions and gain clarity for their bid submissions. There was a strong turnout of contractors at the meeting with 12 companies represented. Public bidding on the project closed on July 11, 2025. Next steps include contracting and finalizing a construction schedule.

### Port Gamble Forest Heritage Park – North Gateway Trailhead

Construction began on July 7, 2025, and completion is anticipated in October.

### **Eagle's Nest Deck Replacement**

The project will be posted for bidding soon with construction targeted to begin after the Kitsap Fair and Stampede event, likely in September.

### **Suquamish Sport and Indianola Tennis Courts.**

Community survey results indicated a desire for tennis, pickleball, and basketball uses at Indianola Tennis Court and pickleball and basketball uses at Suquamish Sport Court. Project development is underway, and completion is targeted for 2025; though specific timelines are not yet known.

## **Marketing & Events Program**

### **Event Policy Update**

Draft updates to the event policy and fee structure were discussed with the Community Outreach & Visitor Services sub-committee of the Parks Advisory Board (PAB) on July 10. and with the full PAB at the September meeting. In addition, Legal and stakeholders are currently reviewing the policies and providing feedback. Based on the recommendations and time for edits, the policy timeline has been updated and is shared below.

- BoCC Workstudy
  - September 2024
- PAB Sub-committee Review
  - July – August 2025
- PAB Approval
  - September 2025
- BoCC Workstudy
  - September 2025
- BoCC Approval
  - October 2025
- New Policy Roll Out
  - January 2026

### **Events By the Numbers and Events Calendar**

Data on the number of reservations at each of the Parks Facilities is attached; please see *Attachment A*.

- Outward-facing events calendar: [Kitsap County Parks Event Calendar \(kitsapgov.com\)](https://www.kitsapgov.com/parks-events)
- Online reservations and payment portal: [Kitsap County Parks > Home \(recdesk.com\)](https://www.kitsapgov.com/parks-events)

<b><u>August Public Events</u></b>		
<b><u>Event</u></b>	<b><u>Date</u></b>	<b><u>Location</u></b>
Yoga in the Parks	August 1	Veterans Memorial Park
<a href="#">Kitsap County Dahlia Society Annual Public Dahlia Show</a>	August 2-3	Pavilion @ Fairgrounds and Events Center
<a href="#">Silverdale at Sunset</a>	August 6	Silverdale Waterfront Park
Yoga in the Parks	August 8	Veterans Memorial Park
<a href="#">Kitsap Regional Library – Splash Times Fun Foam Party</a>	August 9	South Kitsap Regional Park
<a href="#">Silverdale at Sunset</a>	August 13	Silverdale Waterfront Park



## Parks Department

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Alex Wisniewski, Director

Yoga in the Parks	August 15	Veterans Memorial Park
<a href="#">Kitsap Public Health - Ask a Water Quality Specialist</a>	August 15	Island Lake County Park
<a href="#">Junk in the Trunk Community Garage Sale</a>	August 16	Buck Lake Community Park
<a href="#">Silverdale at Sunset</a>	August 20	Silverdale Waterfront Park
<a href="#">Kitsap Fair &amp; Stampede</a>	August 20-24	Fairgrounds and Events Center
Yoga in the Parks	August 22	Veterans Memorial Park
<a href="#">Silverdale at Sunset</a>	August 27	Silverdale Waterfront Park
Yoga in the Parks	August 29	Veterans Memorial Park
<a href="#">Kitsap Blues Music Festival</a>	August 29-31	Fairgrounds and Events Center

### BoCC-Sponsored Events

Event	Status	2025 Attendance
Martin Luther King Jr. Day	January 20, 2025	300
Military Appreciation Day	March 15, 2025	1,200
FARM Days	May 19-20, 2025	3,000
Veterans Day Ceremony	November 11, 2025	
Toys for Tots	December 13, 2025	

*The Commissioner's Office and Parks are partnering on the implementation of 2024 Board-directed changes to the County's event support practices. Changes will be communicated to event organizers in early 2025 in close collaboration with Board members. Implementation of the changes will not take place until 2026.*

## Maintenance & Operations

### Park Maintenance

Staff is fully engaged in the summer season, dedicating the majority of their time to daily custodial duties such as cleaning bathrooms, emptying trash cans, identifying hazards or needed repairs, and performing groundskeeping tasks including mowing, trimming, and blowing.

Contracted tree service companies have been diligently addressing large hazard trees across various locations identified by staff or reported by the public, including Nobles Lane (Illahee Preserve Heritage Park boundary), Harper Park, Suquamish Preserve, Wildcat Lake Park, and the South Kitsap Regional Park (SKRP) batting cage.

Park staff have been actively tuning up irrigation systems, addressing leaks, and replacing valves in grassy irrigated areas to responsibly manage our water utility. This includes the Concert Lawn at the Fairgrounds & Events Center, Salsbury Park, and Silverdale Waterfront Park. Additionally, an all-staff work party was held at Silverdale Waterfront Park, where tables were renovated, edges were returned, trees were pruned,

and bathroom amenities were repaired. Pressure washing was also conducted to enhance the park's overall appearance in advance of the annual Whaling Days event.

### **Trail Maintenance**

At South Kitsap Regional Park, the perimeter trail was mowed to improve sightlines and control the overgrowth of Himalayan blackberry, which was encroaching onto the trail and field areas. Similarly, the Spine Line and Power Line trails at North Kitsap Regional Park were mowed and brushed back to maintain clear and safe pathways for park visitors. Staff is currently brushing "Stumps" and "Secret Squirrel" and other trails near the Bayview parking lot in Port Gamble Heritage Park. Additionally, staff are promptly clearing downed trees on trails reported through See Click Fix within a matter of days.

