



KITSAP COUNTY PARKS ADVISORY BOARD MEETING

DATE: Wednesday, October 18, 2023
TIME: 6:00 PM - 8:00 PM
LOCATION: This is a hybrid meeting. It will be held in-person at the Eagle’s Nest Community Center (1195 Fairgrounds Road, Bremerton) and on Zoom.
 Zoom link will be posted on the [home page](#) of Kitsap County Parks website on the day of the meeting. The link is the bottom right-hand side under the heading: **Upcoming Parks Advisory Board Meeting.**

Pre-Meeting: Virtual meeting format, information, and instructions

- I. Welcome & Introductions
 - II. Adoption of the September 20, 2023 meeting minutes
 - III. Public Comment (3-minute limit/person)
 - IV. Special Presentations/Reports
 - a. None
 - V. Parks Report
 - a. Director’s Report *Alex Wisniewski*
 - VI. Sub Committee Reports
 - VII. District Representative Reports
 - a. Old Business
 - b. New Business
 - VIII. Public Comment (3-minute limit/person)
 - IX. Adjournment
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Sub Committee	Type	Focus Area	PAB Members	Parks Staff <i>(may vary by topic)</i>
Finance & Budget	Standing (per by laws)	<ul style="list-style-type: none"> • Operating Budget • Funding Opportunities 	Linda Berry-Maraist Grady Martin Jon Pearson	Parks Director
Capital Projects & Parks	Standing (per by laws)	<ul style="list-style-type: none"> • Capital Projects Program • M&O Program 	Larry Walker Nancy Whitaker Grady Martin Jon Pearson	Capital Projects Planner M&O Supervisor
Community Outreach & Visitor Services	Ad Hoc	<ul style="list-style-type: none"> • Events and Rentals Program • Marketing • Volunteer Program • Youth Engagement 	Nancy Whitaker Amy Lawrence Amy Smalley Lisa Hurt	Marketing & Events Supervisor Natural Resources Supervisor
Planning & Property	Ad Hoc	<ul style="list-style-type: none"> • Planning Program • Natural Resources Program • Land Acquisition & Divestiture • Park Code 	Linda Berry-Maraist Amy Lawrence Joanne Clark Lisa Hurt	Parks Planner Natural Resources Supervisor

KITSAP COUNTY PARKS ADVISORY BOARD

September 20, 2023

DRAFT MEETING MINUTES

The meeting was called to order at 6:01 PM by the Parks Advisory Board Vice-Chair, Lisa Hurt. Guidelines of the hybrid Advisory Board Meeting were read.

WELCOME AND INTRODUCTIONS

APPROVAL OF MINUTES | ACTION: *Nancy Whitaker motioned to adopt August 16, 2023, meeting minutes. Joanne Clark second motion. Motion carried. Minutes approved.*

