



MEETING AGENDA

EXECUTIVE COMMITTEE

Chair - Marilyn Hoppen, *SVP Human Resources Kitsap Bank*
Vice Chair - Monica Blackwood, *CEO/President West Sound Workforce*
Jessica Barr, *Regional Director Washington State Employment Security Dept.*
Cordi Fitzpatrick, *Human Resources Director Security Services Northwest*
Chuck Moe, *Field Rep Northwest Laborers-Employers Training*

COUNCIL MEMBERS

Business Members

Nicholas Gianacakos, *Program Manager General Dynamics NASSCO*
Daniel Steiger, *CEO/President Lumber Trades, Inc*
Gillian Nieman, *Human Resources People Support Services*
Nicole Brickman, *Human Resources Director YMCA Kitsap*
Gregory Dronkert, *CEO/President Pacific Mobility Group, Inc.*
Peter Johnson, *HR Manager McKinley Paper Company*
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Matthew Murphy, *President/CEO South Kitsap Chamber of Commerce*
Lisa Donlon, *General Manager Windermere Commercial*
Megan Mason-Todd, *Workforce Development Director Snookum*

Economic Development Members

Colleen McAleer, *Executive Director Clallam Economic Development Co.*
Cindy Brooks, *Executive Director Team Jefferson EDS*

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Rusty Grable, *Business Rep & Organizer Machinist Union District 160*
Neal Holm, *Electrician and Membership Development IBEW 46*

Post-Secondary Education Members

Dr. Suzy Ames, *Peninsula College President*
Dr. Marty Cavalluzzi, *President Olympic College*

Education K-12 Members

Aaron Leavell, *OESD #114 Superintendent*
Dr. Kareen Borders, *South Kitsap School District*
Andy Rowlson, *General Manager Clallam Transit System*

Public Service Members

Gina Lindal, *Administrator Department of Social and Health Services*

Community Based Members

Anthony Ives, *Executive Director Kitsap Community Resources*
Jeff Randal, *Secretary District 1 Jefferson PUD*

DATE: September 14, 2023

TIME: 10:00 a.m. – 12:00 p.m.

LOCATION: [ZOOM](#) | Meeting ID: 825 8883 6243 | Passcode: 334829

In-person: WorkSource Kitsap | 3120 NW Randall Way, Silverdale

ACTION ITEMS:

1. Call to Order – 10:00 a.m. and Welcome
2. Approval of September 14 Agenda
3. Approval of July 13 Meeting Minutes (Att. 3, p. 2-4)

DISCUSSION ITEMS:

4. Strategic Workforce Development Planning
 - a. Needs Assessment Outcomes
5. September Workforce Professional Development Month
6. OWDC Director Report Out – Bill Dowling
7. One-Stop Operator Report Out – Ed Looby

COMMITTEE DEBRIEF:

8. Business and Economic Development Packet (Att. 7, p. 5-8)
9. Youth Packet (Att. 8, p. 9-12)
10. Operations Packet (Att. 10, p. 13-24)
11. 2023 Calendar (Att. 11, p. 25)
12. [Public Comment](#)
13. Adjourn

Next Meeting: In-Person Friday November 17th, location TBD

**OLYMPIC WORKFORCE DEVELOPMENT COUNCIL (OWDC)
MEETING MINUTES
July 13, 2023**

ACTION ITEMS:

1. CALL TO ORDER The Olympic Workforce Development Council (OWDC) meeting was held in-person at Olympic College July 13, 2023. Marilyn Hoppen, Chair, called the meeting to order at 10:02 a.m.

2. APPROVAL of July 13 Agenda

Motion: Chuck Moe moved to approve the agenda as presented. Jessica Barr seconded the motion. **Motion carried unanimously.**

3. APPROVAL OF MINUTES May 19, 2023 (Attachment)

Motion: Danny Steiger moved to approve the minutes as presented. Chuck Moe seconded the motion. **Motion carried unanimously.**

DISCUSSION ITEMS

4. Strategic Workforce Planning - Introduction

Luci Bench, OWDC provided an introduction of the strategic workforce plan, the planning team; Luci Bench, Ed Looby, Deborah Kaiser, with sponsorship from Andy Hento and Bill Dowling. Luci also highlighted the purpose of the strategic workforce plan. WIOA is the umbrella that OWDC works under, and the strategic plan is required by federal law and a critical part of strengthening workforce efforts locally.

Alissa Durkin provided a brief description of the importance on the funding side of the planning process. Allow to focus on grants and spending, maximizing resources available with community partners to best serve the needs of the community. Luci also discussed the importance of all members participating in the process and the current plan is set to expire in 2024. Luci also highlighted the different areas that required in the plan and the need to identify the gaps and address the current needs of the local workforce.

Peggy Simmons with Clallam EDC provided a brief presentation on the highlights from a needs assessment study conducted in Clallam and Jefferson counties noting the gaps in workforce participation and wages. Ergon Labs conducted a study and the CED was able to use provided information and pull data from those results to support Clallam EDC's 5-year plan and the recompetite grant application.

Luci provided a link to all attendees present to select the OWDC values and to rank them of greatest importance, the council would like to narrow down the list of values to 6 – 10.

There were 22 responses, and the top values were: Innovative/agile/responsive, transparent, empowerment, customer centric, diversity, integrity, responsive, trustworthy, productive, stewardship, and respect. The planning team will review and define the terms and will bring them to the board to review in addition to voting on the purpose and values selected.

Luci also discussed the areas of focus for the strategic plan, which includes research and implementation, data gathering, economic landscape, sector strategies, training and education, and service delivery.

5. OWDC Director Report Out – Bill Dowling

Bill provided an update on partnering with PacMountain. OWDC submitted a grant and working to expand WorkSource partnership focusing on tribal members, to expand broadband workforce. The OWDC portion of funding would likely be about \$400k for 3-years, to cover training for 30 people. It is an interstate cooperative training partnership. Focused on strategic planning, layoff event/rapid response spending. Also partnering with Clallam and Jefferson Counties on the Ready Grant.

