



# KITSAP COUNTY PARKS ADVISORY BOARD MEETING

**DATE:** Wednesday, February 15, 2023  
**TIME:** 6:00 PM - 8:00 PM  
**LOCATION:** This is a hybrid meeting. It will be held in-person at the Eagle’s Nest Community Center (1195 Fairgrounds Road, Bremerton) and on Zoom.  
 Zoom link will be posted on the [home page](#) of Kitsap County Parks website on the day of the meeting. The link is the bottom right-hand side under the heading: **Upcoming Parks Advisory Board Meeting.**

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Pre-Meeting: Virtual meeting format, information, and instructions

- I. Welcome & Introductions
- II. Adoption of the October 19, 2022 and the December 21, 2022 meeting minutes
- III. Public Comment (3-minute limit/person)
- IV. Special Presentations/Reports
  - a. None
- V. Parks Report
  - a. Point No Point Park – Flooding and Rehabilitation *Matt Oxford*
  - b. Coulter Creek Heritage Park and PROS Plan - Update *Aaron Nix*
  - c. Ecological Selective Thinning – 2023 Projects *Arno Bergstrom*
  - d. Private Public Partnership – Kitsap Paintball – Update *Alex Wisniewski*
  - e. Director’s Report *Alex Wisniewski*
- VI. Sub Committee Reports
- VII. District Representative Reports:
  - a. Old Business
  - b. New Business
- VIII. Adjournment

Sub Committee	Type	Focus Area	PAB Members	Parks Staff (may vary by topic)
Finance & Budget	Standing (per by laws)	<ul style="list-style-type: none"> <li>• Operating Budget</li> <li>• Funding Opportunities</li> </ul>	Linda Berry-Maraist Grady Martin Jon Pearson	Parks Director
Capital Projects & Parks	Standing (per by laws)	<ul style="list-style-type: none"> <li>• Capital Projects Program</li> <li>• M&amp;O Program</li> </ul>	Larry Walker Nancy Whitaker Grady Martin Jon Pearson	Capital Projects Planner M&O Supervisor
Community Outreach & Visitor Services	Ad Hoc	<ul style="list-style-type: none"> <li>• Events and Rentals Program</li> <li>• Marketing</li> <li>• Volunteer Program</li> <li>• Youth Engagement</li> </ul>	Nancy Whitaker Amy Lawrence Amy Smalley Lisa Hurt	Marketing & Events Supervisor Natural Resources Supervisor
Planning & Property	Ad Hoc	<ul style="list-style-type: none"> <li>• Planning Program</li> <li>• Natural Resources Program</li> <li>• Land Acquisition &amp;</li> </ul>	Linda Berry-Maraist Amy Lawrence Joanne Clark	Parks Planner Natural Resources Supervisor

		Divestiture • Park Code	Lisa Hurt	
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**KITSAP COUNTY PARKS ADVISORY BOARD**  
**October 19, 2022**  
**MEETING MINUTES**

Remarks for the beginning of the remote Advisory Board Meeting were read.

The meeting was called to order at 6:01 PM by the Parks Advisory Board Chair, Joanne Clark.

**I. WELCOME AND INTRODUCTIONS**

**II. APPROVAL OF MINUTES | ACTION:** *Jon Pearson requested correction to attendance as he was not listed as attending. Larry Walker moved for the approval of September 19, 2022, meeting minutes. Lisa Hurt seconded the motion with correction. MOTION CARRIED.*

