

PARKS ADVISORY BOARD

MEETING / October 21, 2026

MEETING AGENDA

Time	Event / Activity
6pm	1. Welcome & Introduction
	2. Adoption of September 16, 2026 meeting minutes
	3. Public Comment (3 minutes/person) <i>If you have questions or are seeking information from the Parks Department, please contact us at parks@kitsap.gov so that your inquiry may be directed to the appropriate staff for response.</i>
	4. Special Presentations a. Park Impact Fee Study (FCS/Bowman Consultants)
	5. Meeting Topics a. PAB Letter to BoCC (PAB Board) b. Nominating Sub-Committee (PAB Board) c. Director's Report (Alex Wisniewski)
	6. Sub-Committee Meetings (<i>since last PAB meeting</i>) a. None
	7. District Representative Reports
	8. Public Comment (3 minutes/person)
	9. Adjournment



2026 Sub Committee Assignments

Sub Committee	Type	Focus Area	PAB Members	Parks Staff <i>(may vary by topic)</i>
Finance & Budget	Standing (per by-laws)	- Operating Budget - Funding Opportunities	Larry Walker Jessica Rice Linda Berry-Maraist	Parks Director
Capital Projects & Parks	Standing (per by-laws)	- Capital Projects Program - M&O Program	Linda Berry-Maraist Dawn Dockter Tom Coleman Chris Breon	Parks Planner M&O Supervisor
Community Outreach & Visitor Services	Ad Hoc	- Events and Rentals Program - Marketing - Volunteer Program - Youth Engagement	Jessica Rice Jen Skalbeck Tom Coleman Chris Breon	Admin & Events Supervisor Natural Resources Supervisor
Planning & Property	Ad Hoc	- Planning Program - Natural Resources Program - Land Acquisition & Divestiture - Park Code	Larry Walker Linda Berry-Maraist Jen Skalbeck Laura Rotegard	Parks Planner Natural Resources Supervisor

2026 Agenda Items and Sub-Committee Meetings (updated monthly as needed)

Month	Task or Agenda Item	Board or Sub-Committee Assignment
January	Board Chair and Vice Chair Elections	Board (completed in November 2025)
	Sub-Committee Assignments	Board
	2026 Department Goals	Board
February	Events: Year in Review	Board
March	Rolling Hills Golf Course RFP	Board
	PAB Annual Workplan	Board
April	CIP Evaluation Tool Review	Capital Projects & Parks
	Meeting Minutes	Board
May	CIP Plan Development	Capital Projects & Parks
	Draft CIP Development	Capital Projects & Parks
June	<i>Cancelled for County Budget Public Meetings</i>	
July		
August	2027 Budget Cuts	Finance & Budget, Board
	Draft CIP 2027-2032	Capital Projects & Parks, Board
September		



October	Park Impact Fees	Board
	Nominating Sub-Committee (appointed by Chair)	Chair
November		
December	<i>No Meeting, written report only</i>	
	2026 Accomplishments	



KITSAP COUNTY PARKS ADVISORY BOARD

September 16, 2026

MEETING MINUTES

The Kitsap County Parks Advisory Board records their monthly meetings.

This meeting and previous meetings can be viewed on YouTube by visiting:

[Kitsap County Parks Advisory Board Meetings](#)

The meeting was called to order at 6:00 PM by Parks Advisory Board Chair, Dawn Dockter. Meeting guidelines of the hybrid Parks Advisory Board were read.

I. WELCOME AND INTRODUCTIONS

II. APPROVAL OF MINUTES – August 19, 2026

- *Tom Coleman (District 3) moved to adopt the August meeting minutes as written*
 - o *Seconded by Nancy Whitaker (District 3)*
 - o *Vote to Approve August Minutes*
 - o *5 votes received, motion passed unanimously*

III. PUBLIC COMMENT – ([Comments from 00:03:56 – 00:08:45](#))

- Katherine Ander, Coulter Creek Heritage Park Volunteer Lead, comment about the Coulter Creek work parties that have been happening
- KC Patton, Kitsap Aircraft Radio Control Society, comment regarding vandalism at Coulter Creek and work party to repair runway. Also congratulated Parks Department on another successful Fair.
- Bradley Barry, Kingston citizen; request for bigger trash receptacle at Port Gamble
- Matt Blossom, Evergreen Mountain Bike Alliance (EMBA), update on work parties at Port Gamble Ride Park and Ranger Corridor, as well as the Hang Time event at the park that brought people from all over the world to Port Gamble Ride Park

IV. SPECIAL REPORTS – NONE

V. DIRECTORS REPORT – ([Report from 00:08:56 – 00:41:29](#))

- Alex Wisniewski, Parks Director
 - o Park Impact Fee Study recap, more to come in October
 - o Updates not contained in Directors Report
 - Hiring Status on Planner and Volunteer Coordinator
 - Alex W. re: Planner – received 29 applications, moving 7 applicants forward to interviews
 - Alex H. re: Volunteer Coordinator – 17 applicants screened through, interviewed 7, narrowed down to 3 for second interviews with internal team and PAB members and volunteers
 - Results on Grants
 - ESRP Grant through WDFW State Program for Guillemot Cove removal of cabin – we have passed into the final phase of potential receipt of \$350,000.00 grant
 - RCO Office, State of WA Youth Athletic Facilities at SKRP – if program is funded at state level we will receive \$1.4m grant
 - o Port Gamble Forest Heritage Park – framework update
 - o Gordon Park Master Plan – slight pause to sync up with Fairgrounds Master Plan Project in 2027
 - o Kola Kola Park – update on community engagement results and Stormwater Parks possibility to sync up two projects together
 - o Rolling Hills Golf Course – Request for Proposal process site visit
 - o Gordon Field Ribbon Cutting
- Alex Hardy, Parks Events and Admin Supervisor
 - o Website Update – Countywide
 - o County is launching Volunteer Committee
- Dawn Dockter, Parks Advisory Board Chair re: Brush Harvest Contracts
 - o Tom Coleman (District 3) – in support of ending contract
 - o Linda Berry-Maraist – supports discontinuation of brush harvest program
 - o *Tom Coleman (District 3) moved that the Parks Advisory Board advise the commissioners that the PAB is in full support of Parks ending the contract with pickers*
 - *Seconded by Nancy Whitaker (District 3)*
 - Vote to Approve writing a letter to the Board
 - 5 votes received, motion passed unanimously, Dawn will draft letter

VI. SUB – COMMITTEE MEETINGS – NONE

VII. DISTRICT REPRESENTATIVE REPORTS – (*Reports from 00:41:39 – 00:50:08*)

- Nancy Whitaker, Central Kitsap (District 3)
 - o Questions regarding Salmon Days
 - o Turkey Trot @ Newberry Hill Heritage Park
- Tom Coleman, Central Kitsap (District 3)
 - o Not a report, but a request for all Districts to have a better way for the public give feedback to their representatives
- Jen Skalbeck, North Kitsap (District 1)
 - o Kingston concerns
 - Kola Kole park restrooms waiting until 2028
 - Stormwater Project – also in discussions with Kingston Park Trails and Open Spaces Committee/Kingston Community Advisory Council as well as Village Green Trails/ Village Green Metropolitan Park District want to make sure all parties are in discussions
 - Eglon Park needs signage at Eglon Forest Park, even interim signage, there have been reports of people getting lost
 - Arness Park erosion problem due to surge in usage during nice weather
- Dawn Dockter, South Kitsap (District 2)
 - o Thanks to Casey and Catherine for giving us reports on our district

VIII. PUBLIC COMMENT – (*Comments from 0:50:10 – 00:52:03*)

- KC Patton, Kitsap Aircraft Radio Control Society, comment regarding coyote and cougar sightings near Chico Way

IX. ADJOURNMENT (*00:52:16*)

- *Tom Coleman (District 3) moved to adjourn the meeting*
 - o *Seconded by Nancy Whitaker (District 3)*
 - o Discussion: None
 - o 5 votes received, motion passed unanimously
 - o Motion carried and meeting was adjourned.

PARKS ADVISORY BOARD – IN PERSON MEETING ATTENDANCE

PAB MEMBERS	STAFF	PUBLIC
Dawn Dockter – South	Alex Wisniewski – Parks Director	Katherine Ander
Chris Breon – Central	Alex Hardy – Parks Events and Admin Supervisor	Daniel Ander
Tom Coleman – Central	Jaycee Brown - Office Support Specialist	KC Patton
Nancy Whitaker – Central		Bradley Barry
Jen Skalbeck – North		
Linda Berry-Maraist – North (online)		

PARKS ADVISORY BOARD

Director's Report: October 21, 2026

ADMINISTRATION PROGRAM

Volunteer Program Coordinator Hiring Update

Parks is in the final hiring stages of refilling the Volunteer Coordinator vacancy. This position will provide valuable support to our volunteer program by strengthening coordination, improving communication, and creating additional opportunities for volunteers to participate in supporting the Parks Department. Filling this vacancy will help build a more robust and engaged volunteer network while expanding the ways volunteers can contribute.

Chico Salmon Tours – Parks Department and Volunteer Support

On November 7, 2026, Chico Salmon Park will serve as one of the locations for the annual Kitsap Salmon Tours event, providing the public with an opportunity to see returning salmon and learn about the importance of Chico Creek and the surrounding watershed.

Kitsap County Parks produces and coordinates the event at Chico Salmon Park, managing the site, event logistics, partner coordination, visitor needs, and the operational requirements necessary to safely welcome the public. Parks staff are responsible for preparing the site and ensuring it is ready to function as a public event location, while coordinating the many partners and volunteers who contribute to the experience.

The event is made possible through a strong partnership between the Parks Department, WSU Extension, and community volunteers. Volunteers play a valuable role in operating the site during the event. They help welcome and orient visitors, provide information about the salmon run and habitat, assist with educational activities, manage visitor flow, and help ensure the site remains safe and welcoming throughout the day.

- *Supports PROS: Goal PR-4, Objective 4.2 (Action 4.2.1, 4.2.3, 4.2.5), Objective 4.4 (Action 4.4.5), Goal PR-5, Objective 5.3 (Action 5.3.3)*

Communications

In 2025, Parks communications staff developed a “fun” calendar to promote events in Kitsap County Parks via social media in celebration of National Park and Recreation Month. Due to the overwhelmingly positive response, the team has decided to continue producing and sharing these calendars monthly. The September calendar is attached; [please see Attachment A.](#)

- *Supports PROS: Goal PR-4, Objective 4.1 (Action 4.1.3)*



Monthly Volunteer Program Update

The Parks Department has launched a monthly Volunteer Program Update in June 2026 to improve communication and engagement with volunteers and community partners. The email features an upcoming volunteer calendar, project ideas and opportunities, and before-and-after photos highlighting the impact of volunteer efforts across the park system.

The monthly update will be sent out at the start of each month and provides volunteers with greater visibility into upcoming projects, celebrates accomplishments, and helps connect community members with meaningful stewardship opportunities that support County parks, trails, and natural resources; *please see Attachment B.*

- *Supports PROS: Goal PR-2, Objectives, 2.2 (Action 2.2.2), Goal PR-4, Objective 4.2 (Actions 4.2.1, 4.2.2), Objective 4.4 (Actions 4.4.1, 4.4.2, 4.4.3, 4.4.5, 4.4.6, 4.4.7), Goal 6.3, Objective 6.3 (Action 6.3.2)*

September 2026 Parks Volunteer Activity

This table reflects only work parties that have reported hours and activity to the department. It does not represent the full scope of volunteer and stewardship efforts taking place throughout the parks system.

Date	Access	Location	Group/Partner	Activity Description
9/1/2026	Public	Coulter Creek Heritage Park	Stewards	Trail brushing and vegetation clearing
9/2/2026	Private	Banner Forest Heritage Park	Stewards	Trail brushing and vegetation clearing
9/2/2026	Public	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
9/2/2026	Private	Coulter Creek Heritage Park	Stewards	Trail brushing and vegetation clearing
9/3/2026	Private	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
9/4/2026	Private	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
9/4/2026	Private	Anna Smith Park	Master Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up



9/5/2026	Public	Chico Salmon Park	Stewards	Trail brushing and vegetation clearing
9/5/2026	Public	Port Gamble Forest Heritage Park	Discover Kitsap Parks	Educational
9/7/2026	Private	Buck Lake Native Plant Garden	Buck Lake Native Plant Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up
9/9/2026	Public	Anna Smith Park	Master Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up
9/9/2026	Private	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
9/10/2026	Private	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
9/11/2026	Private	Fairgrounds and Events Center	Stewards	Trail brushing and vegetation clearing
9/11/2026	Private	Anna Smith Park	Master Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up
9/12/2026	Public	Square Lake	Stewards	Trail brushing and vegetation clearing
9/12/2026	Private	Banner Forest Heritage Park	Stewards	Trail brushing and vegetation clearing
9/16/2026	Public	Anna Smith Park	Master Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up
9/16/2026	Private	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
9/17/2026	Private	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
9/18/2026	Private	Fairgrounds and Events Center	Stewards	Trail brushing and vegetation clearing



9/18/2026	Private	Anna Smith Park	Master Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up
9/19/2026	Public	Coulter Creek Heritage Park	Stewards	Trail brushing and vegetation clearing
9/19/2026	Public	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
9/19/2026	Public	North Kitsap Heritage Park	Volunteers	Trail brushing and vegetation clearing
9/19/2026	Private	Fairgrounds and Events Center	Stewards	Trail brushing and vegetation clearing
9/21/2026	Private	Buck Lake Native Plant Garden	Buck Lake Native Plant Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up
9/23/2026	Public	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
9/23/2026	Private	Anna Smith Park	Master Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up
9/24/2026	Private	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing
9/25/2026	Private	Illahee Preserve	Stewards and Organization	Trail brushing and vegetation clearing
9/25/2026	Private	Anna Smith Park	Master Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up
9/30/2026	Public	Anna Smith Park	Master Gardeners	Maintenance and upkeep of the garden, including plant care and site clean-up
9/30/2026	Private	Newberry Hill Heritage Park	Stewards	Trail brushing and vegetation clearing



Upcoming Public Events

Date	Access	Location	Event	Activity Description
10/10/2026	Public	Harper Park	Public Volunteer Work Party	Invasive species removal and trail brushing
11/07/2026	Public	Chico Salmon Park	Chico Salmon Tours	Explore all things salmon with biologists, local environmental organizations, and trained docents.