6. One-Stop Operator Report Out – Ed Looby

Talking with AARP to get them back in the office, talking with Olympic College as an affiliate or satellite college location, seeing a general increase in service for those who have continued services. DVR seeing an increase in and looking to possibly add an FTE. Heard from outside agencies and internal partners on how to better understand and provide referrals.

Informed care training coming up and preparing to beta test. Meeting with local business, St. Michaels, and some others to provide solutions to labor shortages and challenges.

COMMITTEE DEBRIEF

7. Business and Economic Development Packet (Att.)

Bill Dowling and Ed Looby provided an overview and reiterated the upcoming changes. Discussed the various hiring events in Kitsap and Clallam and the increase in participation. 242 events, 22 job offers. In Clallam, 36 participants and 12 job offers with additional events scheduled. WorkSource WA highlights all upcoming events on their online calendar for those interested.

8. Youth Packet (Att.)

Alissa Durkin provided the committee update, feedback from members highlighted the issues youth are facing with mental and behavioral health. Case managers seeing multiple individuals with multiple barriers. There has been an increase in part - time

enrollment in post-secondary education. Youth up north seeing challenges with employment in entry level positions adding to compounding issues. Career Connect letters of intent have been received and the committee will provide an update next month, and shared the organizational chart, there are more new partners, program builder RFP is out and there have been a significant number of applications received, and currently awaiting results. Pathways is busy working with participants looking to enroll, and participants currently working in an Anime bookstore are finding it a positive experience.

9. Operations Packet (Att.)

Mike Robinson shared that the committee picked up from discussion from the last meeting.

DSSH shared service hours in Kitsap have changed to help customers, P-EBT, school age benefits are available, and students/families can apply via a student's school.

Terry Cox shared there were 1900-degree certifications earned in the past month, 61 bachelor's degrees, and currently finalizing all grant work. Will be reaching out to community and board members for a comprehensive needs assessment.

Angelia KCR, new grant from Kitsap Strong, hired a new CFO and hiring a new housing manager. WIOA staff networking program, BEST taking applications and starting new class in August. Both centers are working with Navy Federal CU on financial literacy trainings.

ESD business is picking up, more customers on both sides and making connections. Filled QUEST contract position and hired ECSA case manager, the dislocated worker initiatives are slow across the state. Adult programs are focusing on co-enrollments, and the ECSA grant changed slightly and will now serve individuals 200% below the poverty line in addition to those just above that limit. The grant allows for a lot of flexibility to support workers. More in-person workshops being conducted, virtual options will continue and ESD is providing staff with training based on training needs or the program specific training. Hiring efforts are continuing and response is positive.

The committee continued discussions on increasing awareness, and answering, "what's in it for me" and "why" to address operational needs for businesses.

10. 2023 Calendar (Att.)

11. Public Comment: None

NEXT MEETING: The next council meeting is September 14, 2023, virtual via Zoom

ADJOURNMENT: There being no further business to come before the Council, the meeting was adjourned at 11:47a.m.

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Jeff Randal, *Secretary District 1 Jefferson PUD*

BUSINESS AND ECONOMIC COMMITTEE MEETING AGENDA

DATE: September 14, 2023

TIME: 9:00 a.m. – 9:50 a.m.

LOCATION: Microsoft TEAMS [Click here to join the meeting](#)

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1. Call to Order – 9:00 a.m. and Welcome
 2. New Member Introductions
 3. Discussion Item(s)/Action Item(s)
 - a. WorkSource Employer Services, Hiring Events, and Emerging Opportunities
 - b. Rapid Response: Updates
 - c. Restructure discussion
 4. WDA Trends from Members
 5. Good of the Order
 6. Adjourn

Next Meeting: In-Person, Friday November 17th.

OLYMPIC WORKFORCE DEVELOPMENT
Economic Development & Business Coordination Committee Meeting Minutes

9:00 a.m. – 9:50a.m.

Thursday, July 13, 2023

Virtual, via Zoom

In Attendance:

William Dowling, OWDC

Edward Looby, Career Path Services

Colleen McAleer, Clallam Economic Development

Hildo Rodriguez, ESD

Brandino Gibson, ESD

Marcus Lane, ESD

James Davis, Kitsap EDA

1. Call to Order

Meeting called to order by Edward Looby, at 9:02 a.m.

2. Introductions

3. Approval of Agenda (Attachment)

No quorum

4. Approval of May 19, Minutes (Attachment)

No quorum

• Action and Discussion Items

a. WorkSource Employer Services, hiring events, and emerging opportunities.

- Ed Looby, Career Path Services shared a new layout for Kitsap location to help guide traffic, area partners recovering from COVID and there has been an increase in organizations coming into facility. Department for The Blind is coming in and has had a change in leadership. Olympic College is looking to have a satellite office and a possible increase of the FTE is being considered for Seattle. Partners training has been able to get outside agencies to provide training and Ed has attended various training courses. An all-partners training is coming up on October 9, discussion topic is Trauma Informed Care, beta testing demographics and referral tool to collect data. BIPOC

business owners meeting held at Marvin Williams center. Pat Hall construction and new connections.

- Hildo Rodriguez, ESD recapped 2nd Quarter numbers. Hiring events – put together for individual employers looking for job seekers. Exclusive per employer. For the months of April, May, June – 18 hiring events, Navy was the largest and conducted for smaller employers, including healthcare and home care organizations. A total of 145 attendees, on the spot offers for 22 participants. Interview events – group of people being interviewed for a specific position. 14 interview events, 95 attendees. Hildo also discussed the upcoming hiring events for Navy Command, Sea Warfare, WA State Ferries, and TeleSoft Consulting.
- Marcus Lane, ESD shared he has been working on priority service, lessons learned from survey. Working with partners and WIOA to make more connections in the community. KCR priority staff training, work retraining for Olympic College. The goal this quarter was to find a web industry, meet with Pat Hall construction and look to grow and share their connections in the area this year. Marcus is also looking to identify under the radar industries in Kitsap County.
- Brandino Gibson, ESD shared numbers of the quarter, 5 hiring events held with about 100 participants. 2-day event with Sportsman Warehouse and 55 attendees, 12 on the spot hires. Working with Jamestown tribe/ 7 Cedars on an upcoming hiring event and looking to hold 2 hiring events per month.

b. Rapid Response: Area Updates

None

c. Restructure Discussion

Discussion to be held at 10AM meeting to discuss potential changes to committees and OWDC board meeting.