**III. PUBLIC COMMENT**

- Kim Greenwood with Our Forest Fund provided an update on the Timber Rights Purchase \$500,000 fundraising campaign. Campaign is going very well and confident that the goal will be achieved by October 31, 2022.
- Joe Lubischer, NKHP steward.
  - a. Request PAB meeting agenda be posted at least one day before the meeting and include Zoom link to the meeting and telephone numbers to join PAB meeting
  - b. Request clarification on STO contract change, called minor change to design build for ABD segments in Port Gamble.
  - c. Silt fence update – On-going discussions regarding quarter mile long continuous plastic slit fence at NKHP that was installed by Pulte Homes as a part of the Arborwood project that blocks amphibian migration and small animal movements.
- Beverly Parsons, Hansville resident. Comment to bring attention to two (2) recent actions by Kitsap Environmental Council
  - a. Provided comments on the inadequacy of the results of SEPA review
  - b. Lawyer sent letter to PAB, BOCC and Parks Director regarding the improper process of approval of the PGFHP Master Plan
- Carol Price, comments regarding two (2) medical emergencies that occurred week of October 9<sup>th</sup> at PGFHP involving mountain bikers. Request up-date regarding status of individuals. Request that PGFHP limit mountain biking to Ride Park, logging roads, STO, the 3 trails in Ranger area and the Hood trail.

**IV. SPECIAL PRESENTATION**

- Coulter Creek Heritage Park Master Planning Meeting | *Parks Planner, Aaron Nix*

**V. PARKS REPORT**

- Director's Report | *Parks Director, Alex Wisniewski*
- Reviewed tentative Sub Committee Meetings dates
- PAB meeting moving to hybrid version beginning November 16, 2022.

**VI. SUB COMMITTEE REPORTS – No reports.**

**VII. DISTRICT REPRESENTATIVE REPORTS**

- **OLD BUSINESS**
  - Joanne requests signs at Olalla Boat Launch be changed to establish parking spaces
  - **NEW BUSINESS** - none

VIII. **ADJOURNMENT | ACTION:** *Larry Walker moved to adjourn the meeting. Nancy Whitaker seconded the motion. The meeting was adjourned at 7:44 PM.*

**PARKS ADVISORY BOARD ATTENDANCE**

<b>PAB MEMBERS</b>	<b>STAFF</b>	<b>PUBLIC</b>
Joanne Clark, Chair	Alex Wisniewski	Carol Price
Lisa Hurt	Brian Hauschel	Joe Lubischer
Nancy Whitaker	Aaron Nix	Kim Greenwood
Amy Lawrence	Chuck Cuzzetto	Beverly Parsons
Jon Pearson	Deanna Tuttle	David & Dawn
Larry Walker	Sierra Kross	

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**KITSAP COUNTY PARKS ADVISORY BOARD**  
**December 21, 2022**  
**MEETING MINUTES**

Remarks for the beginning of the remote Advisory Board Meeting were read.

The meeting was called to order at 6:01 PM by the Parks Advisory Board Vice-Chair, Lisa Hurt.

- **WELCOME AND INTRODUCTIONS**

- **APPROVAL OF MINUTES | ACTION:** *Lisa Hurt requested correction – In Public Comment Kitsap Environmental Coalition was incorrectly name Kitsap Environmental Council. No motion made to approve.*

- **PUBLIC COMMENT**

- Beverly Parsons, Hansville resident and member of Kitsap Environmental Coalition. Thanks to PAB member Lisa Hurt, Alex Wisniewski and Aaron Nix for attending Kitsap Environmental Coalition meeting on December 20 to discuss issues regarding PROs Plan and COMP Plan. Extend invite to all PAB members to attend meeting and/or register for mailing list at [info@kitsapenviromentalcoalition.org](mailto:info@kitsapenviromentalcoalition.org)

- **INTRODUCUTION – Capital Projects Planner, Matt Oxford**

- **2023 CHAIR AND VICE CHAIR NOMINATIONS -** Discussion regarding PAB members eligibility. Linda Berry-Maraist nominated Joanne Clark for Chair and Lisa Hurt for Vice Chair. Larry Walker seconded nomination. Motion was deliberated and voted on. Majority voted in favor and motion was passed.

- **2023 WORK PLAN DISCUSSION –** Review of 2021/2022 Work Plan items and discussion regarding which items would remain on or be added to 2023 Work Plan.

- **SPECIAL PRESENTATION/REPORTS**

- Private-Public Partnership Opportunity – Colby Overholt, business owner of Kitsap Paintball proposing a contract to lease land at Coulter Creek Park for Paintball business activity. Linda motioned to proceed with previous recommendation to establish a contract with Kitsap Paintball. Request additional clarification on potential impact from Paintball Netting to birds and wildlife. Lisa seconded motion. Grady motioned to vote. Majority voted in favor and motion was passed.

