



**PARKS ADVISORY BOARD 2024 WORK PLAN**

**Meeting Days, Time, and Location:** 3<sup>rd</sup> Wednesday of every month, 6:00pm, Eagle’s Nest (Fairgrounds)

**Advisory Group Staff:** Alex Wisniewski

**Advisory Group 2023 Chair/Co-Chairs:** Larry Waler (Chair), Lisa Hurt (Vice Chair)

**Advisory Group Purpose/Mission Statement:** To provide timely advice to the (Parks) Director and the Board of County Commissioners of their findings and recommendations regarding acquisition, development, and the administration of various park properties (*Kitsap County Code 10.12.035*).

2024 Goal	Status	Priority Level	Comments/Coordination (Individual or Sub-Committee)
<b>TIER 1: HIGH PRIORITY</b>			
<p><b>1. PROS Plan.</b> Participate in update of the department’s Parks, Recreation, and Open Space Plan.</p> <ul style="list-style-type: none"> <li>• Review 2018 PROS Plan and track areas that require addition, edits, or expansion.</li> <li>• Port Gamble and Coulter Creek Framework recommendations to be reviewed as part of the updated PROS Plan.</li> </ul>	In-process	High	<ul style="list-style-type: none"> <li>• Project will be facilitated by a hired consultant.</li> <li>• Parks Planner will manage consultant contract.</li> <li>• Planning &amp; Property subcommittee and/or entire PAB will have multiple touchpoints during project to provide feedback and recommendations.</li> <li>• PROS Plan to be evaluated for consistency with Kitsap County’s Comprehensive Plan.</li> <li>• PROS Plan to be approved by Board of County Commissioners.</li> <li>• PROS Plan targeted to be completed in April 2024.</li> </ul>
<p><b>2. Park Code.</b> Review and provide recommendations to proposed updates to the department’s Park Code.</p>		High	<ul style="list-style-type: none"> <li>• Park Code update will be facilitated by Parks Department and Prosecutor’s Office.</li> <li>• Planning &amp; Property subcommittee and/or entire PAB will have multiple touchpoints during project to provide feedback and recommendations.</li> <li>• Park Code update to be reviewed by Kitsap County Prosecutor’s Office and Risk Management departments.</li> <li>• Park Code update to be approved by Board of County Commissioners.</li> </ul>

2024 Goal	Status	Priority Level	Comments/Coordination (Individual or Sub-Committee)
<b>TIER 2: MODERATE PRIORITY</b>			
<p><b>1. Event Policy Update.</b> Review and provide recommendations to proposed updates to event policies.</p>		Moderate	<ul style="list-style-type: none"> <li>• Event Policy update will be facilitated by Marketing and Events Supervisor.</li> <li>• Community Outreach &amp; Visitor Services subcommittee and/or entire PAB will have multiple touchpoints during project to provide feedback and recommendations.</li> <li>• Event policies update to be reviewed by Kitsap County Prosecutor’s Office and Risk Management departments.</li> <li>• Event policies update to be approved by Board of County Commissioners.</li> </ul>
<p><b>2. PAB By-Laws Update.</b> Review and provide recommendations to proposed updates to PAB By-Laws.</p>		Moderate	<ul style="list-style-type: none"> <li>• PAB By-Laws update will be facilitated by Parks Director.</li> <li>• Entire PAB will have multiple touchpoints during project to provide feedback and recommendations.</li> <li>• PAB By-Laws update to be reviewed by Kitsap County Legal and Risk Management departments.</li> <li>• PAB By-Laws update to be approved by Board of County Commissioners.</li> </ul>
<p><b>3. Community and Youth Engagement.</b> Develop opportunities and partnerships to increase use and engagement in Kitsap County Parks.</p>		Moderate	<ul style="list-style-type: none"> <li>• Developing community and youth engagement strategies and opportunities to be facilitated by Public Relations and Communications Coordinator with assistance from Program Supervisors.</li> <li>• Other Parks staff to participate based on overlap with program area (i.e., Natural Resources, M&amp;O, Events, etc.)</li> <li>• Community Outreach &amp; Visitor Services subcommittee and/or entire PAB will have multiple touchpoints during project to provide feedback and recommendations.</li> </ul>
<b>TIER 3: LOW PRIORITY</b>			

GOALS ON HOLD			
Goal	Status	Priority	Comments
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COMPLETED			
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