### **Ballfield Maintenance**

Maintenance efforts have been intensified on the sports turf and irrigation systems at Veterans Memorial Park. The Green Team organized a staff work party to bring in soil, spread sports turf seed, aerate for better drainage and water uptake by the grass, and roll divots, as well as fill in mole holes and replace broken and malfunctioning irrigation valves and rotors. These practices are expected to significantly improve the turf quality for the upcoming fall season and next spring.

### **Unplanned Maintenance: Vandalism and HEART**

On June 30, Parks staff collaborated with the Heart Team to clear encampments at South Kitsap Regional Park and multiple sites within Illahee Preserve Heritage Park. This joint effort was crucial in maintaining the cleanliness and safety of our parks for all visitors.

## **Natural Resources Program**

### **Forest Stewardship and Restoration Open Houses and Site Visits**

Staff spent the past year updating the Forest Restoration Policy and developed an implementation plan that is focused on continuing restoration actions in County parks to improve forest and ecological health. Staff will present on this topic to the Board and the Parks Advisory Board and also have public engagement opportunities scheduled.

We are hosting an open house in each district to give the community an opportunity to learn about our Forest Stewardship and Restoration planning documents and our forestry program generally. This will consist of a short presentation followed by staffed interaction stations where people can ask questions and get more details on specific topics. The following week, we are hosting three site visits to the parks to show people what forest restoration looks like on the ground in parks. These are broken up by region but also, broadly, by "past, present, and future" restoration efforts.

#### **Open Houses:**

7/21 5:30-7 North (Village Green)  
7/22 5:30-7 Central (Eagles' Nest)  
7/23 5:30-7 South (Commissioners Chambers)

#### **Site Visits:**

7/28 5-6:30 Port Gamble (Forestry Present)  
7/29 5-6:30 Newberry (Forestry Past)  
7/30 5-6:30 Banner (Forestry Future)

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Alex Wisniewski, Director

**Volunteers****Volunteer Work Parties in June 2025**

- Activity: 20 work parties (175 YTD)
- By the numbers...approximately:
  - 1158 participants\*
  - 621.5 hours of work party participation
  - Approx. 5.1 acres of invasive species removal
  - Approx. 3.25 miles of trail maintenance

Work Parties	# of Parties	# of Participants*	# of Hours
NAVY	1	17	51
Stewards (Newberry, Kitsap Dog Parks, Coulter Creek, Guillemot Cove, Chico Salmon Park, Hansville Greenway, Illahee)	15	110	474.5
Public Work Parties (Stewards and Community)	3	15	46
Amazon Employees	1	16	50
<b>TOTAL</b>	<b>20</b>	<b>158</b>	<b>621.5</b>

Location	Work performed
Chico Salmon Park	▪ Invasive species removal
Coulter Creek Heritage Park	▪ Invasive species removal
Eglon	▪ Trail Brushing
Guillemot Cove	▪ Trail maintenance
Hansville Greenway	▪ Trail maintenance and park patrolling
Illahsee Preserve	▪ Trail maintenance and park patrolling
Newberry Hill Heritage Park	▪ Invasive species removal ▪ Trail maintenance
South Kitsap Regional Park	▪ Trail maintenance

Partners worked with this period	Work performed
Mountain Vikes (youth mountain biking club) + D&D mountain Bike Club	▪ Continued maintenance of adopted trail, The Hood
Kitsap Dog Parks Inc.	▪ Maintaining the dog parks at Silverdale Rotary, Bandix, and Howe Farm.
KPTOS	▪ Trail brushing at Eglon
Evergreen Mountain Bike Alliance	▪ Trail maintenance at ride park and Ranger corridor
Master Gardeners	▪ Maintaining gardens at JA & Anna Smith and Buck Lake parks.
US NAVY	▪ Trail maintenance at Illahee

# Planning Program

## **Capital Improvement Program Evaluation Process**

Parks staff has been working with members of the Capital Projects & Parks sub-committee of the Parks Advisory Board (PAB) to develop a process to evaluate capital projects. Process development occurred in May/June, and the draft process was shared with the full PAB and BoCC on June 18<sup>th</sup>.

Parks staff held a scoring workshop on July 1<sup>st</sup> to score the Department's list of capital projects with staff from all program areas within the Department participating. The workshop only focused on Phases 1 (Alignment) & 2 (Scoring). The resulting draft scoring was shared with the PAB sub-committee on July 7<sup>th</sup>. A meeting to complete Phase 3 (Balancing) will take place in July, which will result in the Draft Parks 2026-2031 CIP. The Draft CIP is expected to be shared with the BoCC on July 28<sup>th</sup>.

