PARKS ADVISORY BOARD

MEETING / November 18, 2026

MEETING AGENDA

Time	Event / Activity
6pm	1. Welcome & Introduction
	2. Adoption of September 16, 2026 meeting minutes
	3. Public Comment (3 minutes/person) *If you have questions or are seeking information from the Parks Department, please contact us at parks@kitsap.gov so that your inquiry may be directed to the appropriate staff for response.*
	4. Special Presentations a. Noxious Weed Mitigation Project at Port Gamble
	5. Meeting Topics a. Nominating Sub-Committee (PAB Board) b. Director's Report (Alex Wisniewski)
	6. Sub-Committee Meetings *(since last PAB meeting)* a. None
	7. District Representative Reports
	8. Public Comment (3 minutes/person)
	9. Adjournment

2026 Sub Committee Assignments

Sub Committee	**Type**	**Focus Area**	**PAB Members**	**Parks Staff** *(may vary by topic)*
Finance & Budget	Standing (per by-laws)	• Operating Budget • Funding Opportunities	Larry Walker Jessica Rice Linda Berry-Maraist	Parks Director
Capital Projects & Parks	Standing (per by-laws)	• Capital Projects Program • M&O Program	Linda Berry-Maraist Dawn Dockter Tom Coleman Chris Breon	Parks Planner M&O Supervisor
Community Outreach & Visitor Services	Ad Hoc	• Events and Rentals Program • Marketing • Volunteer Program • Youth Engagement	Jessica Rice Jen Skalbeck Tom Coleman Chris Breon	Admin & Events Supervisor Natural Resources Supervisor
Planning & Property	Ad Hoc	• Planning Program • Natural Resources Program • Land Acquisition & Divestiture • Park Code	Larry Walker Linda Berry-Maraist Jen Skalbeck Laura Rotegard	Parks Planner Natural Resources Supervisor

2026 Agenda Items and Sub-Committee Meetings (updated monthly as needed)

Month	**Task or Agenda Item**	**Board or Sub-Committee Assignment**
January	Board Chair and Vice Chair Elections	Board (completed in November 2025)
	Sub-Committee Assignments	Board
	2026 Department Goals	Board
February	Events: Year in Review	Board
March	Rolling Hills Golf Course RFP	Board
	PAB Annual Workplan	Board
April	CIP Evaluation Tool Review	Capital Projects & Parks
	Meeting Minutes	Board
May	CIP Plan Development	Capital Projects & Parks
	Draft CIP Development	Capital Projects & Parks
June	*Cancelled for County Budget Public Meetings*	
July		
August	2027 Budget Cuts	Finance & Budget, Board
	Draft CIP 2027-2032	Capital Projects & Parks, Board
September		

October	Park Impact Fees	Board
	Nominating Sub-Committee (appointed by Chair)	Chair
November	Noxious Weed Mitigation Project at Port Gamble Forest Heritage Park	Board
December	*No Meeting, written report only*	
	2026 Accomplishments	

KITSAP COUNTY PARKS ADVISORY BOARD
October 21, 2026
MEETING MINUTES

The Kitsap County Parks Advisory Board records their monthly meetings.

This meeting and previous meetings can be viewed on YouTube by visiting:
Kitsap County Parks Advisory Board Meetings

The meeting was called to order at 6:00 PM by Parks Advisory Board Chair, Dawn Dockter. Meeting guidelines of the hybrid Parks Advisory Board were read.

I. WELCOME AND INTRODUCTIONS

II. APPROVAL OF MINUTES – September 16, 2026

- *Tom Coleman (District 3) moved to adopt the September meeting minutes as written*
  - *Seconded by Laura Rotegard (District 1)*
  - Vote to Approve September Minutes
  - 7 votes received, motion passed unanimously

III. PUBLIC COMMENT – *(Comments from 00:05:10 – 00:08:40)*

- Katherine Ander, Coulter Creek Heritage Park Volunteer Lead, comment regarding trail grooming and noxious weed removal, still requesting help with holly.
- Bradley Barry, Kingston citizen; requesting again for bigger trash receptacle at Port Gamble due to usage increase causing more garbage

IV. SPECIAL REPORTS – FCS/BOWMAN (*Report from 00:08:54 – 01:22:00*)

- Park Impact Fee Study

V. MEETING TOPICS – (*Report from 01:22:57 – 01:31:44*)

- PAB Letter to BoCC
- Nominating Sub-Committee
  - Sub-Committee will be: Laura Rotegard, Tom Coleman, Nancy Whitaker
  - November meeting will announce the candidates, vote will occur in January
- Director's Report – Alex Wisniewski, Parks Director
  - Laura Rotegard – question on clearing fallen trees
  - Dawn Dockter – thanks to Alex on presenting this report every month

VI. SUB – COMMITTEE MEETINGS – NONE

VII. DISTRICT REPRESENTATIVE REPORTS – *(Reports from 01:31:52 – 01:44:54)*

- Laura Rotegard, North Kitsap (District 1)
  - Poulsbo is undergoing fundraising to bring a Thomas Dambo troll into (probably) Fish Park
- Jen Skalbeck, North Kitsap (District 1)
  - Questions arising from Discover Kingston open house and the Kingston Park Trails and Open Spaces meeting seeking additional details on the timeline for results on Port Gamble Forest Heritage Park planning process and meetings with consultants
  - Seeking clarification on County Planning e-newsletter mentioning Parks PROS Plan
- Linda Berry-Maraist, North Kitsap (District 1)
  - Question on House Bill 2015 approval by Commissioners and what that means for the 2027 budget
- Nancy Whitaker, Central Kitsap (District 3)
  - Salmon already hanging off Chico Creek due to lack of rain
- Tom Coleman, Central Kitsap (District 3)
  - Newberry Hill Heritage Park Stewardship Group would like to remind Parks and our Commissioners that volunteers are a vital part of our parks system
- Dawn Dockter, South Kitsap (District 2)
  - Thanks to Casey and Katherine for giving us reports on our district

VIII. PUBLIC COMMENT – NONE

IX. ADJOURNMENT *(01:45:11)*

- *Larry Walker (District 2) moved to adjourn the meeting*
  - *Seconded by Tom Coleman (District 3)*
  - Discussion: None
  - 9 votes received, motion passed unanimously
  - Motion carried and meeting was adjourned.

PARKS ADVISORY BOARD – IN PERSON MEETING ATTENDANCE

PAB MEMBERS	STAFF	PUBLIC
Dawn Dockter – South	Alex Wisniewski – Parks Director	Katherine Ander
Larry Walker – South	Alex Hardy – Events and Admin Supervisor (online)	Daniel Ander
Jessica Rice – South (online)	Jaycee Brown - Office Support Specialist	KC Patton
Chris Breon – Central (online)		Bradley Barry
Tom Coleman – Central		
Nancy Whitaker – Central		
Laura Rotegard – North		
Linda Berry-Maraist – North (online)		
Jen Skalbeck – North (online)		

KitsapCounty
PARKS

PARKS ADVISORY BOARD

Director's Report: November 18, 2026

ADMINISTRATION PROGRAM

Volunteer Program Coordinator Hiring Update

Alicia Hamilton joined the Kitsap County Parks Department on 11/2/2026 as the new Volunteer Coordinator. In this role, Alicia will help strengthen and expand the department's volunteer program by improving coordination and communication, streamlining program support, and creating additional opportunities for community members to get involved. Her work will help build a more connected, engaged volunteer network while expanding the ways volunteers can contribute to the care and support of our parks.

Alicia brings more than a decade of experience in volunteer program development, community engagement, and environmental education. Most recently, she served as Volunteer Programs Manager for the Arboretum Foundation, where she supported and expanded volunteer programs. Her previous experience includes community organizing, training, and environmental education with organizations such as the Sierra Club and Arizona-Sonora Desert Museum. She studied Recreation Management at the University of Montana, focusing on public lands and human-nature interactions.

We are excited to welcome Alicia to the Parks team and look forward to the experience and enthusiasm she brings to our volunteer program.

Chico Salmon Tours – Parks Department and Volunteer Support

On 11/7/2026, Chico Salmon Park served as one of the locations for the annual Kitsap Salmon Tours, providing the public with an opportunity to see returning salmon and learn about the importance of Chico Creek and the surrounding watershed.

Kitsap County Parks produced and coordinated the event at Chico Salmon Park, managing the site, event logistics, partner coordination, visitor needs, and the operational requirements necessary to safely welcome the public. Parks staff were responsible for preparing the site and ensuring it was ready to function as a public event location, while coordinating the many partners and volunteers who contribute to the experience.

