



Bill Dowling, *Director* | Alissa Durkin, *Program Supervisor*

Luci Bench, *Program Analyst* | David Herrick, *Workforce Grant Analyst*

Olympic Workforce Development Council

Monica Blackwood, *Council Chair* | Danny Steiger, *Council Vice Chair*

Meeting Agenda

Date: Thursday, July 9, 2026 | **Time:** 10:00 am – 12:00 pm

Location: Hybrid **Virtual:** [Microsoft Teams](#)

In-person: WorkSource Kitsap

Action Items:

1. Call to Order – 10:00 a.m. and Welcome
2. Approval of May 14, Meeting Minutes (Att. 2, pgs. 2-4)

Discussion Items:

3. Workforce Re-Entry – Bradly Loetzke
4. OWDC Director Report Out – Bill Dowling
5. One-Stop Operator Report Out (Att. 5, pgs. 5-10)

Committee Debrief:

6. Youth Committee (Att. 6, pgs. 11-13)
7. SWD Coalition Report Out – June 12th meeting canceled
 - a. August 12th Event (Att. 7, pg. 14)
8. [Public Comment](#)
9. OCB – OWDC 2026 Calendar (Att. 9, pg. 15)
10. Adjournment

Next Meeting:

Joint OCB and OWDC meeting Friday, September 25, 2026

**OLYMPIC WORKFORCE DEVELOPMENT COUNCIL (OWDC)
MEETING MINUTES
May 14, 2026**

ACTION ITEMS:

OWDC quorum for today's meeting was affirmed and recorded at 10:00 a.m.

1. **CALL TO ORDER** The Olympic Workforce Development Council (OWDC) meeting was held both virtually via Teams and in-person at WorkSource Clallam on May 14, 2026. Monica Blackwood, Chair, called the meeting to order at 10:00 a.m.
2. Approval of Amended agenda

Motion: Megan Mason - Todd moved to approve the agenda as amended. Jessica Barr seconded the motion. **Motion carried unanimously.**

3. APPROVAL of March 27 Meeting Minutes

Motion: Elizabeth Court moved to approve the March 27 meeting minutes as presented. Danny Steiger seconded the motion. **Motion carried unanimously.**

4. APPROVAL of the 2025 One-Stop Evaluation Committee

Motion: Megan Mason - Todd moved to approve the Approval of the 2025 One-Stop certification evaluation committee. Jessica Barr seconded the motion. **Motion carried.**
Elizabeth Court abstained.

DISCUSSION ITEMS:

5. **FIFA:** Jessica Combs, executive director Downtown Bremerton Association (DBA) shared an overview of the Bremerton Fan Zone for FIFA to be held at Quincy Square – downtown Bremerton. Bremerton will be hosting 8 themed events kicking off on June 12 through early July. Jessica shared the fan zone watch parties/events and themes scheduled to boost local tourism and to draw visitors to Bremerton/Kitsap County. Jessica also shared fan zone design features including a 20ft viewing screen and an 8ft neon whale tail (fluke) as well as funding and security support for the events. The DBA relies heavily on volunteers to support events but may need paid event staff if the need has been identified. Those interested in learning more can visit the DBA website or reach out to Jessica directly.
6. **One-Stop Operator RFP**
Alissa shared an update on the RFP process, opening June 16 and will close August 1. Seeking volunteers to review applications in the near future.
7. **OWDC Director Report Out**
Bill shared that monitoring was completed and went well. Bill also shared that the workforce case management system will go live June 9. Allocations received and reduced by 9.31%, Jefferson and Clallam County reduction impacts were more significant. WIOA reauthorization plan will not be moving forward and ultimately works out better than the proposed

reauthorization changes.

8. One-Stop Operator Report Out

Jessica Brasher, provided an update for January - March. Jessica shared updates on the integrated service delivery for customer tracking during the period there were 403 entries and hand-offs to other referral sources, as well as hosting all partner and staff meetings to present more information to improve collaboration, in addition to the availability of services and programs. Jessica also shared demographic data and an update on customer satisfaction survey results, received 22 surveys, overall needs were met and noted that in-person service delivery continues to be the number one method of interaction. Jessica provided a recap of the staff needs assessment as well as employer engagement for both Silverdale and Sequim – overall numbers remain consistent for both service areas.