PUBLIC COMMENT

- Marion Allen - Requests more transparency in Stewardship Groups. Suggests listing group members and projects.
- Mark Schorn – Former PGFHP Stewardship Committee Chair. Provided comments in response to the letter Carol Price sent to Parks Advisory Board and County Commissioners. Volunteers are an extremely important and a precious commodity that are turned-off when they feel ridiculed, harassed, or not supported by the community.
- Elaine Herrer - Requests that Banner Forest be adapted to be ADA accessible. Her research discovered the Banner Forest Management Plan addresses accessibility. Request action be taken on the proposed “one-acre handicapped-accessible nature walk and other accessible public amenities” as addressed on page 12 of the Management Plan.
- Carol Price – Thanked the Parks Board for entertaining her letter. Request to prioritize parks in general as sanctuaries rather than human playgrounds.
- Lynn Shorn – Volunteer Steward at PGFHP.
 - 1) Thanks to Sierra Kross- advocate for parks, stewards, and volunteer programs in PGFHP.
 - 2) Multi- age and multi type (walk, horse, dog, bike, etc.) park user in PGFHP is a joy to observe and experience.
 - 3) Thanks to all the work toward Forest Restoration, planting, wildlife corridors, trail maintenance and ongoing planning to create a park for all.
 - 4) Recognition of park volunteers who spend hours of their week in efforts to be inclusive,
 - 5) Recognition of attempts of the PGFHP stewardship committee to have action items moving toward the success of the park with careful balance of human use and environmental support and enhancement; converting a "100-year-old timber farm" to a sustainable park environment.
 - 6) There has been a concerted effort by the long-time (elder volunteers) to minimize user conflict with signage, user group education and communication and kindness, exhibited by example.
 - 7) In my opinion, insinuations of volunteer efforts being linked to monetary benefit as well as bullying behavior toward park volunteers in the park, in stewardship and Parks Board meetings and in letters to officials, is very challenging and does not assist in avoiding user conflicts now and in the future or promote a healthy community park environment.
 - 8) As Kitsap County Parks employees are working so very hard in our community for the benefit of its community users, they should be encouraged and supported- and I personally would like to thank them for their efforts.
- Linda Berry-Maraist – Recognized longer-term volunteer Evan Stoll who recently passed away after a long battle with cancer. A member of PGFHP and NKHP stewardship groups. A remarkable legacy of committee to Parks and Kitsap Community. Evan was an advocate for environment, parks, people, kids, ADA, and a broader community. Acknowledged his work and contributions through the years and how much he will be missed by so many.
- Kim Greenwood, co-chair PGFHP Stewardship Group (emailed comments were read aloud) -

To Parks Advisory Board:

I wish to make comments in response to a letter you recently received concerning PGFHP stewardship. Firstly, there are mean spirited mischaracterization of co-chairs and volunteers. This is not the kind of dialogue that builds community and fosters collaboration. All it does is create greater divisiveness and an

"us" "them" attitude. It takes time away from being productive on work plan objectives at the park. As a co-chair, we three co-chairs have worked hard to adjust the stewardship agenda to allow for public comment and dialogue within the time allotted for meetings. In fact, we have modelled our agenda to be similar to the parks board agenda. I think we are doing a good job.

I am especially displeased with unsubstantiated accusations about motives of the more senior stewards who have spent years getting this park to where it is. We all should be thankful for their foresight, dedication and drive.

As for myself, I am relatively new to the stewardship group. I have been attending meetings and volunteering since 2019. I have been a co-chair since Jan 2023. I feel welcome and my input valued. Myself and 2 others founded Our Forest Fund and participate in stewardship meetings, as do several other community groups. I have never felt "shut out" from participating in meetings. I attend the subcommittee meetings. I value the hard work being done by the trails volunteers to benefit all users. I look forward to developing restoration goals and work plans.

In closing, it seems to me that there is a perception that not getting ones way means not being heard.

That is far from the truth. Ongoing, constructive, respectful participation is how to best accomplish current and future work plans for the park. Sincerely, Kim Greenwood

- Lisa Hurt – Concerns regarding trees close to trail that have been killed. Also concerns regarding Bike events that are restricting trail walking. Beaver pond trail should not be used for bike events as it is a wetland area. Requests this area be protected. Hood trail is no longer accessible to walkers.
- Joe Lubischer – Comments addressing openness and transparency in the County and the Parks Dept.
 - During the Parks Advisory Board July meeting, there was discussion regarding stewardship group head department problems. This issue is significant and a business item. This was improperly omitted from the meeting minutes. Formerly request corrections be made.
 - Extensive easements granted at North Kitsap Heritage Park to OPG Properties and utility companies. These easements violated the State Recreation Conservation Office guidelines. Four months ago, Parks Department was informed that RCO had determined that those easements constituted a conversation. That the County has committed a conversation. This is equitable to larceny in criminal terms. This is a significant legal matter, and the County will likely have to make restitution. There will be a Public Hearing as a part of the process.
 - Parks Capital Improvement Plan– two thirds of that are one line item, 1.9 million dollars spent at Port Gamble this year. Few months ago, request for breakdown of that has not been provided.
 - Steward-Volunteer handbook – surprised to see new text released recently without process or consultation from Stewardship groups.