• WDA Trends from Members

- a. Colleen McAleer, Clallam Economic Development presented data to support their application for the recompute program, due by October 5th. Ergon Labs conducted a study and put the data together, the act was written by Congressman Derek Kilmer. Colleen also shared an analysis for both Clallam and Jefferson counties highlighting labor force participation and recompute data for 25 – 55-year-olds. Contacted Cami Feek to help with the recompute grant application and help to identify barriers to employment. Readily identifiable barriers include housing and lack of childcare as the biggest issues. Clallam County is the 2nd highest

unaffordable county in the state based on housing and wage data. CED looking at what a household needs to afford housing. The recompetete grant requires the pursuit of “good jobs”, paying a minimum of \$26 an hour, anything lower will not be considered. Funding and partnerships would support the 5-year plan. CED has identified which industries pay more than \$55k or more and the criteria necessary to support pathways to prosperity. Awarded an innovation cluster from the state for workforce training. Funding would be available, if approved for both the OWDC and WorkSource to support local labor needs.

- b. Bill Dowling, OWDC briefly discussed some upcoming changes and committee meeting restructuring following the strategic planning process to support the board and goals for the area.
- c. James Davis, KEDA shared results from recently completed training events, 10 cohorts completed business training and additional support. 55 participants went through the program, hiring also took place because of the program. Entrepreneurship has been productive to connect participants with resources and businesses. Businesses invited to BNI meetings to discuss struggles, 80 businesses at BIPOC forum, there will be an October event for BIPOC business owners discussing financial resources. Top 100 employers report will be completed in August to discuss labor growth. Prime Connects is actively working towards the goal of increase readiness for businesses to accept government contracts and connect subcontractors to increase labor. 22 subcontractors attended the event yesterday. Representatives at Virginia Mason and KEDA have met, Virginia Mason is looking to create and increase in-house pathways to nursing.

- **Good of The Order**

None

Next Meeting: Thursday, September 13, 2023, virtually

- **Adjournment:**

Edward adjourned at 9:41 a.m.



YOUTH COMMITTEE MEETING AGENDA

EXECUTIVE COMMITTEE

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 Jessica Barr, *Regional Director Washington State Employment Security Dept.*
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Gina Lindal, *Administrator Department of Social and Health Services*

Community Based Members

Anthony Ives, *Executive Director Kitsap Community Resources*
 Jeff Randal, *Secretary District 1 Jefferson PUD*

DATE: September 14, 2023

TIME: 9:00 a.m – 9:50 a.m.

LOCATION: <https://us06web.zoom.us/j/7881886224>

ACTION ITEMS:

1. Call to Order – 9:02 a.m.
2. Approval of Agenda
3. Approval of Meeting Minutes from July 13, 2023 (Att. A)

DISCUSSION ITEMS:

4. Career Connected Learning updates
5. WIOA Youth Pathways to Success updates
6. Youth Resource Round-Up (Att. B)
7. Good of the Order
8. Adjourn

Next Meeting: Friday November 17, 2023, in-person. Location TBD.

Attachment A

**OLYMPIC WORKFORCE DEVELOPMENT COUNCIL (OWDC)
YOUTH COMMITTEE SUMMARY
July 13, 2023**

ATTENDANCE: Emily Manson, Kareen Borders, Tiffany Skidmore, Kimberly Hetrick, Cindy Brooks, and Summer Evert

The Olympic Workforce Development Council's (OWDC) Youth Committee meeting was held on Thursday, July 13, 2023, via Zoom

APPROVAL OF SUMMARY:

The Youth Committee's May 19, 2023, Meeting Minutes and July 13, 2023, Agenda was reviewed and approved with no amendments.

DISCUSSION**1. Youth engaging in the Workforce**

- a. Youth are wanting to participate in the workforce but the opportunity to get foot in door is proving to be frustrating.
 - i. Employer readiness issues-several weeks before candidate hears back from employer.
 - ii. Employers are looking for youth to be hired into entry-level positions however, once youth apply and hired, employers are finding they're not qualified for those positions.
- b. So what's missing?
 - i. social issues
 - ii. life situations
 - iii. different tolerances
 - iv. navigating through life that they're unprepared for
 - v. Need to continue to educate employers

2. CCL Update

- a. Good jobs challenge due end of July. Received multiple letters of intent. Share an update at September meeting.

3. West Sound STEM Update

- a. Kareen shared map of regional network and CCW coalition of partners displaying how each agency interacts with each other.
- b. Program Builder 11 RFP out. Increase in applications received and waiting for results of those applications.
- c. New partners of CCW grants-Clallam EDC, Team Jefferson, and Kitsap EDA.

4. Pathways Update

- a. Busy assisting youth with college applications
- b. EcSA going well.
- c. WEX partnerships continue to increase with different opportunities as salons, and Anima bookstore.
- d. Due to significant decrease in WIOA youth funding for PY23, OESD reorganizing, looking at different strategies for delivering services (braiding EcSA and WIOA).
- e. NEST partnership in Jefferson continues to provide great space for youth.