COMMITTEE DEBRIEF:

9. Youth Report

Jeff shared updates, West Sound Stem hosted various career opportunities to highlight career pathways in agriculture and will be hosting clean energy in the maritime industry, as well as additional summer activities over the summer. WIOA teams completed monitoring with no issues and continue to work on GED testing in Clallam, seeing more youth with needs in this area. Jeff also provided an updated on the Open Doors project – have served over 100 students and first graduation ceremony will be held on June 1. Co-enrollment with WIOA and Open Doors program. Lastly, this summer Open Doors participants participated in internships with Tessera and partnered with Habitat for Humanity to host a two-week construction internship as well.

10. SWD Coalition Report

Megan shared the SWD update on non-apparent disabilities where participants and employers were able to share their experiences. Participant turnout was low and needed to review future marketing needs to improve turnout. Next meeting will be on June 12 (formerly June 19) to help brainstorm event participation.

11. Public Comment:

Comment received requesting greater transparency and detailed demographic information for Clallam County. Luci provided a report in response to highlight Clallam County numbers to include labor force, employment and unemployment rates, mean income, total services delivered and number of individuals served (unique) including youth outreach.

Frank provided additional information on Clallam County for business services and engagement. Highlighting 2026 activities that included: 19 outreach activities, 6 employer/partner engagement activities, 6 WIOA participant engagement activities, WEX internship starts (6 months) and 3 Commerce Reinvestment Program (CRP) grant recipient support activities as well as 6 upcoming internship opportunities coming up in Kitsap County. Frank also highlighted additional outreach activities to support smaller communities in the region.

12. 2026 Calendar (Att.)

ADJOURNMENT: There being no further business to come before the Council, the meeting was adjourned at 11:34 a.m.

NEXT MEETING: OWDC meeting is July 9, 2026.

Olympic Peninsula One-Stop Operator Report May 2026 | PY 2025

Career Path Services, One-Stop Operator
Serving WorkSource Kitsap in Silverdale (Kitsap County) and
WorkSource Clallam in Sequim (Clallam & Jefferson Counties)

WorkSource Kitsap County

	Number of Services Provided	Number of Businesses Served		Unique Number of Businesses Served
Other	15	15	WDA 01 - Olympic	23
Recruitment	18	13		

Reporting Period: April 1, 2026 – June 5, 2026

During the reporting period, Kitsap WDA staff provided **33 business services to 23 unique employers**, demonstrating strong engagement with the regional business community. Recruitment services accounted for **18 services (55%)**, while **15 services (45%)** were categorized as other business services, reflecting a balanced approach to supporting employer workforce needs.

Staff activities focused on **employer outreach, recruitment assistance, workforce consultation, veteran recruitment, and relationship development**. Key services included employer outreach visits, promotional calls, job fairs and hiring events, job order development and maintenance, applicant screening and referrals, networking with new businesses, and customized employer support. Staff also helped with workforce strategies, industry sector discussions, and employment-related issues.

Veteran recruitment remained a significant component of business engagement efforts, with staff supporting employers through candidate referrals, resume review, applicant screening, and targeted veteran hiring assistance.

Overall, Kitsap/Olympic WDA continues to utilize a proactive, relationship-based business services model that helps employers address workforce challenges, connect with qualified talent, and strengthen partnerships across the region. These efforts support both employer hiring needs and workforce system goals while contributing to a responsive and demand-driven workforce network.

Examples of Businesses Served – Kitsap County

During the reporting period, Kitsap County staff provided business services to employers and organizations representing a broad cross-section of the regional economy. Employer engagement spanned healthcare, education, military and defense, tribal enterprises, manufacturing, maritime, construction, finance, retail, security, and community-based workforce organizations, demonstrating the workforce system's ability to address diverse talent and workforce needs while strengthening strategic partnerships throughout the region.

Notable employers and organizations served included:

- **Healthcare & Senior Services:** Home Instead Senior Care, Serengeti Care, The Personal Touch LLC
- **Education & Training:** Olympic College
- **Military & Defense:** Fleet and Family Readiness, USS Turner Joy, ManTech Systems, QED Systems
- **Tribal Organizations:** Suquamish Tribe, Skookum
- **Manufacturing & Maritime:** Inventech Marine Solutions, Sound Works Inc.
- **Construction & Skilled Trades:** DaBella, Fradkin Fine Construction
- **Finance:** Navy Federal Credit Union
- **Retail & Distribution:** PepsiCo Sales, Inc.
- **Community & Workforce Services:** Kitsap Community Resources, Hire Heroes USA
- **Security Services:** Safe Security

This diverse portfolio of employers reflects the key economic drivers of Kitsap County and highlights ongoing efforts to support business growth, workforce development, and employment opportunities across both public and private sector industries.