The event was made possible through a strong partnership between the Parks Department, WSU Extension, and community volunteers.

- *Supports PROS: Goal PR-4, Objective 4.2 (Action 4.2.1, 4.2.3, 4.2.5), Objective 4.4 (Action 4.4.5), Goal PR-5, Objective 5.3 (Action 5.3.3)*

Communications

The December calendar is attached; *please see Attachment A.*

- *Supports PROS: Goal PR-4, Objective 4.1 (Action 4.1.3)*

EVENTS PROGRAM

Events By the Numbers and Events Calendar

Data on the number of events at each Parks Facility is attached; *please see Attachment B.*

- Outward-facing events calendar: Kitsap County Parks Event Calendar (kitsapgov.com)
- Online reservations and payment portal: Kitsap County Parks > Home (recdesk.com)

December Public Events

Event	Date	Location
Big Top Gun Show	December 5-6	Van Zee @ Kitsap County Fairgrounds and Event Center
Toys for Tots	December 12	President's Hall @ Kitsap County Fairgrounds and Event Center
Hammerhead Wrestling Tournament	December 18-19	Pavilion @ Kitsap County Fairgrounds and Event Center

MAINTENANCE & OPERATIONS PROGRAM

Park and Facility Maintenance

Daily visitation across the park system decreased significantly in October as schools returned to session and seasonal tourism declined. Annual gate and restroom closures began 10/1/2026 at Horseshoe Lake, Long Lake, Island Lake, and Wildcat Lake parks, transitioning these locations to walk-in access only. Parking access remains available at the Island Lake and Long Lake Community Buildings. Other seasonal closure activity at JH and Anna Smith Park, Banner Forest Heritage Park, Olalla Boat Launch, and Norwegian Point Park include bathroom closures and portalet removal. Staff is fully engaged in annual leaf cleanup and drainage maintenance at all sites and supporting events in the community buildings and on athletic fields. Despite the seasonal transition, Maintenance & Operations staff continued to advance facility improvements, trail maintenance, asset management implementation, and operational support efforts throughout the park system. Other M&O highlights include:

- **Cartegraph (OpenGov) Enterprise Asset Management Implementation:** Staff continue to refine workflows and finalize initial database management and work order routing processes within OpenGov. Parks administrative staff participate in monthly coordination meetings with Public Works to support system development and maintain consistency across departments.
  - All major structures and significant park assets have been entered into the system. Staff will continue adding technical asset information and refining inventory data as implementation progresses.
  - System development and data entry efforts are being completed alongside ongoing operational responsibilities. To support future reporting and asset management objectives, field staff are currently tracking labor hours in five key service areas that will be fully incorporated into OpenGov reporting beginning in 2027:
    1. Community building and shelter rental custodial service labor
    2. Athletic field and court maintenance and operations labor
    3. Park-specific grounds maintenance labor
    4. Park-specific restroom and custodial services labor
    5. Asset repair, maintenance, and project-related labor

  These efforts will improve labor tracking, cost allocation, asset management, and long-term maintenance planning across the Parks system.
- **Training and Professional Development**: Staff received annual First Aid and CPR training.
- **Island Lake Community Building:** Carpets were cleaned, and new floor care products were implemented to reduce moisture exposure and help extend the life of the vinyl tile flooring. Additional facility improvements included painting the interior hallway and replacing the stove ventilation fan. Staff are also evaluating carpet replacement options and obtaining estimates from flooring vendors to support future facility improvements.
- **Long Lake Community Building:** Staff completed the replacement of aging toilet fixtures after identifying slow leaks that were contributing excess flow to the building's septic treatment system and triggering system alarms. Over the past two years, staff have systematically addressed multiple sources of excess water entering the system, including plumbing leaks in the community building and park restrooms, a leaking exterior shower, rainwater infiltration through floor drains, and damaged septic risers and lids.

  These corrective actions have improved system performance, and the treatment system is currently operating within expected parameters. However, the system is over 30 years old and consists of a complex treatment process that continues to be evaluated for future repairs, upgrades, and long-term sustainability. Staff have also observed indications of elevated groundwater conditions on the site, likely due to the park's low elevation and proximity to Long Lake, which may present ongoing challenges for septic system operation and future infrastructure planning.

- **Long Lake Well System**: During the Long Lake culvert project, an existing water line serving the community building was uncovered and determined to require relocation below the stream channel. Working in coordination with the Natural Resources Program, staff obtained an emergency Hydraulic Project Approval (HPA) and completed the installation ahead of significant rainfall events. The work was successfully completed with minimal disruption to water service and community building operations.
- **Event Support:** Parks M&O staff provided operational support to Events M&O following the conclusion of seasonal staffing and prior to the recruitment of a permanent employee. Staff assisted with Pavilion turnover and event recovery activities after several large events during October.
- **Restroom Improvements:** Taking advantage of favorable weather conditions and seasonal restroom closures, Parks M&O staff completed interior painting projects in restroom facilities at South Kitsap Regional Park, Anderson Hill Athletic Fields and Point No Point Park. These improvements enhance facility appearance, support preventative maintenance efforts, and help extend the life of park assets.
- **Point No Point Septic Project:** Due to permitting challenges associated with wetland regulations within the park, the Point No Point septic replacement project has been transferred to the Capital Facilities Division for further development. The project has been included in the six-year Capital Improvement Program (CIP) and is currently scheduled for 2027. Staff are also evaluating alternative wastewater treatment solutions, including an above-ground treatment system, to address site constraints and environmental requirements.
- **Horseshoe Lake Well System:** Staff installed a sample tap to protect water sampling at the site. This system has no recent failures, but sampling from these specialized taps is best practice and reduces the likelihood of a future failed or contaminated sample.
- **Playground Maintenance:** The failing fence and boardwalks at Kitsap Kids playground continues to need repairs on a monthly basis. Staff inspects the playgrounds daily, with documented playground inspections occurring monthly as best practice. At Salsbury Point Park, staff made repairs to the wooden border, as well as the boat and gave it a fresh coat of marine grade paint.

➢ *Supports PROS: Goal PR-6, Objective 6.1 (Action 6.1.2, 6.1.3), Objective 6.5 (Action 6.5.2)*

Ballfield Maintenance

- **Gordon Park:** Gordon 1 received new signage about care of the new synthetic turf, ADA parking signs were reinstalled in the parking lot, and Gordon 2 valve boxes that were broken were repaired. Gordon fields have returned to full capacity and are open to the public.
- **Veterans Memorial Park:** Mole activity on the fields 1-3 is significant, and options are being explored for treatment and control. Staff partners with South Kitsap Youth

Soccer to fill the holes, add material and seed but a path to reducing the mole problem is needed – staff is exploring options.

- **South Kitsap Regional Park:** Fencing around the field that was damaged and broken was replaced. The dugouts on field 3 were also repaired significantly after both age and vandalism had required new lumber and fasteners.
- *Supports PROS: Goal PR-6, Objective 6.1 (Action 6.1.2, 6.1.3), Objective 6.5 (Action 6.5.2)*

Trail Maintenance

- **Trail Repairs:** Parks staff repaired or removed deteriorated and unpermitted wooden trail structures at Illahee Preserve Heritage Park, South Kitsap Regional Park, Guillemot Cove Nature Reserve and North Kitsap Heritage Park. Many of these features were originally installed by volunteers and have reached the end of their useful life. Work focused on improving trail safety, reducing maintenance liabilities, and protecting natural resources.
- **Trail Improvement Project:** Staff continues to support a volunteer-led project at the Newberry Hill Heritage Park Children's Trail to replace aging wooden puncheons with more durable turnpike structures constructed from recycled concrete and surfaced with wheelchair-friendly ¼-inch-minus basalt. An assessment of the trail identified two additional deteriorated turnpikes requiring replacement, and staff have scheduled those improvements for completion in November.
- **Beaver Activity and Public Education:** Staff installed educational signage developed by the Washington Department of Fish and Wildlife (WDFW) at locations experiencing recurring beaver activity that affects trail conditions, including North Kitsap Heritage Park, Port Gamble Heritage Park, Newberry Hill Heritage Park, Point No Point Park, Guillemot Cove Nature Reserve, Nick's Lagoon, Chico Salmon Park, and Coulter Creek Heritage Park. The signage helps educate visitors about the ecological benefits of beavers and explains regulatory and environmental considerations that can limit immediate removal of dams or other beaver-related impacts affecting trails.
- **Tree Clearing and Storm Response:** Staff removed fallen trees and restored trail access at South Kitsap Regional Park, Port Gamble Heritage Park, Guillemot Cove Nature Reserve, North Kitsap Heritage Park, and Howe Farm County Park. These efforts improved public safety, restored recreational access, and helped maintain the usability of the County's trail network.
- *Supports PROS: Goal PR-6, Objectives 6.3 (Action 6.3.1, 6.3.2), Objective 6.4 (Action 6.4.1)*

Unplanned Maintenance: Vandalism and HEART Response

Throughout October, staff responded to multiple incidents of vandalism, illegal dumping, and theft.