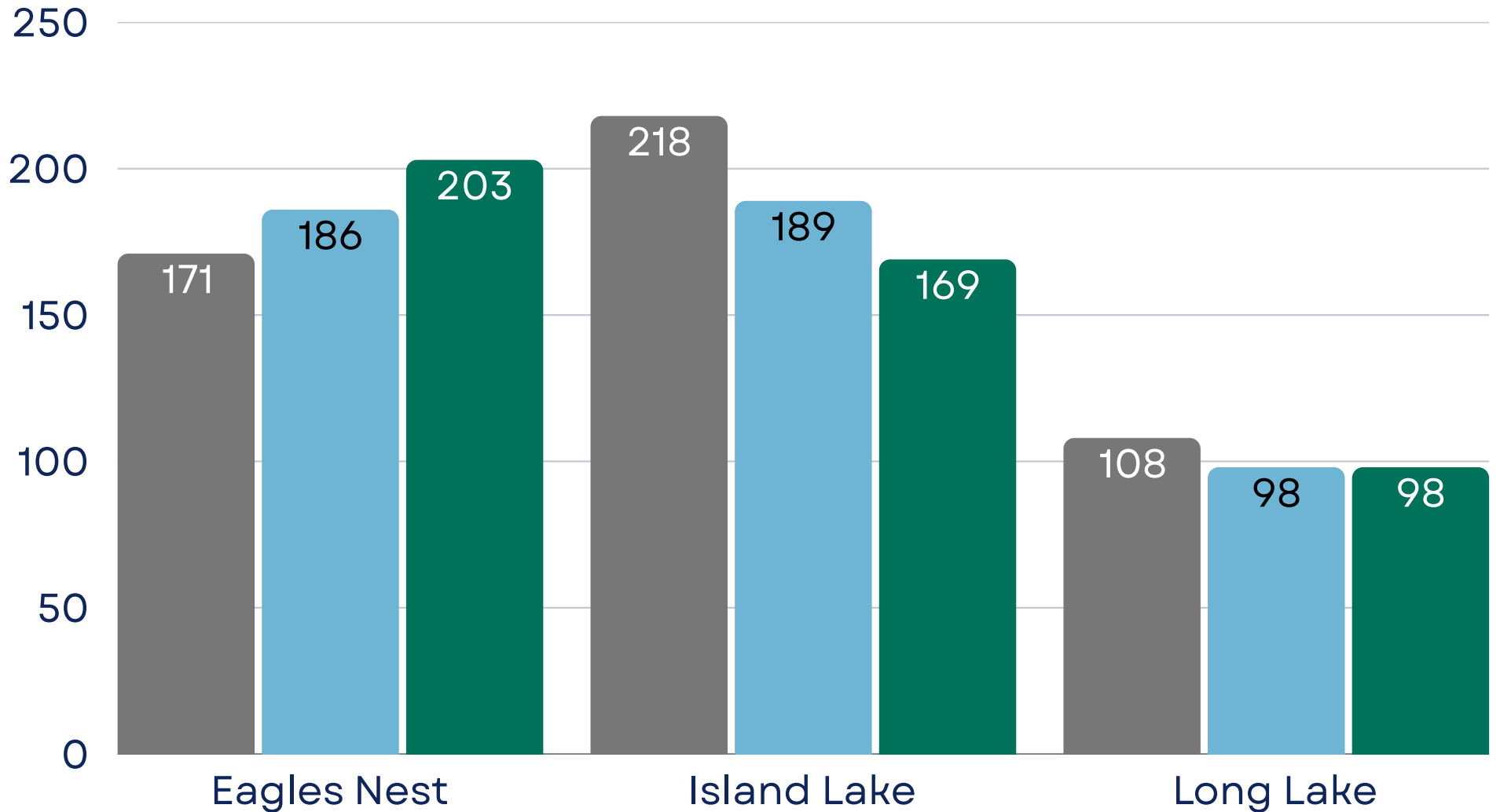
## **Parks, Recreation, and Open Space (PROS) Plan**

Following Planning Commission's recommendation, the PROS Plan is currently under review by the Board of County Commissioners. At the July 14<sup>th</sup> BoCC meeting, Parks staff shared information regarding the Draft PROS Plan and announced a one-week public comment period, which will run from July 15<sup>th</sup> – July 22<sup>nd</sup>. Following the closure of the public comment period, Parks staff and BoCC will review public comments received. The BoCC decision on the PROS Plan is anticipated at the July 28<sup>th</sup> regular business meeting.