ADJOURN

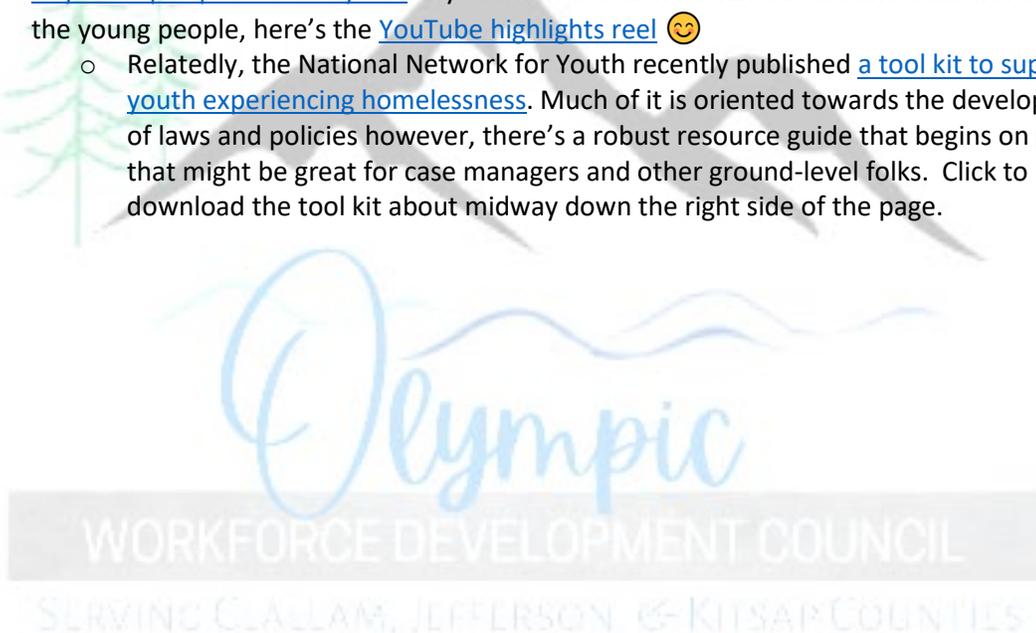
There being no further business to come before the committee, the meeting was adjourned at 9:46 am.

Next Meeting: Thursday September 14, 2023, via ZOOM

Attachment B

Youth Resource Round-Up

- **New Service from College Success Foundation:** College Success Foundation is happy to announce the launch of [the Scholarships and Financial Aid Education Bookings page](#). Now students, supporting adults, and practitioners can book appointments with the CSF Financial Aid and Scholarships team to get assistance with CSF scholarships and financial aid-related topics. These virtual appointments via Zoom will make mobile options available. [Book today.](#)
- The Office of Homeless Youth at Dept of Commerce just completed the second year of participatory budgeting with young people who've experienced homelessness. Check the list of awarded programs to see if there are any in your WDA! [Office of Homeless Youth Grants July 2023.pdf | Powered by Box](#). If you want to hear from Kim Justice and their work with the young people, here's the [YouTube highlights reel](#) 😊
 - Relatedly, the National Network for Youth recently published [a tool kit to support youth experiencing homelessness](#). Much of it is oriented towards the development of laws and policies however, there's a robust resource guide that begins on page 16 that might be great for case managers and other ground-level folks. Click to download the tool kit about midway down the right side of the page.



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OPERATIONS COMMITTEE MEETING AGENDA

DATE: July 13, 2023

TIME: 9:00 a.m. – 9:50 a.m.

LOCATION: Microsoft [Teams Meeting](#)

Meeting ID: 242 280 539 398

Passcode: AMfyif

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1. Call to Order – 9:00 a.m. and Welcome
 2. Approval of Meeting Minutes from May 19, 2023 (Att. 2, p. 14-15)
 3. Discussion Item(s)/Action Item(s)
 - a. Outcomes ‘Frame Storming’
 - b. Partner report out (Att. 3.b., p. 16-23)
 4. Performance Reports
 - a. PY22 Final Performance Reports (Att. 4.a., p. 24)
 5. Adjourn

Next Meeting: via Teams September 22, 2023

**Operations Committee Minutes
Olympic WorkSource Development Council
July 13, 2023**

ATTENDEES: Mike Robinson, Jessica Barr, Gina Lindal, Terry Cox, Anjalee Blackwell, Ezekiel Hill, Lucinda Heidel, and Staff Luci Bench.

1. CALL TO ORDER: Mike Robinson called the meeting to order at 9:08 a.m.

2. ACTION:

- a. Approval of May 9, minutes as presented. Gina Lindal moved to approve. Jessica Barr seconded. **Motion carried unanimously.**
- b. Approval of July 13 agenda. Terry Cox moved to approve. Gina Lindal seconded. **Motion carried unanimously.**

3. DISCUSSION ITEMS

- a. Check in and reports outs:

Gina: As of June 30th, Bremerton office hours have changed. 8-2 will be open for interviews. Zeke's office hours have changed. DPT is back with the schools to get the benefits and there have been a couple of CSD changes.

Terry: Graduation this spring confirmed 1900 and 61 bachelor's degrees. OC working on grants (Perkins, etc.) and working on final reports for Workfirst. Kicked off CNLA Perkins requirements, which includes 6-months of out reach into the community to see how OC is doing with a large survey and intent to conduct strategic planning.

Anjalee: Starting July 1st KCR working with Kitsap Strong on housed at the 845 Bremerton office for a year, working on leveraging services through WIOA. KCR hired a new COO and are currently going through a reorganization with staffing and updating systems. July is the planning month for all programs. WIOA staff have been attending community network meetings, what programs will be feasible with WIOA and referral. Navy Federal is going to be offering a course. Micro Enterprise class is starting, for those who would like to start their business. Two classes, Marvin Williams partner 2nd session yesterday, 13 students. Help partners in the community and partnering with credit beyond bars, folks coming from incarnation.

Mike: Lots of hiring in ESD, staff are finding increases to their salaries and still do good work within the communities. QUEST grant up and going and bringing in participants. Also have a new EcSA case manager and new round of EcSA expands services to individual above 200% Federal Poverty Level (FPL). ESD staff doing some strategic work in the community. New initiatives: Priority of Service which helps identify eligible veterans, spouses, and dependents. Report out at the next meeting.

- b. Infinity Cluster LEAN exercise: How might we increase business and CBO into the Ops committee?

The Problem: Lack of community and business involvement in the Ops Committee.

After our brainstorming at the May meeting, we had several reoccurring themes. Awareness, Bandwidth (time), What's in it for me (WIFM)? and Why? Selecting only two and define what each of these means to members and how we impact into these areas. The majority voted for WIFM and Awareness.

Awareness:

AB: raise visibility and attention to the mission.

GL: targeted recruitment.

MR: How might we create awareness to CBO's and Businesses

GL: marketing campaigns, such as videos, etc. we could share partners.