- **Encampment Response and Cleanup:** Small encampments were cleaned by staff in October, multiple sites at Illahee Preserve Heritage Park, Veterans Memorial Park, and South Kitsap Regional Park. New signs were installed offering resources, how to report an encampment, and clarifying Park code rules at commonly used sites.
- **Illegal dumps:** Staff cleaned up Illegal dumps at Illahee Forest Preserve Park, Sinclair Inlet Wildlife Viewing Area, Fairgrounds, Eglon Forest Park, A Quiet Place Park and Coulter Creek Heritage Park.
- **Vandalism and Facility Security:** Staff responded to several vandalism incidents throughout the park system during the reporting period. After an attempted break in to the South Kitsap Regional Park shop, nothing was found stolen. Significant graffiti was removed at the park, and damaged Big Belly trash receptacles were replaced with underused units. Staff are evaluating more vandal-resistant waste receptacles to reduce future repair and replacement costs
- **Break -Ins:** At Coulter Creek Heritage Park, vandalism resulted in damage to the RC airfield gate, grounds, and facilities utilized by the Kitsap Area Radio Control Society (KARCS). Additionally, unauthorized entry occurred at several buildings within Calvinwood and the beach house at Guillemot Cove Nature Reserve. Staff secured the affected facilities, documented damages, and reported all incidents to the Kitsap County Sheriff's Office. These efforts helped restore safe public use of the facilities while supporting ongoing asset protection and risk management objectives.

NATURAL RESOURCES PROGRAM

Barker Creek Land Acquisition

Parks has acquired a 10-acre parcel along Nels Nelson Rd. in Silverdale to preserve land surrounding Barker Creek. This expands upon the 55 acres of conservation land already held by Parks to protect Barker Creek, a fish bearing stream. Conservation Futures funds were used to purchase this parcel. The new land is managed for conservation and not active park development.

- *Supports PROS: Goal PR-1, Objectives, 1.1 (Action 1.1.1, 1.1.2), Objective 1.2 (Actions 1.2.2, 1.2.4), Goal PR-2*

Invasive Species Management at Port Gamble Forest Heritage Park

Parks Natural Resources Staff are pursuing a cooperative agreement with WA Department of Natural Resources (DNR) to fund a forest restoration project within a recent clearcut area at Port Gamble Forest Heritage Park. In many of these clearcut sites, Scotch broom has overtopped and killed the seedlings planted by Rayonier post timber harvest. Without intervention, these areas will be persistent Scotch broom thickets and will not become reforested. Parks Staff are pursuing treating a 32-acre portion of Port Gamble Forest Heritage Park to remediate a failed reforestation planting in one of the recently clear-cut

areas. This will involve multiple rounds of restoration action utilizing control methods outlined in the Kitsap County Noxious Weed Control Board Integrated Pest Management Policy (2025).

- *Supports PROS: Goal PR-2, Objectives, 2.1 (Action 2.1.3, 2.1.4), Objective 2.2 (Action 2.1.3, 2.1.4), Goal PR-3, Objective 3.1 (Action 3.1.4)*

Culvert Management at North Kitsap Heritage Park

The Spine Line trail within North Kitsap Heritage Park crosses and impounds a tributary stream of Grovers Creek. The original crossing utilized a steel culvert to allow water to flow underneath the forest road. This culvert has been impacted by beaver activity for some time. In 2014, a pond leveler and fencing were installed to mitigate some of the trail flooding caused by the impoundment from the road and beaver dams. Thes structures are no longer functional and need to be replaced and redesigned to allow fish passage, which the current mitigation structures do not adequately provide. As a short-term mitigation measure to reduce trail flooding, Parks Staff worked with Washington Department of Natural Resources to modify the existing Forest HPA permit issued in 2025 to allow year-round notching to reduce beaver dam height and re-establish flow through the culvert. Once the immediate issue is addressed, Park Staff will continue to evaluate and plan medium-long term solutions to address fish passage, wetland conservation, and infrastructure issues during the next water work window.

- *Supports PROS: Goal PR-2, Objective, 2.1 (Actions 2.1.3, 2.1.4), Objective 3.2 (Action 3.1.4), Goal PR-3*

Long Lake Park Culvert Replacement

In Late Summer, Parks Maintenance and Operations Staff identified a blocked culvert within Long Lake Park that consistently causes flooding in the parking area during winter rain events. Natural Resource Staff assisted with permitting the project and identified that removing the culvert and daylighting the channel would remove a fish passage barrier. Parks Staff, in collaboration with Public Works Stormwater, removed the culvert, relocated impacted utilities, and replanted the stream channel. Parks Staff will continue to monitor the project area throughout the winter to ensure objectives are met.

- *Supports PROS: Goal PR-2, Objective, 2.1 (Action 2.1.3), Goal PR-3, Objective 3.1 (Action 3.1.2), Objective 3.2 (Action 3.2.1)*

Environmental Assessments

Environmental assessments including vegetation mapping and/or wildlife habitat utilization analysis are ongoing at Port Gamble Forest Heritage Park, Coulter Creek Heritage Park, and Eglon Forest Park. Final site visits have been completed, and reports are anticipated near the end of 2026. These data will help inform restoration needs, natural resource management, and park planning.

- *Supports PROS: Goal PR-1, Objectives, 1.1 (Action 1.1.3), Goal PR-2, Objective 2.1 (Actions 2.1.1, 2.1.2, 2.1.3, 2.1.4), Goal PR-3, Objective 3.1 (Action 3.1.4)*

PLANNING PROGRAM

Planning

Park Impact Fee Study

FCS/Bowman Consulting Group presented their calculation and findings to the BoCC last month, on 9/16/2026. The Commissioners indicated a desire to share the same presentation with the Parks Advisory Board (PAB) and the Kitsap Building Association (KBA). The PAB presentation took place on 10/21/2026 and on 11/4/2026 with the KBA. With the presentations complete, FCS/Bowman is now drafting the study. The draft study and summaries from the PAB and KBA presentations will be shared with the BoCC in the near future.

- *Supports PROS: Goal PR-1, Objective 1.3 (Action 1.3.2), Objective 1.6 (Action 1.6.1)*

Port Gamble Forest Heritage Park Framework (Master Plan)

The first engagement meeting is scheduled for 12/1/2026. It will be a focus group-style meeting and will concentrate on the topic of trail user conflicts. Community stakeholders and interest groups representing walking/hiking, mountain biking, equestrian riding, nature enjoyment, and wildlife viewing have been invited; the meeting is purposed with identify trail use conflicts and discussing solutions. The results and concepts from this working focus group effort will help inform the Framework update and will be shared widely for public input. The first public meeting will be held in January 2027; it will introduce the Framework update project scope and will seek initial feedback to the current draft version. Additional public meetings and other engagement opportunities will be available throughout the project timeline, which is anticipated to run through mid-2027.

- *Supports PROS: Goal PR-1, Objective 1.3, Objective 3.2 (Action 3.2.1)*

Rolling Hills Golf Course

Kitsap County Parks issued a Request for Proposals (RFP) for operations of Rolling Hills Golf Course on August 11, 2026. There was a required site visit on August 24, 2026, to tour the golf course, facilities, and answer questions; four interested golf management firms attended. Submissions were due on September 18, 2026 and three proposals were received. The proposal review committee met on October 16, 2026 to discuss the proposals. Two of the submitters have been invited to an interview, which will take place on 11/20/2026; results will be shared with the BoCC on 11/30/2026.

- *Supports PROS Plan Goal PR-4, Objective 4-1, Goal PR-6, Objective 6.5 (Action 6.5.1)*

Capital Projects

Roof Replacement Projects

- Village Greens Golf Course Clubhouse: Construction is anticipated to be completed in 2026, scheduling is underway.
- Point No Point Lighthouse: Construction is complete.