- Supports PROS: Goal PR-2, Objectives, 2.2 (Action 2.2.2), Goal PR-4, Objective 4.2 (Actions 4.2.1, 4.2.2), Objective 4.4 (Actions 4.4.1, 4.4.2, 4.4.3, 4.4.5, 4.4.6, 4.4.7), Goal 6.3, Objective 6.3 (Action 6.3.2)

EVENTS PROGRAM

Events Maintenance & Operations Worker Hiring Update

Parks recently filled the vacant Events M&O Worker position. This position will provide valuable operational support for Parks events through customer service, custodial support, and event setup and tear-down.

Events 2026 Revenue Update

From January through September 2026, the Events Team has demonstrated strong operational performance. During this nine-month reporting period, the Events Team achieved 94.5% of its total projected revenue budget for the entire year, reflecting a high level of program activity. The program supported a total of 2,952 event days and a total of 13,885.07 event hours, demonstrating a significant level of staff and operational resources dedicated to planning, coordinating, and supporting events.

Overall, these performance measures demonstrate the Events Team's capacity to efficiently manage resources while delivering a substantial volume of event services. The combination of strong budget utilization, event activity, and staff-supported event hours reflects the program's continued contribution to community engagement and county priorities.

Events By the Numbers and Events Calendar

Data on the number of events at each Parks Facility is attached; *please see Attachment C.*

- Outward-facing events calendar: Kitsap County Parks Event Calendar (kitsapgov.com)
- Online reservations and payment portal: Kitsap County Parks > Home (recdesk.com)



November Public Events

Event	Date	Location
Big Top Gun Show	November 7-8	Van Zee @ Kitsap County Fairgrounds and Event Center
Chico Salmon Tours	November 7	Chico Salmon Park
Veterans Day Celebration	November 11	Pavilion @ Kitsap County Fairgrounds and Event Center
PNW Flea Market	November 14	Pavilion @ Kitsap County Fairgrounds and Event Center
Jingle Fest	November 14-15	President's Hall @ Kitsap County Fairgrounds and Event Center
Holiday Gift & Food Fair	November 20-22	Pavilion @ Kitsap County Fairgrounds and Event Center
The Annual Fall Festival of Gems	November 21-22	President's Hall @ Kitsap County Fairgrounds and Event Center
Silverdale Rotary Club Turkey Trot	November 26	Newberry Hill Heritage Park

MAINTENANCE & OPERATIONS PROGRAM

Park and Facility Maintenance

September marks the end of the high visitation season. Staff spent time cleaning up the Fairgrounds post-Fair, completed the turf maintenance program on ballfields, and continued mowing athletic fields two to three times per week. Crews focused on clearing shrubs and improving sightlines at high-use Level 1 and 2 parks, started our fall leaf removal program, and supported end of summer shelter and community center reservations, keeping pace with heavier weekend use of restrooms, trash receptacles, and other amenities. Seasonal staff left the department at the end of September. With 3 vacant FTE, full time staff is operating with limited in capacity.

Other M&O highlights include:

- **OpenGov Enterprise Asset Management EAM system (formerly Cartegraph):** Staff continues working out workflows and adding assets in the field as well as taking in dozens of requests per week through SCF and work order task routing. Parks admins are involved in monthly Opengov coordination meetings with Public Works and coordinating with Facilities Maintenance staff on data collection and visibility into work at the Fairgrounds buildings, Pavilion, Presidents Hall and Eagles Nest community building including the Parks Office, and all Fire suppression systems at the Fairgrounds.



- **Island Lake Community Building:** Staff installed new dimmer switches to allow for modulating the light in the main room of the building, enhancing the ambiance for rentals there, as well as repainting the inside after a season of wear and tear.
- **Fairground and Barn repairs:** Facilities maintenance removed the fire suppression system and water meters from the cat/sheep barn, reducing expenses for both water utility and the required monthly, quarterly and annual inspections. Staff also coordinated
- **Point No Point Septic:** The septic design was approved by Kitsap Public Health District, and staff is coordinating with Capital Facilities Maintenance to manage the construction project in Parks 2026 6-year CIP.
- **Long Lake Culvert Project:** Stormwater assisted with removal of a crushed ditch culvert and restoring the stream bank on a small stream that connects to Long Lake along the edge of the parking lot. Dozens of native plants were installed and will be able to move freely into the channel. *Please see Attachment E.*
- **Playground Maintenance:** Staff added new wood play chips in playgrounds at Salsbury Point, Island Lake, Angeline, South Kitsap Regional Park and Kola Kola Park in September.
- **Washington Youth Challenge Academy:** Staff worked two final events with WYA removing blackberries at Lobe fields and pulling scotch broom at Square Lake Park.
- *Supports PROS: Goal PR-6, Objective 6.1 (Action 6.1.2, 6.1.3), Objective 6.5 (Action 6.5.2)*

Ballfield Maintenance

- **Ballfield and Irrigation Repairs:** Irrigation repairs were made at Veterans Memorial Park and staff is working to reduce the wild mole population which impacts the playability of the fields by causing mounding and holes in the surface.
- **Seasonal Turf Maintenance:** Staff completed the twice-yearly ballfield operations, which includes dethatching as needed, whole field aeration, overseeding and topdressing on all rentable ballfields – South Kitsap Regional, Veterans Memorial, Lobe, Gordon and Anderson Hill.
- *Supports PROS: Goal PR-6, Objective 6.1 (Action 6.1.2, 6.1.3), Objective 6.5 (Action 6.5.2)*

Trail Maintenance

- **Anderson Point Drainage:** Staff cleared back vegetation and rebuilt check dams along the trail leading to the beach in preparation for fall rains. This work will help manage stormwater and support the larger upcoming drainage maintenance project at the base of the hill which is being conducted by PW – Stormwater.
- **Trail Brushing:** Staff have been hedge trimming and flail mowing the service roads at Port Gamble Heritage Park to enhance sightlines for all users.
- **Trail Project:** Staff continues supporting a volunteer led-project to replace the aged wooden puncheons at the Newberry Hill Children's trail with turnpikes constructed of recycled concrete and topped with wheel friendly ¼" minus basalt. *Please see Attachment E.*



- **Tree Clearing:** Fallen trees were addressed at South Kitsap Regional Park, Port Gamble Heritage Park, and North Kitsap Heritage Park.
 - *Supports PROS: Goal PR-6, Objectives 6.3 (Action 6.3.1, 6.3.2), Objective 6.4 (Action 6.4.1)*

Unplanned Maintenance: Vandalism and HEART Response

Throughout September, staff responded to multiple incidents of vandalism, illegal dumping, and theft.

- **Encampment Response and Cleanup:** Small encampments were cleaned by staff in September at Illahee Forest Heritage Park, Old Mill and Veterans Memorial.
- **Illegal dumps:** Staff cleaned up illegal dumps at Illahee Forest Preserve Park, Wicks Lake, and the Fairgrounds.
- **Vandalism:** Graffiti was extensive at South Kitsap Regional Park, the added lights on the restroom building were vandalized and quickly restored. Staff are working with Information Systems department to place new cameras on both the restroom building and the SKRP maintenance shop due to repeated break-ins and vandalism.

NATURAL RESOURCES PROGRAM

Presentation at Society of American Foresters National Convention

On October 8, 2026, Parks Natural Resources staff presented at the Society of American Foresters National Convention in Tacoma, WA. This presentation was organized by Kitsap County Parks in collaboration with Pierce and King County Parks natural resource staff. The presentation topic focused on the challenges and opportunities of forest restoration and land management within county level parks systems. A panel discussion and audience questions followed the presentation. This presentation was well attended and included a lively and valuable discussion with other land managers facing similar challenges.

Point No Point Stormwater Drainage

Due to ongoing beaver activity within the stormwater drainage system at Point No Point Park, staff are continuing to notch and remove dams within the drainage channels in accordance with HPA permit guidelines. Notching will occur prior to king tides throughout the winter, and staff will monitor water levels within the drainage channel. Long term solutions for stormwater drainage through this system will be evaluated following the results of the ongoing stormwater assessment lead by Public Works.

➤ *Supports PROS plan goals PR-2, Objectives, 2.1, 2.2, Actions 2.1.3*

Invasive Species Management at Port Gamble Forest Heritage Park

Parks Natural Resources Staff are pursuing a cooperative agreement with WA Department of Natural Resources (DNR) to fund a forest restoration project within a recent clearcut area at Port Gamble Forest Heritage Park. In many of these clearcut sites, Scotch broom has overtopped and killed the seedlings planted by Rayonier post timber harvest. Without intervention, these areas will be persistent Scotch broom thickets and will not become



reforested. Parks Staff met with DNR at the Park to begin discussions on how to move this project forward. An analysis of the problem and treatment solutions is forthcoming.

- Supports PROS plan goals PR-2, PR-3, Objectives, 2.1, 2.2, 3.1 Actions 2.1.3, 2.1.4, 3.1.4

PLANNING PROGRAM

Planning

2026 Capital Projects and CIP 2027-2032 Update

On July 13, 2026, Parks presented an early draft version of the department's Capital Improvement Plan for 2027-2032. The plan was developed using Parks' project evaluation and scheduling process that began in April and included involvement of both staff and members of the Parks Advisory Board. Premised on conversations with Public Works-CFD throughout the year, the plan was also created with the assumption that all projects scheduled to be completed in 2026 would be completed in 2026. However, due to staffing and other challenges, PW-CFD recently informed Parks that some of the planned 2026 projects will be delayed until 2027. As such, Parks is updating the draft CIP 2027-2032 to reflect these projects. Projects that will be delayed include:

1	Suquamish Sport Court	Replace/resurface sport court
2	Indianola Tennis Court	Replace/resurface tennis court
3	Gordon Park	Demolish house
4	Horseshoe Lake Park	Remove boat dock
5	Wynn-Jones Preserve	Demolish house
6	Coulter Creek Heritage Park	Demolish house and laundry building
7	Gorst Property	Demolish storage building
8	Illahee Preserve Heritage Park	Demolish horse barn
9	Illahee Preserve Heritage Park	Add restroom
10	North Kitsap Heritage Park	Add restroom

RARI Grant

A new grant opportunity recently became available in September 2026 through the State of Washington's Recreation and Conservation Office (RCO) called the Readiness and Recreation Initiative (RARI). The grant "provides funding to enhance recreational opportunities near military installations." There are special requirements for this grant including that the project site needs to be located within a pre-determined area near a military facility, called *Readiness and Environmental Protection Integration Partnership Opportunity Area* or *Sentinel Landscape*. Additionally, land acquisition must be part of the proposed project. There is a land acquisition at Illahee Preserve Heritage Park ([please see Attachment D](#)) that meets all grant requirements and has been previously discussed with the BoCC in July and October of 2024 and again in early 2025; the last of three parcels owned by the Elliott estate. This parcel contains a house that the County is not interested



owning, but if land acquisition were to happen, the Illahee Forest Preserve (local non-profit) has indicated they would assume ownership to convert it into a nature center or remove the house if that venture is not successful. Parks intends to bring a resolution to the BoCC, granting authority to the Parks Director to apply for the RARI grant.

- *Supports PROS: Goal PR-1, Objective 1.2 (Action 1.2.5), Objective 1.6 (Action 1.6.3)*

Park Impact Fee Study

FCS/Bowman Consulting Group presented their calculation and findings to the BoCC last month, on 9/16/2026. The Commissioners indicated a desire to share the same presentation with the Parks Advisory Board (PAB) and the Kitsap Building Association (KBA). The PAB presentation is scheduled for 10/21/2026 and coordination of the KBA meeting is in process. Once the presentations have been completed, Parks will return to the BoCC to share how the meetings went. *Please see Attachment F for PowerPoint slides.*

- *Supports PROS: Goal PR-1, Objective 1.3 (Action 1.3.2), Objective 1.6 (Action 1.6.1)*

Port Gamble Forest Heritage Park Framework (Master Plan)

Staff and the consultants have been meeting regularly to plan the public engagement meetings and associated timeline. The project is anticipated to run through mid-2027.

- *Supports PROS: Goal PR-1, Objective 1.3, Objective 3.2 (Action 3.2.1)*

Gordon Park Master Plan

Parks staff and the consultant team concluded a successful initial phase of engagement for the Gordon Park Master Plan but have now paused the project so that it can be synced with the upcoming master planning of the Fairgrounds and Events Center, scheduled to begin in 2027. Gordon Park and the Fairgrounds and Events Center are adjacent to each other, and they share facilities for events and other programming, which makes these projects interconnected and beneficial to occur simultaneously.