- **PARKS REPORT**

- Director’s Report | *Parks Director, Alex Wisniewski* | No presentation of report.

- **SUB COMMITTEE REPORTS –**

- Finance and Budget Committee -Linda reported – Met on 12/19/2022 discussed and reviewed 2023 budget.
- Capital Improvement Plan Committee report – Grady reported – reviewed CIP. Needs more details and updated data.
- Community Outreach & Volunteer Services Committee – No report - Meeting held to review Volunteer Handbook

- **DISTRICT REPRESENTATIVE REPORTS**

- **OLD BUSINESS**

- Joanne requests update on restroom facility options at Olalla Boat Launch. 2023 Budget includes funding for a Portlet to be provided April 1, 2023, for summer season.

- **NEW BUSINESS –**

- Port Gamble Park Stewards report–
      - i. New meeting format established to create a more formal process and resulted in a more successful meeting.
      - ii. North Kitsap Trails Association – taking leadership role for volunteer recruitment. Last event had 39 volunteers.
      - iii. Ride Park grand opening goal May 6<sup>th</sup>
      - iv. OBG Radiant received DCD comments for permit for road to Ride Park.

- **ADJOURNMENT | ACTION:** *Larry Walker moved to adjourn the meeting. Joanne Clark seconded the motion. The meeting was adjourned at 8:04 PM.*

**PARKS ADVISORY BOARD ATTENDANCE**

<b>PAB MEMBERS</b>	<b>STAFF</b>	<b>PUBLIC</b>
Joanne Clark, Chair	Alex Wisniewski	Carol Price
Lisa Hurt	Matt Oxford	Margaret Tufft
Nancy Whitaker	Chuck Cuzzetto	Colby Overholt
Amy Lawrence	Dee Tuttle	Beverly Parsons
Jon Pearson		Sam Huff
Larry Walker		
Grady Martin		
Linda Berry-Maraist		

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Alex Wisniewski, Director

# Director's Report

**Date:** 2/15/2023  
**To:** Parks Advisory Board  
**From:** Alex Wisniewski, Parks Director

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## Administration Program

### Finance

Staff are reviewing process improvements to make the department's invoice and bill pay activities more efficient. Parks has two FTE's dedicated to financial management which includes six general fund and seven special revenue accounts, grant administration, and capital project support. Historically, Parks received staff support from Department of Administrative Services to supplement Parks employees for invoice processing, but this came to end in 2021 when Parks hired a Fiscal Tech position that had been vacant and frozen. As Parks has grown its staffing levels back to near capacity over the past two years, it is experiencing an increase in volume of daily purchases for general maintenance activities and will soon see capital projects and associated budget management needs grow. Due to this and coupled with the increase in process steps from the implementation of Workday, Parks is finding itself challenged to keep current with budget activities. Parks is working through process evaluation and changes to better streamline activities, however, the sheer volume of transactions, utility accounts, and increasing needs may dictate additional resources will be required.

## Capital Projects Program

### Capital Projects Planning

Staff is preparing an addendum to the Capital Improvement Plan to address emergency repair contracts, address funding requirements on FY23 projects, and add needed projects to the 2023-2028 CIP. The CIP addendum is targeted for completion by the end of March 2023.

### Point No Point Park Coastal Erosion Restoration

Conceptual alternatives will be completed in early March for Staff review and a pre-application meeting with regulatory agencies and tribal biologists is planned for the end of March 2023 to determine applicable permitting and SEPA compliance. The fish window for construction is July 15 – October 15, and staff is evaluating the potential for repairs to be conducted within this window. Final design and construction schedules are TBD.

### **Eagle's Nest HVAC Replacement**

Carrier Corporation is completing the quotation for the turnkey replacement of the existing HVAC system at Parks' office. The project cost is estimated near \$150,000 to complete, and staff will include this in the CIP addendum. The equipment has a 25-week lead time, and construction is estimated to commence in the Fall of 2023, pending funding approval.