- *Supports PROS: Goal PR-6, Objective 6.5 (Action 6.5.1)*

Attachment A

2026 December

FIND YOUR PARK: WWW.KITSAP.GOV/PARKS

KitsapCounty Parks

- PUBLIC EVENTS
- HOLIDAYS & ACTIVITY IDEAS

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2 **BUDDY SYSTEM BIKE RIDE** Grab a friend and go for a winter bike ride at Port Gamble Forest Heritage Park!	3	4 **NATIONAL COOKIE DAY** Give yourself a reward for completing a new trail, and have a cookie!	5 **BIG TOP GUN SHOW** 9am - 6pm Kitsap County Fairgrounds
6 **BIG TOP GUN SHOW** 9am - 6pm Kitsap County Fairgrounds	7	8 **BUNDLE UP AT BANDIX DOG PARK** Put on your coat, scarf, and hat, and let the pups out for some winter fun!	9	10 **WALK IN A WINTER WONDERLAND** Enjoy wheelchair friendly paths at Illahee Preserve Heritage Park.	11	12 **TOYS FOR TOTS** 8am - 3pm Kitsap County Fairgrounds
13 **LAST WEEK OF FALL** Next Monday marks the official beginning of winter, so enjoy the last week of Fall out in the parks!	14 **METAL MONDAY** Did you know metal detecting is allowed within the parks? Just follow the rules here!	15	16 **NATIONAL UGLY SWEATER DAY** Show off your best ugly sweater on your favorite walking trail.	17	18 **HAMMERHEAD WRESTLING TOURNAMENT** Kitsap County Fairgrounds	19 **HAMMERHEAD WRESTLING TOURNAMENT** Kitsap County Fairgrounds
20	21 **WINTER SOLSTICE** The shortest day, and longest night of the year!	22	23 **FESTIVUS** Celebrate the season Seinfeld style!	24 **CHRISTMAS EVE**	25 **CHRISTMAS DAY** **PARKS OFFICE CLOSED**	26 **POST-PIE PLAY BALL** Get the family together for a kickball or baseball game at one of our open playfields, like Harper Park.
27 **SUNDAY FUNDAY** Enjoy the last Sunday of 2026! And get ready to ring in the New Year!	28	29 **HOT COCOA HIKE** Make a nice hot cup of cocoa to-go, and hike out to a scenic viewpoint, like Hanville Greenway.	30	31 **NEW YEAR'S EVE**		

Attachment B

EVENTS BY THE NUMBERS

2026 Event Details
January - October

Total Number of Event Days:
3315

Total Number of Event Hours:
15,227

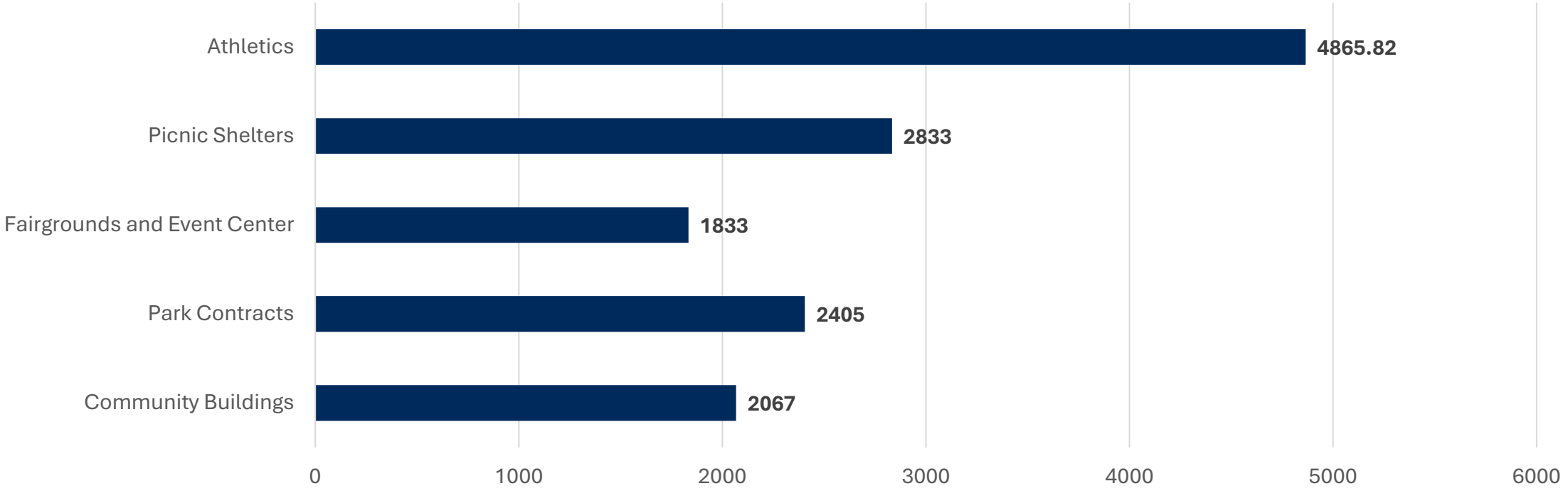
FY 2026 Budget
$659,362

Actual: January - October
$720,355

Budget Achieved
109.2%

Special Revenue 1501
$136,130

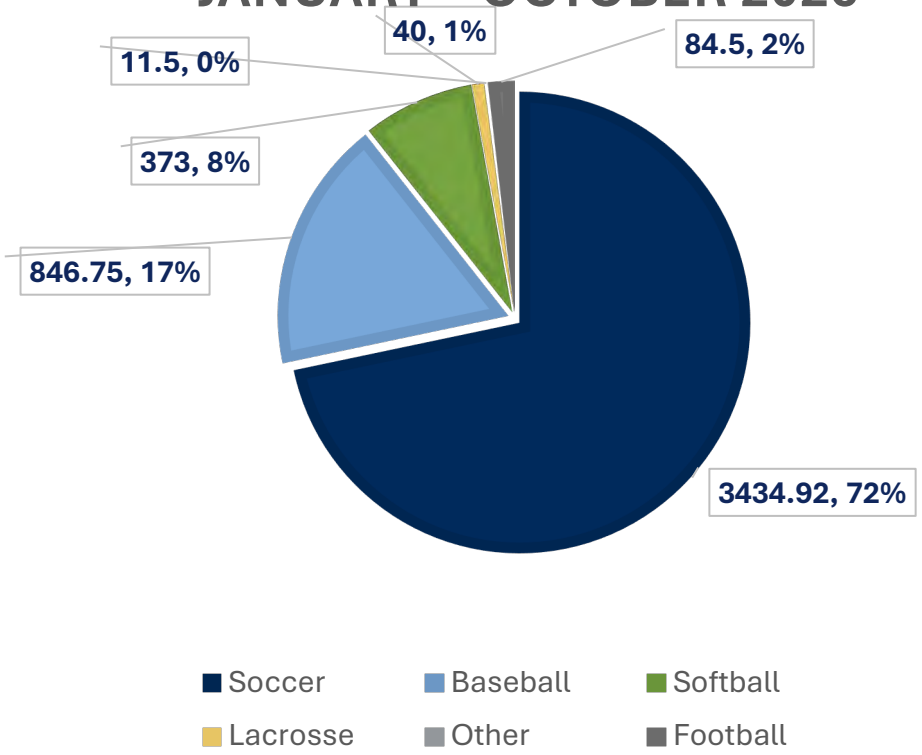
WHERE ARE PEOPLE USING THE PARKS?