- *Supports PROS: Goal PR-1, Objective 1.3 (Action 1.3.2), Objective 3.2 (Action 3.2.1)*

Kola Kola Park Community Engagement / Park Planning

Following the community engagement conducted this spring, Parks staff have included a park improvement project, which may include parking, restrooms, playground, sport court, and athletic field improvements, on the 2027-2032 Capital Improvement Plan (CIP). Kola Kola Park is also a top site for a potential new stormwater park based on a Stormwater Park Location Analysis project managed by Public Works - Stormwater. Parks staff is collaborating with Public Works – Stormwater to explore adding stormwater infrastructure as a complementary component to the park development project. Parks and Public Works – Stormwater are looking to continue working with the Stormwater Park Study consultant to develop a site development plan for Kola Kola, which will be the precursor to park improvements.

- *Supports PROS Plan Goal PR-1, PR-4, Objective 4.1*



Rolling Hills Golf Course

Kitsap County Parks issued a Request for Proposals (RFP) for operations of Rolling Hills Golf Course on August 11, 2026. There was a required site visit on August 24, 2026, to tour the golf course, facilities, and answer questions; four interested golf management firms attended. Submissions were due on September 18, 2026 and three proposals were received. The proposal review committee met on October 16, 2026 to discuss the proposals. Next steps include interviewing the proposers and then sharing the results with the BoCC in November.

- *Supports PROS Plan Goal PR-4, PR-6, Objective 4-1, Objective 6.5 (Action 6.5.1)*

Capital Projects

Roof Replacement Projects

- Village Greens Golf Course Clubhouse: Construction is anticipated to be completed in 2026, scheduling is underway.
- Point No Point Lighthouse: Construction is complete.
- *Supports PROS: Goal PR-6, Objective 6.5 (Action 6.5.1)*

Indianola Waterfront Preserve Bridge Replacement

Public Works – Capital Facilities Division (CFD) has finalized a contract with Apex Companies, LLC for engineering, design, environmental review, permitting support, and preparation of final construction documents for the bridge replacement. The scope of work will be expanded to include replacing the boardwalk that leads up to the bridge.

Supports PROS: Goal PR-6, Objective 6.5 (Action 6.5.1)



2026

NOVEMBER



KitsapCounty
Parks

FIND YOUR PARK: WWW.KITSAP.GOV/PARKS

SUN	MON	TUE	WED	THU	FRI	SAT
1 DAYLIGHT SAVINGS TIME ENDS	2 SHORTER DAYS AHEAD With less hours available to be at your favorite park, get an earlier start for long hikes	3	4	5	6 FRIDAY FUN Don't let the cold stop you from having fun outdoors! Try a new park or revisit a favorite	7 KITSAP SALMON TOURS 11am - 3pm Chico Salmon Park
8 SALMON SUNDAY Salmon Tours may be over, but you can still go salmon viewing on your own self-guided walk at Chico Salmon Park	9	10 COLD WEATHER WALK Do a quick and easy walk around a park to enjoy some crisp fresh air	11 VETERANS DAY CELEBRATION 8am Kitsap County Fairgrounds PARKS OFFICE CLOSED	12	13 MULTI-USE TRAIL EXPLORING Walk, bike, or ride. All can be done on multi-use trails like at Newberry Hill Heritage Park	14 JINGLE FEST 10am - 4pm PNW FLEA MARKET 10am - 5pm Kitsap County Fairgrounds
15 JINGLE FEST 10am - 4pm Kitsap County Fairgrounds	16 MUSHROOM MONDAY We're in peak season for harvesting, so go to Banner Forest and start searching	17 NATIONAL TAKE A HIKE DAY Dress warm and hit the trail at one of our parks with great hiking access	18	19 THERMOS THUSDAY Fill a thermos with hot chocolate or pumpkin spice, and take a leisurely walk at the park	20 HOLIDAY GIFT & FOOD FAIR FALL FESTIVAL OF GEMS 10am - 5pm Kitsap County Fairgrounds	21 HOLIDAY GIFT & FOOD FAIR FALL FESTIVAL OF GEMS 10am - 5pm Kitsap County Fairgrounds
22 HOLIDAY GIFT & FOOD FAIR 10am - 4pm Kitsap County Fairgrounds	23	24	25 LAST MINUTE RELAXATION Before all the excitement and cooking, take one more trip to Island Lake to relax	26 THANKSGIVING SILVERDALE ROTARY TURKEY TROT 8am Newberry Hill Heritage Park	27 THANKSGIVING OBSERVED PARKS OFFICE CLOSED	28 FAMILY FOOTBALL Challenge your family to a game at one of our open play fields like South Kitsap Regional Park
29	30 WALK OFF THE PIE Get moving after a long weekend of eating pumpkin pie, and head to your favorite hiking trail	PUBLIC EVENTS HOLIDAYS & ACTIVITY IDEAS				

Attachment B



Outlook

FW: Kitsap County Parks Volunteer Newsletter

From Parks <Parks@kitsap.gov>

Date Wed 10/7/2026 1:41 PM

To Alex Hardy <ahardy@kitsap.gov>



KitsapCounty

Chuck Cuzzetto

PR & Communication Coordinator

360-620-0742 | ccuzzetto@kitsap.gov

Parks

614 Division Street MS-1, Port Orchard, WA 98366

From: VolunteerMail@volgistics.com <VolunteerMail@volgistics.com>

Sent: Wednesday, October 7, 2026 1:41 PM

To: Parks <Parks@kitsap.gov>

Subject: Kitsap County Parks Volunteer Newsletter

[**CAUTION:** This message originated outside of the Kitsap County mail system. **DO NOT CLICK on links or open attachments** unless you were expecting this email. If the email looks suspicious, contact the Helpdesk immediately. For all other inquiries contact Kitsap1 at 360-337-5777 or email at help@kitsap.gov.]



October in the Parks

Fall is here, and it's one of our favorite times of year to be out in the parks.

The mornings are cooler, the leaves are starting to change, and things feel just a little quieter after a busy summer. But even as the seasons shift, there's still plenty happening across Kitsap County Parks, and volunteers continue to be a big part of that work.

This month, projects will focus on things like trail work, invasive plant removal, garden care, seasonal cleanup, and other efforts that help get our parks ready for the wetter months ahead.

If you've joined us recently, thank you. If it's been a while, we'd love to see you again. And if you've been thinking about volunteering for the first time, October is a great time to jump in.

No matter how often you volunteer, the time you give makes a difference, and we're grateful for it.

October Volunteer Opportunities

There are plenty of ways to get involved this month.

Whether you enjoy working on trails, pulling invasive plants, caring for gardens, or just spending a few hours outside helping with a project, there's likely an opportunity for you.

Some projects are open to the public, while others are coordinated with established volunteer groups and partner organizations.

Take a look at the calendar, find something that works for you, and come spend some time with us in the parks.

View the Volunteer Calendar:

<https://www.kitsap.gov/parks/Pages/Volunteer.aspx>

(Calendar below)

Date	Status	Park	Start Time	End Time	Focus
10/1/2026	Private	Newberry Hill Heritage Park	8:30 AM	11:00 AM	Invasive species removal and trail brushing.
10/2/2026	Private	Anna Smith Childrens Park	8:00AM	12:00PM	Master Gardeners: Maintenance and upkeep of the garden, including plant care and site clean-up
10/3/2026	Public	Chico Salmon Park	9:00 AM	12:00 PM	Invasive species removal and trail brushing.
10/5/2026	Private	Buck Lake Native Plant Garden	8:00AM	11:00AM	Buck Lake Native Plant Garden: Maintenance and upkeep of the garden, including plant care and site clean-up
10/7/2026	Private	Banner Forest Heritage Park	9:00 AM	3:00 PM	Invasive species removal and trail brushing.
10/7/2026	Public	Newberry Hill Heritage Park	8:30 AM	10:30 AM	Invasive species removal and trail brushing.
10/7/2026	Private	Anna Smith Childrens Park	8:00AM	12:00PM	Master Gardeners: Maintenance and upkeep of the garden, including plant care and site clean-up
10/8/2026	Private	Newberry Hill Heritage Park	8:30 AM	11:00 AM	Invasive species removal and trail brushing.
10/9/2026	Private	Anna Smith Childrens Park	8:00AM	12:00PM	Master Gardeners: Maintenance and upkeep of the garden, including plant care and site clean-up
10/10/2026	Public	Banner Forest Heritage Park	9:00 AM	12:00 PM	Invasive species removal and trail brushing.
10/10/2026	Public	Harper Park	10:00 AM	12:00 PM	Public Volunteer Work Party: Ditch Clearing
10/10/2026	Private	Eglon Forest Park	10:00 AM	12:00 PM	KPTOS: Invasive species removal and trail brushing.
10/13/2026	Public	Coulter Creek Heritage Park	9:00 AM	11:30 AM	Invasive species removal and trail brushing.
10/14/2026	Public	Newberry Hill Heritage Park	8:30 AM	10:30 AM	Invasive species removal and trail brushing.
10/14/2026	Private	Anna Smith Childrens Park	8:00AM	12:00PM	Master Gardeners: Maintenance and upkeep of the garden, including plant care and site clean-up
10/15/2026	Private	Newberry Hill Heritage Park	8:30 AM	11:00 AM	Invasive species removal and trail brushing.
10/16/2026	Private	Anna Smith Childrens Park	8:00AM	12:00PM	Master Gardeners: Maintenance and upkeep of the garden, including plant care and site clean-up
10/17/2026	Public	Newberry Hill Heritage Park	8:30 AM	10:30 AM	Invasive species removal and trail brushing.

10/19/2026	Private	Buck Lake Native Plant Garden	8:00AM	11:00AM	Buck Lake Native Plant Garden: Maintenance and upkeep of the garden, including plant care and site clean-up
10/21/2026	Public	Newberry Hill Heritage Park	8:30 AM	10:30 AM	Invasive species removal and trail brushing.
10/21/2026	Private	Anna Smith Childrens Park	8:00AM	12:00PM	Master Gardeners: Maintenance and upkeep of the garden, including plant care and site clean-up
10/22/2026	Private	Newberry Hill Heritage Park	8:30 AM	11:00 AM	Invasive species removal and trail brushing.
10/23/2026	Private	Anna Smith Childrens Park	8:00AM	12:00PM	Master Gardeners: Maintenance and upkeep of the garden, including plant care and site clean-up
10/27/2026	Public	Coulter Creek Heritage Park	9:00 AM	11:30 AM	Invasive species removal and trail brushing.
10/28/2026	Public	Newberry Hill Heritage Park	8:30 AM	10:30 AM	Invasive species removal and trail brushing.
10/28/2026	Private	Anna Smith Childrens Park	8:00AM	12:00PM	Master Gardeners: Maintenance and upkeep of the garden, including plant care and site clean-up
10/29/2026	Private	Newberry Hill Heritage Park	8:30 AM	11:00 AM	Invasive species removal and trail brushing.
10/30/2026	Private	Anna Smith Childrens Park	8:00AM	12:00PM	Master Gardeners: Maintenance and upkeep of the garden, including plant care and site clean-up

A Good Time to Get Outside

There's something about volunteering in the fall that just feels good.

The temperatures are cooler, the parks look a little different from week to week, and spending a morning outside with a pair of gloves and a good group of people is a pretty great way to spend a few hours.

And while some projects may seem small in the moment, they add up quickly.

A section of trail gets cleared. An area of invasive plants starts to open back up. A garden gets the care it needs. A project that's been sitting on the list finally gets finished.

Those little wins happen because volunteers are willing to show up and help.

We'd Love to Hear From You

We also want to keep sharing more of the stories behind the work.

Maybe you've been volunteering at the same park for years. Maybe you joined your first work party last month. Maybe your group recently finished a project you're especially proud of, or you snapped a great photo while you were out there.

We'd love to hear about it.

We're always looking for volunteer **stories and photos** to share in future newsletters, on our website, and across Kitsap County Parks social media.

Send your photos and a few sentences about your experience to parkvolunteers@kitsap.gov.

Your story might be the thing that encourages someone else to come out and give volunteering a try.

Thank You!

Before we wrap up, we simply want to say thank you.

Thank you for giving your time. Thank you for showing up on cool mornings, working through muddy projects, hauling wheelbarrows, pulling weeds, clearing trails, caring for gardens, and doing all the little things that most park visitors may never realize happened.

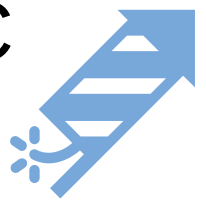
We see the work you're doing, and we appreciate it.

We hope to see you out in the parks this October!

