

KITSAP COUNTY PARKS ADVISORY BOARD
June 26, 2024
MEETING MINUTES

The meeting was called to order at 6:05 PM by the Parks Advisory Board Vice Chair, Lisa Hurt
Guidelines of the hybrid Advisory Board Meeting were read.

WELCOME AND INTRODUCTIONS

APPROVAL OF MINUTES | ACTION: *Jon Pearson motioned to adopt May 15, 2024, meeting minutes. Linda Berry-Maraist seconded the motion. Minutes approved.*

PUBLIC COMMENT

- Mark Libby – Kingston Parks, Trails and Open Space Committee
 - Recent work party at Eglon trail discovered the following -
 - Emergency access road needed.
 - Critical area survey needed to determine areas that need protected.
 - Kola Kola Park –
 - Boy Scout Hall building needs water and an updated lease agreement.
 - Grass areas need to start being watered.
 - Quiet Place Park trail work needed to remove trip hazardous. Process is incumberingly to make small trail deviations.
 - Suggestion to have Public Works Trail Easement property on 4th Street be transferred to Park Dept.
 - Group will participate in the Port Gamble Forest Heritage Park work party on July 20
 - Group on summer hiatus until September.
- Joe Lubischer – Comments are a follow up to emails with Park Director.
 - Capital Plan should be inclusive of all the money that the County will spend from all departments.
 - What instructions were given to the consultant for changing or editing the PROS Plan?
- Beverly Parsons –
 - Request to have Port Gamble Forest Heritage Park Plan Framework be removed from the Parks website because it has not been formally approved through the legally required processes. If it continues to be posted it needs to be very clear that it is not an approved plan. Parks Staff and volunteers need to understand they are not authorized to implement this plan. The public needs to know what the next steps are for its revision and approval. The steps for its approval were outlined in a letter from an attorney to the Parks Dept and the Parks Advisory Board in October 2022.
 - Why isn't the Stewardship Plan submitted by North Kitsap Heritage Park Stewards in 2019 posted to the Parks website?
 - All Plans need to be reviewed in light of the Preferred Land Use Alternative that was selected by the Board of County Commissioners. Suggest the PAB assist Parks in looking at their Plans across all the parks to clearly show that it is in compliance with the Preferred Alternative and the Critical Area Ordinance Update.
 - The choice of Alternative 2, the Preferred Alternative means rejection of Alternative 1 & 3. This is a change of direction.

SPECIAL PRESENTATIONS/REPORTS-

- Capital Project Changes in County operations – Alex Wisniewski provided an overview of the new operations regarding Capital Projects management and how it affects Parks. Public Works will have a new Capital Projects Division.

PARKS REPORTS

DIRECTOR'S REPORT

- Marketing and Events Program Updates-
 - Overview of Policy and Fee Schedule update – 5 new policies being developed to create Fee

Structure and more policies to fill in gaps. Report shares timeline for policy review. Feedback will be collected from Stakeholders which includes rental groups, frequent and re-occurring park users, subcommittee, and PAB.

- Shared photos from recent events - Master Gardeners, Farm Days, Retail Expo and Central Kitsap Fire & Rescue Kids Day.
- Natural Resources Program Updates-
 - Work parties are in full swing. Removing invasive species and trail maintenance.
 - United Way Day of Caring work parties – 10 -12 volunteers at each location
 - Hansville Greenway
 - Erland Point Park
 - Banner Forest
 - Applied for a Washington Conservation Core (WCC) support. Granted a two-week project at PGFHP. Focus will be on invasive species removal.

Comment – Difficult to capture data on usage of open spaces. Reporting is challenging to reflect the impact to the community. Parks is looking into ways to quantify usage and capture metrics to support asking for additional resources.

- Sottlemeyer Trailhead parking lot is complete and open to the public. Feedback to Parks is very positive. Social media engagement shows that the community is excited for addition.
- PROS Plan – challenges continue with consultant. Draft Plan is not available but promised by end of the week.
- M&O Supervisor position formally offered and accepted by Bre Ganne. Bree will begin at Parks on July 1.
- Recognition and thanks to the three M&O crew supervisors, Jason Adkins, Jason Boddy and DJ Hall, and their efforts to bridge the gaps in operations in the absence of a supervisor.

SUBCOMMITTEE REPORTS –

- Finance and Budget committee meeting on June 10. Items discussed -
 - Learned about Capital Facilities Project changes.
 - Funding of Natural Resources positions– Timber thinning be utilized for only one position
 - Meeting to look at structural changes to align financial structure.
 - Align budget accounts with Programs.
 - 2025 budget presentation to PAB in July or August

DISTRICT REPRESENTATIVE REPORTS

- Old Business-
 - PGFHP Stewardship – subcommittee meetings for 2025 work plan submissions
- New Business - none

PUBLIC COMMENT –

- Joe Lubischer –
 - Stewardship groups should be added to the stakeholders lists for feedback on policy and fee structure.
 - Metrics for capturing park usage. Collection of park usage was done by forest stewardship group in the past.
- Mark Libby –
 - Lots of cars and visitors at Arnes Park on recent sunny day. Erosion issue at this park. Can this be addressed during “Fish window”? Parks Director share that Parks are aware, but many challenges are present.
- Carol Price –
 - What is the transfer date for Eglon? What is the process? No transfer date is available. Plan is in development.

- David Onsted-
 - Support ecological approach. Budget changes are also supported.
- Dawn Dockter – shared updates from user groups at Coulter Creek Heritage Park.

Adjournment | **ACTION:** *Linda Berry-Maraist moved to adjourn the meeting. Jon Pearson seconded the motion. Motioned carried. The meeting was adjourned at 7:42PM.*

PARKS ADVISORY BOARD ATTENDANCE

PAB MEMBERS	STAFF	PUBLIC (In Person)
Lisa Hurt	Alex Wisniewski	Online public attendee names not captured
Linda Berry-Maraist	Alex Hardy	
Jon Pearson	Irene Weber	
Grady Martin	Chuck Cuzzetto	David Onsted
Dawn Dockter	Dee Tuttle	Mark Libby
		Carol Price
		Joe Lubischer