SPECIAL PRESENTATIONS-

- Sponsored Events - Alex Hardy presented BoCC Sponsored Events Proposal. Provide an overview of the history, financial impact, long term sustainability study and future options. Community outreach and Visitor Services sub-committee recommends BoCC re-consider funding and re-visioning this program. Recommends a grant/award program that reduces financial burden on Parks Dept. Option 3 from the presentation is most recommended.
ACTION - Motioned to approve moving forward to the BoCC the recommendation of creating a new Sponsored Events program (Option 3) with the Parks Department receiving financial compensation for all impacts to its operations.
Joanne Clark motioned to accept sub-committees' recommendation.
Seconded by Amy Lawerance.
Moved to vote- all in fair. No nays. **Motion approved.**
- PROS Plan Update - Chris Overdoff of SCJ Alliance presented an update of the current PROS Plan that is underway. Work plan consists of six phases, and we are currently a little over halfway through the process. The most critical phases involving community input. Presented results and summary of the online survey that ran from June 6 to August 30.
Request for Parks Advisory Board feedback
 - How do you define quality of life in Kitsap?
 - What does the PAB hear from constituents?
 - What are the major challenges for Parks in the near- and long-term future?
 - How to engage more diverse community participation?Comments from PAB-

- Survey time was too short, and advertisement was lacking.
- Release of survey was delayed. Encourage thinking through the timeline and build in some slack. Keep open for at least a month.
- Accessibility improvements to provide safety for pedestrian travel.
- Safety concerns
- Important to think about diversity throughout the county.
- Outreach to schools, gyms, libraries, and advisory boards
- Walkers at PGFHP feel miss placed.
- Suggests joint meetings between PAB and non-motorized committee.
- Bike and walker balance. More notification about events at Parks. Bad experience due to bike/school event at PGFHP
- Better balance between bikers and walkers. More advanced notice of events.

DIRECTOR'S REPORT

- Staffing Update – Previously reported four vacancies in Parks staff positions. Announcing the Natural Resources Supervisor position has been filled. Irene Weber will begin with Parks on October 23. Interviews for Capital Projects Specialist were held on September 20. Last two positions are for Parks Planner and Forester. Received approval from BoCC on September 11 and will advertise in the next week.
 - Island Lake pier – repairs completed earlier in September. Is now open and being enjoyed by the public.
 - New scoreboard installed at Lobe Field is now available for baseball and softball season. Last scoreboard was very old and failed to operate.
 - Education signs for restorative thinning installed at Kitsap Heritage Parks and Banner Forest. These signs caused some concerns for community members that clear cutting would occur. Parks staff are working hard to communicate the intent and benefits of forest thinning.
 - New foot bridge at NKHP for routing cross-county trail.
 - PGFHP parking lot at Stottlemeyer has not yet been released for public bids. Hopeful this will happen in 2023. Parks working through the procurement process. Public Works Department will manage the project. Selected contractor will be awarded the project once public bidding and procurement process is complete.

SUB COMMITTEE REPORTS –

Outreach and Visitors Services committee review was included in the Special Presentation regarding

DISTRICT REPRESENTATIVE REPORTS

OLD BUSINESS

South Kitsap – Joanne reported a group of 25-30 kayakers at the Olalla Boat launch.

North Kitsap – Linda provided a report from the PGFHP Stewardship group meeting. Some volunteers are feeling harassed on group projects, and some feel unheard. Meetings are challenging due to different interests. Overall group is unbelievably positive but receiving lots of criticisms.

Question about readiness for additional planting in the initial clear-cut areas. Previously requested a work plan for planting natural and diverse vegetation and trees. Additional questions regarding PSE and fence removal and request for updates on the overall Master Plan. Work party last weekend tackled scotch broom removal. Suggest that PGFHP Stewardship Group provide a review of some of the previous work at the park for awareness and understanding of the historical projects such as Beaver Pond and Buzz Cut.

