

PRAB Minutes May 20, 2020 ZOOM Meeting

PRAB Members- In Attendance-Joanne Clark, Kathryn Thompson, Emily Kleiner, Josh Hopp, Jon Pearson, Larry Walker, Linda Berry-Marist, Amy Lawrence

Staff - JRD, TB, LS

Meeting called to order at 6:03 by Chair Jon Pearson.

Adoption of the February 19, 2020 minutes

Motion: Larry Walker

Second: Joanne Clark

Discussion:

Action: Minutes adopted (Linda Berry-Marist) abstained

Linda Berry-Marist – resident Poulsbo – involved in parks for 21 years through various agencies, Kitsap Pub Facilities District 7 years, worked on various projects – NK Trails board since 2007, wrote trail plan that got adopted by Kitsap County as part of the Comp Plan, worn a number of hats in NK – currently involved at Port Gamble.

Directors Report – (See Attached) Full Report

- Kitsap Fair & Stampede Association – no determination made as to whether the Fair will be held this year. Hope to have a decision in a week or so. Asked to post a survey on our website but nothing since. Two draft agreements have been shared with the group – discussion with the BoCC-make our grant available for 2021 if they do not hold the event in 2020.
- 54 residents in the Pavilion we have an agreement Human Services through the end of June Pavilion. Can extend through the end of July. We are being paid 19K per month for the facility. If no Fair can offer extension through August. Self-contained have their own security. They supply everything but janitorial supplies. We will be reimbursed for the cost of utilities.
- Operational changes – due to budget cuts – Kitsap has not given us a target yet – we have done some layoffs-freezes in anticipation. Proactive in anticipating the budget cuts. State is running late in reporting the sales tax figures. Notice to 2 employees laid off June 1, 2nd round of layoffs in a week of office staff. We are also reducing hours. We will affect 20% of our workforce. Freeze all open positions including maintenance. Over the last 2 weeks most of the maintenance folks are back to work and we have scheduled training for employees who need to disinfect our facilities (restrooms etc.) We have PPE's -waiting for a couple face shields.
- Horseshoe Lake Park – open on weekends and holidays until Labor Day.
- Recruit volunteers for the dog parks – Bandix, Howe Farm, Silverdale Gateway. Minor maintenance, filling mutt mitts. Hoping to get 7-10 volunteers per park -this size group has been most successful.
- Square Lake – will not come online as a county park until Spring 2021. We are anticipating that it may become an attractive nuisance.
- Move all youth athletic activities from Vets to SKRP – combine 2 into one. We have the parking and capacity. This is an anticipated savings of \$30,000. Reviewed the historic use data to make this determination. Travis Buell has worked with SK Soccer to make the move.
- CKSD – we have an agreement for joint policies and procedures – in contact with CKSD to make sure they can keep up their end of the agreement – they had a meeting -strong chance moving Fall sports to Spring -if their athletic seasons are moved CKSD would not let youth rent or use their facilities. We will know more in mid- June as we have more users than fields. Lining soccer fields in quads – 5 players per. Will be done at Gordon and Lobe if need be. We will have to line off for spectators to maintain social distancing. July 6th have issued permits so if we meet the criteria and move forward we can accommodate some requests.

- Soft opening restrooms last week – formal word went out today. Water fountains will not be turned on but will be signed as not operable. Taking off caution tape around the shelters but will not issue permits. Wipe down surfaces once a day but asking patrons to do this also. Playgrounds still closed until we get direction from the Health District.
- Working on new policy and procedures for our facilities. For set up and tear down – tables and chairs left up so staff can disinfect.
- Storm water will no longer issue mutt mitts the cost is 10K per year. Parks will find a way to fulfill this need for our parks. We inherited a stock of 20K.
- Rogue trails are happening at Port Gamble Forest Heritage Park -severe injury occurred on one this weekend. Working with EMBA to curtail this activity. This has been an issue in several parks.

Subcommittee Reports –

Community Outreach – met a few times since COVID to work on items -National Science Foundation Grant