JC: targeted outreach with WIRM clearly defined for each segment. Businesses and CBO's could receive a different message potentially.

GL: "Open House" or open meeting – invite partners to come and meet WDC folks and observe a meeting.

TC: Awareness – yes to targeted outreach – via conversation if possible (individual Invitation)

WIFM:

GL: WIFM for the OWDC or for the partner. MB: for who we're trying to attract.

EH: outlining goals that could be reached

MR: How might we message WIFM to who we are trying to attract: CBO's and Business.

GL: I think this one has to be individualized with what is actually in it for them. How does this benefit them? How we market that, this is how the OWDC will benefit you.

JB: Each organization and business will have their own mission/vision – messaging should reflect how joining could help them achieve their mission and vision.

AB: WIFM: Bridging gaps, sharing resources, building network, community-based problem-solving for workforce issues affecting the business community. Consistency and credibility. Building an interdependent system to address issues and opportunities.

MR what is the why? Do we want to view the WHY from the op's community perspective? Why would a business or community-based organization want to join us. Chambers of commerce all for them because they gain all that access.

AB: consensus used in shared decisions making helps drive success across network.

GL: Why is it important both ways? What do they bring to the table? Market because partnering with WDC is beneficial (partnerships, connections, better service to customers, expand resources)

AB: Expanding Community Wide Economic opportunities.

Next meeting expand/define purpose.

4. Performance Reports

- a. Provided no discussion.

Adjourn at 9:54 am.

NEXT MEETING: Thursday, September 14, 2023



Sept 14, 2023

Organization & Contact

DSHS, Community Services Division (CSD) Office Administrators:

Bremerton CSO- Gina Lindal. She can be reached at 360-473-2202 or Gina.lindal@dshs.wa.gov

Port Angeles, Port Townsend & Forks Branch Offices- Ezekiel Hill. He can be reached at 360-912-8022 or Ezekiel.hill@dshs.wa.gov

Office Sites Serving Kitsap, Clallam, & Jefferson Counties

All services from the Bremerton, Port Townsend, Port Angeles and Forks Branch Offices can be accessed remotely by calling our Customer Service Contact Center at 1-877-501-2233 or online at washingtonconnection.org. The Bremerton and Port Angeles CSOs are open for walk-in full services. Port Townsend is open for limited walk-in services such as dropping off paperwork, asking general questions or picking up an EBT card.

Services, Workshops, & Participants

CSD provides programs and services to help low-income people meet their basic needs and achieve economic independence through programs such as the Temporary Assistance for Needy Families (TANF), or Aged, Blind and Disabled (ABD), and Housing and Essential Needs (HEN) programs or Food Assistance, Medical and other employment-focused services.

Success Stories

I would like to highlight one of our long-term TANF customers- she was once a Social Worker but drugs took over her life. She found herself jobless, hopeless and not sure where to turn. After many years of struggling, she decided it was time to get her life back together. She got clean, started taking classes at Olympic College and ultimately ended up becoming a Substance Abuse Counselor, helping many others navigate the same struggles she experienced not too long ago.

Initiatives

Hours of Operation: Starting August 16, 2023 all Community Service Offices and the Customer Service Contact Center interview and eligibility hours will be Monday through Friday from 8 a.m. to 2 p.m. EBT Issuance will continue to be available until 4:00PM.

Replacing Stolen Benefits: Congress recently passed the Consolidated Appropriations Act which includes provisions to protect and replace stolen benefits through Sept. 20, 2024. Effective August 23, 2023, the Department of Social and Health Services (DSHS) may replace food benefits that were stolen October 1, 2022, or later, by card skimming, card cloning and other similar fraudulent methods.

Households who had their food benefits stolen, despite having their card in their possession, via card skimming, cloning and other similar methods, may request to have these benefits replaced by completing a claim in person in an office, by phone at the Customer Service Contact Center (CSCC) or by submitting a complete and signed DSHS Claim of Stolen EBT Benefits form (DSHS 27-225) by mail, fax or through MyDocs email.

Organization & Contact

Terry Cox, Interim Dean of Workforce & Economic Development
Olympic College

Office Sites Serving Kitsap, Clallam, & Jefferson Counties

Bremerton and Poulsbo Campuses

Services, Workshops, & Participants

OC is seeing an increased interest in workforce funding programs from potential students for this fall, as compared to last year. There is better enrollment in on-campus classes as well, which students have indicated they wanted. The fall quarter will begin on September 18th.

Initiatives

Working with WorkSource, Impact Washington and Inventech Marine Solutions on a Job Skills Program grant – we completed Phase 1 of the project in June, and are applying for funds for Phase 2 which includes growth of at least 20 new jobs.

Organization & Contact

Brian Kneidl, Assoc. Dean for Workforce Programs
Peninsula College,

Office Sites Serving Kitsap, Clallam, & Jefferson Counties

Port Angeles (Main Campus) with satellite campuses in Forks and Port Townsend

Services, Workshops, & Participants

College degrees (2-year and Baccalaureate of Applied Science), certificates, employer training, funding for college, career counseling, ESL, Basic Education, Worker Retraining Program, Basic Food, Education & Training Program (BFET)

Initiatives

Fall quarter starts September 18th and we have three new programs launching:

Natural Resources program at our Forks campus

Media Technician certificate

Virtual office assistant certificate

The Automotive Technology program has been pushed back to Winter quarter as we are still searching for an instructor.

We have also added the following specializations to our Bachelor of Applied Science Program:

Information Technology Management

Tribal Management

Human Resources Management

Entrepreneurship and Marketing

Report on Peninsula College's second annual Fall Spectacular on Saturday, September 9th.