Central Kitsap – no report

NEW BUSINESS – no report

PUBLIC COMMENT –

Beverly Parsons – appreciated the discussion regarding PROS Plan survey. Will the survey include information

about existing sports and recreation fields that are currently available from schools and other organizations? Suggests some of the questions in the survey should provide information about current availability of amenities in the community so the survey responder can provide an informed answer. Encourages a clear distinction be made between the difference of connectivity between Parks versus connectivity between a community and a given park in their area.

ADJOURNMENT | ACTION: *Lisa Hurt moved to adjourn the meeting. Linda Berry-Maraist seconded the motion. Motioned carried. The meeting was adjourned at 8:03PM.*

PARKS ADVISORY BOARD ATTENDANCE

PAB MEMBERS	STAFF	PUBLIC
Joanne Clark, Chair	Alex Wisniewski	Hybrid meeting online public attendee names not captured
Lisa Hurt, Vice-Chair	Alex Hardy	
Nancy Whitaker	Victoria Lehto	
Linda Berry-Marist	Chuck Cuzzetto	In-Person Public Attendee
Amy Lawrence	Aaron Bartleson	KC Patton
	Brian Hauschel	Lynn Schorn
	Dee Tuttle	Joe Lubischer





Parks Department

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www.kitsapgov.com/parks

Alex Wisniewski, Director

Director's Report

Date: 10/18/2023
To: Parks Advisory Board
From: Alex Wisniewski, Parks Director

Administration Program

Staffing Vacancy Status

- Natural Resources Supervisor: Irene Weber begins 10/23/2023.
- Capital Projects Specialist: Employment offer sent to top applicant.
- Forester: position currently advertised.
- Planning and Capital Supervisor: position currently advertised.

Capital Projects Program

Point No Point Park Beach Rehabilitation

Due to permitting and approval timeline challenges with the US Coast Guard, WDFW, Army Corps of Engineers, and DCD, Parks is pivoting its approach to the project. Phase 1, repair work to bring the beach elevations back to pre-storm levels, requires less permitting and a quicker timeline so we are already moving in this direction with the goal of doing construction as soon as possible. Phase 2 represents a larger project that would provide increased soil stability, redesigning the beach, and rebuilding the rock revetment wall. This level of project will require permitting from each of the agencies and will be worked on over the winter months, targeting construction in summer 2024.

Eagle's Nest Perimeter Deck Replacement

The initial bid process for the deck replacement had an error, so a new public bid is needed. Parks is working with the County's procurement office to re-bid the project.

Building Demolitions

An RFQ is posted for removal of four structures in County Parks, it closes on October 24, 2023.

Port Gamble Forest Heritage Park – Ride Park and Parking Lots

Stottlemeyer Parking Lot and Trailhead (south end of park)

- The SDAP permit for the Stottlemeyer parking lot and trailhead was approved by DCD. Parks is currently working with the County's procurement office to prepare the bid documents for the formal bid process to construct the parking lot. Public Works has graciously offered construction management assistance for this project, it is projected to be completed in 2023.

Ride Park Parking Lot and Trailhead (north end of park)

- Parks and Public Works are working together to ensure the designs for the parking lot, entrance road, and Sound To Olympics trail are all in alignment with each other. This work is currently underway.

Marketing and Events Program

RecDesk

Parks Staff are actively processing event reservations for community buildings, picnic shelters, athletic fields, park events, and fairground events. Data on the number of reservations at each of the Parks Facilities is attached, *please see Attachment A*.

