

## 5250POL TAA - WIOA Title I Co-Enrollment

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Effective Date: February 2021

Last Modified: January 2022

To ensure Olympic Workforce Development Council (OWDC) compliance with 20 CFR 618.325 that requires co-enrollment of all Trade Adjustment Assistance (TAA) participants into the Workforce Innovation and Opportunity Act (WIOA) Title I-B Dislocated Worker (DW) program, subject to eligibility, unless they decline.

- 1. TAA participants must be co-enrolled in the WIOA Title I-B DW program if they are determined eligible, unless the participant declines.**
- 2. OWDC subrecipients will accept TAA participants referrals.**
  - a. Subrecipient staff have 30 days, after the date of the referral, to determine DW eligibility and enroll.
  - b. If found eligible or declines, staff will notify TAA of the co-enrollment status.
  - c. Subrecipient will follow their standard intake and enrollment process in assessment of co-enrollment.
- 3. TAA services will be considered the first dollar resource for allowable training and individualized program services.**
  - a. TAA program does not provide support services. When needed TAA staff will refer participants to WIOA staff for supportive services.
  - b. In the event of funding limits for a specific service, programs may co-fund a service if it is determined appropriate, allowable, and will result in a strong likelihood the participant will obtain suitable employment.
- 4. To best serve the participant, staff will work with TAA staff to ensure the participant is receiving training and support services best suited for their situation.**
  - a. TAA services entered do not extend DW participation. To mitigate DW program system exit, staff are required to review TAA services dates and enter a Career and Vocational Counseling TouchPoint (TP) into statewide Management Information System (MIS).
  - b. Case notes must include TAA services reviewed and any action WIOA staff have taken to assist customers employment/training goals.
- 5. TAA and WIOA program staff will share the documentation of progress, credentials, and measurable skill gains.** Per local policy *1600POL Records and Documentation Retention* the state MIS system stores all participant documentation.

### REFERENCES

Co-enrollment of Trade Adjustment Assistance participants into the WIOA Title I-B Dislocated Worker program, [Workforce Innovation and Opportunity Act 5617 \(Rev3\)](#)

Guidance on Integrating Services for Trade-Affected Workers under the TAA Program with the WIOA Title I DW Program, 2020 Training and Employment Guidance Letter, [TEGL 04-20](#).

Integrated service strategies and Workforce Innovation and Opportunity Act co-enrollment, Trade Adjustment Assistance Final Rule, Code of Federal Regulations, Title 20, Chapter V, Part 618, [20 CFR §618.325](#)