



SALISH BH-ASO POLICIES AND PROCEDURES

Policy Name: Cost Allocation Plan

Policy Number: FI505

Effective Date: 1/1/2023

Revision Dates:

Reviewed Date:

Executive Board Approval Dates: 5/19/2023

POLICY

The SBH-ASO maintains a cost allocation plan that is consistent with BARS instructions and ensures that required costs are allocated accurately in fiscal reports.

PROCEDURE

1. Costs are allocated between the Medicaid and non-Medicaid cost centers.
2. SBH-ASO administrative and operational costs are split between Medicaid and non-Medicaid costs centers based upon the ratio of Medicaid and non-Medicaid revenues to the total revenue.
3. Cost allocations are established annually and monitored by the SBH-ASO Fiscal Analyst and SBH-ASO Administrator, on a monthly basis.
4. SBH-ASO payroll expenses are allocated in accordance with this policy and managed through the Workday financial system.