- Outward-facing events calendar: [Kitsap County Parks Event Calendar \(kitsapgov.com\)](https://www.kitsapgov.com/parks-events)
- Online reservations and payment portal: [Kitsap County Parks > Home \(recdesk.com\)](https://www.kitsapgov.com/parks)

BoCC-Sponsored Events

Resolution 065-2021, regarding the sponsorship of Martin Luther King Jr Day, Veterans Day, United Way Day of Caring, FARM Days, Toys for Tots, and Greater Kitsap Chamber of Commerce Military Appreciation Day at the Kitsap County Fairgrounds and Events Center is set to expire at the end of 2023. Parks Staff are evaluating ways this current practice may be updated. Staff met with the Parks Advisory Board sub-committee to discuss the topic and brought this before the full Parks Advisory Board in September to further discuss possible alternatives. Staff presented this information to the BoCC on 10/18/2023.

Event	Status
<i>Martin Luther King Jr. Day</i>	Completed. The event was held on January 16, 2023
<i>Military Appreciation Day</i>	Completed. Event was held on March 11, 2023
<i>FARM Days</i>	Completed. Event was held on May 22-23, 2023
<i>United Way Day of Caring</i>	This event has indicated they will not use the Fairgrounds facilities in 2023 as they have in past years.
<i>Veterans Day Ceremony</i>	Confirmed for November 11, 2023
<i>Toys for Tots</i>	Confirmed for December 4-19, 2023

Marketing & Communication

Staff are working on the rollout of SeeClickFix coming into the fall/winter season. This application is a reporting tool that Kitsap County Departments are currently utilizing for constituents to provide reports of incidents or issues within Kitsap County. This tool will provide a user-friendly way to report occurrences in Kitsap County Parks such as downed trees, water of trails, vandalism, etc. Users can expect QR codes to be placed on trail and mile markers as well as kiosks with an educational campaign to follow.

Drone and ground photography has been completed at Port Gamble Forest Heritage Park. Just as with previous work at other parks, this footage will help to showcase, promote, and tell the story of Kitsap County Parks. This same effort will continue into the future to capture other Kitsap County Parks.

Staff attended the Discover Kingston event on October 2nd, 2023 with approximately 300 community members in attendance. This event was a tabling event to help promote the PROS Plan, answer questions and receive feedback from the Kingston community.



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Alex Wisniewski, Director

Maintenance & Operations Program

Park Closures

As of October 1, some parks have been winterized and closed for the winter season. This includes shutting down irrigation, closing restrooms, removing port-a-lets, and closing some parking lots. This effort is to accommodate reduced park use.

Point No Point Park

Staff met with the US Coast Guard to discuss their upcoming efforts to mitigate 260 cubic yards of soils from around the lighthouse and other buildings; the soils are contaminated with lead paint flakes. This project is on property still under US Coast Guard ownership and falls under the Comprehensive Environmental Response, Compensation, and Liability Act, (CERCLA) also commonly known as a Superfund. The targeted timeline for the project is January - February 2024, but could be postponed until the following year if permitting and approvals from all federal, tribal, and other agencies are delayed.

Wildcat Lake Park

Repairs to the well system have finished and brought the park back into compliance with the State Office of Drinking Water and the Kitsap County Health Department.

Anderson Hill Park

A new well pump was recently installed to replace the pump that failed a over the summer. The well services the irrigation system and provides water for restroom cleaning.

Vandalism and Theft

The equipment storage building at South Kitsap Regional Park was broken into and maintenance equipment (backpack blowers, line trimmers, etc.) were stolen; the value of which is approximately \$5,000. Additionally, multiple barns on the Fairgrounds were also broken into but nothing was found to be missing. Staff are working with Risk Management to replace the stolen equipment and with IS to explore installing security cameras at various park locations.

Natural Resources Program

Forest Stewardship Program

Port Gamble Forest Heritage Park

- Restorative thinning has concluded for the remainder of the year.