Industry Sector Analysis

The employer list highlights several important regional workforce sectors:

Kitsap County staff engaged employers across several of the region's key economic sectors, reflecting the diversity and strength of the local economy. Healthcare and caregiving organizations, including Home Instead Senior Care, Serengeti Care, and The Personal Touch LLC, represented a significant area of engagement and highlighted the continued demand for workers in health and human services occupations. Staff also worked extensively with military and defense-related organizations, including Fleet and Family Readiness, USS Turner Joy, ManTech Systems, and QED Systems, demonstrating the importance of military-connected industries and the influence of Naval Base Kitsap on the regional workforce.

Engagement with maritime and manufacturing employers, such as Inventech Marine Solutions and Sound Works Inc., underscores the ongoing importance of maritime industries within Kitsap County's economy. Construction and skilled trades employers, including DaBella and Fradkin Fine Construction, reflect continued workforce demand in residential and commercial construction. Additionally, partnerships with organizations such as Kitsap Community Resources, Skookum, and Hire Heroes USA highlight collaboration with community-based and workforce development organizations that support employment, training, and economic mobility for job seekers.

Overall, the employers served during the reporting period reflect strong alignment with Kitsap County's major industry sectors and economic drivers. The breadth of businesses engaged demonstrates a proactive business services strategy focused on supporting employer workforce needs, strengthening regional partnerships, and connecting businesses with qualified talent across both public and private sector industries.

Employer Engagement and Hiring Event Success

During the reporting period, Kitsap County staff coordinated and supported a variety of hiring events, job fairs, and community workforce activities that connected employers with job seekers and strengthened regional workforce partnerships.

Several employer-specific hiring events were held for organizations including **Serengeti, Home Instead, and The Personal Touch**. While attendance at these targeted recruitment events was smaller in scale, each resulted in meaningful employer engagement and provided direct opportunities for job seekers to connect with hiring managers and learn about available positions.

Larger recruitment and community events generated significant participation and positive outcomes. The **Fleet & Family Hiring Event** attracted approximately **50 attendees**, resulting in multiple direct hire offers to job seekers. Workforce staff also participated in the **Kitsap Veterans Stand Down**, serving approximately **200 attendees** and providing employment resources and workforce information to veterans and their families.

Regional job fairs demonstrated strong community engagement, including the **Fleet & Family Job Fair at Olympic College**, which drew approximately **400 attendees**, and the **Olympic College Job Fair**, which attracted approximately **200 attendees**. These events provided employers with access to a broad talent pool while increasing awareness of workforce development services and career opportunities throughout the region.

Overall, these activities highlight the workforce system's commitment to supporting employer recruitment needs, expanding access to employment opportunities, and fostering strong partnerships with businesses, educational institutions, and community organizations across Kitsap County.

Work Experience (WEX) Program Success

Between April and June 5, 2026, workforce staff successfully placed **six WIOA participants into Work Experience (WEX) internships**, in Kitsap County. These provide valuable hands-on training opportunities aligned with participants' career goals and local labor market needs. Internship placements were secured in a diverse range of industries, including **construction, administrative assistance, IT software marketing, dog grooming, immigration and community outreach, and financial planning**. These work-based learning opportunities enabled participants to gain industry-specific skills, build professional experience, expand their networks, and strengthen their competitiveness in the job market. The variety of internship sectors reflect the workforce system's commitment to creating meaningful career pathway opportunities while supporting employers in developing future talent. Overall, these placements demonstrate the effectiveness of workforce development partnerships in connecting participants to practical employment experiences that support long-term career success.

WorkSource Clallam/Jefferson Counties

	Number of Services Provided	Number of Businesses Served		Unique Number of Businesses Served
Business Assistance	4	4	WDA 01 - Olympic	18
Other	6	6		
Recruitment	11	9		

Reporting Period: April 1, 2026 – June 5, 2026

During the reporting period, Clallam County staff provided **21 business services to 18 unique employers**, demonstrating strong engagement with the local business community. Recruitment services accounted for most of the activities (**52%**), followed by Other Business Services (**29%**) and Business Assistance (**19%**).

