

# KITSAP COUNTY PARKS ADVISORY BOARD

April 19, 2023

## MEETING MINUTES

The meeting was called to order at 6:01 PM by the Parks Advisory Board Vice Chair, Lisa Hurt. Guidelines of the hybrid Advisory Board Meeting were read.

### WELCOME AND INTRODUCTIONS

- **APPROVAL OF MINUTES | ACTION:** *Jon Pearson motioned to adopt March 15, 2023, meeting minutes. Joanne Clark second motion. Minutes approved.*
  
- **PUBLIC COMMENT**
  - Joe Lubischer, North Kitsap Heritage Park
    - Request for status update regarding Kitsap County and RCO meeting pertaining to East-West STO study.
    - Concerns regarding County process for wetlands and wetland buffer checks for County projects.
  
- **SPECIAL PRESENTATIONS-**
  - Natural Resources
    - 2022 Year in Review- Aaron Bartleson presented an annual re-cap of the Partner Organizations projects, volunteer hours - 266 work parties with 43 groups for a total of 45,199 hours in 2022, training and education activities. Also shared Natural Resources Team goals for 2023.
    - Volunteer Handbook Revisions- Sierra Kross presented an overview of the process for updating the handbook. Discussions included Parks Advisory Board, Kitsap County Legal, Risk management and Stewardship Chair leads.
  - Marketing and Communications
    - Hidden Gem to Household Name – Chuck Cuzzetto presented a review and highlight of the Parks marketing strategies and goals to increase public awareness and participation, targeted outreach, and education. Also shared successes in social media growth, stakeholder engagement and some areas for improvements.
  
- **DIRECTOR'S REPORT**
  - Announced Natural Resources Supervisor, Arno Bergstrom has submitted notice of retirement as of June 30, 2023. Arno has been with Kitsap County Parks Department for 10 years.
  - Written Directors report provided.
  
- **SUB COMMITTEE REPORTS**
  - **PLANNING & PROPERTY**
    - Newberry Hill Heritage Park – Culvert replacement at Anderson Creek. Aaron Nix presented to the Parks Advisory Board the information regarding Kitsap County proposition to replace an existing fish passage barrier culvert on NW Newberry Hill Road with a new fish passable concrete box culvert. This project will require that the Kitsap County Public Works Department obtains 1,000 sq-ft of right-of-way from the Kitsap County Parks Department's Newberry Hill Heritage Park. The culvert project will also require an 1,100 sq-ft temporary construction easement (TCE) onto the Park property. Phil Struck, a consultant hired by Public Works present at meeting and available for questions.  
**ACTION - Nancy Whitaker motioned to approve. Joanne Clark second motion. Vice chair, Lisa Hurt opened to vote. Advisory Board voted unanimously to pass.**
    - Cora Avenue Property Divesture – Request from Hansville Greenway and Great Peninsula Conservancy for Kitsap County to consider selling a portion of Cora Avenue property to help raise funds for campaign to acquire the 10-acre Hawk's Pond Connection Property.  
**ACTION - Larry Walker motioned to move forward with project. Jon Pearson seconded motion. Vice Chair opened to vote. Advisory Council voted unanimously to pass.**

- **DISTRICT REPRESENTATIVE REPORTS**

- **OLD BUSINESS**

- Joanne reported there is a Port-a-Let at Olalla Boat Ramp park.

- **NEW BUSINESS**

- Joanne Clark inquired about the status of the request from Mr. Olsen for Life Vest and kiosk Olalla Boat Ramp park.

- **ADJOURNMENT | ACTION:** *Larry Walker moved to adjourn the meeting. Jon Pearson seconded the motion. The meeting was adjourned at 7:33PM.*

**PARKS ADVISORY BOARD ATTENDANCE**

<b>PAB MEMBERS</b>	<b>STAFF</b>	<b>PUBLIC</b>
Joanne Clark, Chair	Alex Wisniewski	K.C. Patton
Lisa Hurt	Aaron Nix	Joseph Lubischer
Larry Walker	Brain Hauschel	Phil Struck
Nancy Whitaker	Chuck Cuzzetto	
Jon Pearson	Dee Tuttle	
Amy Smalley	Aaron Bartleson	
Grady Martin	Sierra Kross	

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