Your satisfaction with communications from Kitsap County Parks Volunteer Program is important to us. If you would like to review or change your message preferences with us, please visit our message preferences page by clicking [here](#)

EVENTS BY THE NUMBERS

Attachment C



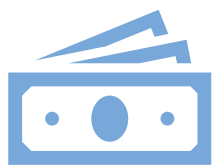
2026 Event Details
January - August



Total Number of Event Days:
2952



Total Number of Event Hours:
13,885.07



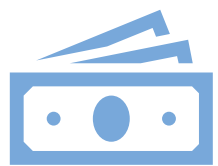
FY 2026 Budget
\$659,362



Actual: January - August
\$644,654.27

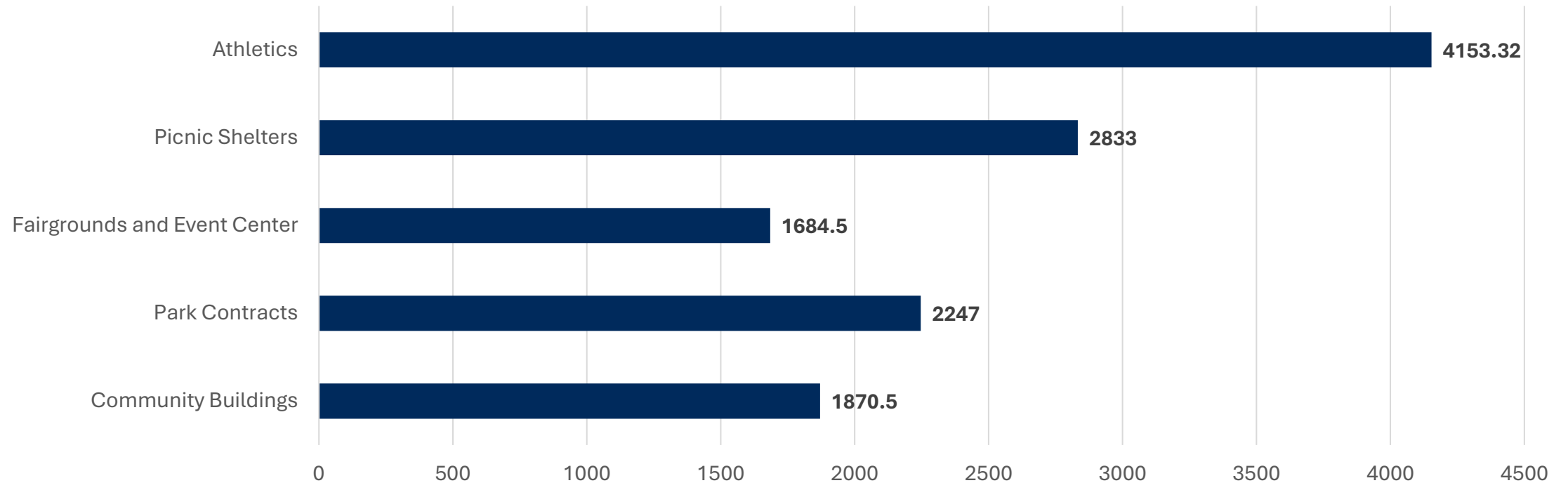


Budget Achieved
94.5%



Special Revenue 1501
\$125,177.57

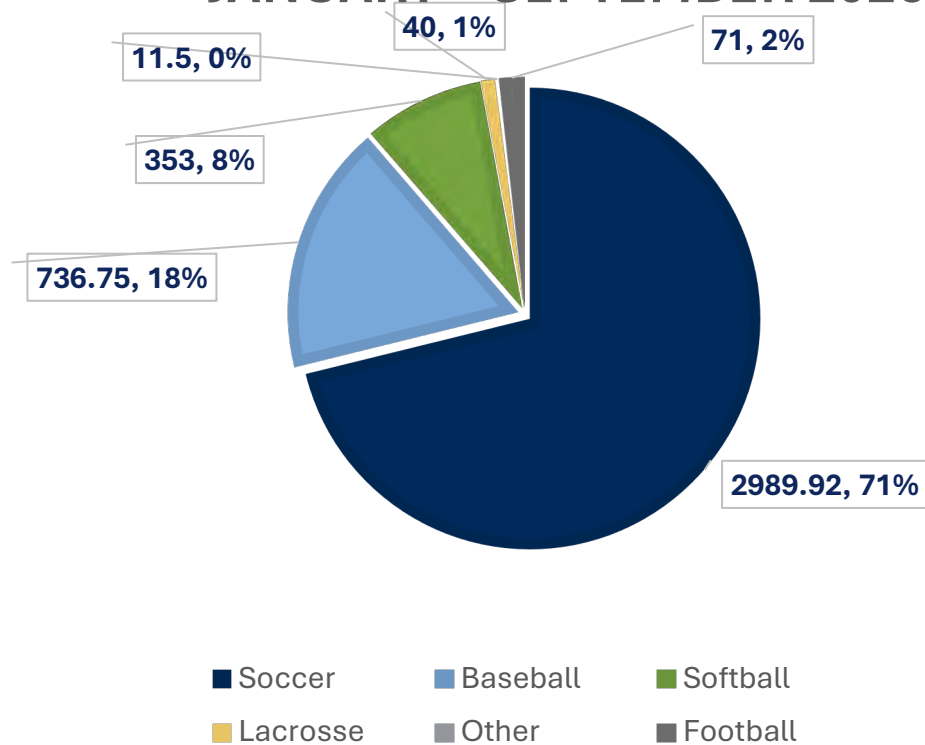
WHERE ARE PEOPLE USING THE PARKS?



