



KITSAP COUNTY PARKS ADVISORY BOARD MEETING

DATE: Wednesday, May 21, 2025

TIME: 6:00 PM - 8:00 PM

LOCATION: This is a hybrid meeting. It will be held in-person at the Eagle's Nest Community Center (1195 Fairgrounds Road, Bremerton) and on Zoom.

Zoom link will be posted on the [home page](#) of Kitsap County Parks website on the day of the meeting. The link is the bottom right-hand side under the heading: **Upcoming Parks Advisory Board Meeting**.

Pre-Meeting: Virtual meeting format, information, and instructions

- I. Welcome & Introductions**
- II. Adoption of the April 16, 2025 meeting minutes**
- III. Public Comment (3-minute limit/person)**
Public comments are welcome at this time. If you have questions or are seeking information from the Parks Department, please contact us at parks@kitsap.gov so that your inquiry may be directed to the appropriate Parks Department staff for a response.
- IV. Special Presentations/Reports**
 - a. Maintenance Evaluation *Alex Wisniewski, Glenn Akramoff*
- V. Parks Report**
 - a. Director's Report *Alex Wisniewski, Alex Hardy, Irene Weber, Bre Ganne, Carmen Smith*
- VI. Sub-Committee Reports**
 - a. Capital Projects and Parks
 - i. CIP Prioritization
- VII. District Representative Reports**
- VIII. Public Comment (3-minute limit/person)**
- IX. Adjournment**



KITSAP COUNTY PARKS ADVISORY BOARD MEETING

2025 Sub Committee Assignments

Sub Committee	Type	Focus Area	PAB Members	Parks Staff <i>(may vary by topic)</i>
Finance & Budget	Standing (per by laws)	<ul style="list-style-type: none"> Operating Budget Funding Opportunities 	Linda Nancy Larry	Parks Director
Capital Projects & Parks	Standing (per by laws)	<ul style="list-style-type: none"> Capital Projects Program M&O Program 	Lisa Dawn Jon Amy	Parks Planner M&O Supervisor
Community Outreach & Visitor Services	Ad Hoc	<ul style="list-style-type: none"> Events and Rentals Program Marketing Volunteer Program Youth Engagement 	Nancy Jessica	Marketing & Events Supervisor Natural Resources Supervisor
Planning & Property	Ad Hoc	<ul style="list-style-type: none"> Planning Program Natural Resources Program Land Acquisition & Divestiture Park Code 	Lisa Dawn Linda Jon	Parks Planner Natural Resources Supervisor

2025 Agenda Items and Sub-Committee Meetings

Month	Task or Agenda Item	Board or Sub-Committee Assignment
January	Board Chair and Vice Chair Elections	Board (completed in October 2024)
	PAB Annual Workplan	Board
	Sub-Committee Assignments	Board
	Events Year in Review	Board
February	PROS Plan	Board
	PAB Annual Workplan	Board
	Sub-Committee Assignments	Board
March	PROS Plan	Board
	Sub-Committee Assignments	Board
April	PROS Plan	Board
May	CIP Priority Methodology Development	Capital Projects & Parks
	Maintenance & Operations Study	Board
June	Draft CIP Development	Capital Projects & Parks
	Forest Restoration & Stewardship Policy	Planning & Property
	Draft CIP Development	Board
July	2026 Budget Development	Finance & Budget
	Forest Restoration & Stewardship Policy	Board
August	2026 Budget Development	Board
	Events Policy and Fee Schedule	Community Outreach & Visitor Services
September	Nominating Sub-Committee (appointed by Chair)	Chair
	Events Policy and Fee Schedule	Board
October		
November		
December		

KITSAP COUNTY PARKS ADVISORY BOARD

DRAFT April 16, 2025

MEETING MINUTES

The meeting was called to order at 6:01 PM by the Parks Advisory Board Chair, Larry Walker. Guidelines of the hybrid Parks Advisory Board Meeting were read.

WELCOME AND INTRODUCTIONS

ADOPTION OF MINUTES

ACTION | *Linda Berry-Maraist motioned to adopt March 19, 2025, meeting minutes.
Jon Pearson seconded the motion.
Minutes approved.*

PUBLIC COMMENT

SPECIAL PRESENTATIONS/REPORTS

- PARKS, RECREATION, AND OPEN SPACE (PROS) PLAN
PAB members discussed the language referencing 'classification', the history of stewardship management and comparison of short-term versus long-term volunteers.
PAB members are encouraged to communicate to their district Commissioner regarding the "extreme disproportion" of Parks staff in relation to acres of land to manage.
Larry Walker suggests subcommittees meet to further discuss specific items.

ACTION | *Jon Pearson motioned to accept the PROS Plan and recommend presenting to the Board of Commissioners
Amy Lawrence seconded the motion.
Linda Berry-Maraist requests the classification definition be included with the recommendation.
Motion approved.*

PARKS REPORT

DIRECTORS REPORT –

- Director shared the 2025 Agenda Items and Sub-Committee Meetings calendar.

Capital Project Updates

- Point No Point Beach and Shoreline Repair - permits cleared with US Army Corps of Engineer, Dept of Ecology and Department of Fish and Wildlife. The US Coast guard is the final permit pending approval. Phase 2 is on track for the water work to occur during the designated time frame, August 15 to October 15. The construction contract for this project is being formally solicited.
- Port Gamble Forest Heritage Park North Gateway Parking Lot – Project is currently publicly posted for bidding with a bid opening date scheduled for April 22, 2025. Upon successful bid, contracting and construction scheduling will follow with the bid winner. Completion of project is projected for the Fall.
- Eagle's Nest Deck project is moving forward with the Public Works Capital Facilities Division managing the project and the contract bidding process.
- Collaboration with Central Kitsap School district on athletic complex improvements. Parks is planning to resurface the Gordon Field turf and tennis court resurfacing. CKSD is planning similar projects in the same area.

NATURAL RESOURCES PROGRAM UPDATES

- The Work Party table documenting the months' work parties in the Parks Report has been updated as a result of the PAB member comments at the March meeting. Further details have been added to include Stewardship hours. Reporting of individual stewardship hours is new, and it is challenging to report accurately as many hours are not reported or not reported in a timely manner.
Dawn Dockter suggests calling out the groups by name.

Linda Berry-Maraist asked if the Rayonier logging road construction at Stottlemeyer parking lot will affect access at the parking lot. The Parks Director shared that it will not affect access to the parking lot.

SUB-COMMITTEE REPORTS – No reports

DISTRICT REPRESENTATIVE REPORTS –

- North District | Still finding toys at PGFHP but issue seems to be improving.
- Central District | none
- South District | Appreciation for the Banner Forest Port-a-Pottys and the improvements at Horseshoe Lake Park.

PUBLIC COMMENT

- David Onstad – Port Orchard. In the PROS Plan the name of a park, classification of a park and land classification is not as meaningful as we think because environmental assessments are needed before a plan can be implemented.
- Beverly Parsons – Hansville. Forwarded to the Parks Advisory Board, an email sent to the Board of Commissioners regarding her appreciation of the meeting with the Parks Director and Parks Planner. Commends Carmen for her excellent work since joining the Parks Department.
- Carol Price – appreciates the comments made by David Onstad and Lisa Hurt. She is devastated about the logging that will occur at PGFHP.
 - Is the Stewardship Manual still in effect?
 - Is there any way to get an updated copy of the 2025 agenda items and subcommittee meetings chart by the month?
 - How do you get a copy of the work party chart?

ADJOURNMENT

ACTION | *Linda Berry-Maraist moved to adjourn the meeting.
Dawn Dockter seconded the motion.
Motioned carried. The meeting was adjourned at 7:40 PM.*

PARKS ADVISORY BOARD MEETING | ATTENDANCE

PAB MEMBERS		STAFF	PUBLIC (In Person)
Larry Walker – South	Alex Wisniewski - Director	Online public attendee names not captured	
Lisa Hurt - North	Camern Smith – Parks Planner		
Dawn Dockter - South	Alex Hardy – Events and Marketing Supervisor		
Linda Berry Maraist - North	Irene Weber – Natural Resources Supervisor	David Onstad	
Amy Lawerance - Central	Dee Tuttle – Office Support Specialist		
Jon Pearson - Central			



Parks Department

1195 NW Fairgrounds Road, Bremerton, WA 98311
Mailing address: 614 Division, MS-1, Port Orchard, WA 98366
Phone (360) 337-5350 • Fax (360) 337-5385
www.kitsapgov.com/parks

Alex Wisniewski, Director

Director's Report

Date: 5/21/2025
To: Parks Advisory Board
From: Alex Wisniewski, Parks Director

Administration Program

All Staff Meeting

On April 23, 2025, Glenn Akramoff of Akramoff, LLC facilitated an all-staff meeting that had two primary purposes: (1) provide an update on the maintenance evaluation study and (2) lead staff to finalize the development of workplace values and purpose statements. Prior to the All Staff Meeting, Glenn held workshops with each department program team on values, too, and these coalesced into statements for the entire department. The value themes that rose to the top are Safety, Morale, Integrity, Collaboration, and Fun with an overarching purpose statement (defined more like a tagline or motto) of "Connection, Conservation, and Community."