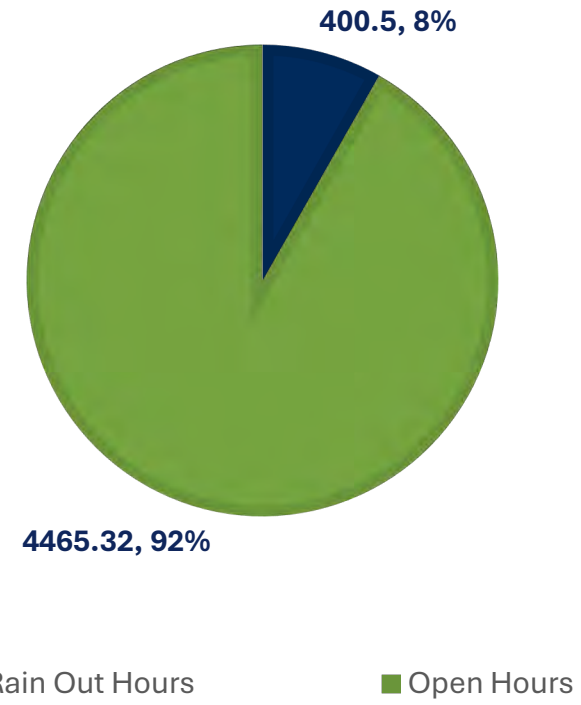
EVENT HOURS BY USAGE CATEGORY
JANUARY – OCTOBER 2026

ATHLETIC FIELDS

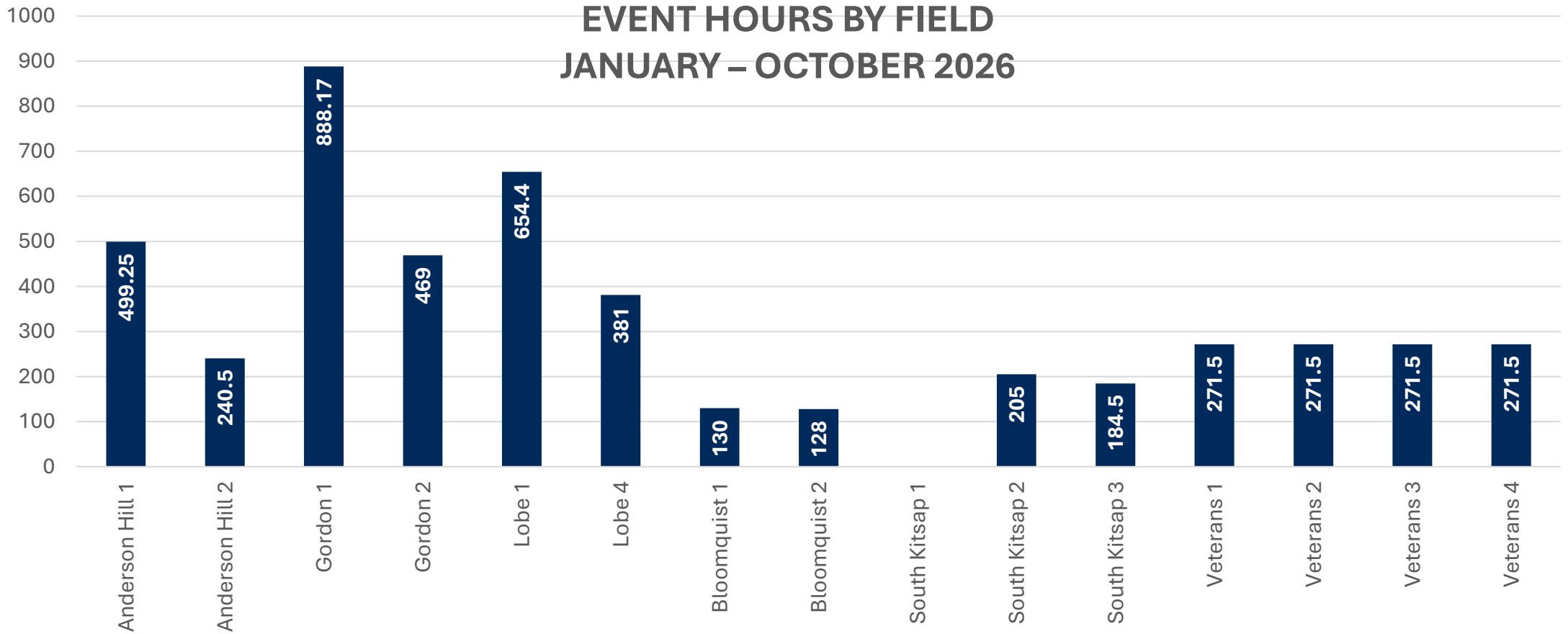
USAGE HOURS BY SPORT JANUARY – OCTOBER 2026