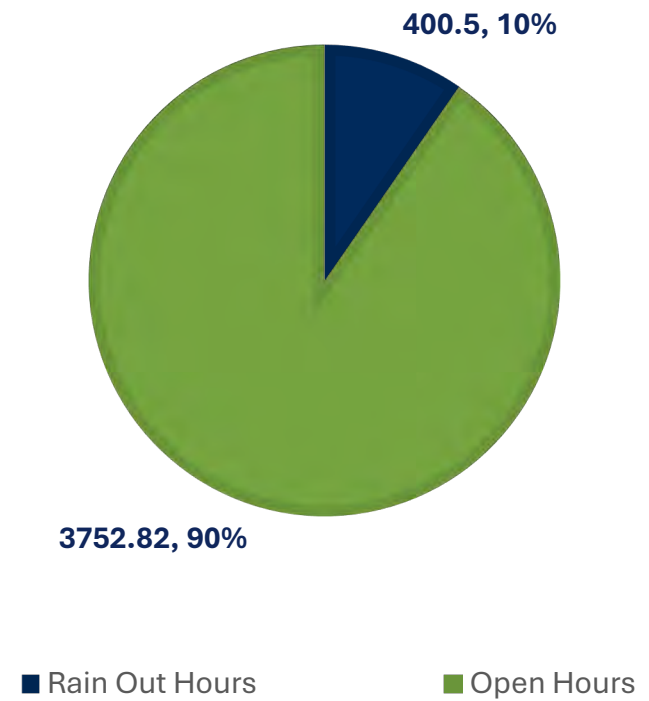
**EVENT HOURS BY USAGE CATEGORY
JANUARY – SEPTEMBER 2026**

ATHLETIC FIELDS

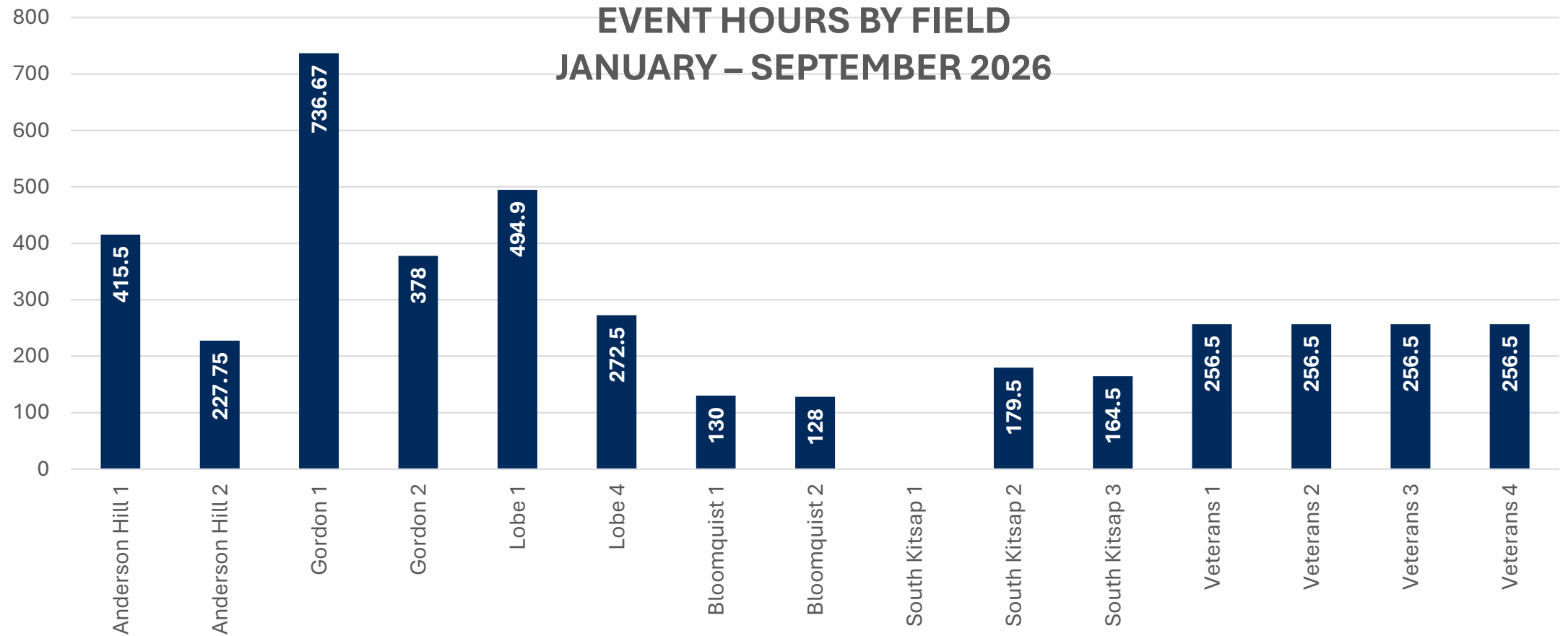
USAGE HOURS BY SPORT
JANUARY – SEPTEMBER 2026



RAIN OUT HOURS
JANUARY – SEPTEMBER 2026

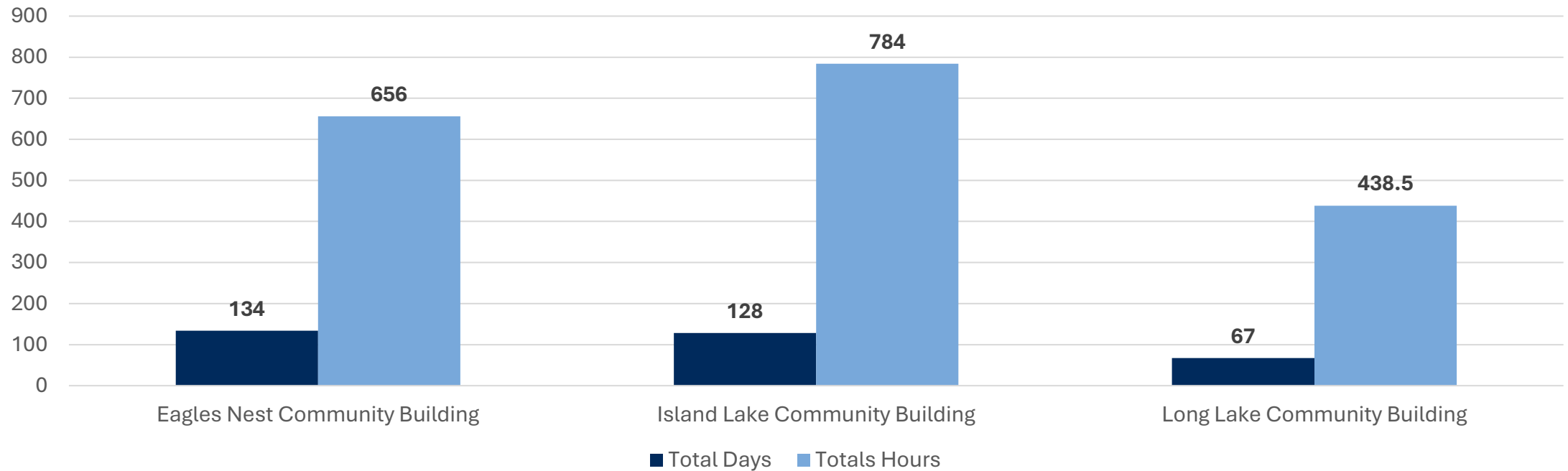


ATHLETIC FIELDS



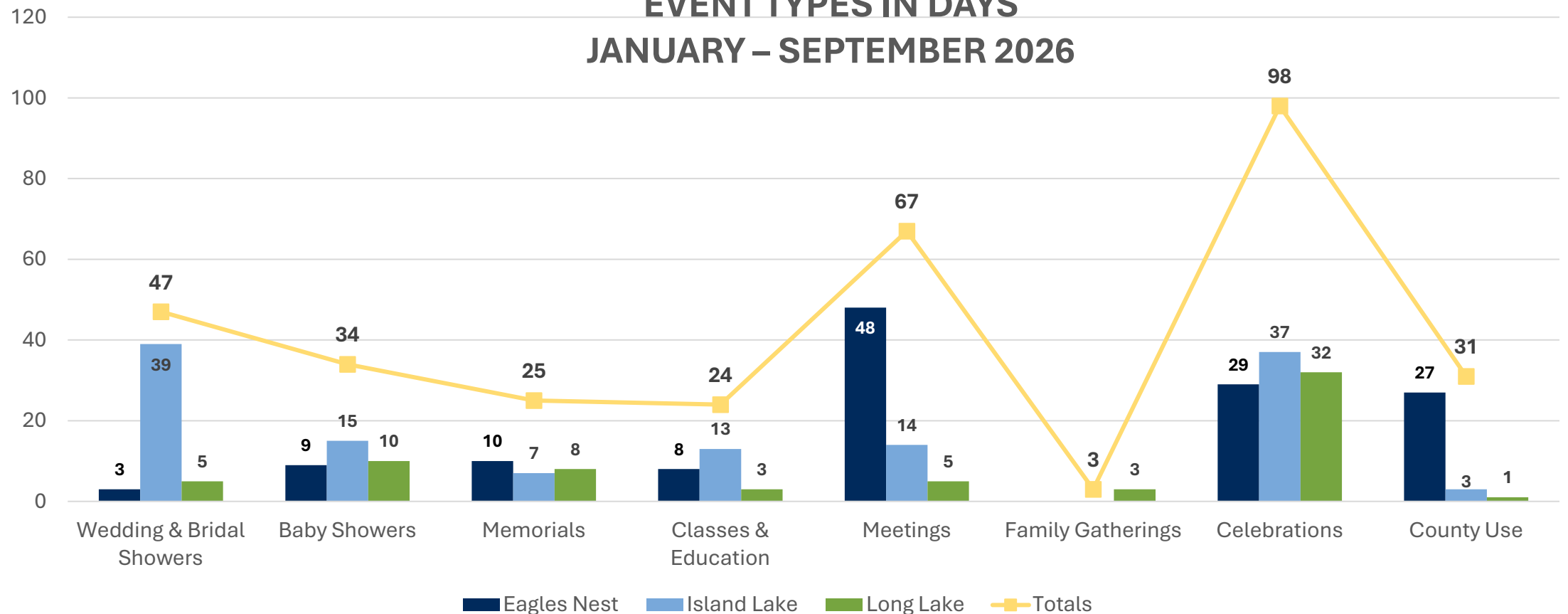
COMMUNITY BUILDINGS

EVENT USAGE BY DAYS AND HOURS JANUARY – SEPTEMBER 2026



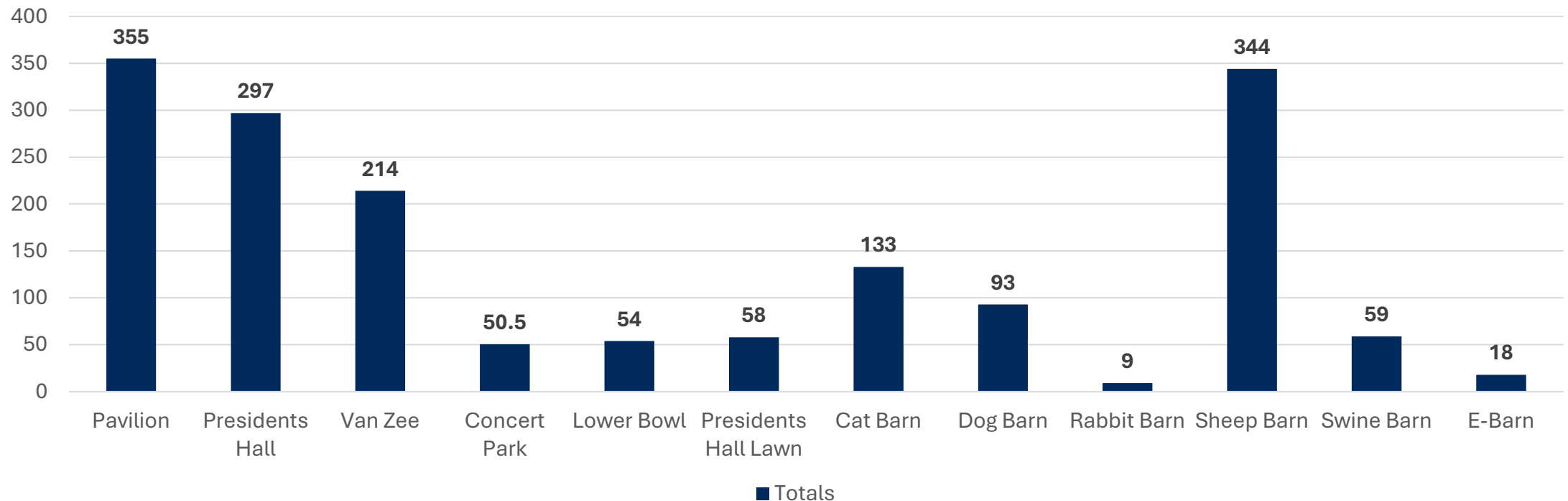
COMMUNITY BUILDINGS

EVENT TYPES IN DAYS
JANUARY – SEPTEMBER 2026



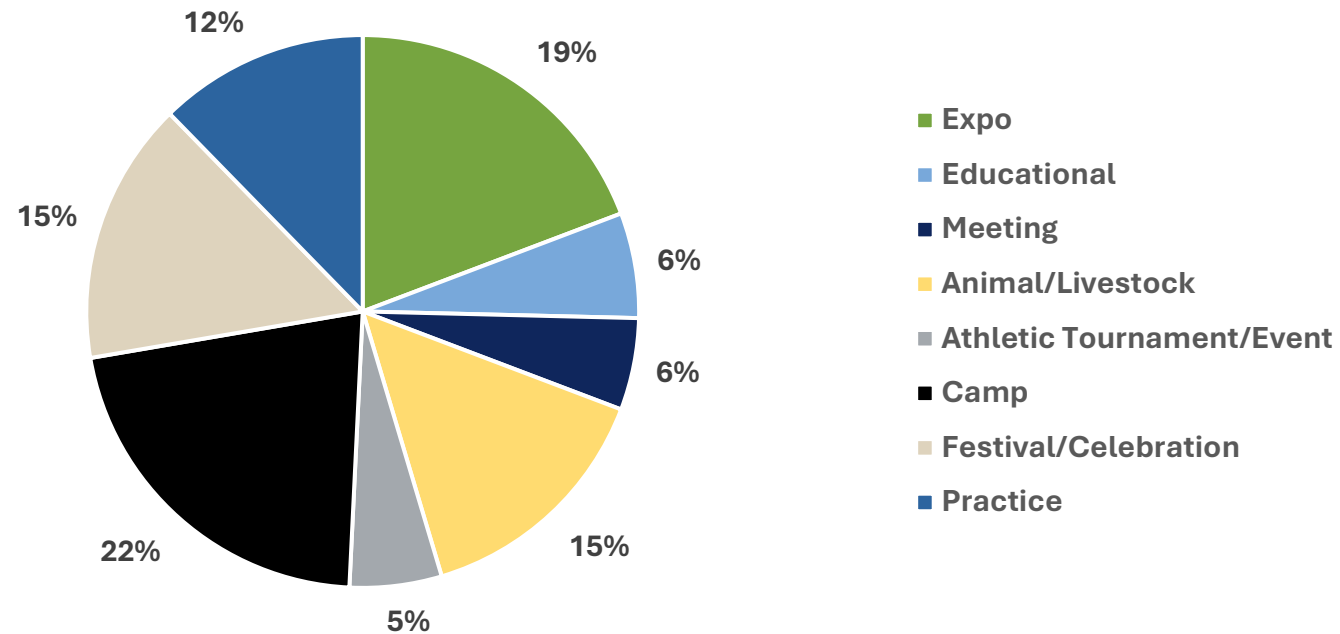
FAIRGROUNDS AND EVENT CENTER USAGE

EVENT HOURS BY FACILITY JANUARY – SEPTEMBER 2026



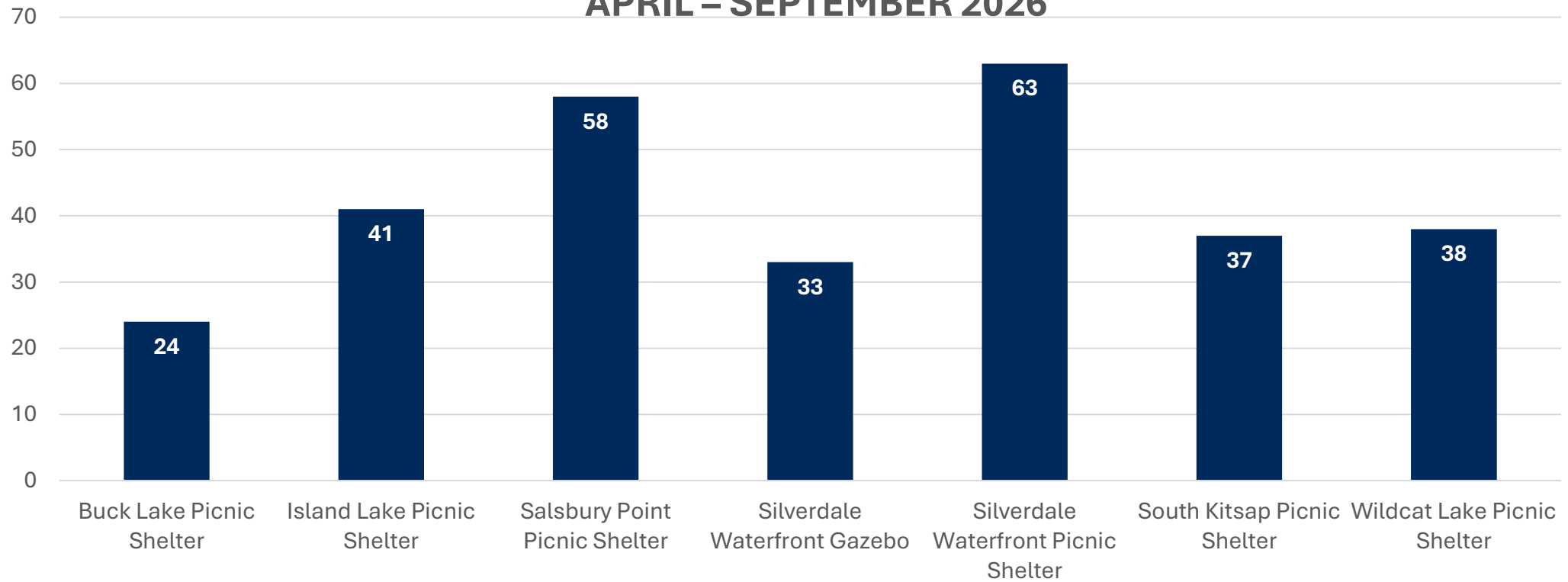
FAIRGROUNDS AND EVENT CENTER USAGE

EVENT TYPES IN DAYS JANUARY – SEPTEMBER 2026



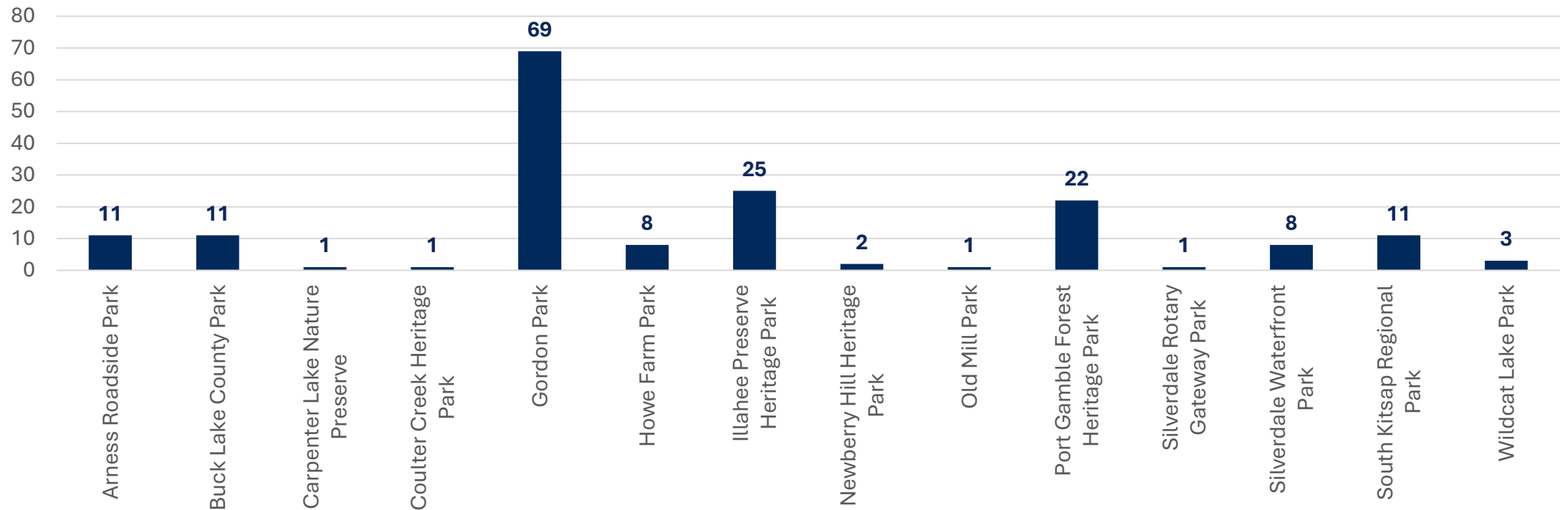
PICNIC SHELTERS

**EVENT DAYS BY FACILITY
APRIL – SEPTEMBER 2026**



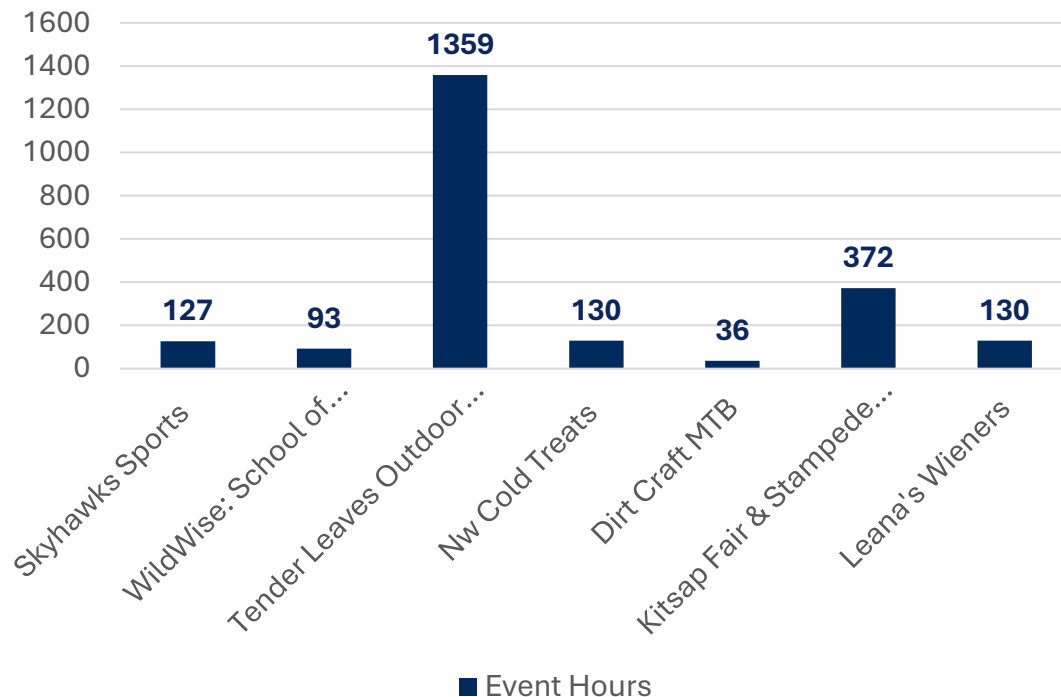
SPECIAL PARK EVENTS

EVENT DAYS BY LOCATION JANUARY – SEPTEMBER 2026

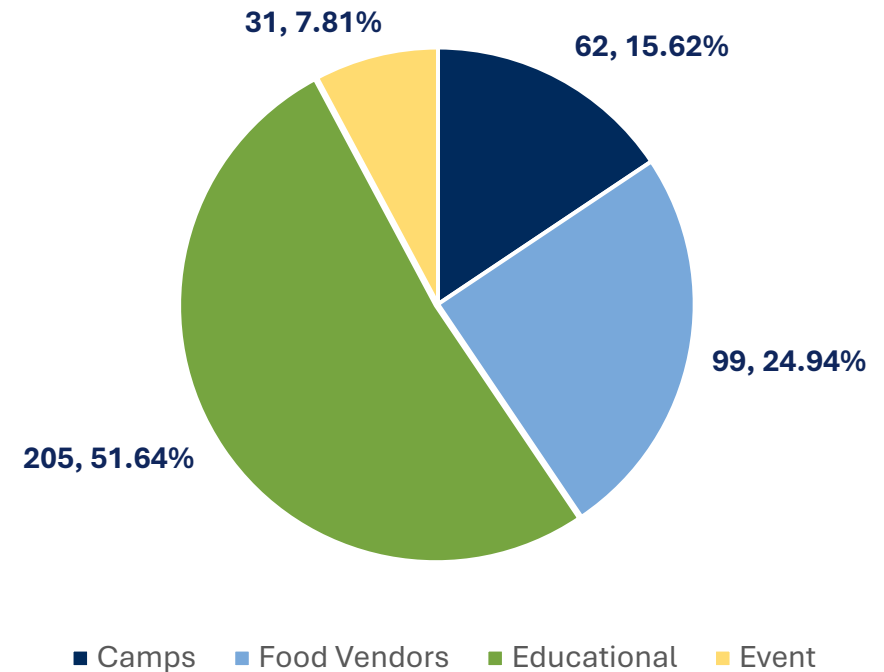


EVENT CONTRACTS

EVENT HOURS BY CONTRACT
JANUARY – SEPTEMBER 2026



EVENT TYPES IN DAYS
JANUARY – SEPTEMBER 2026



REVENUE

REVENUE BY PROGRAM JANUARY – SEPTEMBER 2026



REVENUE

REVENUE BY MONTH JANUARY – SEPTEMBER 2026



Attachment D

10/14/2026

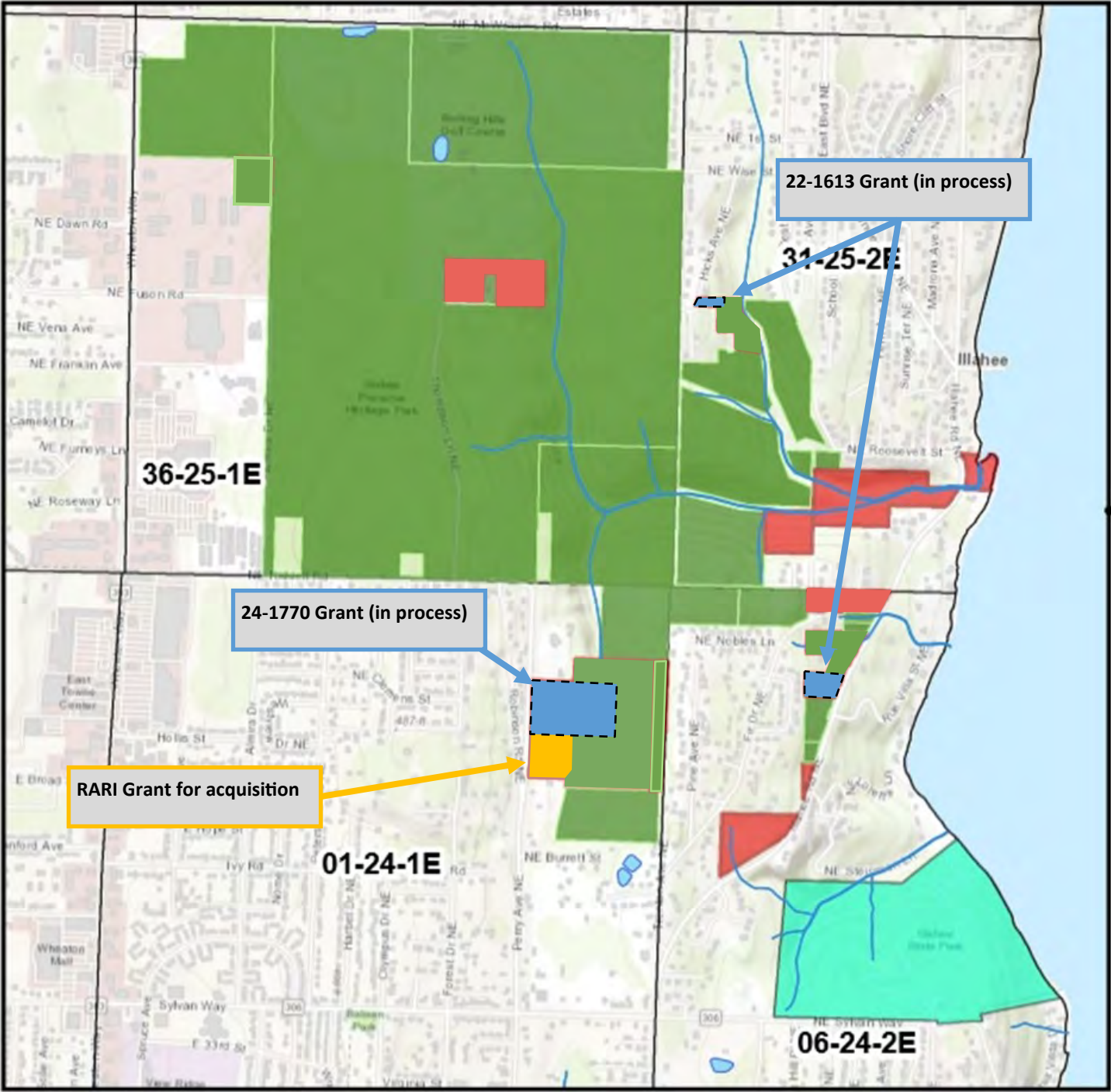
Illahee Preserve Heritage Park