Organization & Contact

Kitsap Community Resources

Anjalee Blackwell, Director of Employment & Training

Jamie Carr, WIOA Program Manager

Rachel Collman, WIOA Case Manager

Office Sites Serving Kitsap, Clallam, & Jefferson Counties

Port Orchard Office

Services, Workshops, & Participants

Kitsap Community Resources has ADA accessible computer lab open for community members to use during opening hours. Our WIOA team attended Kitsap County Veteran Advisory Board at Olympic College in August 2023. Our WIOA team introduced ourselves and services provided at KCR to the veteran and spouses in the community and had an opportunity to build potential partnerships in the future. This has been a direct resource for our team to build up community awareness but also an opportunity to find potential mentors that can assist with the needs of our clients. The Skookum Network Meeting August 17, 2023, WIOA team took advantage of attending this event to become more familiar with other resources in the community and how to assist clients with disabilities. Attending this meeting our staff were able to meet in-person with the Bremerton DVR team. Our goal from this partnership is WIOA to assist with the WEX and or OJT pathway for those clients that qualify.

Aug 18, 2023, KCR Port Orchard WIOA team hosted Navy Federal presentation on "Employment Scams" here in Port Orchard. We had a total of 5 people attend this workshop. Our WIOA team was able to meet the local office branch manager and given material for clients to review on benefits and digital banking.

In the month of July and August the WIOA Port Orchard team had 6 in-person WIOA orientations with 17 participants attending and 6 virtual WIOA Orientations with 61 participants attending from all over WA. Out of the total 78 participants that attended WIOA orientation we have 9 Adult and 4 DW enrollments.

Our KCR WIOA Staff had also passed our EEO monitoring inspection by One-Stop Operator, Ed Looby and OWDC Supervisor Alissa Durkin. Our team will continue to review and ensure our facilities are accessible for all participants.

Success Stories

KCR WIOA Success Story

Client came to KCR looking for employment assistance and needed flexible work (possible remote options) that could be long-term. They enrolled into the WIOA program and together with the WIOA case manager, they discussed short-term and long-term employment goals. Through this discussion, the client expressed interest in the healthcare field. The case manager connected the clients' interests to earning a Medical Billing and Coding certificate. The case manager has

been able to assist the client in navigating the FAFSA application, enrolling into college, and finding other programs to assist with the cost of their education.

For the client to be successful in school and working, the case manager discussed with them the importance of applying for DSHS DVR services so they could assist them with obtaining specialized technology and equipment. DVR was able to secure over \$5,000 worth of specialized equipment and assistive technology.

The client was not expecting this level of assistance and was shocked at the level of support that they have received from DVR and her case manager at KCR. The client recently said they could not have done all this without the case manager and felt truly blessed. This is only the beginning of their journey with obtaining education, but they feel they are on the right track.

Initiatives

Process Improvement
Outreach
Marketing

Networking
Client Resource Planning
Staff Training and Professional Development

Organization & Contact

Employment Security Department
WorkSource Administrator: Mike Robinson
Email: mrobinson@esd.wa.gov
Ph: 360-277-8684

Office Sites Serving Kitsap, Clallam, & Jefferson Counties

WorkSource Clallam – Comprehensive Service One-Stop Center, Port Angeles, Serving Clallam, and Jefferson County

WorkSource Kitsap - Comprehensive Service One-Stop Center, Silverdale, Serving Kitsap County

Services, Workshops, & Participants

Both sites provide comprehensive employment and business services for job skills, employment and readiness training services to job seekers and employers.

- Service provider of Title I Adult and Dislocated Worker WIOA contracts. Workforce development/employment workshops, employment assessments and career guidance, resources for worker training/retraining, on-the-job training, and support services.
- Priority of Service is focused on Veterans and eligible spouses of service members, recipients of public assistance, or other low-income individuals, and individuals who are basic skills deficient, and face barriers to employment.
- Service Provider Title III Wagner Peyser re-employment services, employment assessments, career guidance, job matching, workforce development/employment workshops, business services and labor market information. The employment service seeks to improve the functioning of the local labor markets by bringing together individuals seeking employment with businesses seeking workers.
- Service provider of Jobs for Veterans State Grants – Supports Disabled Veterans Outreach Program, and Local Veteran Employment Representative services. DVOP specialists provide

individualized career services to veterans with significant barriers to employment, with the maximum emphasis directed toward serving veterans who are economically or educationally disadvantaged. Local Veterans' Employment Representatives conduct outreach to employers and business associations and engage in advocacy efforts with hiring executives to increase employment opportunities for veterans and encourage the hiring of disabled veterans.

- Service provider for 2 DSHS contracts/services - WorkFirst and Strategies for Success
- WIOA Title I – Orientation to WIOA – Assist customers with WIOA overview of services and application process.
- Wagner Peyser Title III Labor Exchange - Re-employment services that support UI claimants who are selected for Reemployment Services and Eligibility Assessment activities. WP LEX staff are providing Orientation to Virtual WorkSource Services.
- Both WorkSource Clallam (Sequim) and WorkSource Kitsap (Silverdale) offer resource rooms with PC access, staffed with qualified employment counselors to provide guidance for jobseekers. Other services provided include job search assistance, training and education, and assistance accessing community services. Customers can also utilize free Wi-Fi for their personal devices for training and job search. Limited unemployment insurance assistance is available as well as opening and managing claims. Both WorkSource Clallam and WorkSource Kitsap offer, ASL and language line interpreter services in addition to ADA stations in resource rooms and each classroom.
- Surviving Job Loss –Prepares participant to recognize and manage the emotional impact of job loss that can have an impact on self and others. Identifying resources available and practical steps to prepare to move on to the next phase in career transition.
- Wagner Peyser, Title III Labor Exchange Business Services - Supporting employers, organizing, scheduling, and producing in-person job fairs and hiring events.
- USAJOBS Workshop WS Kitsap– ESD staff collaborate and facilitate a workshop aimed to assist applicants on the federal application and resume process and how to obtain federal employment. Offered twice per month.
- Strategies for Success – A series of life-skills workshops. Each of the six modules are four days long.
- Financial Empowerment, WS Kitsap – In-person, facilitated by community partners Navy Federal Credit Union. A weekly workshop that teaches attendees how to explore how your personal view and perception of money and income can affect how well you manage it. Also, learn about sources and timing of income. Subjects include Introduction to Financial Education and Health, followed by Budgeting/Debt & Delinquency, and Credit/Lending.
- Mock Interview Sessions – Prepare job seekers with the confidence and abilities to successfully navigate in-person and virtual interviews.
- In collaboration with Commercial Driving Schools (CDS) in Port Orchard – “The Hidden Job Market and Employers Perspective on Resumes” WS Kitsap This workshop helps participants learn to identify a wide variety of jobs that are not listed in the traditional way, avoid job search pitfalls, increase job interview prospects, and target resumes to a particular job. Additionally, this is a virtual and in-person attendance choice.
- WorkSource Clallam and WorkSource Kitsap now offer in person Job Seekers Workshops, in addition to the virtual format available on WorkSourceWA.com. Customers can now attend

in-person this series of workshops offering an Orientation to WorkSource Services, Skills and Abilities, Resumes and Coverletters, Interviewing Skills, Job Search Strategies, and Perfecting Applications. The Job Seekers workshop series are developed to help job seekers search for and apply for a job, prepare for an interview, and develop strategies that will help you succeed in their search for work once they are employed.