RAIN OUT HOURS JANUARY – OCTOBER 2026

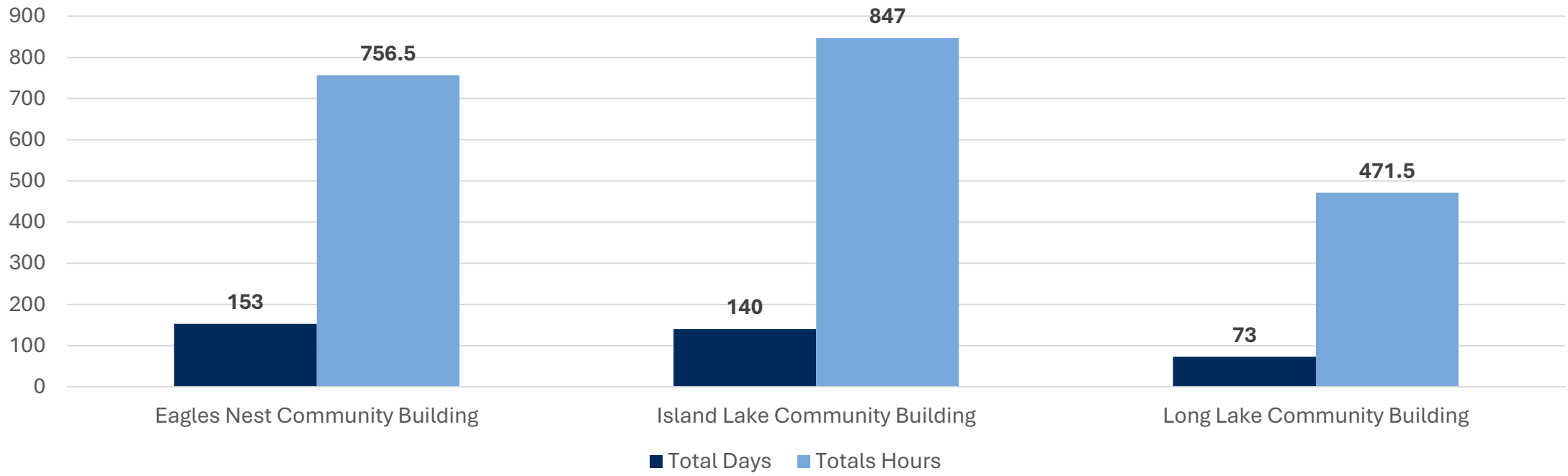


ATHLETIC FIELDS

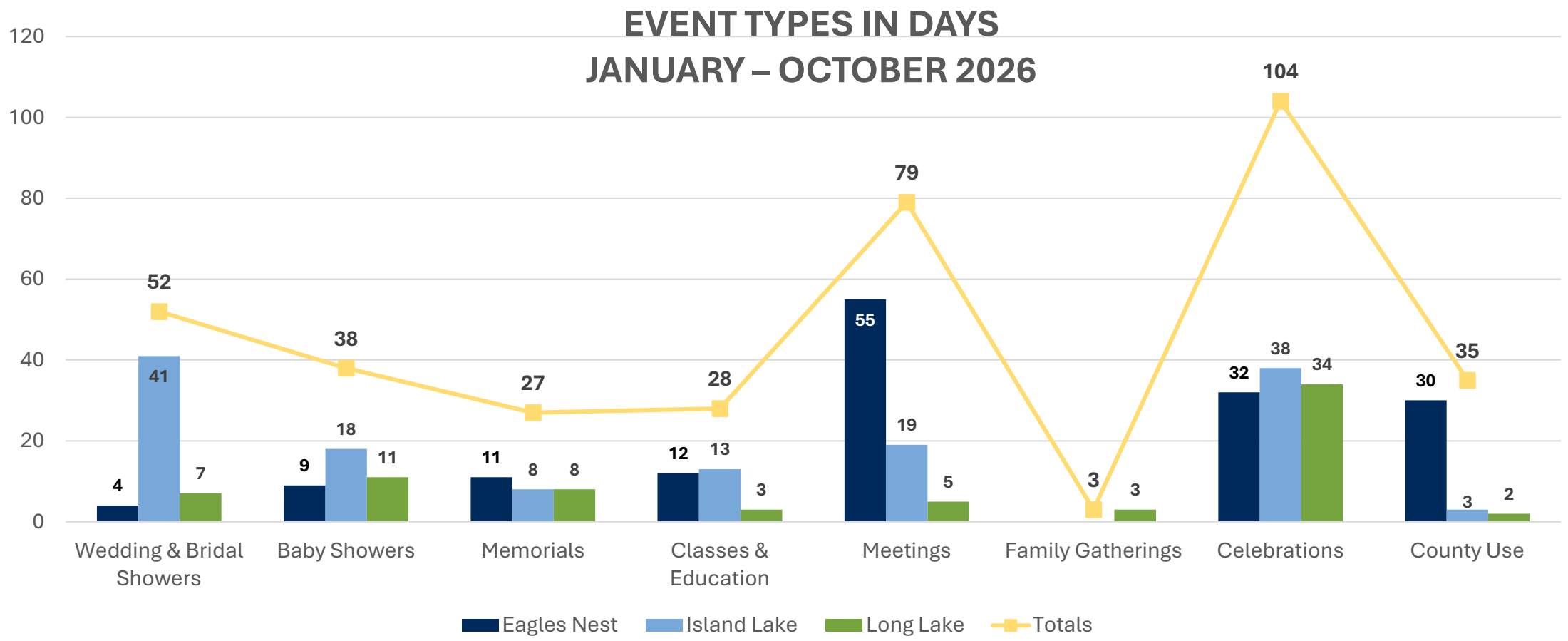


COMMUNITY BUILDINGS

EVENT USAGE BY DAYS AND HOURS
JANUARY – OCTOBER 2026

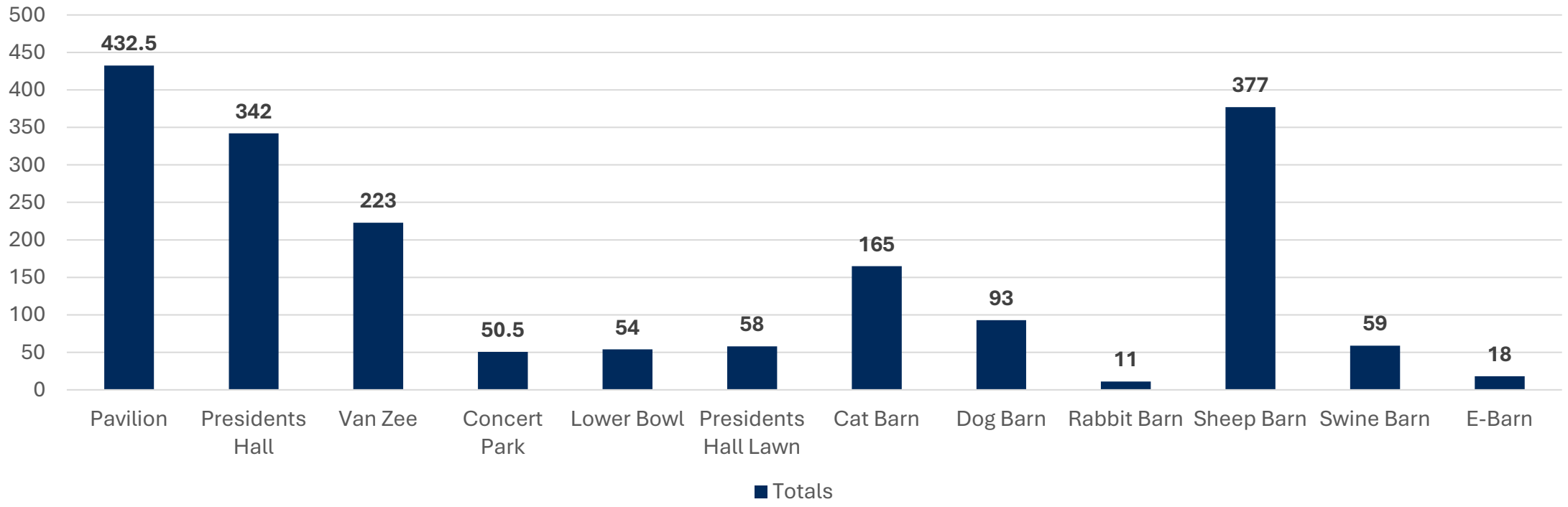


COMMUNITY BUILDINGS



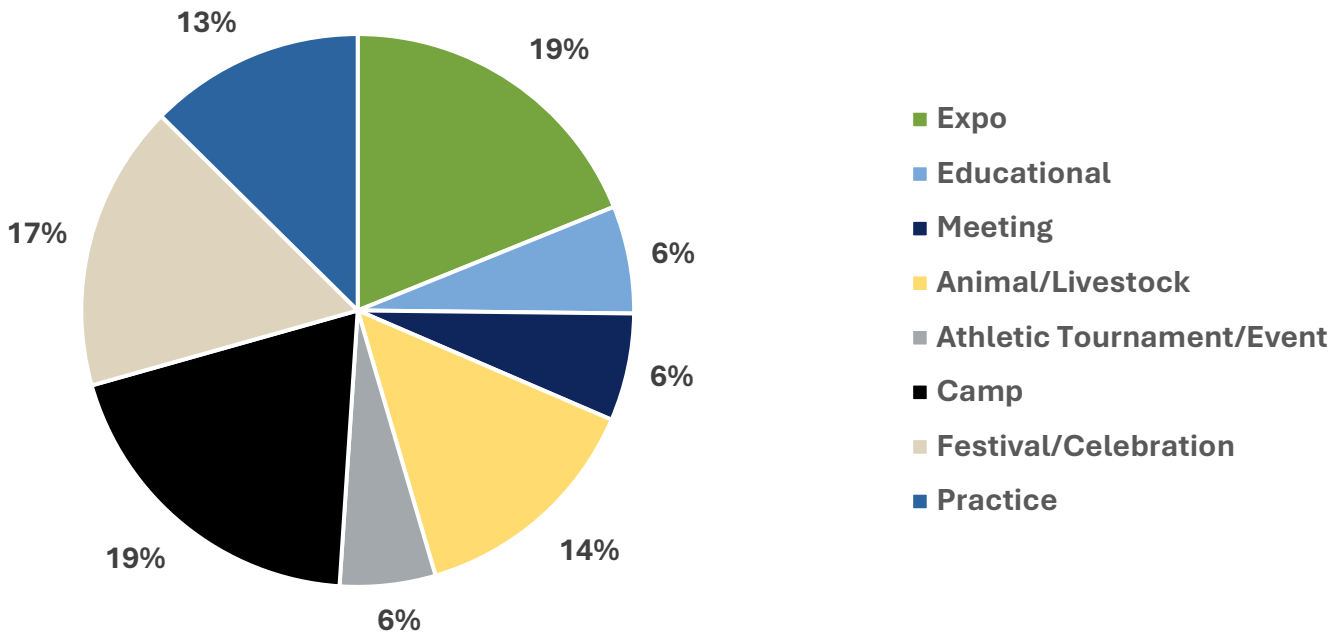
FAIRGROUNDS AND EVENT CENTER USAGE

EVENT HOURS BY FACILITY
JANUARY – OCTOBER 2026

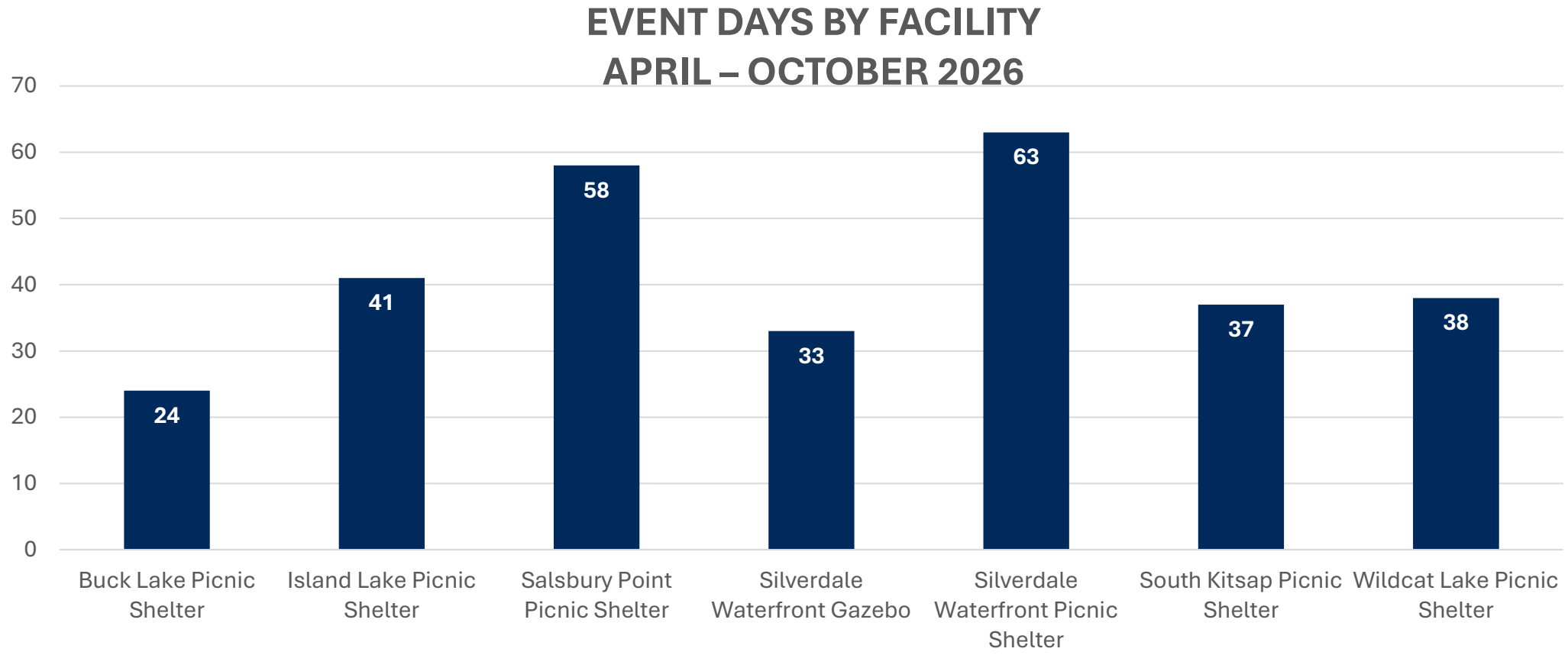


FAIRGROUNDS AND EVENT CENTER USAGE

EVENT TYPES IN DAYS
JANUARY – OCTOBER 2026

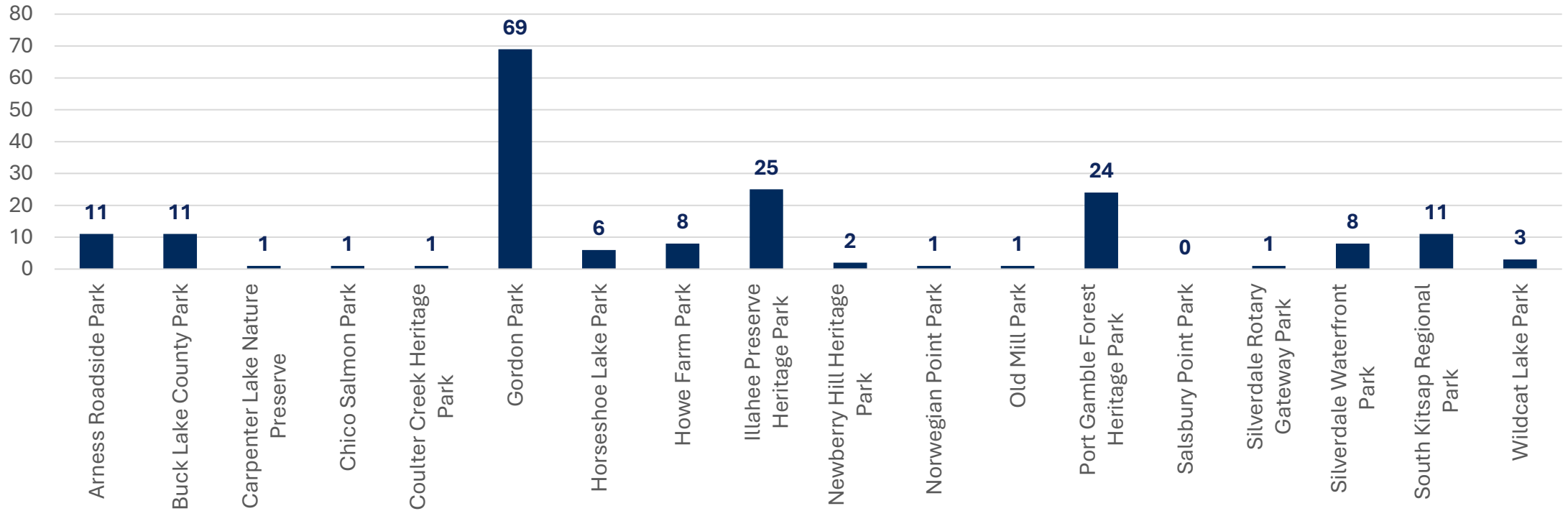