Maintenance Evaluation

Since 2020, Kitsap County Parks has experienced significant staff turnover due to impacts from the Covid pandemic, retirements, and other attrition. Additionally, the department has implemented two phases of structural changes since 2021 in an effort to reorganize the department to close operational gaps and to create efficiencies. Recently, Parks facilitated another internal evaluation, this time focused on departmental maintenance operations. The purpose was to assess the maintenance needs of the parks system and implement changes to operations to improve effectiveness, evaluate the current state of parks and facilities and develop a list of deferred maintenance, review maintenance equipment and make recommendations for improvements, and assess staff skills and the workplace culture to make changes to align with team function and needs. Parks contracted with Akramoff LLC to perform this work, which has been underway since late 2024. The assessment process focused on the following areas:

- Workplace Culture
- Operational Structure
- Work Process
- Utilization Systems
- External Forces
- Performance Measurement

Parks has invited Glenn Akramoff of Akramoff LLC to present the current status of the work to the Board. The contract and work will close out in June 2025.

Capital Projects Program

Point No Point Park Beach and Shoreline Repair

Permit approvals continue to progress, but slowly. All permits and approvals have been achieved with the exception of the US Coast Guard. Project bidding is targeted to begin in early June with closing in late June 2025.

Port Gamble Forest Heritage Park – North Gateway Trailhead

Seton Construction was awarded the construction contract for the North Gateway Trailhead project. Construction is anticipated to begin in June and conclude in September 2025 but a detailed timeline has not been finalized yet.

Eagle's Nest Deck Replacement

The project design was updated recently to include the fire suppression system attached to the bottom of the deck; the public RFQ bidding process is targeting a posting in late May.

Gordon 1 Soccer Field, Suquamish Sport Court, Indianola Tennis Court

Parks staff are investigating the use of KCDA and Sourcewell procurement services contracts for the synthetic turf replacement at Gordon Park and the tennis court refurbishments in Indianola and Suquamish. On May 1, staff met toured the sites with a prospective vendor, cost estimates to follow.

- *Gordon 1 Soccer Field.* Premised on community comments about public and environmental health concerns, Parks is investigating a synthetic turf style that does not require rubber pellet infill material manufactured by a company that also recycles the old synthetic turf when it is replaced. Costs are not yet known.
- *Suquamish Sport and Indianola Tennis Courts.* Parks staff attended the Suquamish Community Advisory Council and Indianola Beach Improvement Club meetings in early May to introduce the improvement projects and to advertise project surveys. The two online surveys are intended to collect information as to how the community currently uses these two courts and to capture any desired changes the communities may desire. The surveys will remain open through the end of May; targeted completion of the improvement projects is in 2025, specific timelines are not yet known.

Marketing and Events Program

Fall Athletic Field Rental Requests and Allocations

The Parks Department began accepting rental requests for the Fall 2025 field schedule (covering September, October, and November) on April 10. The request period closed on May 1. This year, the department received reservation requests from nine different organizations, an increase of four compared to previous years. The rise is attributed to the temporary closure of several school fields within Central Kitsap School District (CKSD) for improvements and growing community needs.

Since the rental requests from the nine organizations exceeds the capacity of Parks' fields, Parks staff have developed guidelines to assist with schedule development. The guidelines are designed to balance needs while supporting a diverse range of recreational opportunities, as well as to be as fair and equitable as possible. To accomplish this, the following is the priority in which rental requests are considered:

1. KITSAP COUNTY PARKS DEPARTMENT co-sponsored programs
2. School District Programs
3. Non-Profit Organizations
4. Private Leagues



Parks Department

1195 NW Fairgrounds Road, Bremerton, WA 98311
Mailing address: 614 Division, MS-1, Port Orchard, WA 98366
Phone (360) 337-5350 • Fax (360) 337-5385
www.kitsapgov.com/parks

Alex Wisniewski, Director

5. Private Group, Events, & General Public

In addition to this structure of priority organization types, the department also uses these additional criteria to further help make decisions when competing rental requests are received.

- Benefit to the residents of Kitsap County
- Type of event (national, regional, state, or local)
- Seasonal activities versus non-seasonal activities
- Impact of use on the surrounding neighborhood
- Safety of participants and general PARK FACILITY visitors
- Scheduled games versus practices
- Diversity of recreational opportunities
- Field conditions (fields may be closed or subject to limited availability at any time for safety concerns or due to the risk of severe damage to the fields)
- Users in good standing (payments up to date following the applicable payment schedule and requests received according to the allocation timeline),
- Parking availability at the facility.

After evaluating the submitted requests, Parks staff determined that approximately 20% of the original fall field requests cannot be met. Please refer to *Attachment B* for details.

Events By the Numbers and Events Calendar

Data on the number of reservations at each of the Parks Facilities is attached; please see *Attachment A*.

- Outward-facing events calendar: [Kitsap County Parks Event Calendar \(kitsapgov.com\)](http://kitsapgov.com)
- Online reservations and payment portal: [Kitsap County Parks > Home \(recdesk.com\)](http://recdesk.com)

June Public Events		
Event	Date	Location
CK Fire Kids Day	June 7	Fairgrounds and Events Center
Olympic Peninsula Antique Tractor and Engine Association Tractor Show	June 7-8	Thunderbird Arena @ Fairgrounds and Events Center
Demolition Derby	June 14	Thunderbird Arena @ Fairgrounds and Events Center
Kitsap Medieval Faire	June 21	Fairgrounds and Events Center
Hot Foot 5K	June 21	South Kitsap Regional Park
Livewell Kitsap presents Kitsap Fest	June 21	Silverdale Waterfront Park
Go Skate Day Celebration	June 22	South Kitsap Regional Park
West Sound Roller Derby – Roller Derby Pride Bout	June 28	Pavilion @ Fairgrounds and Events Center
Rising Aces: Junior Disc Golf Tournament	June 29	Fairgrounds Disc Golf Course

BoCC-Sponsored Events

Event	Status	2025 Attendance
Martin Luther King Jr. Day	January 20, 2025	300
Military Appreciation Day	March 15, 2025	1200
FARM Days	May 19-20, 2025	
Veterans Day Ceremony	November 11, 2025	
Toys for Tots	December 13, 2025	

The Commissioner's Office and Parks are partnering on the implementation of 2024 Board-directed changes to the County's event support practices. Changes will be communicated to event organizers in early 2025 in close collaboration with Board members. Implementation of the changes will not take place until 2026.

Maintenance & Operations Program

Eagle's Nest Community Center – Drainage Repair & Accessibility Improvement

Parks recently collaborated with Public Works Stormwater to address a long-standing drainage issue in front of the Eagle's Nest Community Center, known as "Lake Eagle's Nest." The Public Works crew successfully raised the drain box and pipe, restoring proper function to the storm system. They also repaired the adjacent concrete sidewalk to ensure safe pedestrian access to the well-used community center, improving overall accessibility.

Illahee Preserve Heritage Park – Homeless Encampment Cleanup

M&O staff continues working with the HEART Team to remove homeless encampments at Illahee Preserve Heritage Park. Recently, staff removed nearly three tons of trash, old clothing, food, and other items from encampments, transporting them to the transfer station for disposal. Camp inhabitants often clear brush and debris to create their sites. Staff has been restoring natural forest cover to deter repeated habitation and is collaborating with HEART to install signage discouraging new encampments.

Fairgrounds & Events Center – Kitsap Kids Playground Maintenance, Vandalism Prevention & Future Planning

Staff recently completed repairs to the aging Kitsap Kids Playground, replacing rotted decking and damaged fencing and continue to address ongoing vandalism, including overturned porta-potties, graffiti, and broken structures. Increased Sheriff and security patrols have been requested to deter further damage. Routine safety inspections identified significant deterioration in the north-side swing set's support beams, with rot extending into the underground timber posts, leading to its removal. With the playground nearing the end of its lifespan, many safety repairs have been made, and signs will soon be posted to inform the community about its planned replacement as part of the Gordon Park development.

Trail and Volunteer Workparty Support

Two M&O staff members dedicate multiple days a week to trail maintenance, improvement projects, and supporting volunteer work parties, working closely with the Natural Resources Volunteer Coordinator to ensure well-maintained, accessible parks. M&O staff assisted with the following projects, also reflected in the volunteer data tables in the Natural Resources section:

- **Wheel-friendly trail at Illahee Forest:** In partnership with the Illahee Stewards and hundreds of volunteers, staff helped construct a new accessible pathway through the woods, ensuring improved mobility for individuals using wheelchairs, strollers, and mobility aids.



Parks Department

1195 NW Fairgrounds Road, Bremerton, WA 98311

Mailing address: 614 Division, MS-1, Port Orchard, WA 98366

Phone (360) 337-5350 • Fax (360) 337-5385

www.kitsapgov.com/parks

Alex Wisniewski, Director

- **Support for Washington Trails Association work at Newberry Hill Heritage Park:** Staff is also aiding in the puncheon and turnpike project on Bobcat Run Trail, which will improve drainage and stabilize wet areas to extend the trail's lifespan and usability after aged wooden infrastructure failed.
- **Trail maintenance at Banner Forest and Port Gamble Heritage Park:** Using powered equipment, including brush mowers and the newly acquired excavator with flair mower for roadsides, staff is clearing overgrowth, improving sightlines, and ensuring safe, accessible paths for visitors.
- **Support for the Natural Resources team at volunteer work parties:** NR and M&O Staff coordinated efforts to support weed removal and trail maintenance projects at Illahee Preserve Heritage Park, South Kitsap Regional Park, Port Gamble Heritage Park, Keyport Saltwater Park, and Erland's Point.