Success Stories

WorkSource Kitsap - Strategies for Success, an excerpt of a customer's interaction with staff:

Thank you for being such a positive source of energy for me during this summer. Your SFS program was so valuable, and the personal stories about your life struggles endured, was truly inspiring! I have found a new job with a bigger firm, doing what I love (working with people & accounting). Having prepped for my interviews using your concepts, the interview flowed more naturally (less transactional). When I was asked about salary, I told them "I love being an AR SME & working with people so much, that I'll do it for free... But if you need a number, then..." I gave them a middle range. (The strategy that the instructor taught). Within 1 hour after the in-person interview (with 7 people), they offered the job with maximum salary (exceeding my previous employers).

WorkSource Clallam – WIOA Participant: Client was on SSDI while receiving medical treatment for many years. His last job went away because the owner of the company passed away. Came to us to help with funding for CDL A. Enrolled in EcSA and was able to utilize the incentive first payment to get his feet under him. He then saved the rest of the payments to put a down payment on a new car so he could be available for work. His plan worked and he was hired within a week of completing training. He is now happy working in his chosen field.

WorkSource Kitsap – JVSG Program, Veteran changes career to a less physically stressful position, changes career from mechanic/very physically demanding position to a Vocational Counseling position with the VA making between 40-52,000 per year

WorkSource Kitsap – Labor Exchange, Customer got desired full-time position Individual with disabilities gains federal employment - This was the customers lifetime goal to obtain federal employment

WorkSource Clallam – Labor Exchange, Customer with little work experience seeking assistance. Staff assisted customer with creating a resume, focusing on skills that meet reception experiences, including transferrable skills

WorkSource Kitsap – JVSG, Veteran acquires position starting wages at \$140,000 within 9 weeks of starting claim. Customer was feeling like it was taking too long to acquire next position, WorkSource gave assurance through labor market and the economic environment that it may take a bit longer than normal.

WorkSource Kitsap – Labor Exchange, Customer was able to overcome emotional aspects of job

loss, got contract position with starting wages at \$44.00 per hour and is now getting government interviews. The customer noted that “the support that WorkSource staff is giving her is beyond career specialist, in one word, "empathy" was how she described the services”.

WorkSource Kitsap – RESEA, Customer built confidence needed to get through interview process.... Really impressed with our services and got the job and benefits he wanted Customer was a software engineer, didn't realize that he wasn't ready for interviewing until our conversation at his RESEA appointment. He was highly impressed with our level of compassion, and services at WorkSource.

WorkSource Clallam – Labor Exchange. A justice involved customer with a new CDL Class A had been seeking employment for months. Despite his Class A license, he did not have the experience. Staff worked closely with him to create a presentable resume and cover letter to showcase what skills he had, prior to being justice involved and secured employment.

Initiatives

September is National Workforce Development Professionals Month – Each week in the month of September ESD recognizes the staff’s contributions that impact our communities, support educators, provide support and training services, helping job seekers achieve their employment goals. Additionally, staff support employers and help job seekers connect with them to fill their positions.

ESD WIOA staff are developing strategies to support more DW participants, currently the focus will be on Outreach with Peninsula and Olympic Colleges to include satellite institutions and outreach to industry organizations such as health and construction where turnover is often attributed to needing a career change. Staff will outreach to U/I claimants, and businesses attached to seasonality shifts. Seeing a slight increase in DW.

Updated EcSA Grant – now serves 200% below and 200% above federal poverty limit in addition to business services. Staff are hired into the position and enrolling customers.

Filled QUEST Grant position - Staff have enrolled several participants and working with employers impacted by COVID with a priority of underserved populations. Currently 14 participating, program target is 44 in 2 years.

WorkSource Kitsap conducting semiannual job fair on 13 September with 35 registered businesses filled. Currently a wait for cancellations. WorkSource Clallam is half filled with spaces still available.

Collaborating with Saint Michaels Medical Center to develop pathways for filling vacant positions, including the facilitation of WIOA Incumbent worker strategies and Staff assisted business services. Additionally discussed concept of sector work to include Kitsap County Medical Society and Olympic Community of Health as well as healthcare providers across the area to fill and stabilize crucial medical and supportive occupations. Waiting for communication from Saint Michaels.

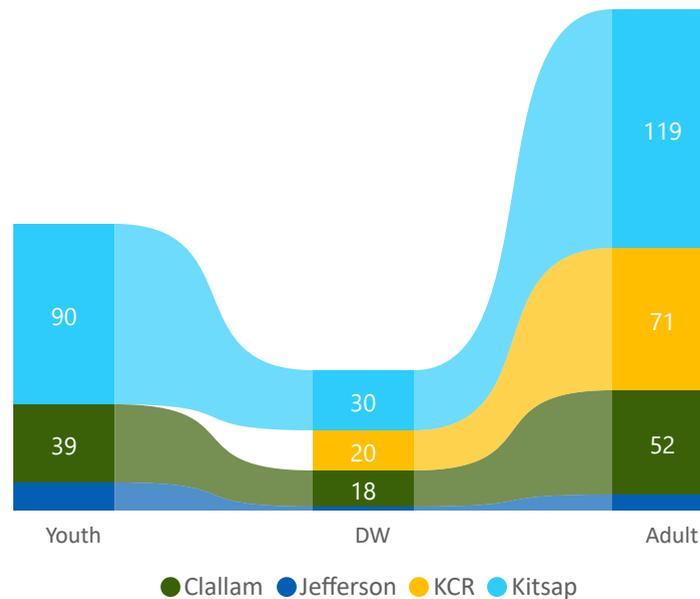
September and October are committed to K-12 Career and Education events in the local schools. Staff partner with CTE advisors to support student pathways. Currently 5 events are committed for attending.