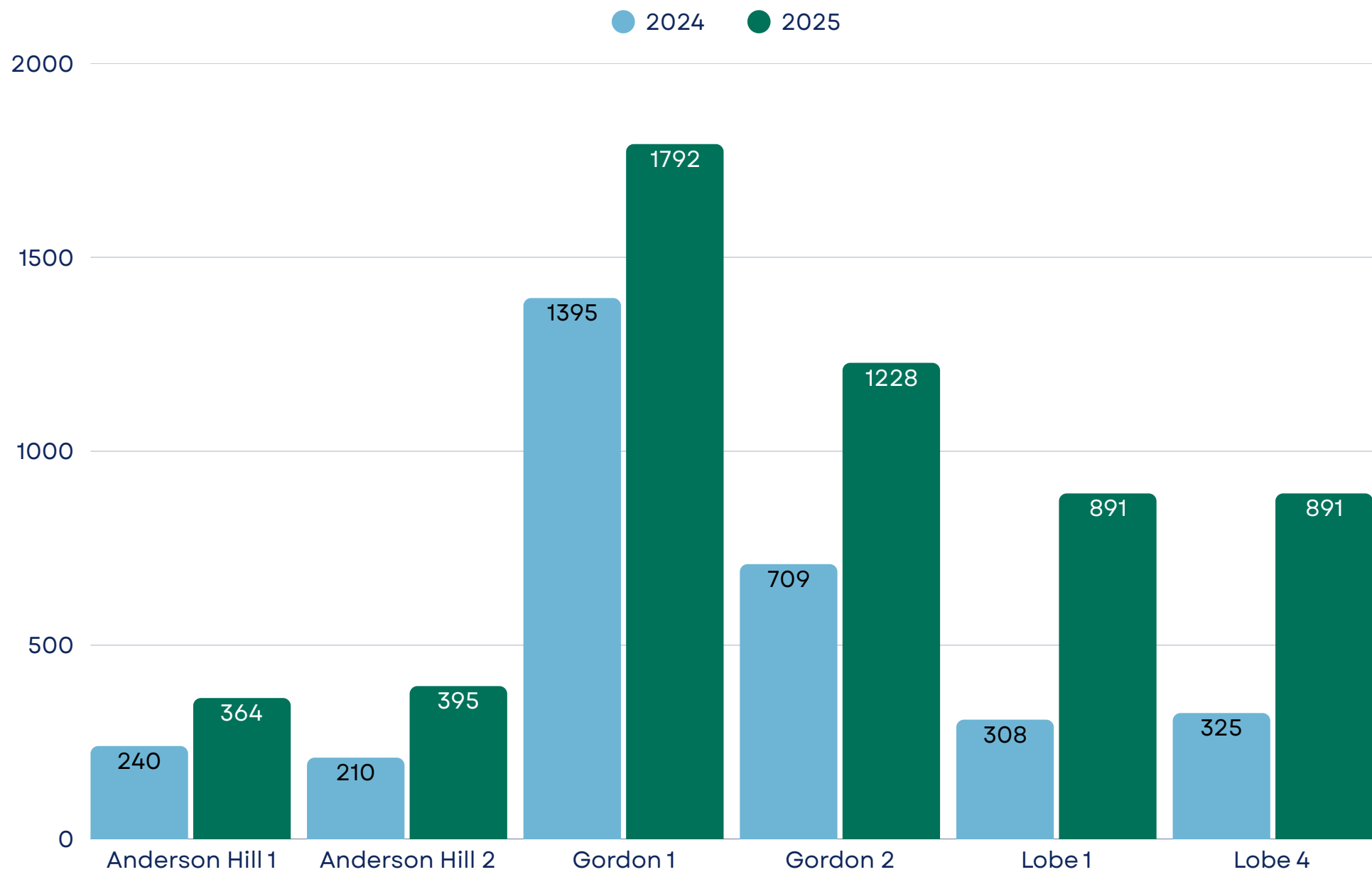
Next steps after the BoCC process include approval from the Recreation and Conservation Office (anticipated in August) and a Comprehensive Plan Amendment to adopt the PROS Plan by reference (anticipated by December).