PICNIC SHELTERS



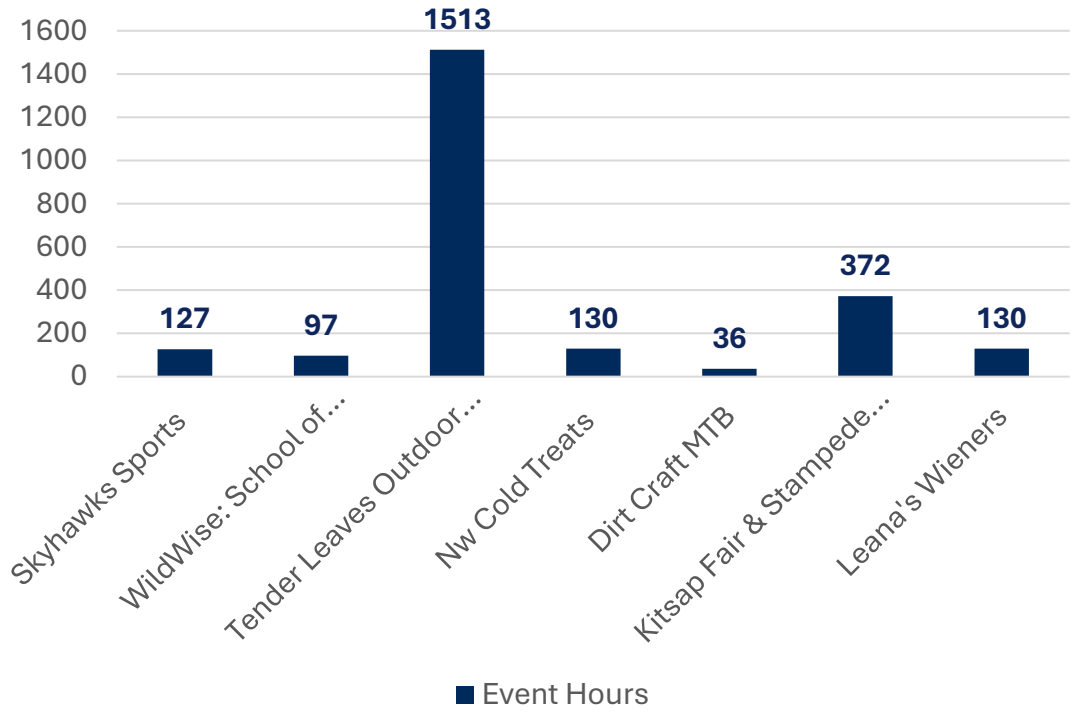
SPECIAL PARK EVENTS

EVENT DAYS BY LOCATION
JANUARY – OCTOBER 2026

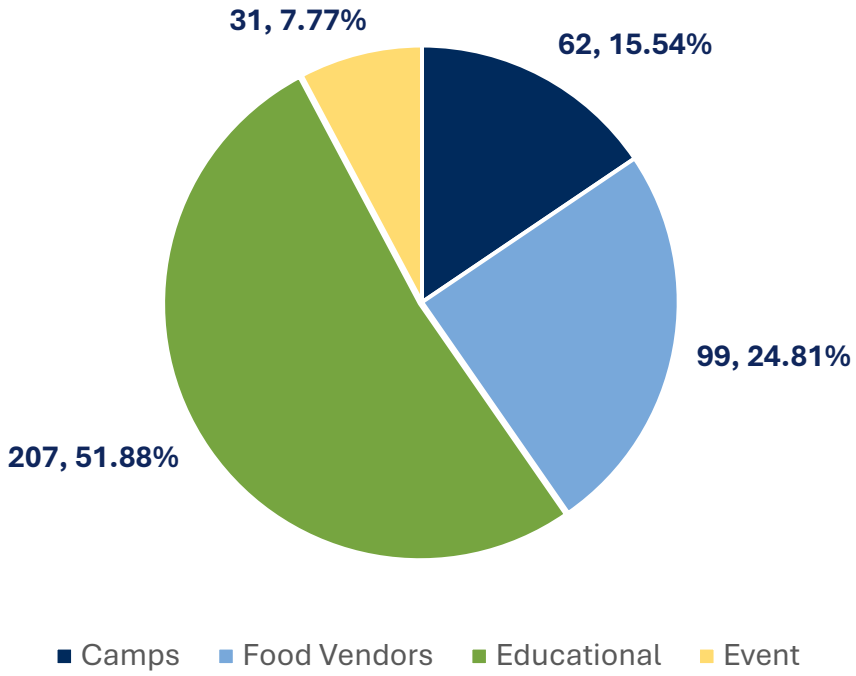


EVENT CONTRACTS

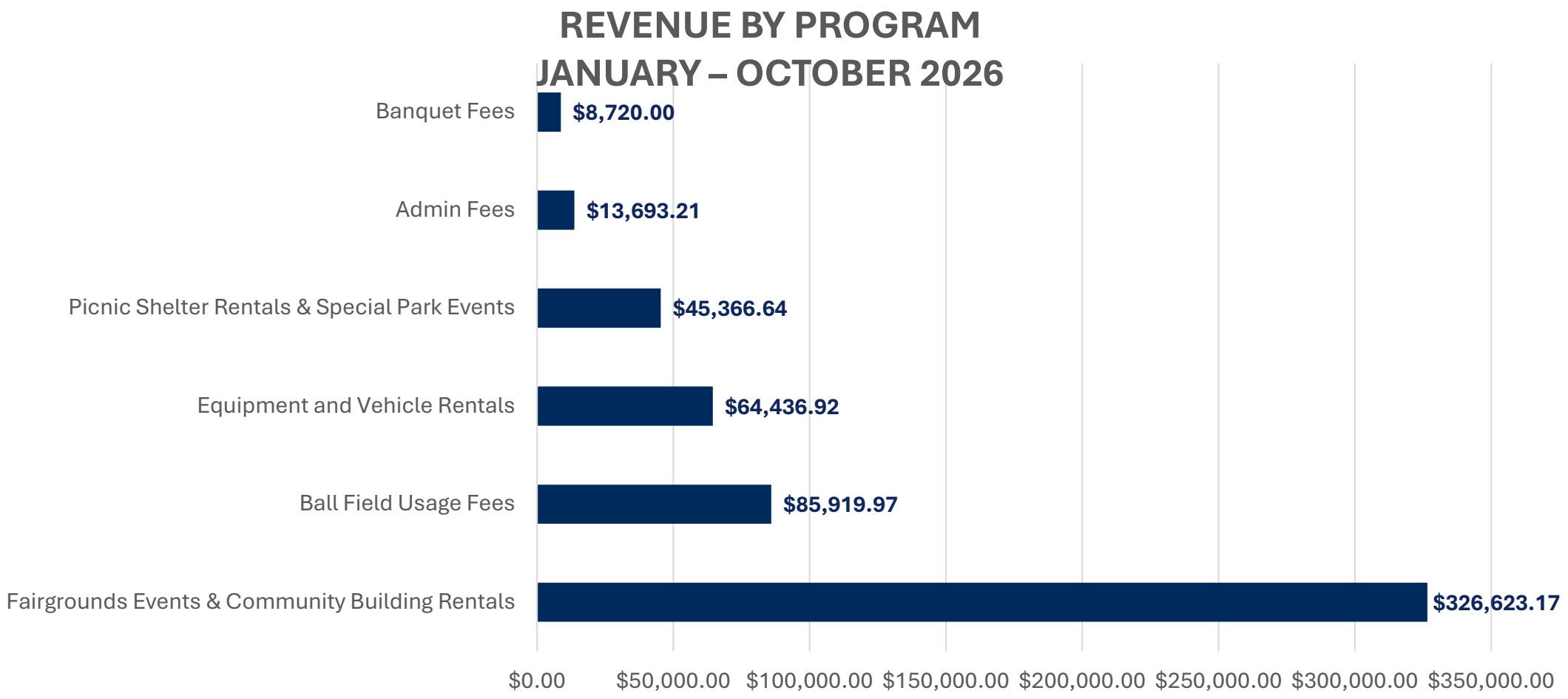
EVENT HOURS BY CONTRACT JANUARY – OCTOBER 2026



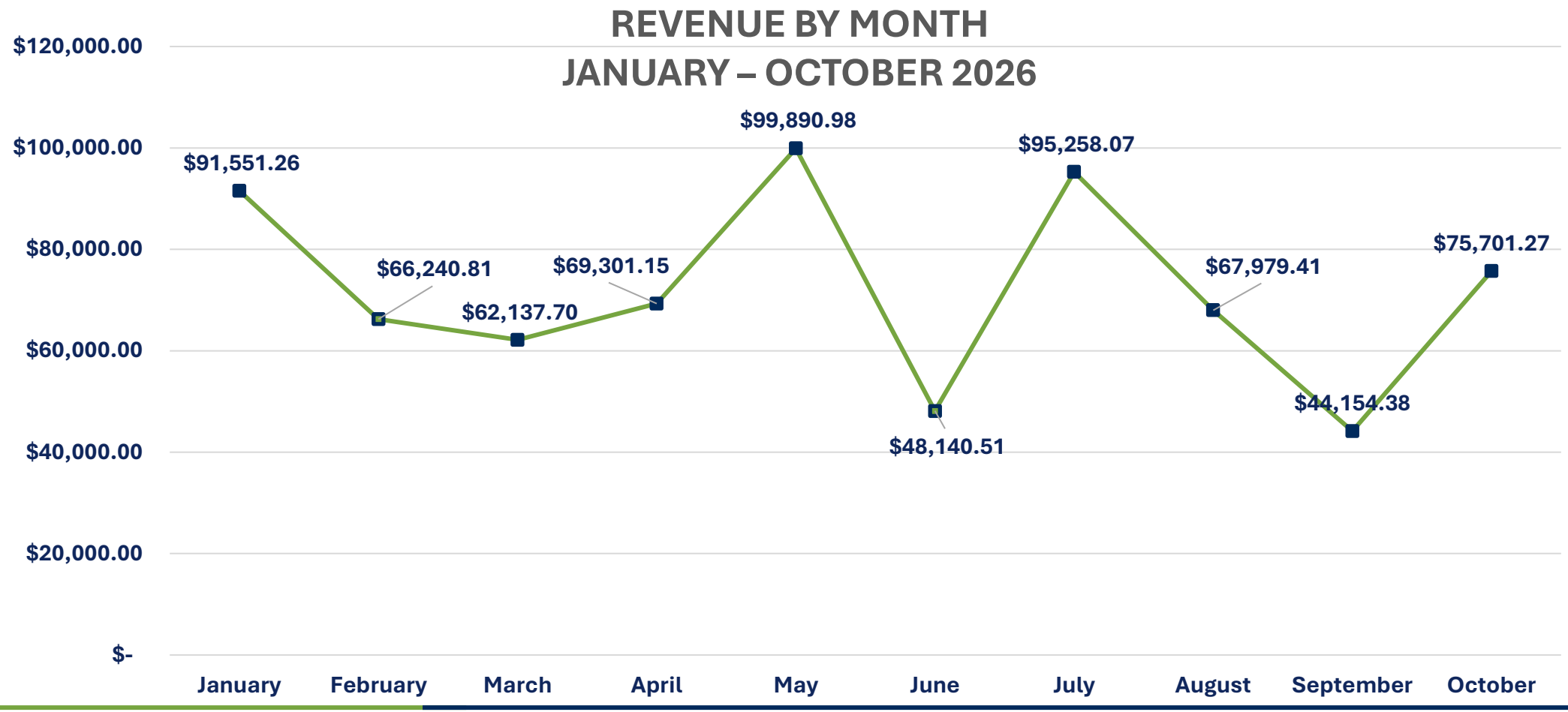
EVENT TYPES IN DAYS JANUARY – OCTOBER 2026



REVENUE


REVENUE BY PROGRAM
JANUARY – OCTOBER 2026
Banquet Fees
$8,720.00
Admin Fees
$13,693.21
Picnic Shelter Rentals & Special Park Events
$45,366.64
Equipment and Vehicle Rentals
$64,436.92
Ball Field Usage Fees
$85,919.97
Fairgrounds Events & Community Building Rentals
$326,623.17
$0.00
$50,000.00
$100,000.00
$150,000.00
$200,000.00
$250,000.00
$300,000.00
$350,000.00

REVENUE


REVENUE BY MONTH
JANUARY – OCTOBER 2026
$120,000.00
$100,000.00
$80,000.00
$60,000.00
$40,000.00
$20,000.00
$-
$91,551.26
$66,240.81
$62,137.70
$69,301.15
$99,890.98
$48,140.51
$95,258.07
$67,979.41
$44,154.38
$75,701.27
January
February
March
April
May
June
July
August
September
October

Attachment C

Kitsap County Parks

November Briefing:
Photos from
September





Long Lake Park

- Culvert removal project