



# KITSAP COUNTY PARKS ADVISORY BOARD MEETING

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**DATE:** Wednesday, January 15, 2025  
**TIME:** 6:00 PM - 8:00 PM  
**LOCATION:** This is a hybrid meeting. It will be held in-person at the Eagle's Nest Community Center (1195 Fairgrounds Road, Bremerton) and on Zoom.  
Zoom link will be posted on the [home page](#) of Kitsap County Parks website on the day of the meeting. The link is the bottom right-hand side under the heading: **Upcoming Parks Advisory Board Meeting.**

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Pre-Meeting: Virtual meeting format, information, and instructions

- I. **Welcome & Introductions**
- II. **Adoption of the November 20, 2024 meeting minutes**
- III. **Public Comment (3-minute limit/person)**

*Public comments are welcome at this time. If you have questions or are seeking information from the Parks Department, please contact us at [parks@kitsap.gov](mailto:parks@kitsap.gov) so that your inquiry may be directed to the appropriate Parks Department staff for a response.*
- IV. **Special Presentations/Reports**
  - a. Introduction: Carmen Smith, Parks Planner *Alex Wisniewski*
- V. **PAB Workplan** *Alex Wisniewski, Board*
- VI. **Sub-Committee Assignments** *Board*
  - a. Prior to choosing sub-committees to work on, Board should reflect on these questions:
    - i. *Are the sub-committees working as currently defined and structured?*
    - ii. *Are any changes to the sub-committees needed?*
- VII. **Parks Report**
  - a. Director's Report *Alex Wisniewski, Alex Hardy, Irene Weber, Bre Ganne*
- VIII. **Sub-Committee Reports**
  - a. None
- IX. **District Representative Reports**
- X. **Public Comment (3-minute limit/person)**
- XI. **Adjournment**



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## 2025 Sub Committee Assignments

Sub Committee	Type	Focus Area	PAB Members	Parks Staff <i>(may vary by topic)</i>
Finance & Budget	Standing (per by laws)	<ul style="list-style-type: none"> <li>• Operating Budget</li> <li>• Funding Opportunities</li> </ul>		Parks Director
Capital Projects & Parks	Standing (per by laws)	<ul style="list-style-type: none"> <li>• Capital Projects Program</li> <li>• M&amp;O Program</li> </ul>		Parks Planner M&O Supervisor
Community Outreach & Visitor Services	Ad Hoc	<ul style="list-style-type: none"> <li>• Events and Rentals Program</li> <li>• Marketing</li> <li>• Volunteer Program</li> <li>• Youth Engagement</li> </ul>		Marketing & Events Supervisor Natural Resources Supervisor
Planning & Property	Ad Hoc	<ul style="list-style-type: none"> <li>• Planning Program</li> <li>• Natural Resources Program</li> <li>• Land Acquisition &amp; Divestiture</li> <li>• Park Code</li> </ul>		Parks Planner Natural Resources Supervisor

## 2025 Agenda Items and Sub-Committee Meetings

Month	Task or Agenda Item	Board or Sub-Committee Assignment
January	Board Chair and Vice Chair Elections	Board (completed in October 2024)
	PAB Annual Workplan	Board
	Sub-Committee Assignments	Board
	Events Year in Review	Board
February	PROS Plan	Board
March	PROS Plan	Board
April		
May		
June	Annual Operations Budget Review	Finance & Budget
July	Annual Operations Budget Review	Board
August		
September	Nominating Sub-Committee (appointed by Chair)	Chair
October	Annual Capital Improvement Plan Review	Capital Projects & Parks
November	Annual Capital Improvement Plan Review	Board
December		