Park expansion as envisioned by the Illahee Forest Preserve (non-profit) and incorporated into the Stewardship Plan

 Acquisitions in process with awarded grants

 Acquisitions for 2026 RARI grant request

 Acquisitions desired for the future



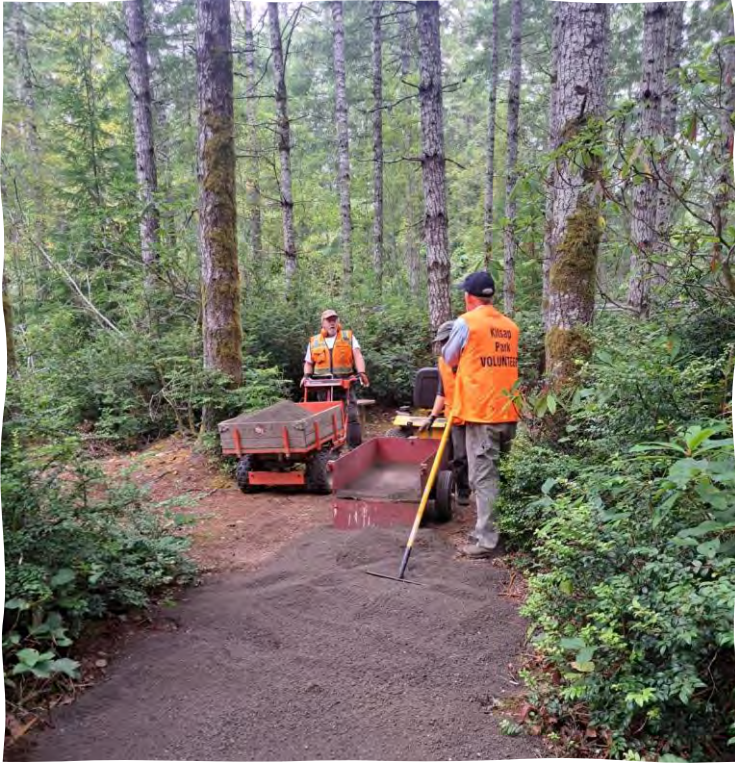
Kitsap County Parks

October Briefing:
Photos from
September



Long Lake Park

Crushed culvert removal



Newberry Hill Heritage Park

Children's Trail rehabilitation and wheelchair friendly improvements



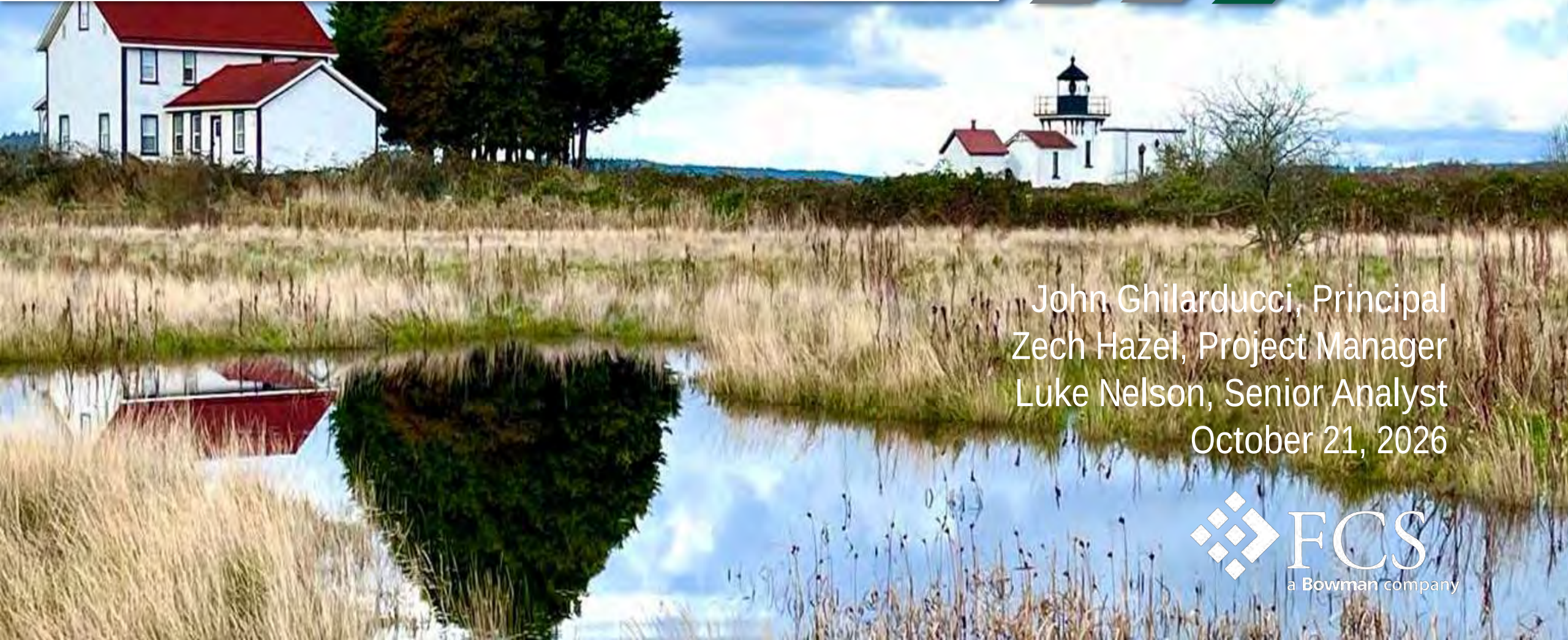
Chico Salmon Park

Round-rail fence installation to protect creek embankment

Attachment F



Kitsap County Park Impact Fee Study



John Ghilarducci, Principal
Zech Hazel, Project Manager
Luke Nelson, Senior Analyst
October 21, 2026





Outline



Key Characteristics of Impact Fees



Statutory Basis



Impact Fee Calculation



Comparisons

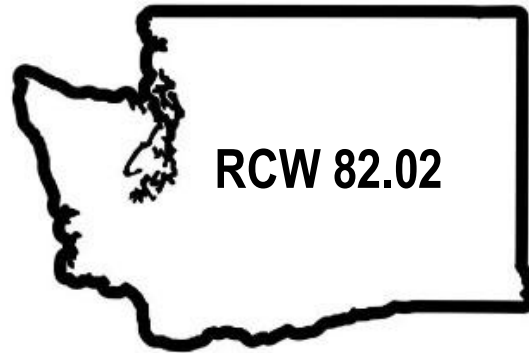


Key Characteristics of Impact Fees

- Impact fees are one-time charges, not ongoing rates. They are paid at the time of development (or re-development)
- Impact fees are available for public streets, public parks, school facilities, and fire protection facilities.
- Impact fees are for capital only, in both their calculation and in their use.
- Impact fees include both existing and future (planned) infrastructure cost components.
- Impact fees are for "system" facilities, not "local" facilities.



