

Technical Assistance SFY 2026-2027 Shelter Operations

MAY 13, 2025

Welcome!

You are at the Shelter Technical Assistance Session for the SFY 2026-2027 Shelter Operations RFP Application

- Housekeeping
 - This training is being recorded. This video and training slides will be made available on our website.
 - Please hold questions for Q&A section at the end of this presentation.
- KCHHD Homepage: <https://kcowa.us/kchhd>

Agenda

- Overview of Funding Sources
- Overview of Shelter Operations RFP Application Process
- SFY 2026-2027 Grant Application
- Filling Out the Application in SurveyMonkey Apply
- Application Review and Awards Process
- Getting Help and Questions
- Q&A

Overview of Funding Sources

Funding Overview

Existing Funding Sources will continue:

- Consolidated Homeless Grant (CHG)
 - The primary source of funds for Shelter Operations
 - Commerce has advised us there will be a reduction in funding – still awaiting the state budget to be finalized
 - Will offset with local funding as needed
 - Affordable Housing Grant Program (AHGP)
 - Homeless Housing Grant Program (HHGP)
- For 2026 - 2027, the minimum award for responses to this RFP is \$10,000. Awards are for one year; a second year of funding is anticipated to be available through a renewal process.

Low Barrier

By July 2025, 80% of programs funded by CHG are required to be low barrier.

Commerce has a specific definition of low barrier with multiple criteria surrounding the operations of the program and screening criteria.

Estimated Bed Rates

A Bed Rate Model will be used, paying the agency a fixed amount per year for each shelter bed that meets the listed program requirements below. Requires at least 90% utilization rate.

It is not anticipated that the listed bed rates will fund the full cost of operating each shelter bed – it is expected that other funding will need to be raised by the agency to cover the difference.

The following are estimated bed rates for the first year of the SFY 2026 Cycle and are subject to change before contracts are finalized:

- **Drop-in Shelters: up to \$3,756/bed/year**
- **Low Barrier Drop-in Shelters: up to \$4,695/bed/year**
- **Continuous Stay Shelters: up to \$5,039/bed/year**
- **Low Barrier Continuous Stay Shelters: up to \$6,299/bed/year**

Overview of Application Process

Overview of Shelter Operations Application Process

- Same online Application Platform as prior years - SurveyMonkey Apply
- Multiple funding sources will use this platform and applications will open and close on the same schedule
 - Applications open May 13 at noon
 - Application [Deadline June 4th @ 3pm](#)

Overview of Shelter Operations Application Process

- Applications consist of two parts:
 - Part 1: Organization Application – complete once for your agency
 - Part 2: SFY 2026-2027 Shelter Operations Application – complete one for each project you are requesting funding for
 - One application for the same project can be used for multiple funding sources

Shelter Operations Grant Application

Part 1 - Organization Information

Only submit once for ALL 2026 Coordinated Grant Applications

Part 1 includes

- Applicant Organization Information
 - Organizational Chart
- Board Information
- Agency Budgets, Financial Statements & Audit
- Fiscal & Procurement Policies
- Non-Discrimination Policies & Procedures

Part 2 – Project Information

Submit ONE Part 2 Application for EACH project.

Part 2, SFY 2026-2027 Shelter Operations Application, is divided into 4 tasks:

1. Program Description
2. Program Requirements
3. Financial Information
4. Shelter Operations Program Performance Measures

Complete Application

Don't forget that a complete application consists of two parts:

1. Organization Information Application has been submitted for the Agency (only required once)
2. Project Application has been submitted

Shelter Operations Grant Application

Where to find information.....

- **KCHHD Homepage** – <https://kcowa.us/kchhd>
- **RFP** has information regarding eligibility, amount of money available, application access and submission, staff contact info.
- **Policy Plans** have detailed information including regulations and requirements for each fund type.
- **SurveyMonkey Apply** is the online platform for submission of applications and has the application instructions and links to forms.
- Staff is available by email for questions and technical assistance.

Application Basics Demonstration

Shelter Operations Grant Application

The Application is 100% ONLINE

Step 1: On or after May 13th go to the Kitsap Coordinated Grant Application website <https://apply-kitsap.smapply.io/>

Step 2: New applicants will need to create a new account. Returning applicants will log in with an existing account.

Step 3: Get started!

Save your work often! You may save, log out, and resume later where you left off. Multiple members of your agency may contribute at different times to the application.