# COMMUNITY BUILDING RENTALS

● 2023 ● 2024 ● 2025



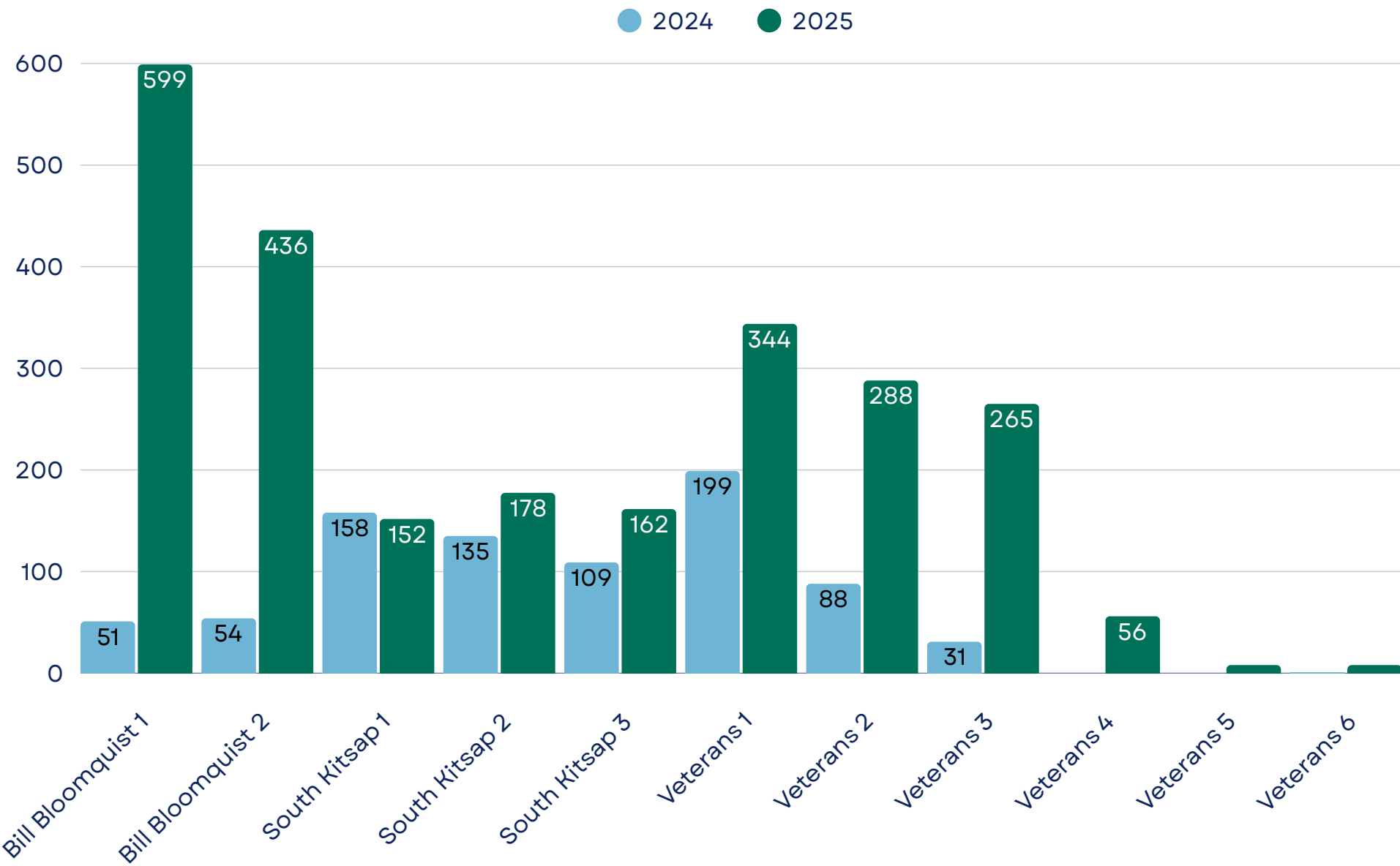
# ATHLETIC FIELD USAGE IN HOURS CENTRAL



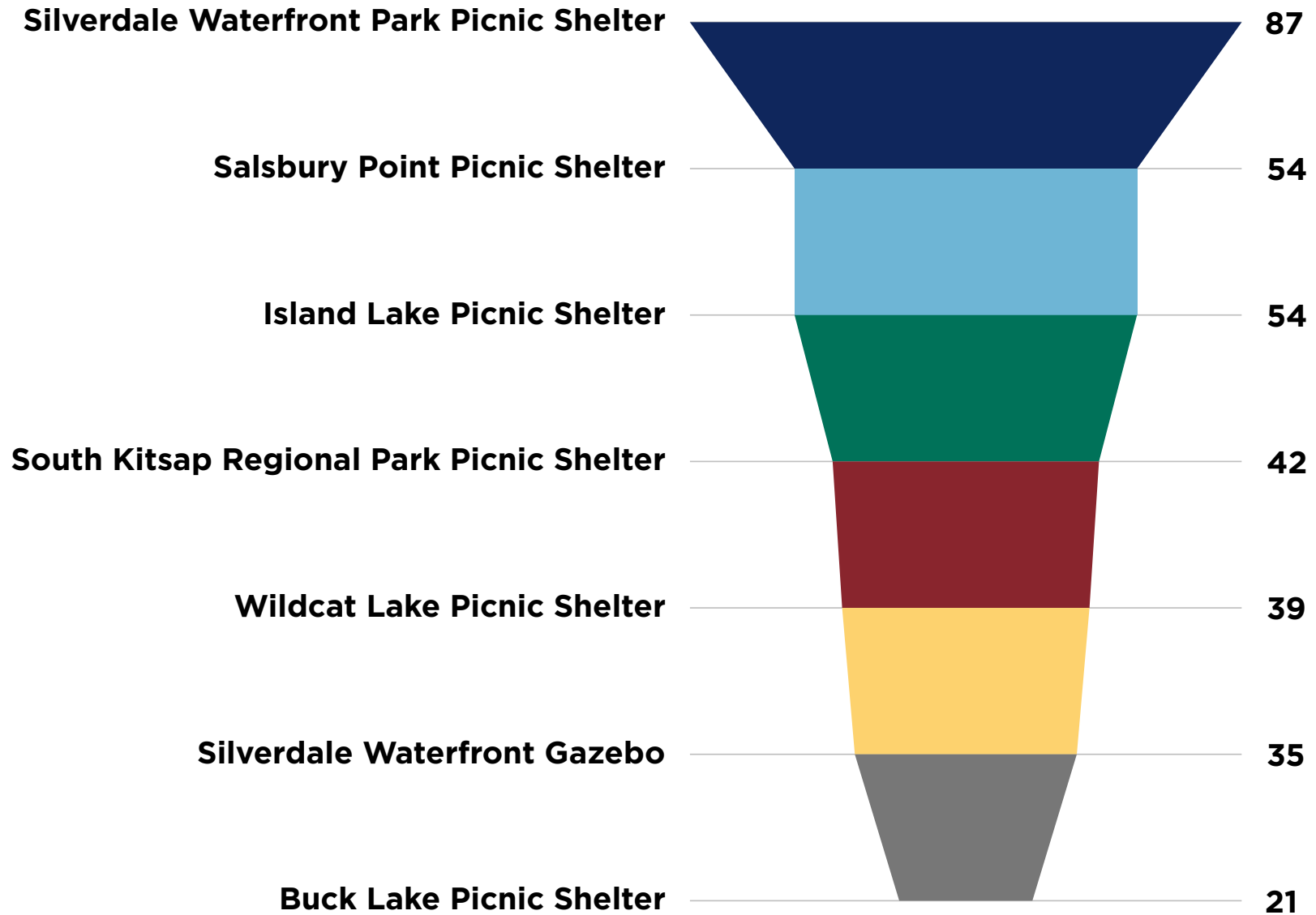


# ATHLETIC FIELD USAGE IN HOURS

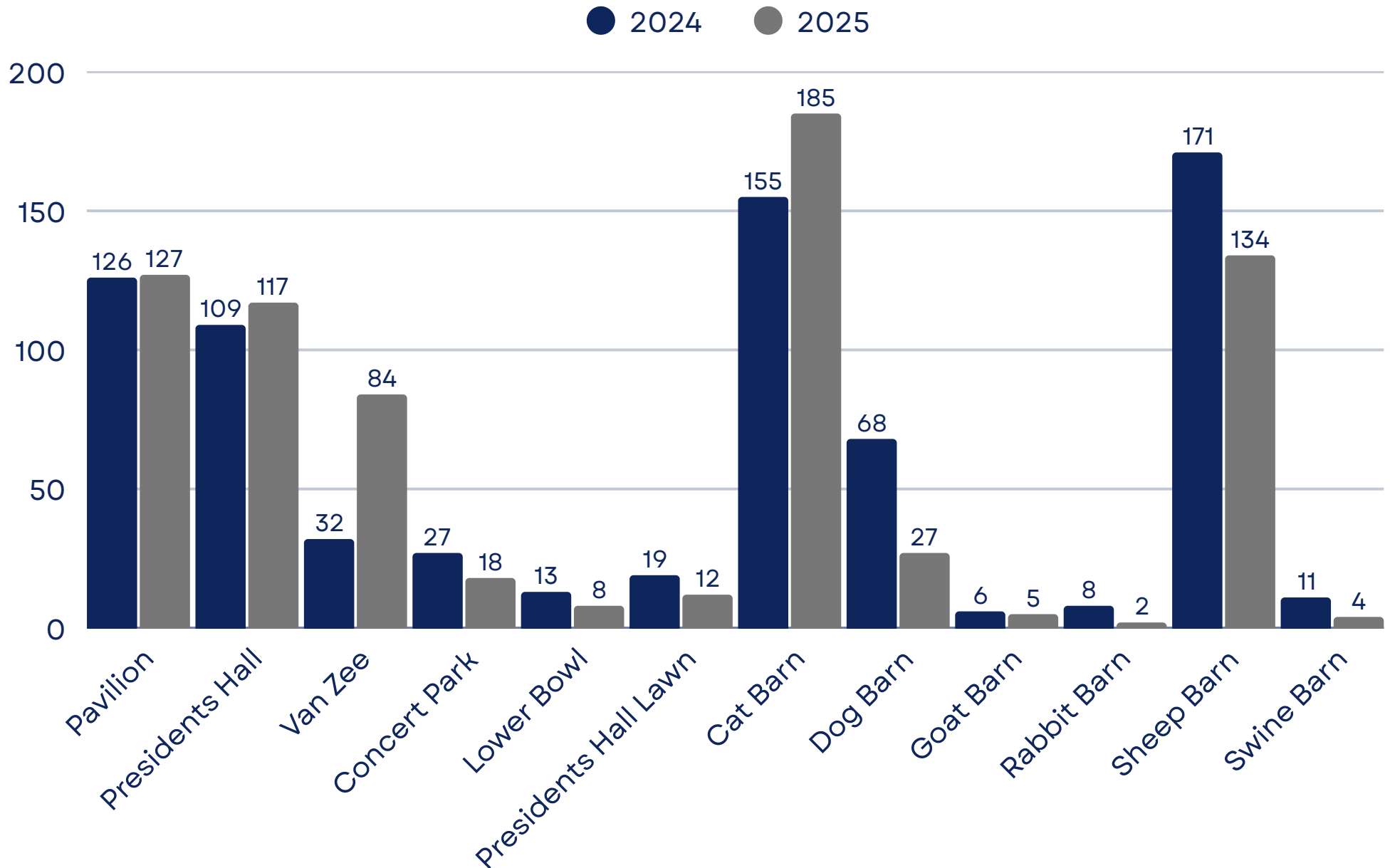