Septic System Maintenance and Repairs

Since onboarding Drain Pros as the County's septic maintenance provider in October, Parks staff has ensured all public septic systems meet Kitsap Public Health District (KPHD) annual maintenance inspection and repair requirements. Dated systems at Wildcat Lake, Horseshoe Lake, Long Lake, Salsbury Point, Anna Smith, and Square Lake required extensive assessments and repairs, including emergency interventions for failed pumps, clogged drain fields, water infiltration in tanks and recent vandalism-related damage. Repairs totaled \$59,000 and were paid out of 1501 funds. Routine inspections and preventative maintenance have been scheduled to reduce future failures and will be incorporated into recurring general fund (9509) operational costs.

Guillemot Cove Rental House Septic System

The drain field at the rental house on Trapper Place at Guillemot Cove has failed. Emergency pumping and investigation revealed that the outdated system, installed in 1964, requires a full redesign to comply with health regulations after surfacing effluent was found by the tenant on New Year's Day. Parks staff has worked closely with KPHD to explore repair alternatives to an outright replacement, but it has been determined that repairs to the existing system are not viable. Parks has spent \$7,000 on repairs and investigation to date. A new septic system will cost \$8,000 to design and, while construction costs are unknown until the design is done, it is estimated construction will cost at least \$30,000. The tenants have been notified, and Parks is coordinating with the contracted property management company and KPHD.

Natural Resources Program

Landscape Management Collaboration

The Natural Resources team is participating in a local conservation cooperation group called the Listen Up Collaborative. This group connects regional land trusts, forest managers, Tribal staff, public parks staff, and the community at large to share knowledge and resources related to forest management practices that accelerate the development of

complex forest conditions to serve birds in decline. The group's objectives include identifying and implementing appropriate habitat management practices, establishing acoustic avian monitoring programs, and knowledge sharing.

This group is drafting a pre-application for the [National Coastal Resilience Fund](#) to support forest restoration work across many of the lands managed by members of the collaborative, specifically to 1) increase forest understory presence and richness through forest thinning and planting activities to better slow water flow entering the freshwater and marine environments and trap sediment, 2) increase the presence of coarse woody debris to improve water-holding capacity of the forest and regulate water flow as winter rains and summer droughts simultaneously increase, 3) increase overall species and age diversity of the forest to promote long-term resilience with minimized human interventions, 4) share project knowledge with the public, among partners, and other professional organizations managing coastal forests.

This application process is being lead by Jefferson Land Trust. By applying as a group, the Listen Up Collaborative will be more successful in applying for this large-dollar-project grant opportunity. Parks is seeking funding through this grant to perform needed young stand thinning in overstocked forests to meet the restoration objectives of promoting the growth of larger trees and mature forest structural characteristics. Results from the initial pre-application process will be shared in mid-June, at which time the collaborative will be notified whether or not they have been selected to move forward with a final application.

Forest Restoration and Stewardship Policy and Implementation Plan Outreach Schedule

Parks staff are coordinating to provide public outreach and education opportunities regarding the 2025 updates to the Forest Restoration and Stewardship Policy and Implementation Plan. This will involve a website update, public comment period, site visits, and public meetings during the month of July. Three site visits are tentatively scheduled for the week of July 14, which will be followed by three public meetings the week of July 21st. Presentations and updates will be provided to the BOCC and PAB throughout this process. Staff anticipate bringing the policy and implementation plan to the BOCC in September for final approval.

Volunteers & Trails

Volunteer Work Parties in April 2025

- Activity: 28 work parties (133 YTD)
- By the numbers...approximately:
 - 498 participants*
 - 2,316 hours of work party participation
 - Approx. 7.75 acres of invasive species removal
 - Approx. 5.4 miles of trail maintenance

Work Parties	# of Parties	# of Participants	# of Hours
Girl Scouts	1	6	36
Kitsap Bank	1	126	252
KPTOS	1	8	24
NAVY	2	75	410
Stewards (Newberry, Guillemot Cove, Hansville Greenway, Illahee)	12	75	200
Public Work Parties (Stewards and Community)	1	9	27



Parks Department

1195 NW Fairgrounds Road, Bremerton, WA 98311
 Mailing address: 614 Division, MS-1, Port Orchard, WA 98366
 Phone (360) 337-5350 • Fax (360) 337-5385
www.kitsapgov.com/parks

Alex Wisniewski, Director

Washington Trails Association (WTA)	6	67	506
Washington Youth Academy (WYA)	2	104	780
Education and Outreach Events	2	28	81
TOTAL	28	498	2316

**Participants is a sum of number of participants at each work party, if an individual attended multiple work parties, they have been counted multiple times.*

Location	Work performed
A Quiet Place	<ul style="list-style-type: none"> Trail maintenance
Chico Salmon Park	<ul style="list-style-type: none"> Invasive species removal Trail Brushing
Fairgrounds	<ul style="list-style-type: none"> Campus maintenance
Guillemot Cove	<ul style="list-style-type: none"> Trail maintenance
Hansville Greenway	<ul style="list-style-type: none"> Trail maintenance and park patrolling
Harper Park	<ul style="list-style-type: none"> Educational event with ACAC
Illahee Preserve	<ul style="list-style-type: none"> Trail maintenance and park patrolling
Newberry Hill Heritage Park	<ul style="list-style-type: none"> Invasive species removal Trail maintenance
North Kitsap Heritage Park	<ul style="list-style-type: none"> Invasive species removal
Port Gamble Heritage Park	<ul style="list-style-type: none"> Trail maintenance BioBlitz
South Kitsap Regional Park	<ul style="list-style-type: none"> Invasive species removal
Wildcat Lake	<ul style="list-style-type: none"> Park maintenance

Partners worked with this period	Work performed
Mountain Vikes (youth mountain biking club) + D&D mountain Bike Club	<ul style="list-style-type: none"> Continued maintenance of adopted trail, The Hood
Kitsap Dog Parks Inc.	<ul style="list-style-type: none"> Maintaining the dog parks at Silverdale Rotary, Bandix, and Howe Farm.
Disc Golf Club	<ul style="list-style-type: none"> Trail maintenance at Gordon Park disc golf course
Evergreen Mountain Bike Alliance	<ul style="list-style-type: none"> Trail maintenance at ride park
WTA	<ul style="list-style-type: none"> Trail maintenance at Newberry Hill, Guillemot Cove, and Port Gamble
WYA	<ul style="list-style-type: none"> Park maintenance
Master Gardeners	<ul style="list-style-type: none"> Maintaining gardens at JA & Anna Smith and Buck Lake parks.
US NAVY	<ul style="list-style-type: none"> Trail maintenance

Planning Program

Capital Improvement Program Prioritization

Each year, the Parks Department creates a six-year Capital Improvement Plan (CIP) and presents it to the Board of County Commissioners for approval. Currently, the Department does not have a process to evaluate and prioritize projects. To correct this deficiency, Parks staff have begun working with members of the Capital Projects & Parks sub-committee of the Parks Advisory Board to develop a prioritization process. This process will be used in the upcoming CIP update.

The projected timeline for the development and implementation of this new prioritization process includes:

- PAB Subcommittee meetings to develop the prioritization process are occurring in May and the draft process is expected to be shared with the full PAB and the BOCC at the regularly scheduled June 18th meetings.
- A PAB Subcommittee meeting to implement the scoring of capital projects is expected to occur in July, and the scoring is expected to be shared with the full PAB and BOCC at the regularly scheduled July 16th meetings.

Parks, Recreation, and Open Space (PROS) Plan

The PROS Plan is currently under review by the Planning Commission. A Planning Commission Public Hearing was held on May 20th, which also marked the end of the Planning Commission's Public Comment period for the PROS Plan. Next steps include Planning Commission Deliberations (scheduled to occur June 3rd) and Findings of Fact (scheduled to occur June 17th). Following this Planning Commission process, the PROS Plan will be reviewed by the Board of County Commissioners.

