

KITSAP COUNTY PARKS ADVISORY BOARD

Amended May 21, 2025

MEETING MINUTES

The meeting was called to order at 6:00 PM by the Parks Advisory Board Chair, Larry Walker. Guidelines of the hybrid Parks Advisory Board Meeting were read.

WELCOME AND INTRODUCTIONS

ADOPTION OF MINUTES

Lisa Hurt requests the April meeting minutes be edited to reflect a change to her vote on the PROS Plan, changing her vote from yes to abstain. PAB members discussed Robert's Rules on the topic of changing a vote. Since the specifics of allowing a vote change was unknown at the time, the PAB Chair allowed the vote change to be part of the motion of approving the April meeting minutes.

ACTION | *Jessica Rice motioned to adopt April 16, 2025, meeting minutes with amendment to reflect Lisa Hurt's abstention on the PROS Plan vote.
Dawn Dockter seconded the motion.
Minutes approved.*

[DURING THE TIME BETWEEN THE MAY AND JUNE MEETINGS, PARKS STAFF REVIEWED ROBERT'S RULES OF ORDER TO DETERMINE THE PROCESS FOR CHANGING A VOTE. ROBERT'S RULES STATES A MOTION IS NEEDED TO REOPEN A VOTE FOR DISCUSSION AND RE-VOTE. PLEASE SEE THE JUNE 18, 2025 MEETING MINUTES FOR THE CORRECTION TO THIS ACTION.](#)

PUBLIC COMMENT

- Debbie Wyman made comments regarding the PROS Plan reclassification of the parks to align with the state categories or state classifications and her concerns about heritage parks being categorized as nature parks. She requests clarification on the definition of passive recreation and active recreation within the PROS Plan classifications.
- Ken Tallman – Olalla resident. Shared concerns regarding the use of the Olalla boat ramp launch, the lack of enforcement of parks rules, and the private business use of the park's parking.

SPECIAL PRESENTATIONS/REPORTS

- **MAINTENANCE EVALUATION** – Bre Ganne, M&O Program Supervisor presented an overview of the decision to hire Glen Akramoff, Akramoff LLC, to evaluate the workplace culture and improve organization and staff morale. This was a positive experience for the team.

Glen shared an overview of the process to evaluate departmental maintenance operations with 5 focus areas,

- i. Workplace Culture
- ii. Work Process
- iii. Operational Structure
- iv. Using Systems
- v. External Forces

This has resulted in a restructuring of staff allocation from a regional approach to an expertise approach. This has energized the staff.

Recommendation to refine the processes of work planning and scheduling, property acquisition and disposal, and fee and cost recovery. System recommendations to evaluate equipment, facility utilization and flexibility, Master Planning and energy audits.

PAB members discussed the history of volunteer and stewardship groups, Master Plan development, and park planning priorities.

Parks Director expressed gratitude to Bre Ganne and the M&O team for their great work and commitment to positive change.

PARKS REPORT

DIRECTORS REPORT –

Capital Project Update -

- Point No Point Beach and Shoreline Repair – One of two final permits has been received from the US Coast Guard. Project is on track for the work to be performed this summer during the “water work window”.
- North Gateway Parking Lot at Port Gamble Forest Heritage Park – The construction contract was awarded to Seton Construction and construction is likely to begin in early July and conclude in September.

Events and Marketing Program Update –

- There has been a significant increase in athletic fields rental requests for Fall 2025. This is due in large part to the Central Kitsap School Districts temporary closure of several school fields for improvements. CKSD athletic teams and other sports groups that use school sites are looking to use Parks’ fields. Parks will be able to accommodate approximately 70% of the requests received. Guidelines and priorities have been developed to balance the needs as well as to be fair and equitable as possible.

Maintenance and Operations Program Update –

- Recent playground inspections revealed that the north swing set at Kitsap Kids Playground was structurally unsafe due to rotting support posts. The swings were previously removed and now the frame has been removed. M&O staff made some improvements to the playground decking and fencing. This playground is a target for vandalism.

Natural Resources Program Update -

- The Natural Resources team is participating in a local conversation group called the Listen Up Collaborative. This group connects regional land trusts, forest managers, Tribal staff, public parks staff, and the community at large to share knowledge and resources related to forest management practices that accelerate the development of complex forest conditions to serve bird species in decline. This group's objectives include identifying and implementing appropriate habitat management practices, establishing acoustic AVAVN monitoring programs, and knowledge sharing. This group is drafting a pre-application to a National Coastal Resilience Fund to support forest restoration work across many lands managed by members of the collaborative. Through this opportunity, Parks is seeking funding to perform much of the needed young stand thinning in our overstocked forests to help meet the restoration objective of promoting the growth of larger trees and mature forest structural characteristics.

Planning Program Update –

- An update regarding the Capital Improvement Program Prioritization will be provided by the Capital Projects & Parks subcommittee.

Discussion regarding the Forest Restoration and Stewardship policy that will be reviewed by Planning & Property subcommittee in June and Parks Advisory Board in July prior to going to the Board of Commissioners in September.

SUB-COMMITTEE REPORTS –

- Capital Projects & Parks - This subcommittee met in May to discuss a draft process to prioritize the way the department evaluates and prioritizes capital projects for inclusion in the Capital Improvement program. The committee reviewed examples of how other agencies prioritize projects. The committee is planning to hold another meeting on June 2nd to dive deeper into and refine the process prior to discussion at the PAB meeting later in June. This will also be brought to the Board of Commissioners for review and discussion.

DISTRICT REPRESENTATIVE REPORTS –

- North District | Lisa Hurt is still finding plastic pieces but it's getting better
- Central District | none
- South District | Jessica Rice met with Parks staff and learned a lot about the Parks inventory. She hopes to bring a little more perspective on how to improve some of the experiences from an events or sports user.

PUBLIC COMMENT

- Frank Stricklin – Comments regarding different types of parks. Urban parks require a lot of work. They require utility bills, water, maintenance, cleaning and mowing. Heritage parks which should require minimal work and should be left in a natural state and protected. During COVID, Newberry Heritage Park had a significant increase in users. These parks are very important as a place for some mental health, a place to relax and enjoy nature.

ADJOURNMENT

ACTION | *Linda Berry-Maraist moved to adjourn the meeting.*
 Nancy Whitaker seconded the motion.
 Motioned carried. The meeting was adjourned at 7:56 PM.

PARKS ADVISORY BOARD MEETING |ATTENDANCE

PAB MEMBERS	STAFF	PUBLIC (In Person)
Larry Walker – South	Alex Wisniewski - Director	Online public attendee names not captured
Lisa Hurt - North	Camern Smith – Parks Planner	
Dawn Dockter - South	Alex Hardy – Events and Marketing Supervisor	
Linda Berry Maraist - North	Irene Weber – Natural Resources Supervisor	Frank Stricklin
Jessica Rice – South	Bre Ganne – M&O Supervisor	KC Patton
Nancy Whitaker - Central	Chuck Cuzzetto – Public Relations & Communication Coordinator	Ken Tallman
		N. Brightwood
		Aidoneus Ájjveálmáj
		David Onstad