## SOUTH



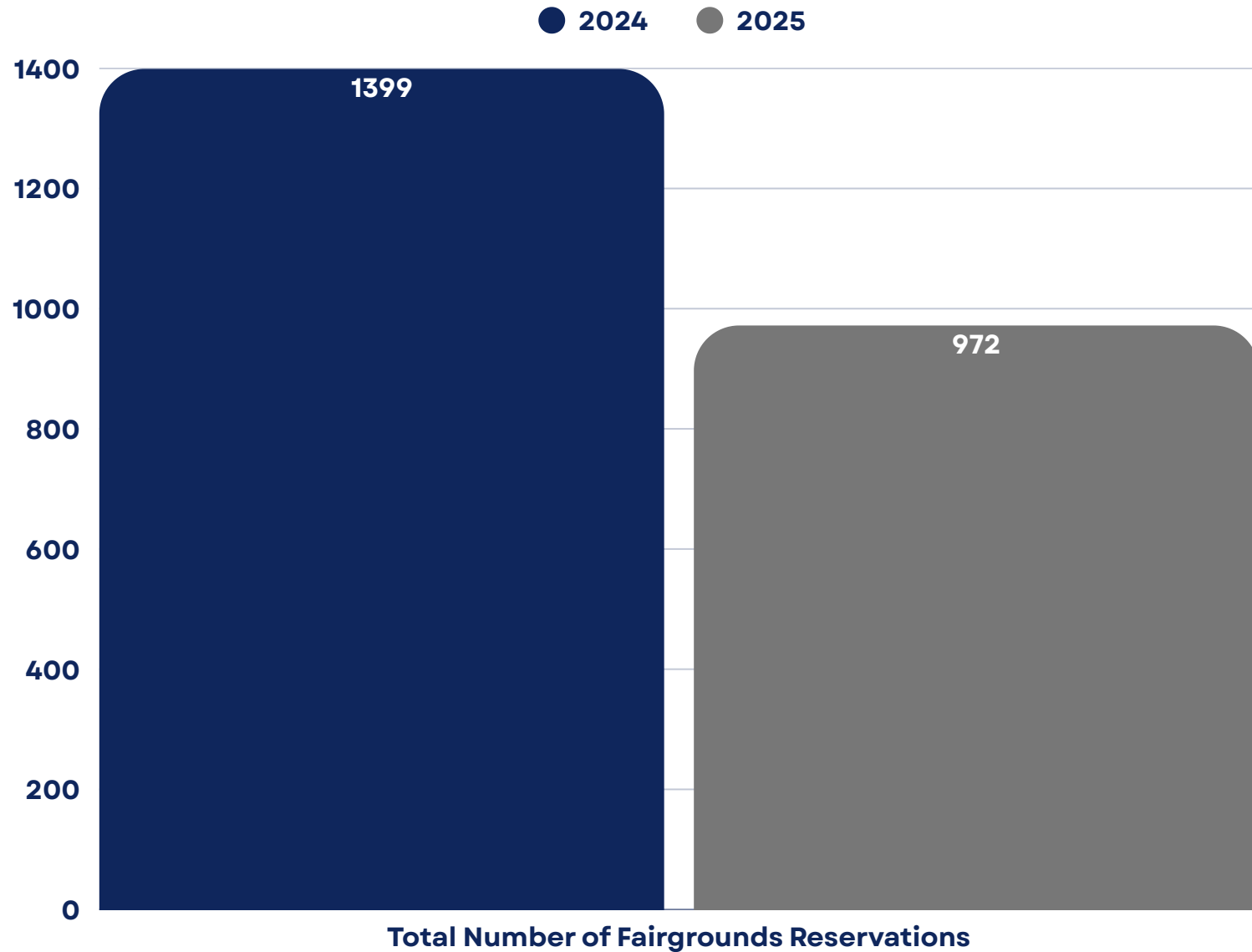
# PICNIC SHELTER RENTAL DAYS



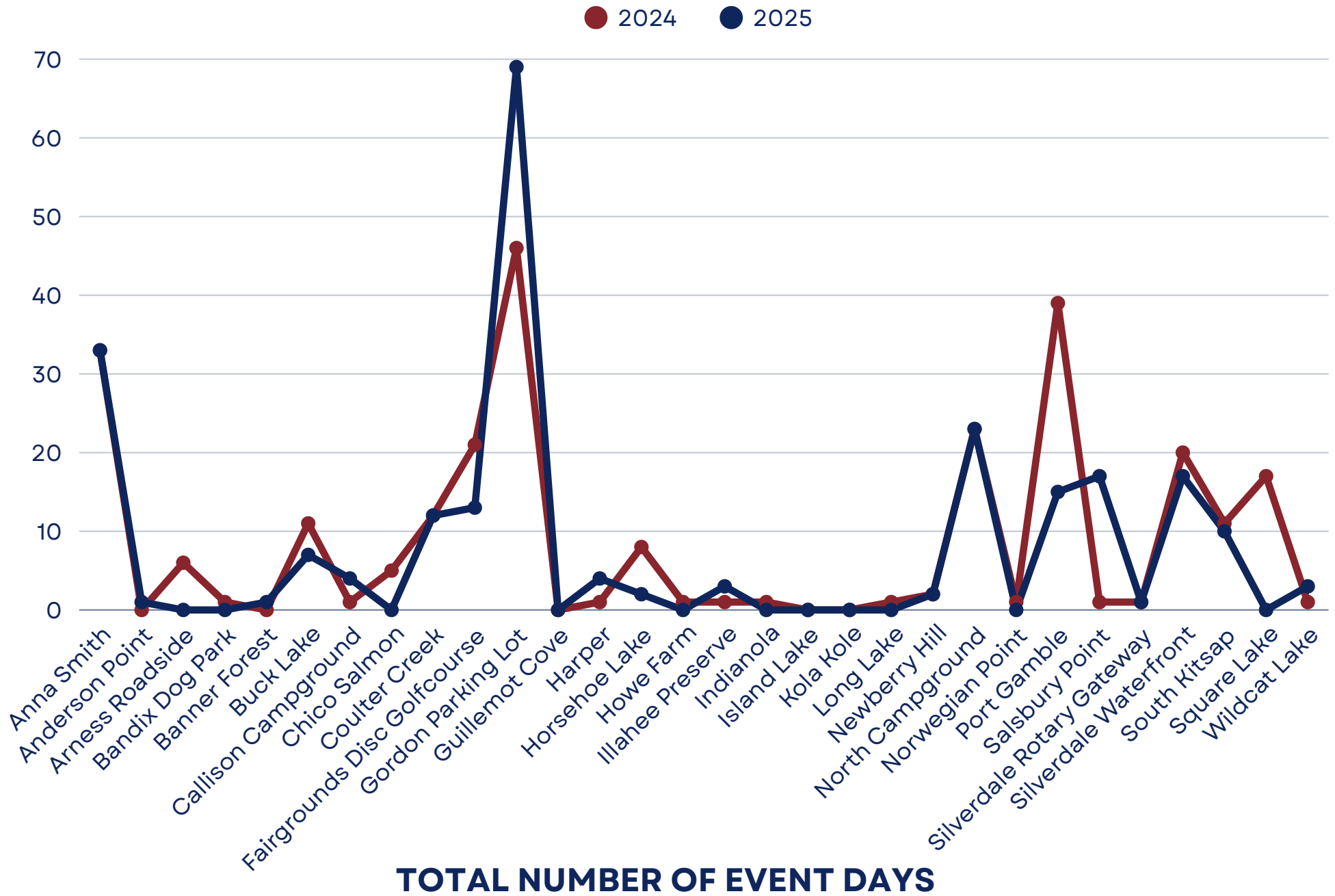
# FAIRGROUNDS EVENT DAYS



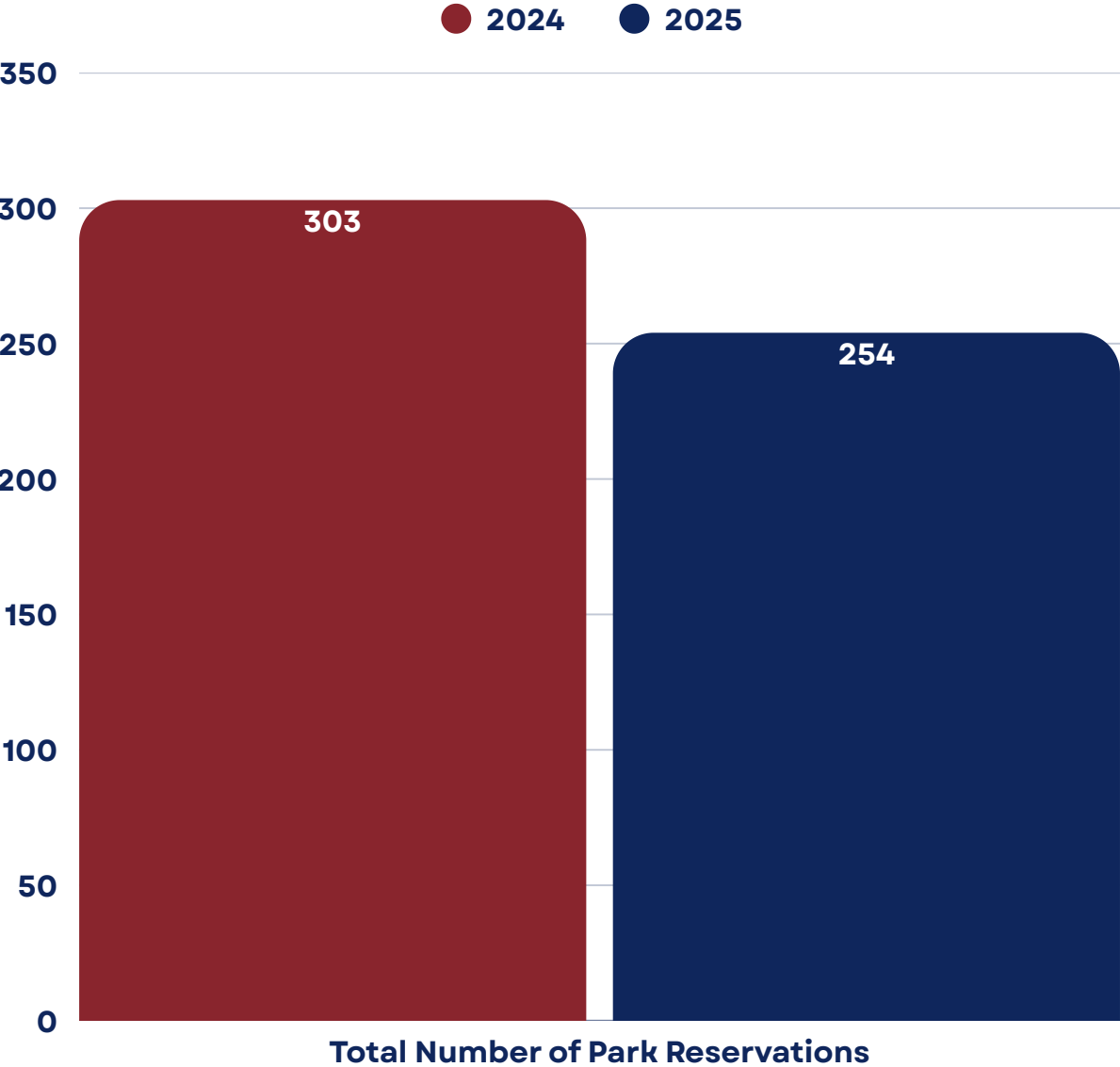
# FAIRGROUNDS EVENT DAYS



# SPECIAL PARK EVENT DAYS



# SPECIAL PARK EVENT DAYS



TOTAL NUMBER OF EVENT DAYS

A light gray, stylized map of Kitsap County, Washington, serves as the background for the slide. The map shows the county's coastline and major landmasses.

# Kitsap County Parks

Briefing Photos

July 16, 2025



# All Staff Meeting

June 26, 2025

Salsbury Point Park

Hanna Brush, Suquamish Tribe Field Biologist  
Commissioner Oran Root, District 2







# All Staff Meeting June 26, 2025 Salsbury Point Park

WSU Extension Beach Naturalists

- Chris Moore
- Ed Waley





# Fairgrounds & Events Center

Pavillion – New Curtains!