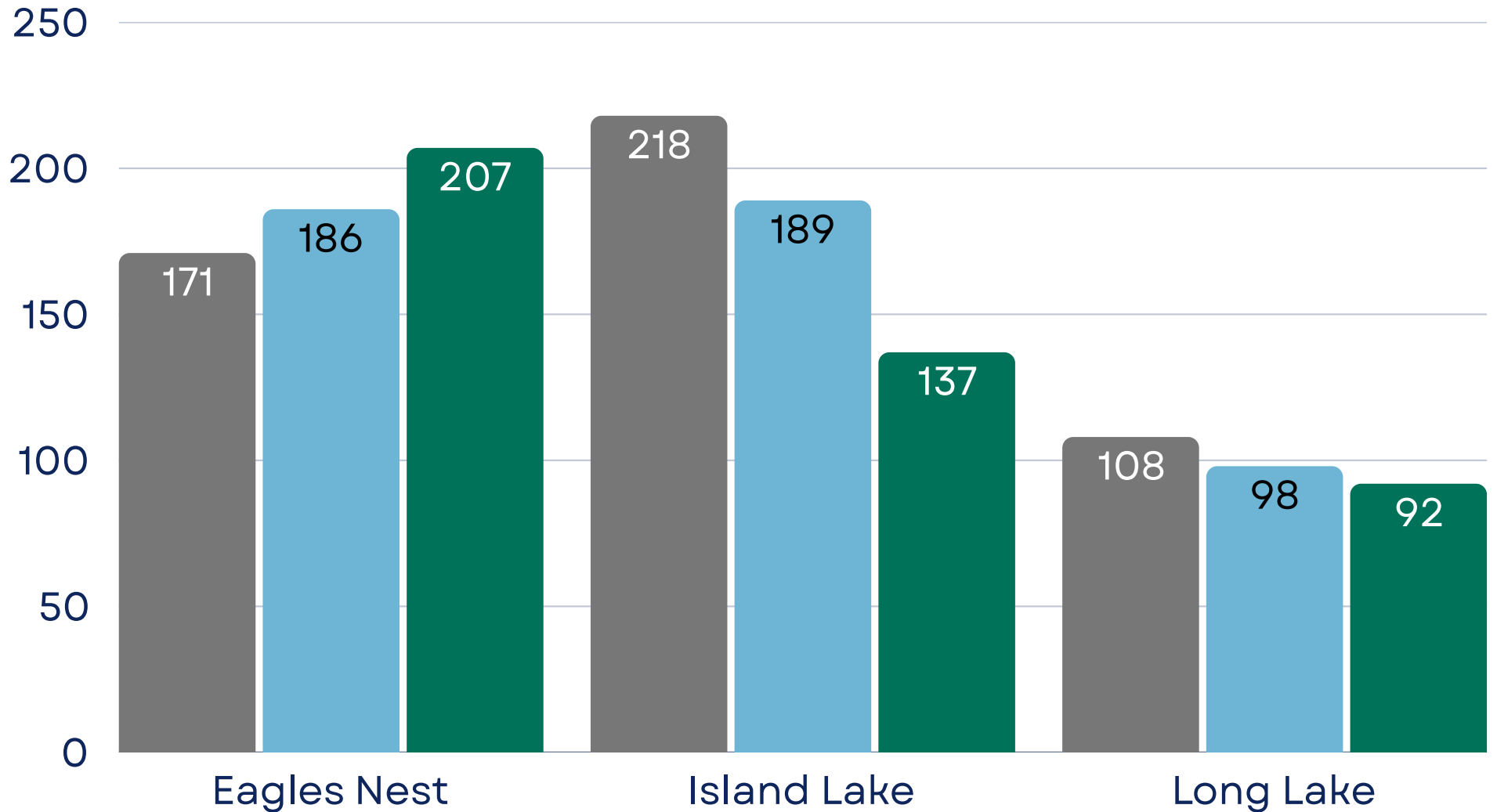
Additionally, there were a few other review hurdles achieved recently for the PROS plan.

- At the April 16 meeting, the Parks Advisory Board voted unanimously to recommend to the Board of County Commissioners that they approve and adopt the PROS Plan.
- The Department of Community Development (DCD) issued a Determination of Non-Significance (DNS) for the PROS Plan's SEPA review, with a two-week public comment period running from April 29th – May 13th. No comments were received.
- The Parks Department completed a consistency review of the PROS Plan and the 2024 Comprehensive Plan, which DCD reviewed, agreed, and concluded that the two plans are consistent.

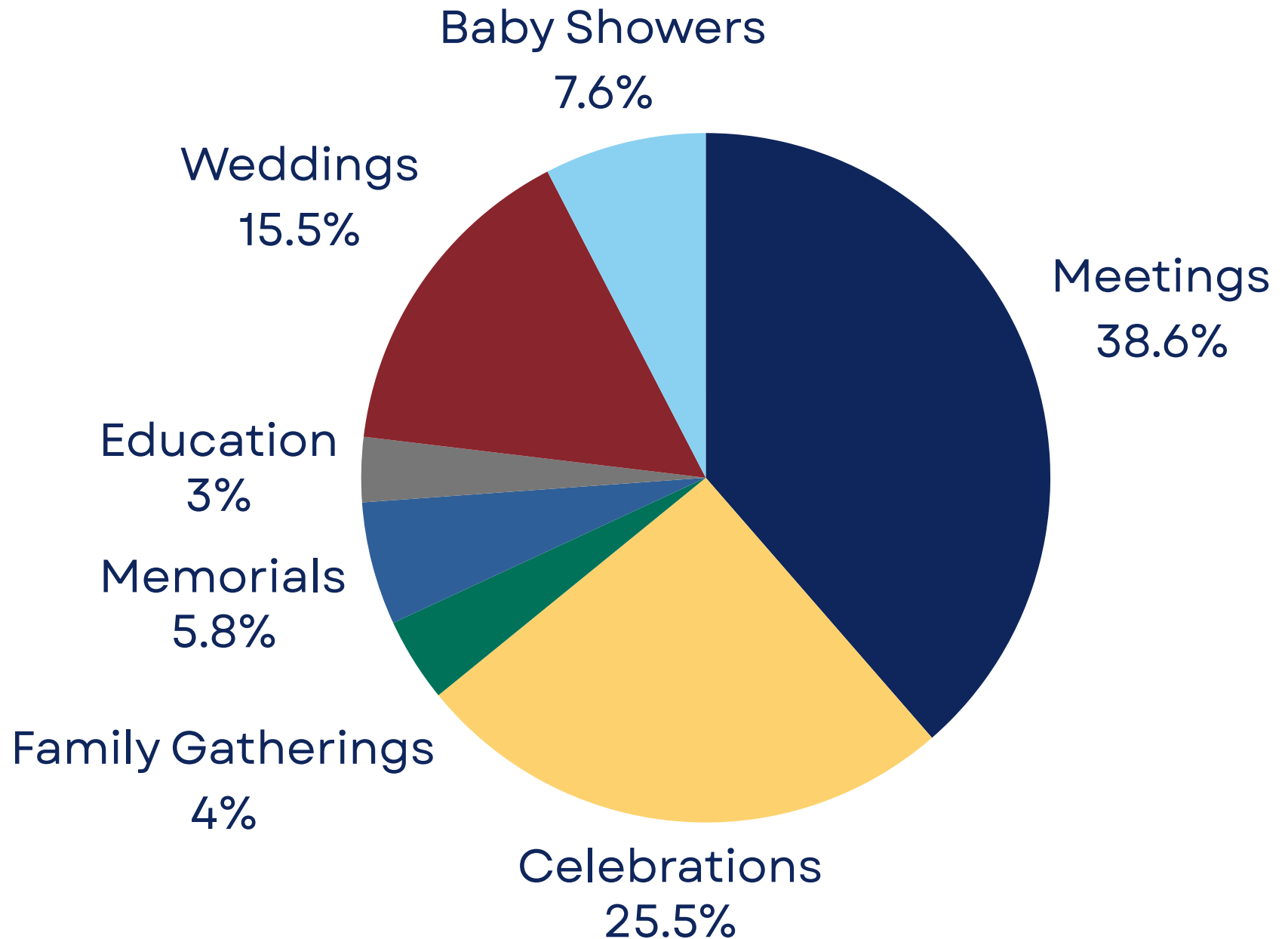
Next steps for the PROS Plan include concluding the Planning Commission process, bringing it before the Board of County Commissioners for a public hearing and adoption, approval from the Recreation and Conservation Office, and a Comprehensive Plan Amendment to adopt the PROS Plan by reference.