### **Eagle's Nest Perimeter Deck Replacement (Design)**

Staff completed review of the engineer's 60% plans for the replacement deck. The existing bridge/ramp that provides ingress/egress to the West side of the building does not meet current ADA accessibility requirements. Therefore, Staff is assessing alternatives to address this issue, including relocating the ramp towards the Northern end of the building. Relocating the bridge/ramp will increase design and construction funding requirements.

### **Pavilion Mezzanine Deck Structural Assessment**

The mezzanine deck (floor) is exhibiting compressive damage from potential overloading of the deck. Parks' staff coordinated a condition assessment with the County Building Official (CBO) who recommended that occupant loading be reduced, and that Parks' staff proceed with a structural assessment. Additionally, the existing curtain track system is being evaluated for replacement, due to its age and condition, and the support structure is being added to the structural assessment for precautionary measures. Staff will include the anticipated funding requirements in the 2023 CIP addendum.

### **Island Lake Pier Rehabilitation**

The Island Lake Pier project is nearing completion on permitting. SEPA and shoreline exemption were received by Staff last week. Staff is currently working with WDFW to get the HPA issued to complete the work. It was verified that the fish window for this project is August 1 through September 30, 2023. A building permit application was submitted to DCD late last week and Staff is working on being ready to meet the project fish window and complete the pier rebuild project after the fire that occurred in 2021.

### **Port Gamble Forest Heritage Park – Ride Park and Parking Lots**

#### *Project Management*

- Parks staff is closing out the contract with OAC Services for their project management work overseeing the Port Gamble Forest Heritage Park Framework, and Mountain Bike Ride Park, Stottlemeyer Parking Lot/Trailhead, and Ride Park Parking Lot/Trailhead construction projects; their contract will conclude on April 30, 2023. The Framework is complete (pending review under the Parks, Recreation, and Open Space and Comprehensive Plan updates), and the Mountain Bike Ride Park completion is anticipated in March 2023. The two parking lot projects will be completed under Parks staff management.

#### *Ride Park*

- Work remains underway by Evergreen Mountain Bike Alliance (EMBA) to finish construction on the mountain bike ride park. Completion for the ride park is targeted for March 2023.

#### *Stottlemeyer Parking Lot and Trailhead (south end of park)*

- The SDAP permit for the Stottlemeyer parking lot and trailhead was submitted in January 2022 and remains in DCD's review process. On January 10, 2023, a SEPA Determination of Nonsignificance (DNS) was issued and on January 12, 2023 DCD issued a request for additional information. Staff and the consultants will reply to this request as soon as possible.



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Alex Wisniewski, Director

*Ride Park Parking Lot and Trailhead (north end of park)*

- The SDAP permit for the ride park parking lot and trailhead was submitted in April 2022 and remains in DCD’s review process.

## Marketing and Events Program

### Events and Rentals

Applications for 2023 are steadily coming in through RecDesk, and staff is processing them accordingly.

### BoCC-Sponsored Events

<b>Event</b>	<b>Status</b>
<i>Martin Luther King Jr. Day</i>	Confirmed for January 16, 2023
<i>Military Appreciation Day</i>	Confirmed for March 11, 2023
<i>FARM Days</i>	Confirmed for May 22-23, 2023
<i>United Way Day of Caring</i>	This event has indicated they will not use the Fairgrounds facilities in 2023 as they have in past years.
<i>Veterans Day Ceremony</i>	Completed, event was held on November 11, 2023
<i>Toys for Tots</i>	Confirmed for December 4-19, 2023

## Maintenance & Operations Program

### Staff Vacancies

M&O has been working with Human Resources to advertise the last remaining vacancy within the program. The posting has closed and staff are reviewing applications. Interviews to follow.

### Winter Storms

Fallen trees at South Kitsap Regional and Harper Park were removed, ongoing chipping of fallen branches continues throughout the park system.