Volunteer Program

Work Parties

- September Activity: 30 work parties (244 YTD)

Location	Work performed by volunteers and staff
Anderson Landing Preserve	<ul style="list-style-type: none"> • Boardwalk repair • Hazardous tree removal
Banner Forest Heritage Park	<ul style="list-style-type: none"> • Trail work Brushing and Hazards • \$5,000 donation secured for trail work

Buck Lake	<ul style="list-style-type: none"> • General maintenance of Native plants garden (3 work parties)
Calvinwood	<ul style="list-style-type: none"> • Invasives Removal • Cabin repair
Chico Salmon Park	<ul style="list-style-type: none"> • Invasive vegetation removal • Prep for Salmon Tours • Weed eating • New signs created • Salmon passage addressed
Coulter Creek Heritage Park	<ul style="list-style-type: none"> • Invasive vegetation removal
Erlands Point Preserve	<ul style="list-style-type: none"> • Watering young trees • Maintain Garry Oak Grove • Removal of invasive vegetation
Fairgrounds & Events Center	<ul style="list-style-type: none"> • Disc Golf- fairway maintenance/Mowing • New T's • Prepare for tournament
Guillemot Cove Preserve	<ul style="list-style-type: none"> • Clear meadow trail • Brush trails • Hazard tree removal
Hansville Greenway	<ul style="list-style-type: none"> • Trail brushing • Hazard tree removal • Mowing
Harper Park	<ul style="list-style-type: none"> • Interp signs ordered • Invasive vegetation removal • Fence installed • Discover Kitsap Parks- History of the Park
Howe Farm	<ul style="list-style-type: none"> • WYA invasives removal • Maintenance of wheelchair friendly trail • Hazard Tree assessment
Illahee Forest Preserve Heritage Park	<ul style="list-style-type: none"> • Washington Youth Academy work day • Wheel chair friendly trail planned for October 19 & 21
Newberry Hill Heritage Park	<ul style="list-style-type: none"> • Boardwalk repair- Beaver loop nearing completion • Garry Oak gallery preparation for October 21st • Invasive vegetation removal • 16,000 pounds of scrap metal removed- partner DTG recycling
Nick's Lagoon	<ul style="list-style-type: none"> • Trail Work • Invasives removal
North Kitsap Heritage Park	<ul style="list-style-type: none"> • Bridge construction at Norman Crk completed • Invasive vegetation removal • Mowing • Wheelchair friendly option at Norman Rd explored
Point No Point	<ul style="list-style-type: none"> • Drainage issue addressed
Port Gamble Forest Heritage Park	<ul style="list-style-type: none"> • Scotch broom removal • Remove fence from Exclosure study Completed • Trail work- Gear Jammers partner group
Silverdale Dog Park	<ul style="list-style-type: none"> • Weed Eating • Fence repair
South Kitsap Regional Park	<ul style="list-style-type: none"> • Invasives removal • Trail Mapping Finalized • Washington Youth Academy-Invasives • Work on wheelchair friendly trail- final stages
Square Lake	<ul style="list-style-type: none"> • Trail brushing
Wynn Jones	<ul style="list-style-type: none"> • Invasives removal, Trail work



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Alex Wisniewski, Director

Discover Kitsap Parks	<ul style="list-style-type: none"> Harper Park- "Walking through history"
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Partners worked with this period	Work performed
Mountain Vikes (youth mountain biking club) + D&D mountain Bike Club	<ul style="list-style-type: none"> Installation of a bench and repair station
Washington Youth Academy	<ul style="list-style-type: none"> Howe Farm, Illahee, SKRP
Mountaineers	<ul style="list-style-type: none"> Trail work at Banner Forest
Kitsap Live Steamers	<ul style="list-style-type: none"> Saturday train rides
DTG Recycling	<ul style="list-style-type: none"> Port-a-potty donation for Salmon tours/ Newberry Hill- removal of 16,000 pounds of scrap metal
Evergreen Mountain Bike Alliance	<ul style="list-style-type: none"> Trail Maintenance at ride park
Olympic College	<ul style="list-style-type: none"> Chico Salmon Park trail work
West Sound Disc Golf Association	<ul style="list-style-type: none"> Grounds maintenance
Gear Jammers- Bainbridge	<ul style="list-style-type: none"> Trail work at Port Gamble
Our Forest Fund	<ul style="list-style-type: none"> Invasive vegetation removal Port Gamble
KPTOS	<ul style="list-style-type: none"> Clean-up Arness after 4th of July Fireworks