Statutory Basis



- 82.02.050 Impact fees—Intent—Limitations.
- 82.02.060 Impact fees—Local ordinances—Required provisions—Exemptions.
- 82.02.070 Impact fees—Retained in special accounts—Limitations on use—Administrative appeals.
- 82.02.080 Impact fees—Refunds.
- 82.02.090 Impact fees—Definitions.
- 82.02.100 Impact fees—Exception, mitigation fees paid under chapter 43.21C RCW.
- 82.02.110 Impact fees—Extending use of school impact fees.



Statutory Basis

- Introduced 2023:

RCW 82.02.060 - Impact fees—Local ordinances—Required provisions—Exemptions.

The local ordinance by which impact fees are imposed:

(1) Shall include a schedule of impact fees which shall be adopted for each type of development activity that is subject to impact fees, specifying the amount of the impact fee to be imposed for each type of system improvement. The schedule shall be based upon a formula or other method of calculating such impact fees. **The schedule shall reflect the proportionate impact of new housing units, including multifamily and condominium units, based on the square footage, number of bedrooms, or trips generated, in the housing unit in order to produce a proportionally lower impact fee for smaller housing units.** In determining proportionate share, the formula or other method of calculating impact fees shall incorporate, among other things, the following:



Statutory Basis

- Introduced 2023:

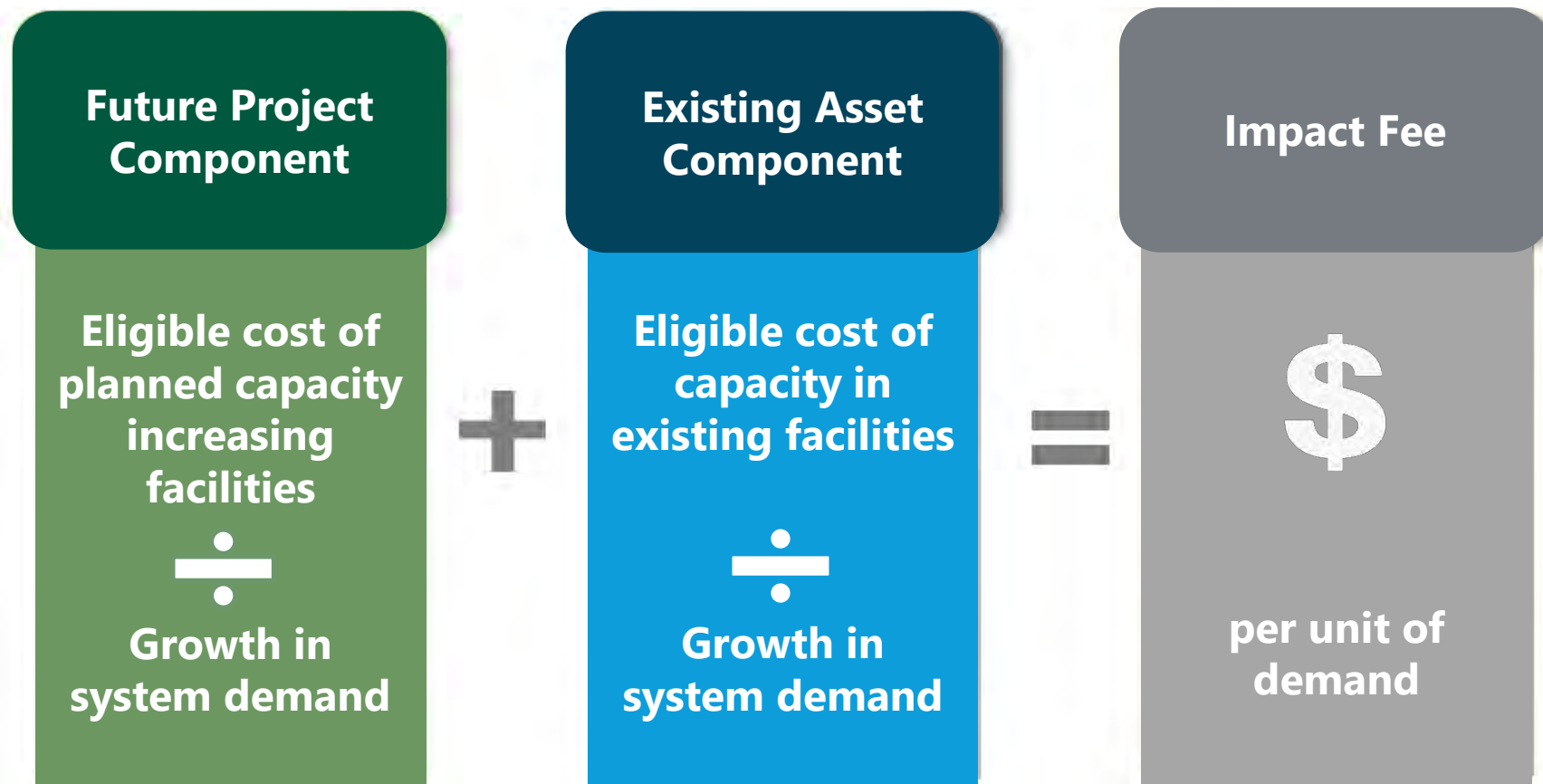
RCW 36.70A.681 - Accessory dwelling units—Limitations on local regulation.

(1) In addition to ordinances, development regulations, and other official controls adopted or amended to comply with this section and RCW 36.70A.680, a city or county must comply with all of the following policies:

(a) The city or county may not assess impact fees on the construction of accessory dwelling units that are greater than 50 percent of the impact fees that would be imposed on the principal unit;



Standards-Based Approach



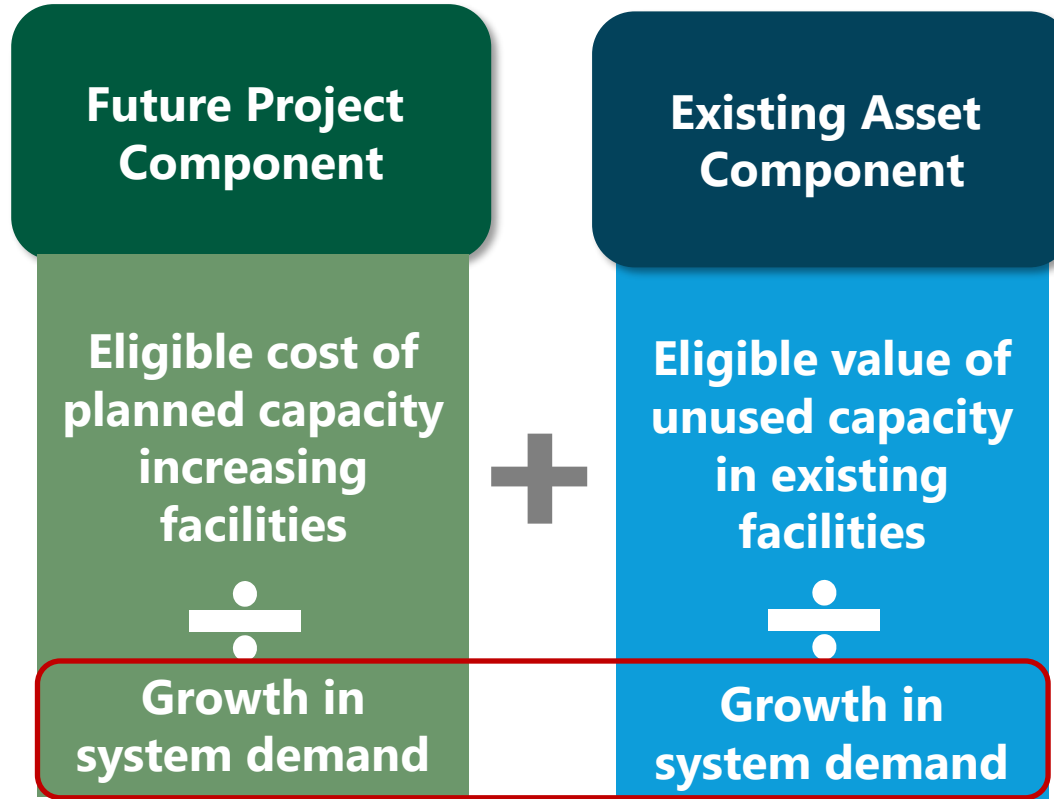


Calculated Impact Fee

Project cost basis:	
Infill projects	\$ 13,363,517
Expansion projects	<u>14,600,000</u>
Total project cost basis	27,963,517
Net existing asset cost basis	12,361,340
Less: impact fee fund balance	<u>(1,861,806)</u>
Total cost basis	<u><u>\$ 38,463,051</u></u>
<i>Growth in Residential Equivalents</i>	<i>44,233</i>
Impact Fee per Residential Equivalent	\$ 870



Growth



- **Determine units**
 - » Residential Equivalents
- **Determine current units**
- **Project units into future**
 - » Master plan or other forecasts
- **Future – Current = Growth**



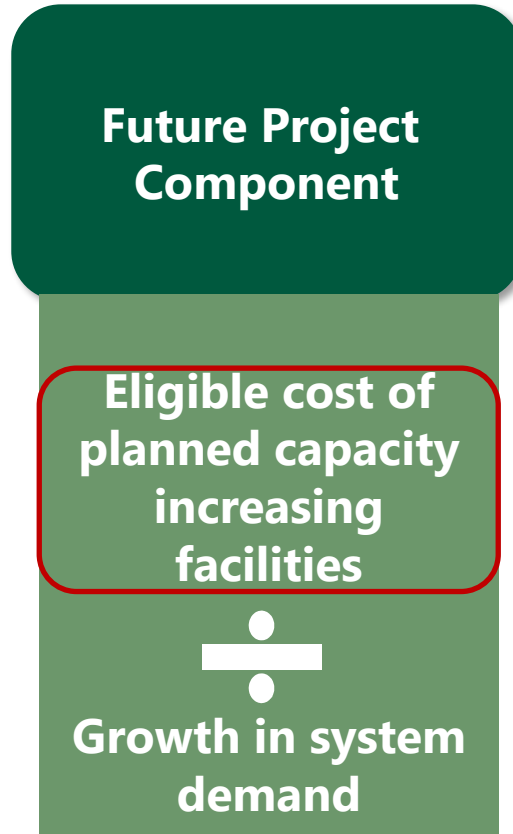
Growth Forecast

	2026	2050	Growth	Growth Share
Population	291,800	335,268	43,468	12.97%
Employees	72,762	83,601	10,839	12.97%
Residential Equivalent Employees	5,135	5,900	765	12.97%
Total Residential Equivalents	296,935	341,168	44,233	12.97%

Employees are assumed to be equivalent to 0.07 residents



Future Project Component



- **Determine total project costs to your agency**
 - » Do not include costs from other agencies
 - » Maintain consistency with growth
- **Determine eligibility**
 - » Portion of project capacity that will be used by new users of the asset during the planning period
 - » Eligibility is lowered if deficiency exists
 - » By project or category
- **Divide by growth to determine future costs attributable per unit of growth**



Level of Service

Inventory Projections	Acres
Current Quantity	11,396.82
Current Quantity per 1,000 Residents	39.06
Net Change in Quantity through 2050	220.35
2050 Quantity	11,617.17

Future Level of Service Analysis	Acres
2050 Units per 1,000 Residents	34.65
Current Minimum Quantity	10,110.99
Needed for Existing Residents	(1,285.83)
Needed for Future Residents	1,506.18
Eligibility at Future Level of Service	100.00%
Reimbursable Quantity	1,285.83

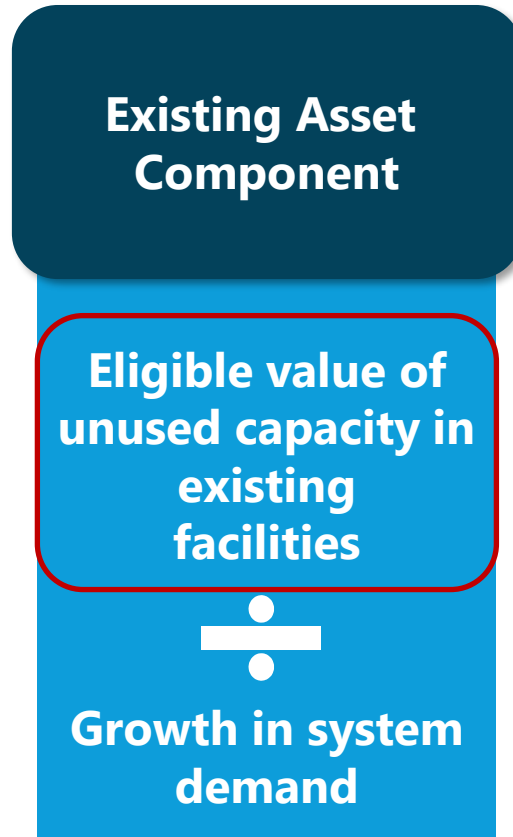


Projects by Category

	Total Cost	Eligibility	Eligible Cost
Infill Project Costs	\$ 103,072,600	12.97%	\$ 13,363,517
Expansion Project Costs	14,600,000	100.00%	14,600,000
Ineligible Project Costs	7,697,695	0.00%	-
Total	\$ 125,370,295	22%	\$27,963,517