### Harper Park

During the King Tides in December, the base of the guardrail on Olympiad Drive was undermined. Staff have reset the concrete pillars and guardrail.

### Fairgrounds E-Barn

Staff continue to remove the old copper water lines and upgrade the distribution lines to PEX along with additional spigots.

## Natural Resources Program

### Forest Stewardship Program

*Port Gamble Forest Heritage Park*

- Parks staff is beginning ecological-based selective thinning to select areas of the newly acquired 756 acres of tree rights. The first project targeted is a small 30-acre plot in the central area of the park; work will begin in late February. In advance of the work beginning, Parks will publish public notices on the website, on social media, and erect signs and barricades in the park. Additional Forest Practices Applications for selective thinning in other areas of the park are in-process.

***Tree Plantings***

- In 2022, 2,000 new trees were planted in previously selectively thinned forest areas across the park system, the purpose is to introduce a wider variety of tree types to improve forest diversity and enhance wildlife habitat and the ecosystem.
- 2,000 new trees are scheduled to be planted at Wick’s Lake (selectively thinned in 2022) by mid-March.

***Brush Harvesting***

- Parks put out a Request for Qualifications (RFQ) for brush harvesting in select parks, the RFQ closes on February 14, 2023. The RFQ will result in a contract for harvesting salal and other plants The revenue generated from the contract funds maintenance and improvement activities carried out by the park stewardship program.

**Volunteer Program**

***January Activity: 18 work parties***

<b>Location</b>	<b>Work performed by volunteers and staff</b>
Anderson Landing Preserve	<ul style="list-style-type: none"> <li>• Trail Brushing (3 participants)</li> </ul>
Bandix Dog Park	<ul style="list-style-type: none"> <li>• Invasive vegetation removed</li> </ul>
Banner Forest Heritage Park	<ul style="list-style-type: none"> <li>• Continued work on Banner Slough trail turnpikes (6 participants)</li> </ul>
Chico Salmon Park	<ul style="list-style-type: none"> <li>• Trail work and Invasive species removal (17 participants)</li> </ul>
Coulter Creek Heritage Park	<ul style="list-style-type: none"> <li>• Invasive vegetation removal/Trash pickup (5 participants)</li> <li>• 200 trees planted (9 participants)</li> </ul>
Fairgrounds & Events Center	<ul style="list-style-type: none"> <li>• Invasive vegetation removal, new Tees installed, Hazardous trees removed ( 7 participants)</li> </ul>
Guillemot Cove Preserve	<ul style="list-style-type: none"> <li>• Hazardous tree removal ( 3 participants)</li> </ul>
Hansville Greenway	<ul style="list-style-type: none"> <li>• Invasive vegetation removal (12 participants)</li> <li>• Boardwalk repair from fallen tree ( 6 participants)</li> </ul>
Illahee Forest Preserve Heritage Park	<ul style="list-style-type: none"> <li>• 700 trees planted ( 5 participants)</li> </ul>
Newberry Hill Heritage Park	<ul style="list-style-type: none"> <li>• 200 trees planted with Girls Scouts (31 Participants)</li> <li>• Trail clearing with Klahowya Secondary School (12 Participants)</li> <li>• Invasives vegetation removal with Hope Worldwide (9 participants)</li> </ul>
North Kitsap Heritage Park	<ul style="list-style-type: none"> <li>• Continued restoration work to the Norman Creek wetland</li> <li>• Invasives species removal on Powerline Trail (9 participants)</li> </ul>
Port Gamble Forest Heritage Park	<ul style="list-style-type: none"> <li>• Scotch broom removal around ride park with National Honor Society (16 participants)</li> <li>• Trail work: brushing, drainage, tread repairs (21 participants)</li> </ul>
Quiet Place Park	<ul style="list-style-type: none"> <li>• Trail work/ clearing of downed trees ( 6 participants)</li> </ul>
Silverdale Dog Park	<ul style="list-style-type: none"> <li>• New Chairperson selected</li> </ul>



