

KITSAP COUNTY PARKS ADVISORY BOARD

August 21, 2025

MEETING MINUTES

The meeting was called to order at 6:01 PM by the Parks Advisory Board Chair, Larry Walker. Guidelines of the Parks Advisory Board Meeting were read.

WELCOME AND INTRODUCTIONS

ADOPTION OF MINUTES

- Review of July meeting minutes.

ACTION | Linda Berry Maraist motioned to adopt July 16, 2025
Dawn Dockter seconded the motion.

Discussion | None

VOTE | All in favor.
No opposition.
Minutes approved.

PUBLIC COMMENT PERIOD –

- Emailed comments received to PAB inbox, regarding Banner Forest Thinning Project, were received and knowledge by PAB members.
- Written comments regarding Banner Forest Thinning Project from Naisha Feliciano, Port Orchard resident, were read as requested.

SPECIAL PRESENTATIONS/REPORTS

- Draft Capital Improvement Plan (CIP) – Carmen Smith, Parks Planner, presented an overview of the Draft CIP, the purpose, function, plan development, approval process and evaluation process. A review of the 2026 CIP projects was provided and explanation on how and why these projects were selected.

Discussion |

Request from Kitsap Parks, Trails and Open Spaces (KPTOS) to transfer Nike Park to the North Kitsap School District.

The Parks Department is aware of the request and is agreeable to a land swap. There are several land adjustments, and easement amendments needed but Parks lacks the resources and real estate expertise.

North Kitsap School District received approval from Parks Department to proceed with proposed improvement work. Impact is minimal on Parks property.

Request that Port Gamble Wildlife project and wildlife study be prioritized so that the framework can advance and due to the previous delays. Wildlife study is moving forward this year.

- Forest Stewardship & Restoration Updates – Irene Weber, Natural Recourse Program Supervisor, presented an overview of the;
 - Forest Stewardship and Restoration Policy
 - Forest Stewardship and Restoration Implementation Plan

- Forest Restoration Planning Structure
- Forest Policy and Plan, Engagement Timeline
- Public Engagement – online feedback form results, and comment themes.

Discussion |

Conversation regarding the future funding structure for the forestry program, timeline for restoration activities, suggested actions to clarify misinformation about clear cutting and other concerns at Banner.

PARKS REPORT

DIRECTORS REPORT –

Capital Project Program Update -

- Point No Point Beach and Shoreline Repair project – Phase 2 construction begins after Labor Day.
- Eagle's Nest Deck Rebuild – Capital Facilities Division (CFD) is managing this project. Contract is out for public bid. Fifteen contractors attended site visit. Bid opening on August 28, 2025.
- North Gateway Parking Lot – project is going well and is on track, completion estimated in early October.

SUB-COMMITTEE REPORTS –

- Community Outreach and Visitor Services – Met in early August to review the event policy stakeholder's feedback. Completed surveys were collected from event groups during events in 2024 & 2025. The draft updates to the policy are pending legal review and will be shared with the PAB in the coming months.

DISTRICT REPRESENTATIVE REPORTS –

- North District | Question about road construction at Quiet Place Park.
Director shared that there is a neighbor who has asked for an easement access to his property through the park, and it is not something that we would acquiesce unless we were bound by the law to do it.
- Central District | Larry has spoken briefly with Frank Strickland regarding Newberry Hill Heritage Park volunteers. Plan to meet for further discussion.
- South District | none

PUBLIC COMMENT

Carol Price – Concerns about the impacts from heavy equipment used at Port Gamble Forest Heritage Park for the thinning project.

A nominating committee for PAB Chair and vice positions will be formed at next month's meeting.

ADJOURNMENT

ACTION | Dawn Dockter motioned to adjourn the meeting.
Linda Berry Maraist seconded the motion.

Discussion | None

VOTE | All in favor.
No Opposition
Motioned approved. The meeting was adjourned at 7:26 PM.

PARKS ADVISORY BOARD MEETING | ATTENDANCE

PAB MEMBERS		STAFF	PUBLIC (In Person)
Larry Walker – South	Alex Wisniewski - Director	Online public attendee names not captured	
Linda Berry Maraist - North	Camern Smith – Parks Planner		
Dawn Dockter - South	Irene Weber – Natural Resource Program Supervisor		
Lisa Hurt - North	Alex Hardy – Marketing and Events Supervisor		
Amy Lawrence - Central	Chuck Cuzzetto – Communication and Public Relations Coordinator		