Staff supported employers through hiring events, applicant screening and referrals, job order maintenance, veteran recruitment assistance, and recruitment support for internships and work experience opportunities. Additional services included employer outreach, promotional calls, workforce consultations, job description development, industry sector strategy discussions, and workforce investment planning.

Veteran recruitment remained an important focus area, with staff assisting employers through candidate referrals, screening, and outreach related to veteran hiring opportunities. Staff also worked closely with employers to address workforce challenges, strengthen hiring strategies, and connect businesses with available workforce system resources.

With **21 services delivered to 19 businesses**, the data reflects both broad employer outreach and individualized support. Overall, Clallam County staff continue to foster strong employer partnerships through a comprehensive business services approach that supports recruitment, workforce planning, and talent development while helping businesses address current and future workforce needs.

Examples of Businesses Served-Clallam and Jefferson County

During the reporting period, staff in Clallam and Jefferson Counties provided business services to employers and organizations across a diverse range of industries, including maritime, manufacturing, healthcare, government, education, construction, automotive services, and community-based organizations. This broad engagement reflects the workforce system's commitment to supporting the region's key economic sectors while assisting employers with recruitment, retention, and workforce development needs.

Notable employers and organizations served included:

- **Marine and Maritime:** Platypus Marine, Inc.
- **Manufacturing:** Port Townsend Paper Corporation
- **Healthcare and Human Services:** Caregivers Home Health, Reflections Counseling Services Group

- **Government and Public Sector:** City of Port Townsend, Washington State Department of Corrections
- **Education and Training:** Peninsula College, Western Washington University Small Business Development Center (SBDC)
- **Community-Based Organizations:** Goodwill of the Olympics, Peninsula Trails Coalition
- **Construction and Skilled Trades:** Oasis Well Drilling, Inc.
- **Automotive Services:** Wilder Auto Center
- **Business and Economic Development:** Coastal Business Services Group

The employers served represent many of the region's primary economic drivers, highlighting strong engagement with both public and private sector partners and demonstrating continued efforts to strengthen local workforce capacity and economic vitality throughout Clallam and Jefferson Counties.

Industry Sector Analysis

The employer list highlights several important regional workforce sectors:

The businesses served during the reporting period represented a diverse range of industries that are important to Clallam and Jefferson County's economy. Employers included organizations in **manufacturing, maritime services, healthcare, government, education, construction, automotive services, nonprofit organizations, and business development.**

Notable sectors served included **manufacturing** through Port Townsend Paper Corporation, **maritime services** through Platypus Marine, **healthcare and human services** through Caregivers Home Health and Reflections Counseling Services Group, and **government agencies** such as the City of Port Townsend and the Washington State Department of Corrections. Staff also engaged educational and workforce development partners including Peninsula College and Western Washington University's Small Business Development Center.

The diversity of employers served demonstrates the workforce system's ability to support a broad range of business needs while strengthening partnerships across key regional industries. This engagement helps address workforce challenges, supports talent development, and aligns workforce services with the economic priorities of Clallam County.

Employer Engagement and Hiring Event Success

Between April 1 and June 5, 2026, Clallam County staff achieved several notable workforce development successes through strong employer engagement and partnership building. Staff maintained ongoing recruitment partnerships by coordinating a monthly hiring event with the Washington State Department of Corrections on the third Tuesday of each month and bi-weekly hiring events with Caregivers, creating consistent employment opportunities for job seekers. In addition, the Veterans Representative successfully established and strengthened a relationship with Platypus Marine, expanding connections within the region's maritime industry and increasing access to employment opportunities for veterans and other participants.

Work Experience (WEX) Program Successes

During the same reporting period, staff facilitated a WIOA-funded Work Experience (WEX) internship in grant writing, providing the participant with valuable hands-on experience in research, professional writing, and community engagement.

Collectively, these efforts demonstrate the workforce system's commitment to developing employer partnerships, supporting participant career advancement, and creating pathways to employment in key regional industries.

OWDC Youth Committee

Jeff Allen, *Committee Chair*

Meeting Agenda

Date: Thursday, July 9, 2026 | Time: 9:00 – 9:45 a.m.