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Alex Wisniewski, Director

<b>Partners worked with this period</b>	<b>Work performed</b>
Mountain Vikes (youth mountain biking club)	<ul style="list-style-type: none"><li>• Trail repairs at Port Gamble Forest Heritage Park</li></ul>
Washington Trails Association	<ul style="list-style-type: none"><li>• Trail work at Banner Forest Heritage Park- Banner Slough Trail</li></ul>
Dept of Community Development	<ul style="list-style-type: none"><li>• Permit approvals for trail structures</li></ul>
WA Fish and Wildlife	<ul style="list-style-type: none"><li>• HPA review for trail structures and Howe Farm Park and North Kitsap Heritage Park</li></ul>
Mountaineers	<ul style="list-style-type: none"><li>• Trail work at Banner Forest Heritage Park- Banner Slough Trail</li></ul>
West Sound Disc Golf Association	<ul style="list-style-type: none"><li>• New tee pad installation, invasive vegetation removal, and removal of 3 hazard trees</li></ul>
Great Peninsula Conservancy	<ul style="list-style-type: none"><li>• GPC led invasives vegetation removal and site preparation for tree planting event scheduled mid-February</li></ul>
Western Washington University	<ul style="list-style-type: none"><li>• Graduate student led assisted migration study</li></ul>

## Planning Program

### Parks, Recreation, and Open Space (PROS) Plan

Staff published an RFQ in November 2022 to hire consulting services to assist with the required 6-year update to the Parks, Recreation, and Open Space plan. Submissions were due by December 14, 2022, but only one Statement of Qualifications was received. It is staff's feeling that the holidays may have hindered the receipt of additional submissions, so the decision was made to readvertise the RFQ. The new submission due date was February 9, 2023 and one new submission was received. Staff is conducting an evaluation of the proposals currently. The PROS plan update is due by March 2024.

### North Kitsap Heritage Park – Sound To Olympic Trail

As a part of the Sound To Olympics Trail route feasibility study, Parks engaged staff from the State's Recreation and Conservation Office (RCO) to evaluate the potential of a route that traverses through North Kitsap Heritage Park. RCO grant funds were used to acquire the park parcels, thus, requiring RCO's review for compliance with grant requirements. The initial meeting was productive, discussions are still in-process.

### Fairgrounds and Events Center – RCO Planning Grant

In November, staff submitted a grant application to the Recreation and Conservation Office (RCO) for a planning grant to develop a site concept plan for the Fairgrounds and Events Center. RCO received 99 applications for this brand-new grant program. Review and scoring were recently completed, and results posted. Of the approved projects, the majority of them were for standard Parks, Recreation and Open-Space plan updates. Parks' submission did not score high enough to receive funding. Nonetheless, this project is important so Parks will explore other funding opportunities.

### **Gorst WSDOT Fish Passage Project**

WSDOT's consultant, Parametrix, contacted Park's Staff for a review of the proposed fish passage project on Kabelac Creek in Gorst. The current drainage runs through the Mattress Ranch parking lot and discharges downstream onto Park's property and into Sinclair Inlet. The draft plan that Parametrix sent to Parks Staff includes a downstream crossing structure that will need to be installed to allow ingress/egress onto the County's property. Staff have requested that this downstream structure be built to handle both truck and equipment traffic to ensure access is viable for future need.

### **Coulter Creek Heritage Park Master Planning**

The third Coulter Creek Heritage Park master plan public meeting was held on January 30, 2023, at the lodge at Calvinwood Camp portion of the park. There were approximately 30 attendees at the meeting. About six visitors arrived early to attend the tour of the Calvinwood facility from 5:00 pm 5:45 pm. The meeting was productive, and the group reviewed the proposed landscape designations that were drafted as part of the original planning process that took place in 2018/19. The meeting attendees expressed their desire for the park to focus on enhancing critical areas, limiting significant active recreation development, and protecting the watershed.