Existing Asset Component



- **Does current system capacity exceed demand?**
 - » Includes construction in progress
- **Determine original cost of facilities that exceed demand**
- **Reduce cost basis to avoid over-reimbursement**
 - » Principal of existing debt
 - » Grant funded assets
- **Divide by growth to determine existing asset cost attributable per unit of growth**



Existing Cost Basis

Original Cost	\$ 112,710,516
Debt Deduction	<u>3,147,371</u>
Eligible Cost	\$ 109,563,145
2026 Inventory	11,397
Eligible Cost per Unit	\$ 9,613
Reimbursable Units	1,286
Existing Facilities Cost Basis	\$ 12,361,340



Calculated Impact Fee

Project cost basis:	
Infill projects	\$ 13,363,517
Expansion projects	<u>14,600,000</u>
Total project cost basis	27,963,517
Net existing asset cost basis	12,361,340
Less: impact fee fund balance	<u>(1,861,806)</u>
Total cost basis	<u><u>\$ 38,463,051</u></u>
<i>Growth in Residential Equivalents</i>	<i>44,233</i>
Impact Fee per Residential Equivalent	\$ 870

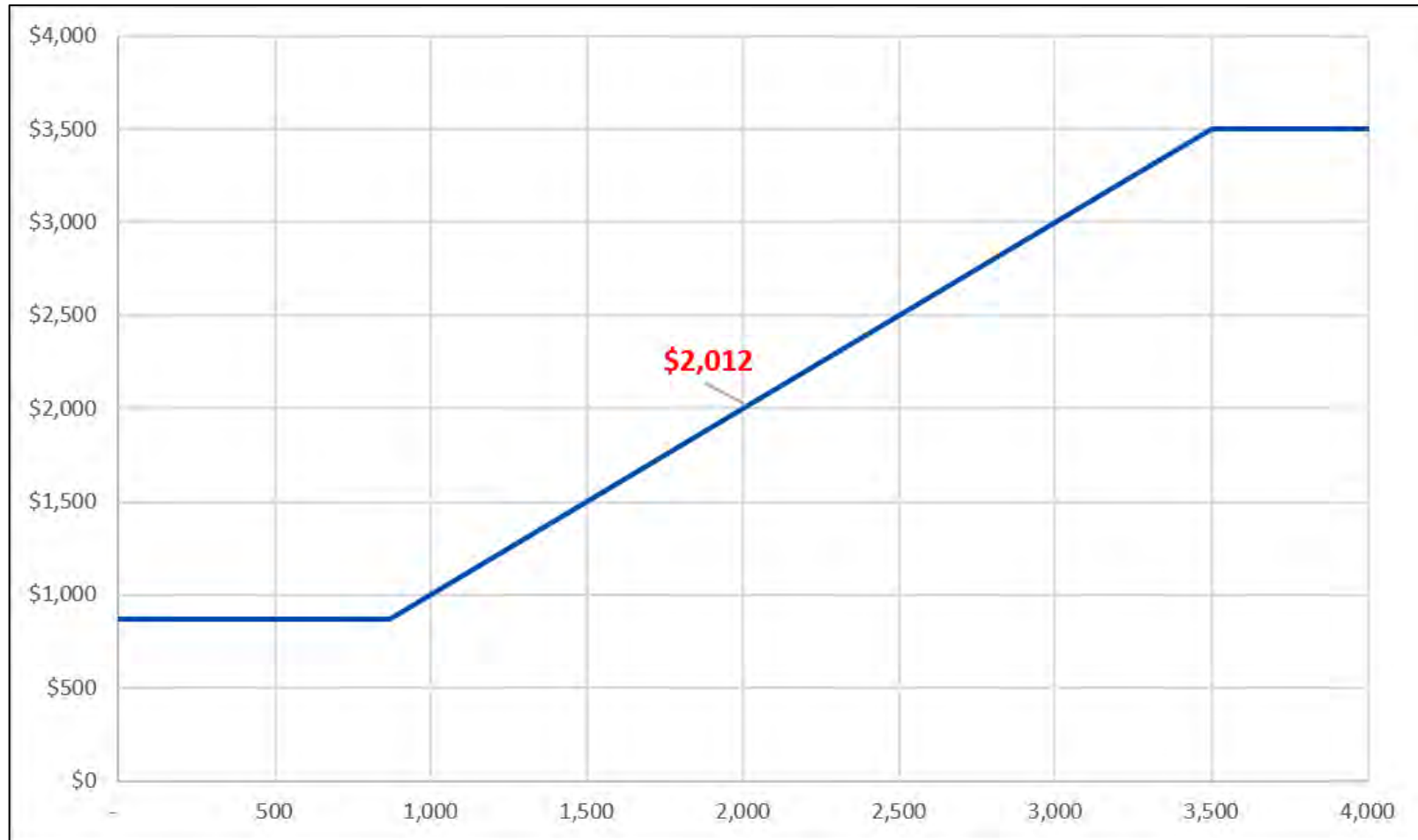


Scaling

Average Occupants per DU		2.31
Average Sq. Ft. per DU		2,012
Average Occupants per 1,000 Sq. Ft.		1.15
Calculated PIF per Occupant	\$	870
Calculated PIF per 1,000 Sq. Ft.	\$	1,000
Minimum PIF (at 870 square feet)	\$	870
Maximum PIF (at 3,500 square feet)	\$	3,500



Scaling



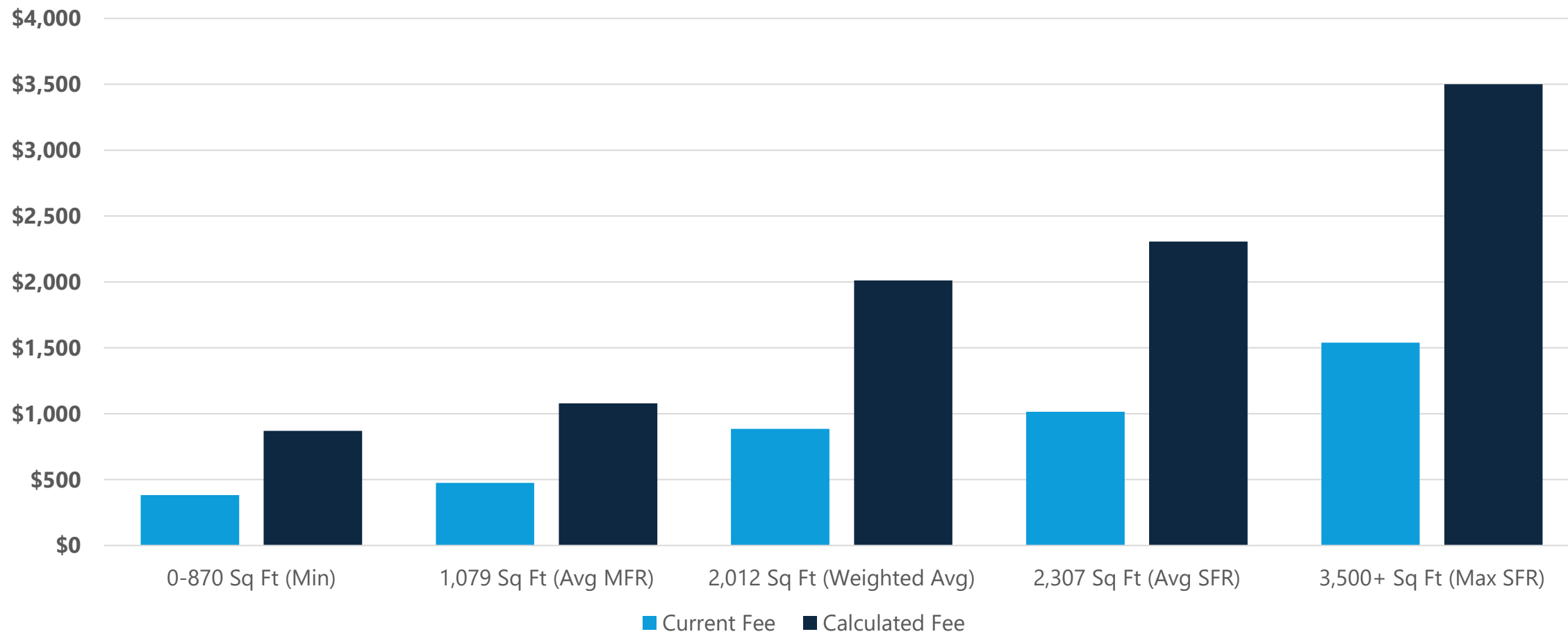


Fee Schedule

Parks Impact Fee Schedule			Square Feet per Employee	
		Fee Unit		
Residential	\$	1.00 per Sq. Ft.		N/A
Manufacturing		122.73 per 1000 Sq. Ft.		500
Wholesale, Transportation and Utilities		61.36 per 1000 Sq. Ft.		1,000
Retail		87.66 per 1000 Sq. Ft.		700
Finance, Insurance, and Real Estate		175.33 per 1000 Sq. Ft.		350
Services (not including food services)		153.41 per 1000 Sq. Ft.		400
Government/Education		204.55 per 1000 Sq. Ft.		300
Restaurant		306.82 per 1000 Sq. Ft.		200
Mini-storage		3.07 per 1000 Sq. Ft.		20,000



Current Impact Fees





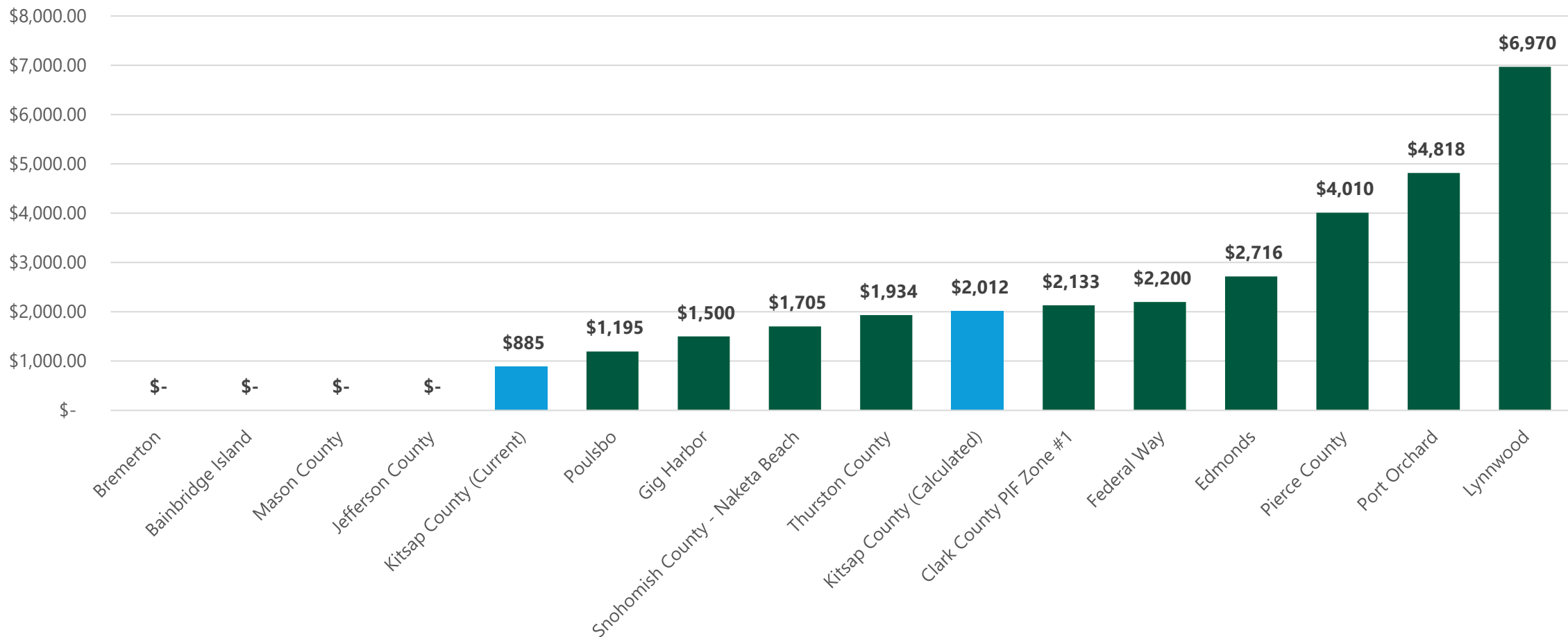
Revenue Comparisons

	Existing PIF	Calculated PIF	Difference
PIF per RE	\$383	\$870	\$487
Growth in REs	44,233	44,233	\$0
Equivalent Growth in Dwelling Units	19,118	19,118	\$0
Total Revenue	\$ 16,924,345	\$ 38,463,051	\$ 21,538,706
Annual Revenue (Average)	\$ 705,181	\$ 1,602,627	\$ 897,446

- Adopting less than the maximum Calculated PIF will continue the current practice of collecting less funding than what is necessary to maintain service levels with population growth.
 - » This will result in the continued deterioration of parks and facilities at a rate that exceeds the available reinvestment capacity.



Comparisons





Potential Next Steps



Outreach?



Draft Report Documenting
Park Impact Fee Calculations



Consideration Of Updated
Fees

Thank you!

Questions?

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John.Ghilarducci@bowman.com

Zech Hazel, Project Manager
Zech.Hazel@bowman.com

Luke Nelson, Senior Analyst
Luke.Nelson@bowman.com

www.fcsgroup.com