COMMUNITY BUILDING RENTALS

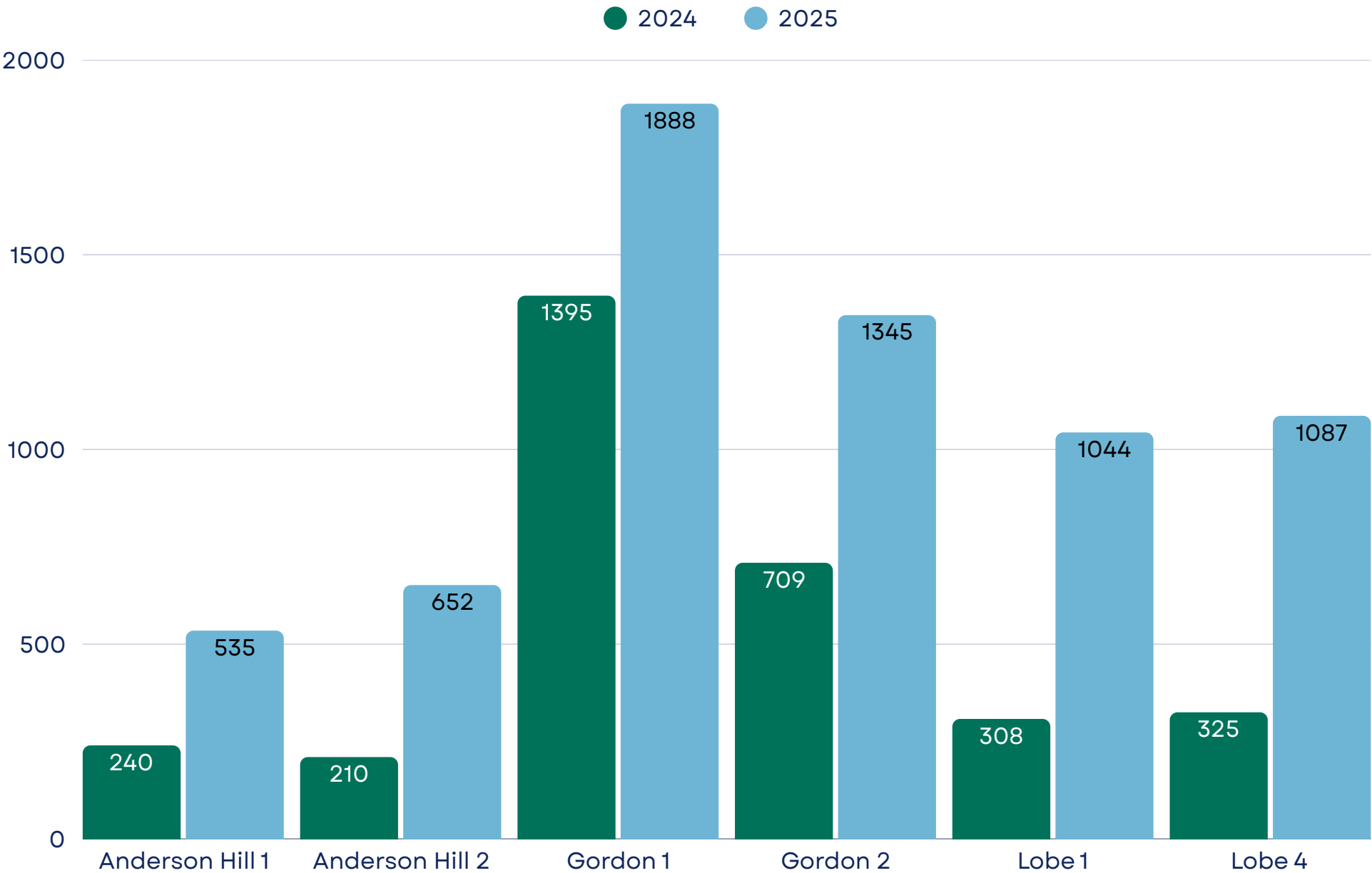
● 2023 ● 2024 ● 2025



COMMUNITY BUILDING RENTALS

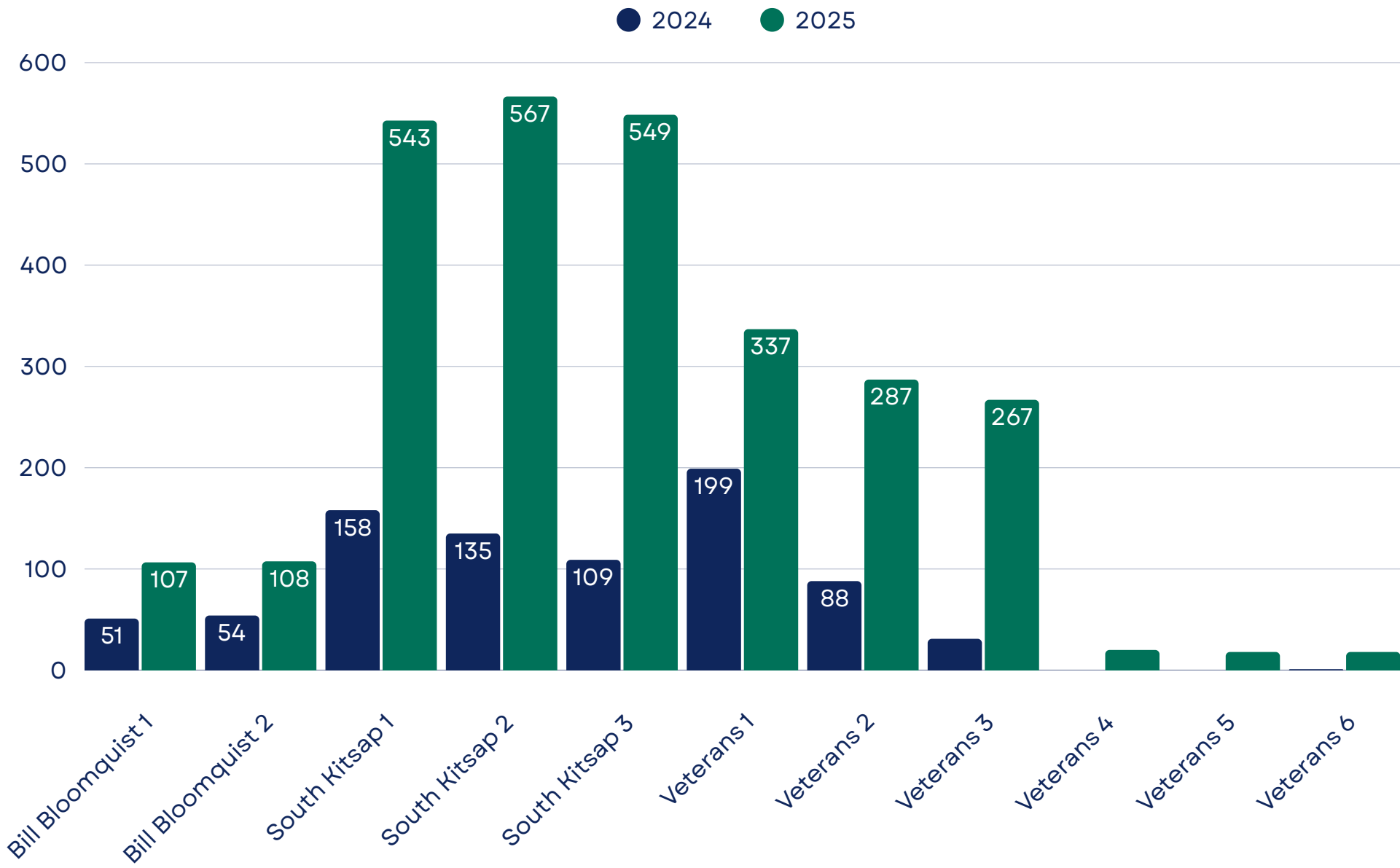


ATHLETIC FIELD USAGE IN HOURS CENTRAL

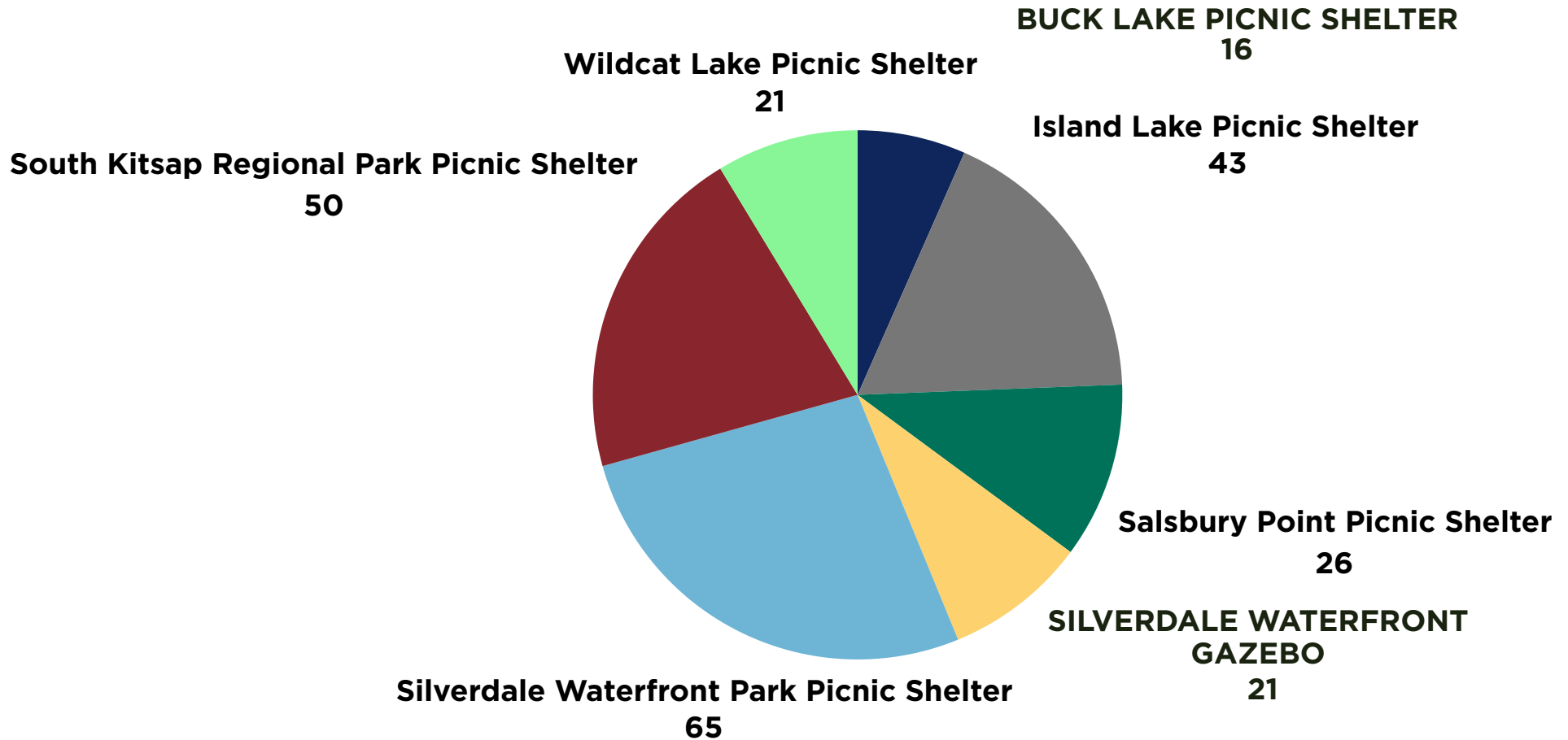


ATHLETIC FIELD USAGE IN HOURS

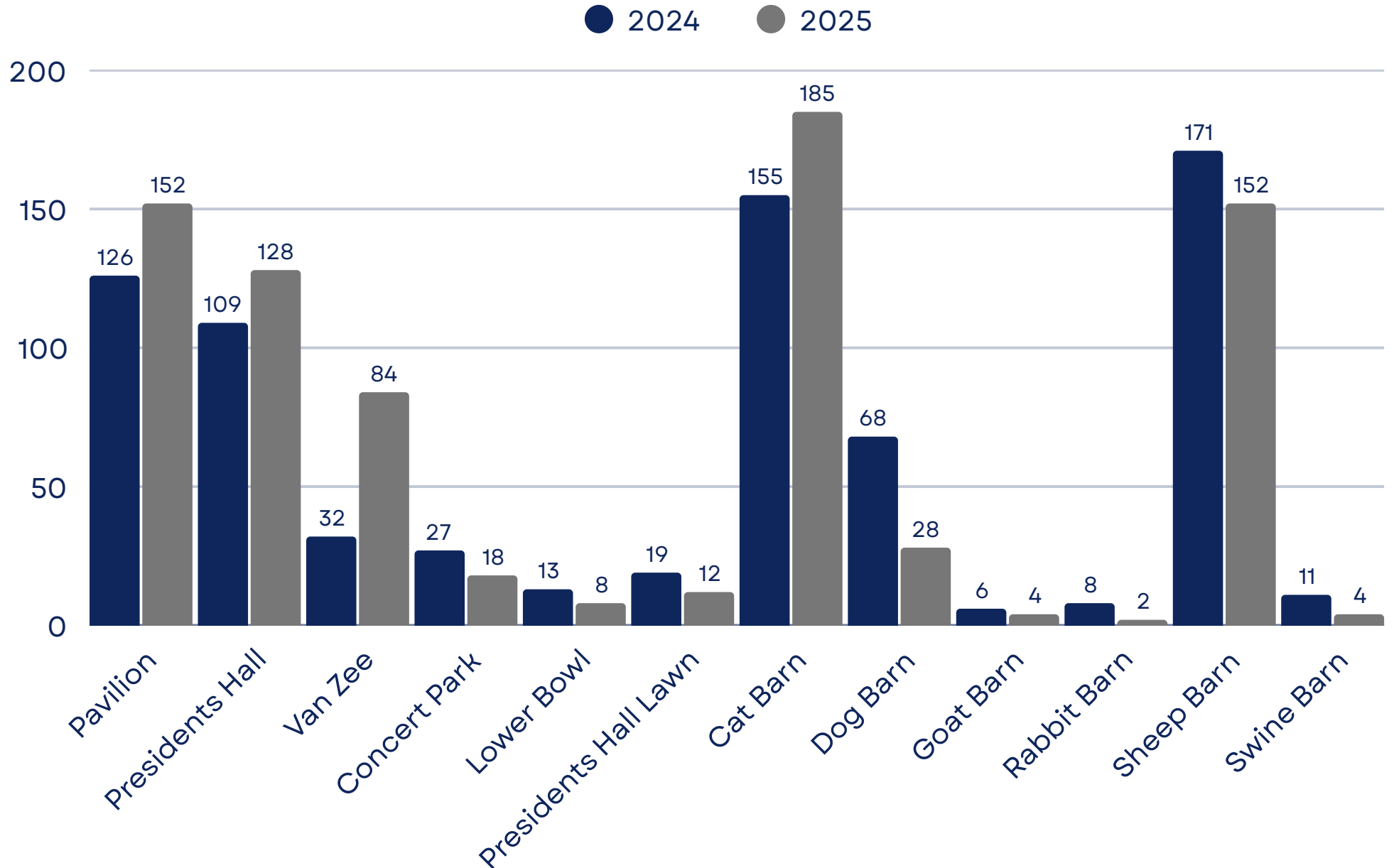
SOUTH



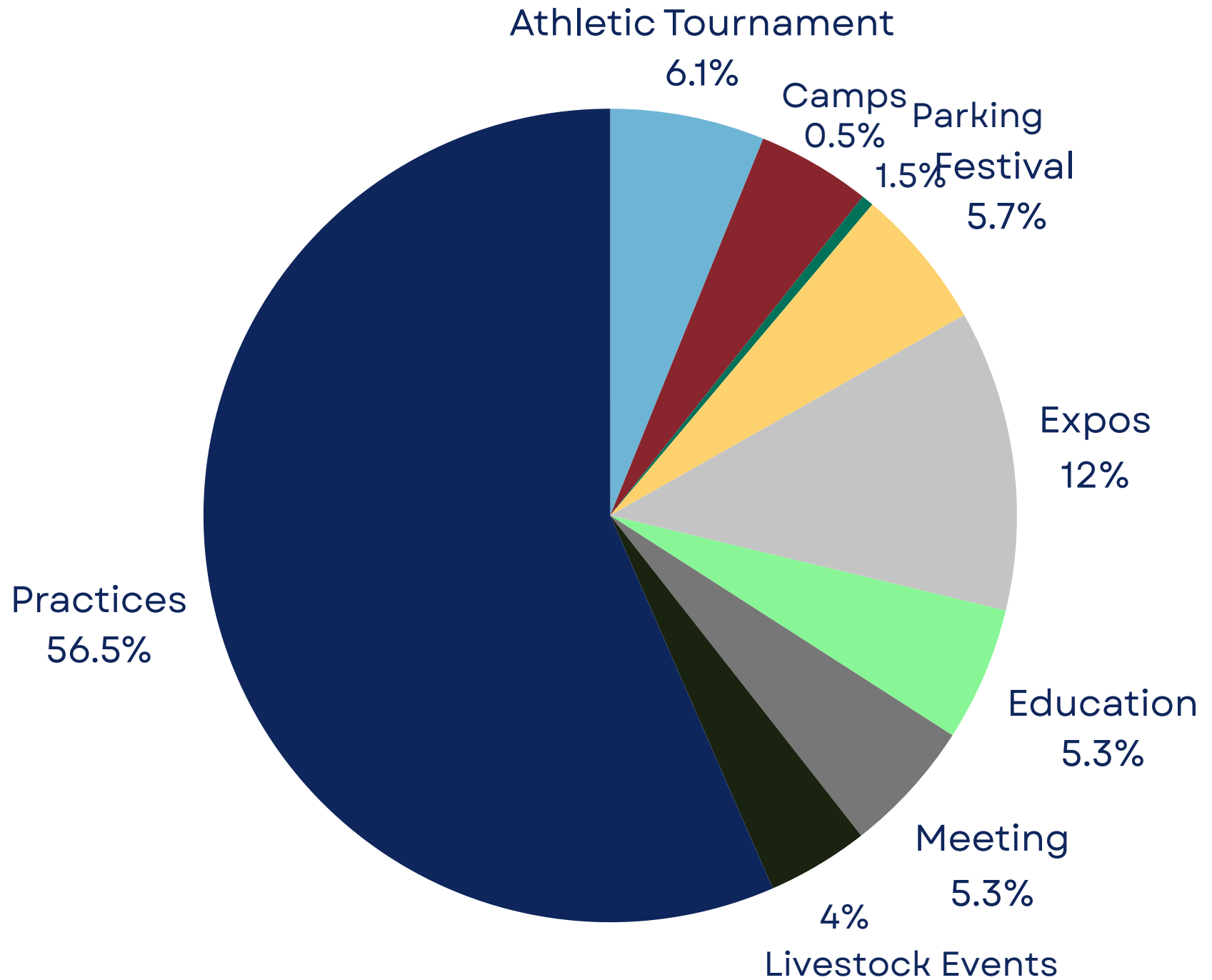
PICNIC SHELTER RENTAL DAYS



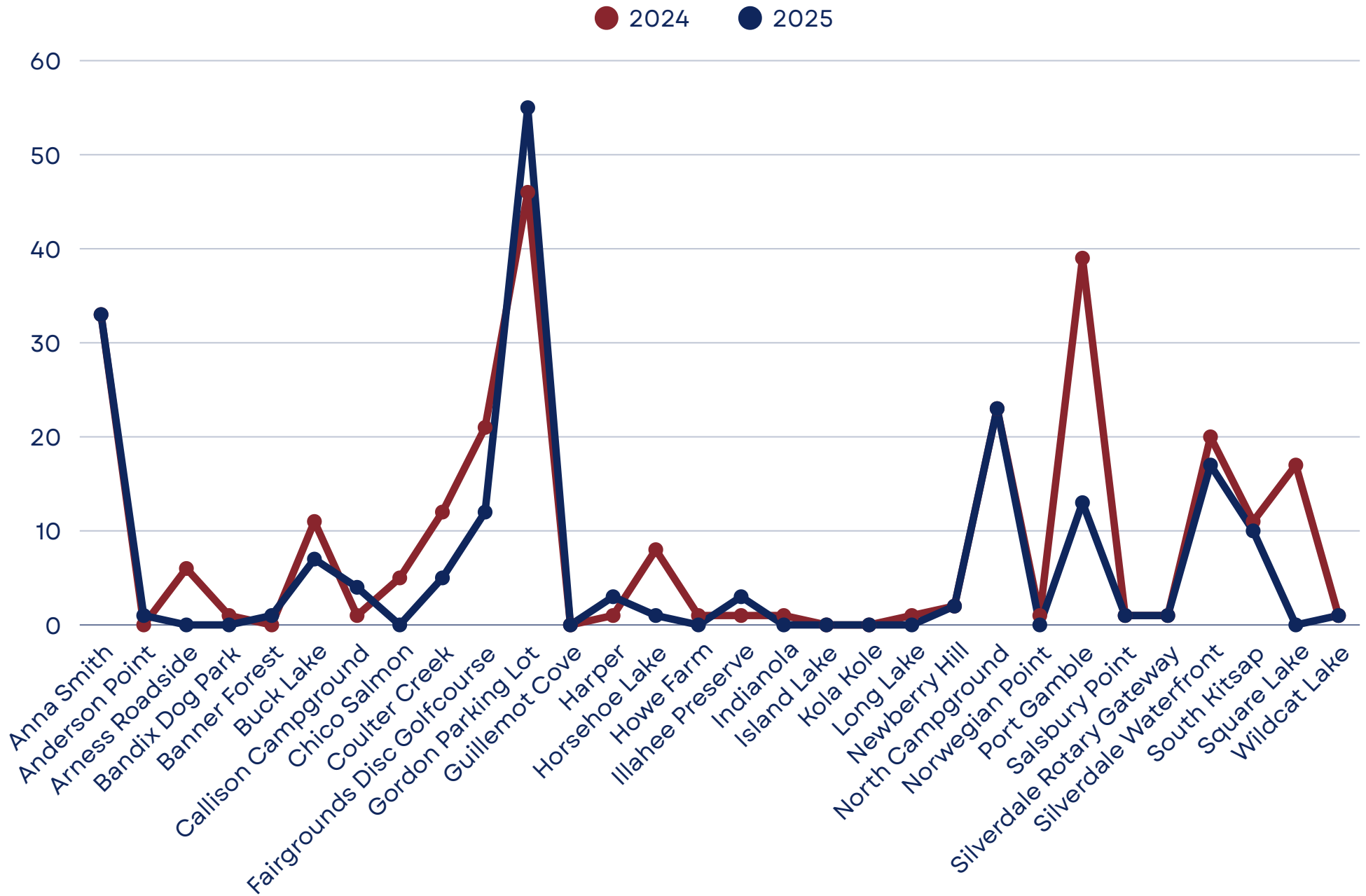
FAIRGROUNDS EVENT DAYS



FAIRGROUNDS EVENTS

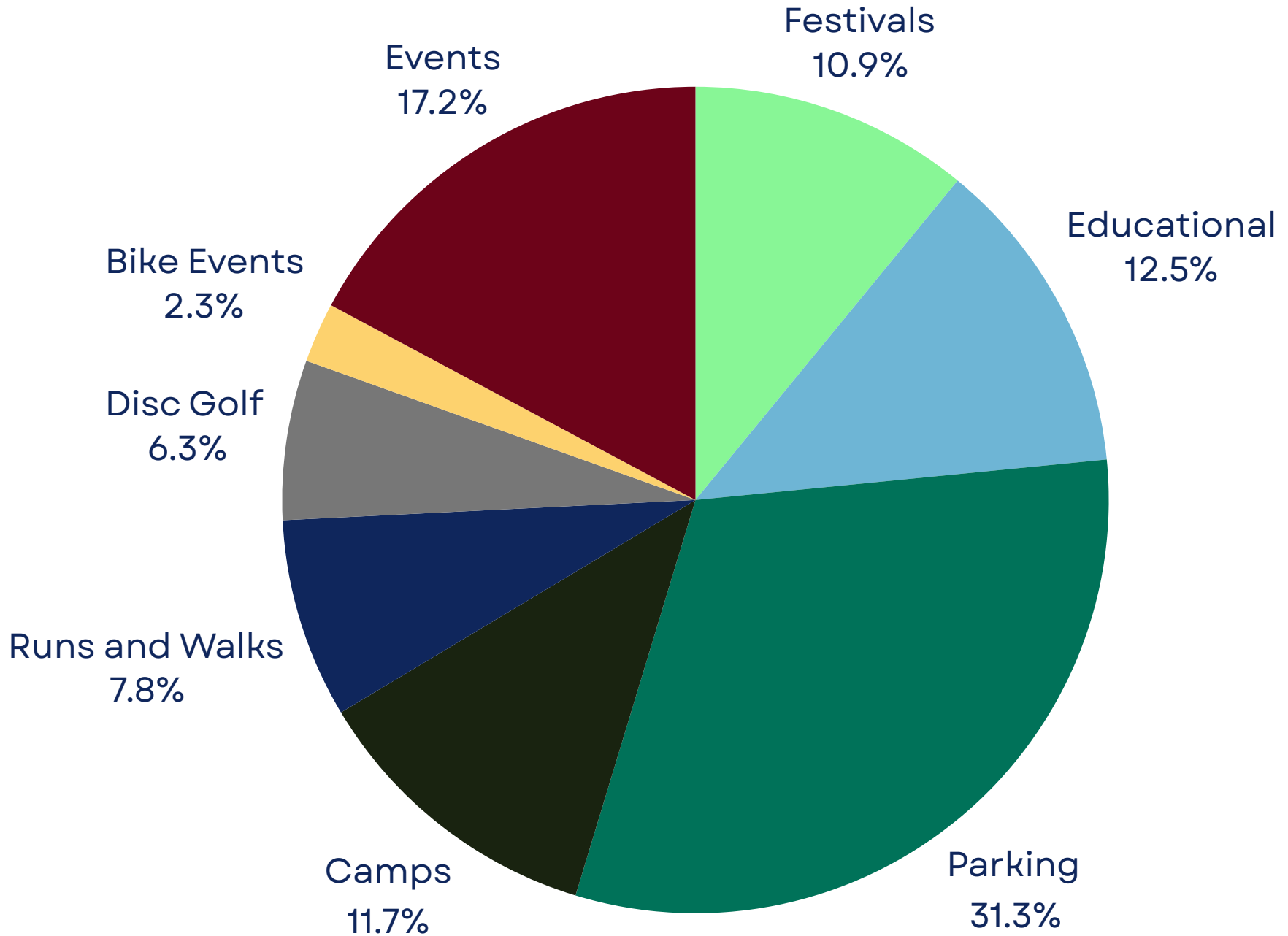


SPECIAL PARK EVENT DAYS



TOTAL NUMBER OF EVENT DAYS

SPECIAL PARK EVENTS