Planning Program

Parks, Recreation, and Open Space (PROS) Plan

The PROS plan is in the public engagement and information collection phase currently. The majority of Stakeholder interviews have been completed and will be ongoing through October and November 2023. The initial survey issued in July 2023 has concluded with data analysis underway. The purpose of the first survey was primarily focused on gathering demographic data of park users, finding out which parks they visit, and what types of activities they enjoy doing. The survey was open for 5 weeks and closed on August 11, 2023, with 2,500+ responses. The second survey will be issued in October utilizing an application called "maptionnaire". This visioning survey tool functions graphically so that the community may share where opportunities and improvements need to occur across the entire county, not just within the existing parks. Community open houses and presentations are currently being scheduled for the last week of October and first week of November. Engagement with the community is paramount to ensure the PROS plan is formulated with as much public input as possible; Parks is tracking the public outreach activity which can be found in *Attachment B*.

Reservations
January - October 2023 (304 Days)

Athletic Fields	
Facility Name	Reservations
Anderson Hill Athletic Field #1	118
Anderson Hill Athletic Field #2	82
Bill Bloomquist Rotary Field #1	74
Bill Bloomquist Rotary Field #2	75
Gordon Field #1	377
Gordon Field #2	158
Lobe Field #1	68
Lobe Field #4	139
South Kitsap Regional Athletic Field #1	32
South Kitsap Regional Athletic Field #2	41
South Kitsap Regional Athletic Field #3	46
Veterans Memorial Park: Field #1	152
Veterans Memorial Park: Field #2	16
Veterans Memorial Park: Field #3	8
Veterans Memorial Park: Field #4	7
Veterans Memorial Park: Field #5	7
Veterans Memorial Park: Field #6	7
Total	1407

Community Buildings	
Facility Name	Reservations
Eagles Nest Community Building	296
Island Lake Community Building	208
Long Lake Community Building	95
Total	599

Picnic Shelters	
Facility Name	Reservations
Buck Lake Picnic Shelter	25
Fairgrounds Log Picnic Shelter	3
Fairgrounds Picnic Shelter	4
Kitsap Kids Playground Picnic Shelter	35
Island Lake Park Picnic Shelter	18
Salsbury Point Picnic Shelter	35
Silverdale Waterfront Gazebo	34
Silverdale Waterfront Picnic Shelter	74
South Kitsap Regional Picnic Shelter	42
Wild Cat Lake Picnic Shelter	23
Total	293

Fairgrounds and Events Center	
Facility Name	Reservations
Boand Arena	65
Cat Barn	174
Concert Park Field	22
Dog Barn	38
Eagles Nest Field	1
Fairgrounds Disc Golf Course	18
Goat Barn	10
Gordon Field Parking Lot	44
L Barn	9
Lower Bowl	31
North Campgrounds	15
Pavilion	92
Pavilion Conference Room	29
President's Hall	108
President's Hall Field	21
Rabbit Barn	1
Sheep Barn	101
Swine Barn	4
Thunderbird Stadium	26
Van Zee	31
Total	840

Special Park Events	
Facility Name	Reservations
Buck Lake Park	8
Guillemot Cove Nature Reserve	1
Harper Park	1
Illahee Preserve Heritage Park	5
Island Lake Park	3
Kola Kola Park	1
Long Lake Park	2
Newberry Hill Heritage Park	4
Norwegian Point	1
Port Gamble Forest Heritage Park	27
Salsbury Point Park	2
Silverdale Rotary Gateway Park	4
Silverdale Waterfront Park	26
South Kitsap Regional Park	12
Square Lake Park	2
Wild Cat Lake Park	2
Total	101