Location: [TEAMS](#)

Action Items:

1. Call to Order – 9:00 a.m. and Welcome
2. Approval of Agenda and May 14, 2026, Meeting Minutes (Attachment A)

Discussion Items:

3. Career Connected Learning Updates
4. WIOA Youth Pathways to Success Updates
5. Pathways to Success Open Doors Program Updates
6. Summer Programming
7. Good of the Order
8. Adjourn

Next Meeting:

Friday, September 25, 2026 In-Person. Location: TBD



OWDC YOUTH COMMITTEE SUMMARY

May 14, 2026

ATTENDANCE: Jeff Allen, Summer Evert, Emily Manson, Emily Gerber, Kareen Borders, Julie Cook, Brent Bellamy, Bill Dowling, Alissa Durkin

The Olympic Workforce Development Council's (OWDC) Youth Committee meeting was held on Thursday, May 14th via ZOOM.

APPROVAL OF SUMMARY:


March 27, 2026, Meeting Minutes and May 14, 2026, Agenda reviewed and approved.

DISCUSSION:

1. CCL Updates

- CCL offerings in schools include:
 - Financial aid completion support as a lever to encourage post-secondary education
 - Advising on dual credit opportunities
- AI Grant
 - Completed Year 1
- CCL Workshops
 - 5 CCL workshops focused on high-demand industries will be available this summer
- Regional Gates Foundation Grant
 - Completing Year 2
 - Receiving 4th year of funding
 - Planning activities for Year 3 and 4 include exposing students to career pathways
- STEM LIKE ME
 - Continued expansion and engagement
 - Reached 99 classroom and served 2,300 students
- Upcoming STEM Cafes:
 - Farm to Table
 - Future Topic-Clean energy in the maritime sector

2. Pathways

- Completing training in new WIT system
- 

- Applying for Kitsap County's Youth Homeless grant
- Increased WEX opportunities
- Partnering with WIOA Adult for expanded collaboration and participant support
- Increased GED completions, especially in Clallam County

3. Open Doors

- GEDs and internships are being completed
- First graduation ceremony scheduled for June 4th
 - Three students earned their GEDs
 - An additional 5-6 are close to completing their GEDs

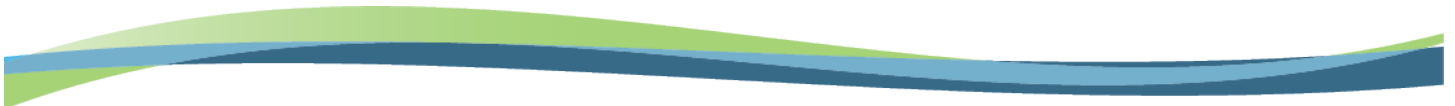
4. General Updates

- Tessera and OESD are partnering on a youth pathways program
 - Includes a three-week experience in the construction trades
 - Provides a paid internship opportunity with Habitat for Humanity
- Prioritizing efforts to bring back the YouthBuild project to Kitsap County

ADJOURN

There being no further business to come before the committee, the meeting was adjourned at 9:30 am.

Next Meeting: Thursday, July 9, 2026



INVISIBLE DISABILITIES *Panel Event*


Attachment 7
FREE!


Hear from employers & employees panelists about their experiences & perspectives on workplace accessibility for individuals with non-apparent disabilities.


Featured Panelists:

- ✓ Employer Panelist
- ✓ Employee Panelist
- ✓ And more!

Your Logo Here

 Wednesday, August 12, 2026

 Time: 9:00 AM - 12:00 PM

 WorkSource Sequim
810 W. Brackett
Sequim, WA 98382



Register Here

[https://www.cognitoforms.com/
KitsapCounty1/SWDCoalitionEv
entRegistration](https://www.cognitoforms.com/KitsapCounty1/SWDCoalitionEventRegistration)



This project is made possible by the support and funding from the OWDC's Commerce Reinvestment Plan grant. For more detailed information: <https://www.kitsap.gov/hs/pages/OWDC-Contracts.aspx>



2026

January						
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- Olympic Consortium Board Meetings** 3rd Friday Bi-Monthly 10am-12pm
- Olympic Workforce Development Council** 2nd Thursday Bi-Monthly 10am-12pm
- OCB - OWDC Joint Meetings** Spring & Fall 9am-12pm

- Executive Meeting** Last Tuesday Bi-Monthly 10am-12pm
- Youth Committee** Follows OWDC Meetings 9am-10am
- SWD Coalition Meetings** 3rd Friday Bi-Monthly 9-10:30am