FALL 2025 - RESERVATION REQUESTS

	SEPTEMBER		OCTOBER		NOVEMBER		TOTAL	
Total Number of Field Reservation Requests	277.00		275.00		91.00		643.00	
	Accommodated	Denied	Accommodated	Denied	Accommodated	Denied	Accommodated	Denied
Anderson 1	18.00	0.00	18.00	0.00	0.00	0.00	36.00	0.00
Anderson 2	19.00	14.00	22.00	18.00	1.00	0.00	42.00	32.00
Gordon Field 1	54.00	17.00	38.00	16.00	26.00	9.00	118.00	42.00
Gordon Field 2	24.00	15.00	27.00	13.00	21.00	7.00	72.00	35.00
Lobe 1	19.00	9.00	18.00	7.00	14.00	0.00	51.00	16.00
Lobe 4	18.00	0.00	26.00	0.00	13.00	0.00	57.00	0.00
South Kitsap Regional Field 2	8.00	0.00	9.00	0.00	0.00	0.00	17.00	0.00
South Kitsap Regional Field 3	8.00	0.00	9.00	0.00	0.00	0.00	17.00	0.00
Veterans Field 1	18.00	0.00	18.00	0.00	0.00	0.00	36.00	0.00
Veterans Field 2	18.00	0.00	18.00	0.00	0.00	0.00	36.00	0.00
Veterans Field 3	18.00	0.00	18.00	0.00	0.00	0.00	36.00	0.00
TOTAL	222.00	55.00	221.00	54.00	75.00	16.00	518.00	125.00
	80.14%	19.86%	80.36%	19.64%	82.42%	17.58%	80.56%	19.44%
Not Requested: Bloomquist Field 1, Bloomquist Field 2, South Kitsap Regional Field 1, Veterans Memorial Field 4, Veterans Memorial Field 5, Veterans Memorial Field 6								