Total Reservations for All Facilities	
Total	3240



PROS Public Outreach Tracking

Topic	Recipient	Delivery Method	Message Date(s)	Notes
Survey 1: Current Use of Parks <i>(Survey open for 5 weeks: 7/7-8/11)</i>	County residents (all; includes Parks subscribers)	GovDelivery	07/08/2023 07/13/2023 07/21/2023 08/03/2023 8/08/2023	
	Volunteers and Stewards contacts	Volgistics database	07/14/2023	Flyers also handed out at work parties
	Events and Facility Rental contacts	RecDesk database	07/14/2023	
	Stakeholders	Email	8/02/2023 9/15/2023	
	Other Parks and Recreation jurisdictions	Email	7/21/2023	
	Parks Advisory Board	Meeting	7/19/2023	
	County residents (all, with broader reach)	Parks Facebook	07/13/2023 07/21/2023 08/01/2023	
	County residents (all, with broader reach)	County Facebook	7/21/2023 8/11/2023	
	County residents (all, with broader reach)	Website	07/08/2023 07/21/2023 (updated)	
	County residents (all, with broader reach)	Flyers/Posters	7/24/2023	Placed in parks, community centers, libraries
Stakeholder Interviews	Athletics Group	Email	Meeting date: 9/21/23 9/22/23	Follow up questionnaire issued 10/16/2023
	Events/Tourism Group	Email	Meeting date: 9/21/23 9/22/23	Follow up questionnaire issued 10/16/2023



	Environmental Group	Email	Meeting date: 9/28/23 9/29/23	Follow up questionnaire issued 10/16/2023
	Recreation Group	Email	Meeting date: 9/21/23 9/22/23	Follow up questionnaire issued 10/16/2023
	Stewards/Volunteers Group	Email	Meeting date: 9/28/23 9/29/23	Follow up questionnaire issued 10/16/2023
	Cultural Group	Email	Meeting date: TBD	
	Safety Group	Email	Meeting date: TBD	
	School Districts Group	Email	Meeting date: 9/14/23 9/15/23	Completed
BoCC Interviews	Commissioner Garrido and Rolfes	Email	Meeting on 7/24	
	Commissioner Walters	Email	Meeting on 8/7	
Survey 2: Visioning Parks	County residents (all; includes Parks subscribers)	GovDelivery	TBD (October)	
	Volunteers and Stewards contacts	Volgistics database	TBD (October)	
	Events and Facility Rental contacts	RecDesk database	TBD (October)	
	Stakeholders (see stakeholder list)	Email	TBD (October)	
	Other Parks and Recreation jurisdictions	Email	TBD (October)	
	Parks Advisory Board	Email	TBD (October)	
	County residents (all, with broader reach)	Facebook	TBD (October)	
	County residents (all, with broader reach)	Website	TBD (October)	
Open Houses	South Kitsap Location: Commissioners' Chambers, County Administration Building	TBD	Date: TBD (Week of October 30 th and November 6 th)	
	Central Kitsap Location: Eagle's Nest	TBD	Date: TBD (Week of October 30 th and November 6 th)	
	North Kitsap Location: North Kitsap: Village Green Community Center, Kingston	TBD	Date: TBD (Week of October 30 th and November 6 th)	



Presentations	Suquamish CAC	Internal	6:30-8 p.m. Thursday, Nov. 2, Suquamish Police Dept.	
	Kingston CAC	Internal	6:30-8 p.m. Wednesday, Nov. 8, Village Green Community Center	
	Central Kitsap Community Council	Internal	5-6:30 Silverdale	Completed
Tabling Events	Kingston Open House	Internal	Discover Kingston Open House 2023 4-7 p.m. Monday, October 2	Completed
	Bremerton High School	Email	TBD	
	Central Kitsap High School	Email	TBD	
	North Kitsap High School	Email	TBD	
	Kingston High School	Email	TBD	
	South Kitsap High School	Email	TBD	



Volunteers at Port Gamble Forest Heritage Park – Trail work in preparation for youth bike race

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New bridge at North Kitsap Heritage Park



Scrap Metal Removal from Newberry Hill Heritage Park





Lead Volunteer Training