**PARKS ADVISORY BOARD 2023 WORK PLAN**

**Meeting Days, Time, and Location:** 3<sup>rd</sup> Wednesday of every month, 6:00pm, Eagle’s Nest (Fairgrounds)

**Advisory Group Staff:** Alex Wisniewski

**Advisory Group 2023 Chair/Co-Chairs:** Joanne Clark (Chair), Lisa Hurt (Vice Chair)

**Advisory Group Purpose/Mission Statement:** To provide timely advice to the (Parks) Director and the Board of County Commissioners of their findings and recommendations regarding acquisition, development, and the administration of various park properties (*Kitsap County Code 10.12.035*).

2023 Goal	Status	Priority Level	Comments/Coordination (Individual or Sub-Committee)
<b>TIER 1: HIGH PRIORITY</b>			
<p><b>1. PROS Plan.</b> Participate in update of the department’s Parks, Recreation, and Open Space Plan.</p> <ul style="list-style-type: none"> <li>• Review 2018 PROS Plan and track areas that require addition, edits, or expansion.</li> <li>• Port Gamble and Coulter Creek Framework recommendations to be reviewed as part of the updated PROS Plan.</li> </ul>	In-process	High	<ul style="list-style-type: none"> <li>• Project will be facilitated by a hired consultant.</li> <li>• Parks Planner will manage consultant contract.</li> <li>• Planning &amp; Property subcommittee and/or entire PAB will have multiple touchpoints during project to provide feedback and recommendations.</li> <li>• PROS Plan to be evaluated for consistency with Kitsap County’s Comprehensive Plan.</li> <li>• PROS Plan to be approved by Board of County Commissioners.</li> <li>• PROS Plan to be completed by March 2024.</li> </ul>
<p><b>2. Park Code.</b> Review and provide recommendations to proposed updates to the department’s Park Code.</p>		High	<ul style="list-style-type: none"> <li>• Park Code update will be facilitated by Parks Director.</li> <li>• Planning &amp; Property subcommittee and/or entire PAB will have multiple touchpoints during project to provide feedback and recommendations.</li> <li>• Park Code to be reviewed by Kitsap County Legal and Risk Management departments.</li> <li>• Park Code to be approved by Board of County Commissioners.</li> </ul>
<b>TIER 2: MODERATE PRIORITY</b>			

2023 Goal	Status	Priority Level	Comments/Coordination (Individual or Sub-Committee)
<p><b>1. Event Policy Update.</b> Review and provide recommendations to proposed updates to event policies.</p>		Moderate	<ul style="list-style-type: none"> <li>• Park Code update will be facilitated by Marketing and Events Supervisor.</li> <li>• Community Outreach &amp; Visitor Services subcommittee and/or entire PAB will have multiple touchpoints during project to provide feedback and recommendations.</li> <li>• Event policies to be reviewed by Kitsap County Legal and Risk Management departments.</li> <li>• Event policies to be approved by Board of County Commissioners.</li> </ul>
<p><b>2. PAB By-Laws Update.</b> Review and provide recommendations to proposed updates to PAB By-Laws.</p>		Moderate	<ul style="list-style-type: none"> <li>• Park Code update will be facilitated by Parks Director.</li> <li>• Planning &amp; Property subcommittee and/or entire PAB will have multiple touchpoints during project to provide feedback and recommendations.</li> <li>• PAB By-Laws to be reviewed by Kitsap County Legal and Risk Management departments.</li> <li>• PAB By-Laws to be approved by Board of County Commissioners.</li> </ul>
<p><b>3. Community and Youth Engagement.</b> Develop opportunities and partnerships to increase use and engagement in Kitsap County Parks.</p>		Moderate	<ul style="list-style-type: none"> <li>• Developing community and youth engagement strategies and opportunities to be facilitated by Public Relations and Communications Coordinator with assistance from Program Supervisors.</li> <li>• Other Parks staff to participate based on overlap with program area (i.e., Natural Resources, M&amp;O, Events, etc.)</li> <li>• Community Outreach &amp; Visitor Services subcommittee and/or entire PAB will have multiple touchpoints during project to provide feedback and recommendations.</li> </ul>
<b>TIER 3: LOW PRIORITY</b>			

**GOALS ON HOLD**

Goal	Status	Priority	Comments
			-

COMPLETED			
			-