FALL 2025 - RESERVATION HOURS

	SEPTEMBER		OCTOBER		NOVEMBER		TOTAL	
Total Number of Requested Field Usage Hours	950.25		914.75		391.50		2256.50	
	Accommodated	Denied	Accommodated	Denied	Accommodated	Denied	Accommodated	Denied
Anderson 1	54.00	0.00	54.00	0.00	0.00	0.00	108.00	0.00
Anderson 2	68.00	42.00	73.00	54.00	7.00	0.00	148.00	96.00
Gordon Field 1	194.75	77.00	157.00	69.25	129.50	38.50	481.25	184.75
Gordon Field 2	95.00	60.00	95.00	63.00	81.50	27.00	271.50	150.00
Lobe 1	67.50	36.00	61.50	28.00	56.00	0.00	185.00	64.00
Lobe 4	116.00	0.00	116.00	0.00	52.00	0.00	284.00	0.00
South Kitsap Regional Field 2	16.00	0.00	18.00	0.00	0.00	0.00	34.00	0.00
South Kitsap Regional Field 3	16.00	0.00	18.00	0.00	0.00	0.00	34.00	0.00
Veterans Field 1	36.00	0.00	36.00	0.00	0.00	0.00	72.00	0.00
Veterans Field 2	36.00	0.00	36.00	0.00	0.00	0.00	72.00	0.00
Veterans Field 3	36.00	0.00	36.00	0.00	0.00	0.00	72.00	0.00
TOTAL	735.25	215.00	700.50	214.25	326.00	65.50	1761.75	494.75
	77.37%	22.63%	76.58%	23.42%	83.27%	16.73%	78.07%	21.93%
Not Requested: Bloomquist Field 1, Bloomquist Field 2, South Kitsap Regional Field 1, Veterans Memorial Field 4, Veterans Memorial Field 5, Veterans Memorial Field 6								

FALL 2025 - RESERVATION HOURS BY USER GROUP

	SEPTEMBER		OCTOBER		NOVEMBER		TOTAL	
Total Number of Field Reservation Requests	277.00		275.00		91.00		643.00	
	Accommodated	Denied	Accommodated	Denied	Accommodated	Denied	Accommodated	Denied
Olympic High School	21.00	0.00	3.00	0.00	0.00	0.00	3.73%	0.00%
Kitsap Alliance	98.00	35.00	62.00	38.00	39.00	8.00	30.95%	12.60%
Tracyton Soccer Club	60.00	20.00	49.00	16.00	30.00	8.00	21.62%	6.84%
Cross Point High School	9.00	0.00	9.00	0.00	4.00	0.00	3.42%	0.00%
YMCA (Bremerton and Silverdale)	19.00	0.00	26.00	0.00	2.00	0.00	7.31%	0.00%
South Kitsap Soccer Club	54.00	0.00	54.00	0.00	0.00	0.00	16.80%	0.00%
Home School Program	16.00	0.00	18.00	0.00	0.00	0.00	5.29%	0.00%
Not Requested: Bloomquist Field 1, Bloomquist Field 2, South Kitsap Regional Field 1, Veterans Memorial Field 4, Veterans Memorial Field 5, Veterans Memorial Field 6								

FALL 2025 - RESERVATION REQUESTS BY USER GROUP

	SEPTEMBER		OCTOBER		NOVEMBER		TOTAL	
Total Number of Requested Field Usage Hours	950.25		914.75		391.50		2256.50	
	Accommodated	Denied	Accommodated	Denied	Accommodated	Denied	Accommodated	Denied
Olympic High School	57.75	0.00	8.25	0.00	0.00	0.00	2.92%	0.00%
Kitsap Alliance	228.50	114.50	224.75	125.25	152.00	26.00	26.82%	11.78%
Tracyton Soccer Club	209.00	100.50	206.50	89.00	152.50	39.50	25.17%	10.15%
Cross Point High School	18.00	0.00	18.00	0.00	8.00	0.00	1.95%	0.00%
YMCA (Bremerton and Silverdale)	82.00	0.00	99.00	0.00	13.50	0.00	8.62%	0.00%
South Kitsap Soccer Club	108.00	0.00	108.00	0.00	0.00	0.00	9.57%	0.00%
Home School Program	32.00	0.00	36.00	0.00	0.00	0.00	3.01%	0.00%
Not Requested: Bloomquist Field 1, Bloomquist Field 2, South Kitsap Regional Field 1, Veterans Memorial Field 4, Veterans Memorial Field 5, Veterans Memorial Field 6								

From: [Alexander Wisniewski](#)
To: [carol](#); [ParksBoard](#); [Lisa Hurt](#); [Linda Berry-Maraist](#); [Dawn Dockter](#); [Carmen Smith](#)
Cc: [Christine Rolfes](#); [Alex Hardy](#); [Irene Weber](#)
Subject: RE: Questions for the PAB and KC Parks
Date: Saturday, May 17, 2025 1:20:00 PM

Hi Carol,

I will share this with the PAB. Here are answers to your questions...

- **Is the Volunteer Handbook still in effect?** Yes. The Volunteer Handbook was updated a couple years ago and is still in use.
- **Who makes land use decisions for the various parks in regards to planning and development?** Kitsap County Parks is responsible for planning and development of County Parks.
- **You mentioned that opportunities will continue including opportunities for park planning. Who would be included in these opportunities?** Participatory opportunities will vary by project, but open public engagement is always desired. For example, the Port Gamble Framework included a community based steering committee and multiple public meetings to collect feedback. The PROS plan included public surveys, public open house workshops, stakeholder meetings, and multiple public review and comment periods. Currently, we have two surveys open to gather public input on sport court improvements in Indianola and Suquamish and, later this year, will host public meetings to share an update to the Forest Restoration policy.
- **You also mentioned work groups during the discussion—who would serve on these work groups?** The use of community-based steering committees during park planning and development projects is the most likely path and one that has been used in the past. The make-up of the steering committees will vary depending on the project, but members of the Parks Advisory Board will be involved and, when appropriate, stakeholders, community groups, and at-large community members may also be involved. The most recent example of this is the Port Gamble Framework; the steering committee included a member of the PAB, a member of the stewardship group, and a member of North Kitsap Trails Alliance. This group attended all planning meetings and provided valuable perspective on the park.
- **Isn't synthetic turf a health hazard, especially for young children, not to mention the environment?** The debate around health implications of synthetic turf – primarily the infill rubber pellets – has arguments on both sides. Nonetheless, we are pursuing a synthetic turf style that does not use the infill rubber pellets and with a company that recycles the old, removed synthetic turf. This different type of turf also requires less maintenance so there is also a long-term cost savings.
- **And very expensive?** We are awaiting an estimate currently for the turf replacement.
- **Why is it being used for the Gordon Fields then?** Gordon 1 is already synthetic turf so we are pursuing a like for like replacement. In the long-term, synthetic turf is cheaper to maintain than natural grass. No irrigation, no 3x/year aerating/seeding/dressing/fertilizing, no mowing, better drainage, no muddy and unplayable soils due to rain, etc.
- **I believe you said this would cost \$1.5 million?** \$1.5M is our estimate for construction of a brand new synthetic field. This is not a hard cost, just an estimate used for capital budget planning purposes.

Thanks,

Alex Wisniewski (*he/him*) | Parks Director
Kitsap County Parks
awisniewski@kitsap.gov
360.337.5355

From: carol <carol9price@comcast.net>

Sent: Saturday, May 17, 2025 12:42 PM

To: Alexander Wisniewski <AWisniewski@kitsap.gov>; ParksBoard <ParksBoard@kitsap.gov>; Lisa Hurt <rainbowzen1@gmail.com>; Linda Berry-Maraist <ldmaraist@yahoo.com>; Dawn Dockter <dedockter@gmail.com>; Carmen Smith <CCSmith@kitsap.gov>

Cc: Christine Rolfes <CRolfes@kitsap.gov>

Subject: Questions for the PAB and KC Parks

[CAUTION: This message originated outside of the Kitsap County mail system. **DO NOT CLICK on links or open attachments** unless you were expecting this email. If the email looks suspicious, contact the Helpdesk immediately at 360-337-5555, or email at Helpdesk@kitsap.gov]

Alex, Carmen, and Parks Advisory Board Members,

Following are questions that I meant to ask at April's PAB meeting. I'm requesting that PAB members and the new Parks Planner all receive a copy of this email:

I misspoke when I asked if the “Stewardship” handbook was still in effect. I was referring to the “Volunteer Handbook.” Is it still in effect? Material seems dated as it refers to stewardship groups....

Who makes land use decisions for the various parks in regards to planning and development? You mentioned that opportunities will continue including opportunities for park planning. Who would be included in these opportunities? You also mentioned work groups during the discussion—who would serve on these work groups?

Isn't synthetic turf a health hazard, especially for young children, not to mention the environment? And very expensive? Why is it being used for the Gordon Fields then? I believe you said this would cost \$1.5 million?

The links below cover several perspectives, from artificial turf as a good idea, to it's toxic and should not be used.

<https://mountsinaiaexposomics.org/position-statement-on-the-use-of-artificial-turf-surfaces/>

<https://progreen.com/is-artificial-turf-bad-for-the-environment-key-facts-you-should-know/>

<https://www.beyondplastics.org/fact-sheets/synthetic-turf>

<https://pmc.ncbi.nlm.nih.gov/articles/PMC10262297/>

Regards,

Carol Price