Implemented OWDC Referral Process on 9/1/2023 – The goal of this referral process is to support both the participant and provider to ensure customers are receiving timely services and all WorkSource partners in WDA1 have a single point of access. Each provider utilizes their organizational technology and not able to work in sync.

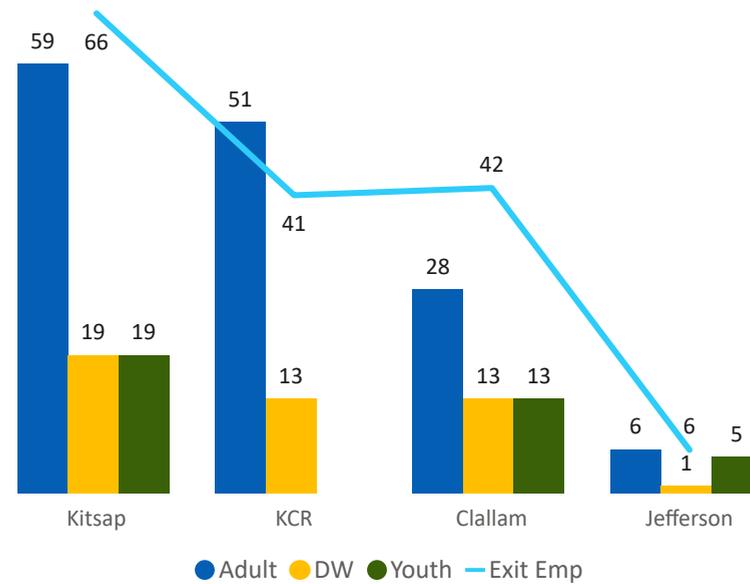
WIOA Formula Performance Report

Office	Program	Current	Enrollments	Enroll Targets	Enroll %age	Exits	Exit to Employ	Exit Employ Targets	Exit Employ %age	Self Emp	Self Emp Targets	Actual Expenditure	Target Expend	Expend %age
Clallam	Adult	24	52	20	● 260.00%	28	25	18	● 138.89%	1	2	123,397	213,919	◆ 57.68%
Jefferson	Adult	2	8	22	◆ 36.36%	6	2	12	◆ 16.67%	3	3	71,856	169,658	◆ 42.35%
KCR	Adult	20	71	76	● 93.42%	51	34	41	◆ 82.93%	4	6	173,387	272,419	◆ 63.65%
Kitsap	Adult	60	119	68	● 175.00%	59	40	34	● 117.65%	1	6	246,121	285,646	▲ 86.16%
Clallam	DW	5	18	29	◆ 62.07%	13	7	9	◆ 77.78%	2	2	82,356	234,170	◆ 35.17%
Jefferson	DW	1	2	17	◆ 11.76%	1	1	10	◆ 10.00%		2	48,126	114,107	◆ 42.18%
KCR	DW	7	20	28	◆ 71.43%	13	7	11	◆ 63.64%	2	4	100,802	245,706	◆ 41.03%
Kitsap	DW	11	30	58	◆ 51.72%	19	13	38	◆ 34.21%	1	5	92,413	471,971	◆ 19.58%
Clallam	Youth	26	39	37	● 105.41%	13	10	5	● 200.00%			103,390	103,415	● 99.98%
Jefferson	Youth	9	14	15	● 93.33%	5	3	3	● 100.00%			58,048	60,946	● 95.24%
Kitsap	Youth	71	90	87	● 103.45%	19	13	8	● 162.50%			444,203	455,438	● 97.53%
Total		236	463	457	101.31%	227	155	189	82.01%	14	30	1,544,099	2,627,395	58.77%

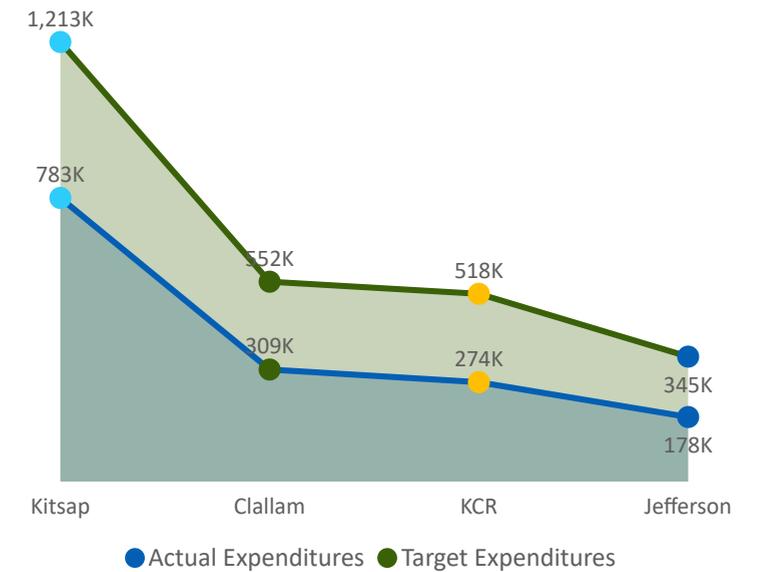
Enrollments



Exits



Expenditures v. Targets



OCB Meeting (3rd Fridays)
 OWDC Meeting (2nd Thursday)
 OCB - OWDC Combined Meeting (May & Nov)
 Exec OWDC Meeting (2nd Tuesdays)

10 a.m. to 12 p.m.
 10 a.m. to 12 p.m.
 9 a.m. to 12 p.m.
 10 a.m. to 12p.m.

2023

January						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2022						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
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25	26	27	28	29	30	

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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30	31					

August						
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20	21	22	23	24	25	26
27	28	29	30	31		

September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						