For NEW Applicants

How to Access the CGA Grant Application Website and Create a New Applicant User Account

- Accessing the Website
- Registering a New Account

Registering a NEW Applicant Account

Select the “Register” link along the top of the website to begin registering a new applicant primary account

Log In

Register



Coordinated Grant Application

2024 Kitsap County & City of Bremerton Funding Cycle

Register on Apply

Create an account for your Primary or Managing User

Passwords must be at least 8 characters, with at least 1 uppercase letter, 1 lower case letter, 1 number, and 1 special char@cter

Check “I’m not a robot” and complete the Captcha

Finally “Create Account”

[Return to Coordinated Grant Application](#)

Already have a SurveyMonkey Apply account?

LOG IN



Register for an applicant account

Register with

G

OR

First name

Douglas

Last name

Adams

Email

doug@megadodo.com

Password

.....



Confirm password

.....



By registering for an account, you agree to our [terms of service](#) and [privacy policy](#).



I'm not a robot



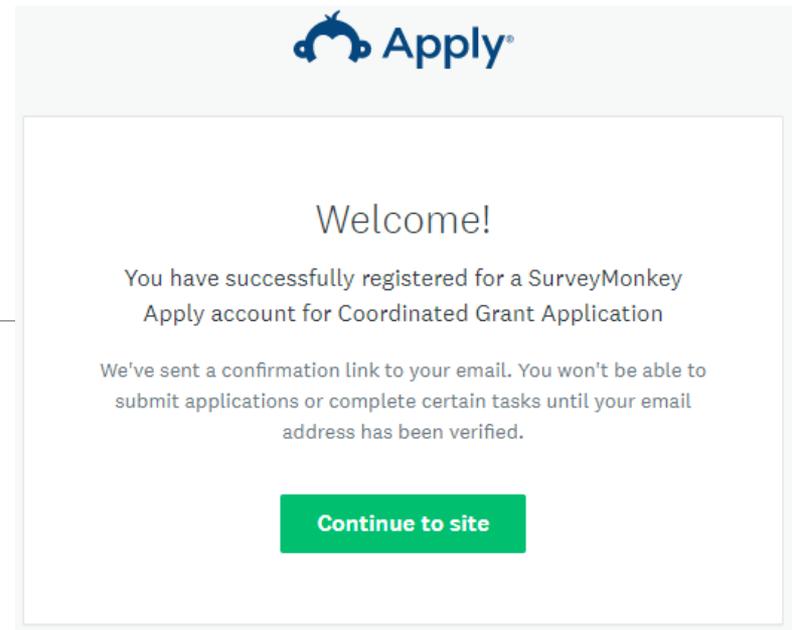
reCAPTCHA
Privacy - Terms

CREATE ACCOUNT

Welcome!

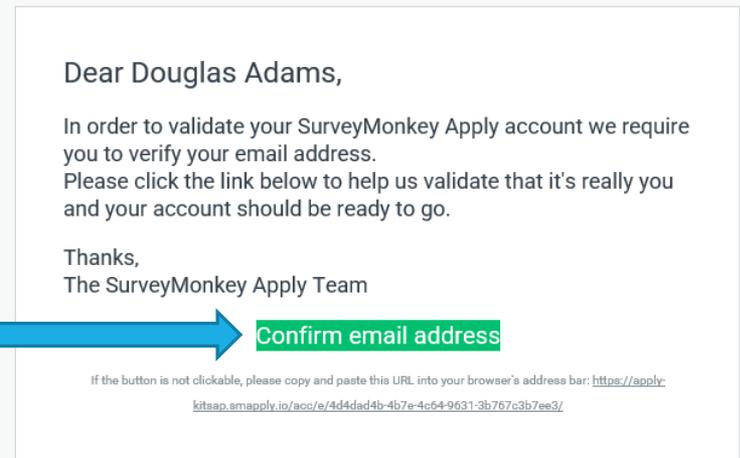
After registering you will receive a confirmation email.

YOU MUST verify your account using the link in the email. You will not be able to submit your application or complete some steps without clicking the verification link



Bcc

Subject SurveyMonkey Apply Account Email Verification



If the button is not clickable, please copy and paste this URL into your browser's address bar: <https://apply.kiteap.smapply.io/acc/e/4d4dad4b-4b7e-4c64-9631-3b767c3b7ee3/>

You are receiving this email from [Coordinated Grant Application](#).

Manage your Organization

After creating your Primary account, you will need to complete some basic information about your organization.

This will allow you to create an organization, where you may add multiple members/users who can work on an application collaboratively. We will discuss adding additional members shortly.

Users who register separate Primary accounts cannot collaborate on the same application.

Complete the following:

- Organization Name
- Tax Number

To apply for programs on behalf of an organization, we need the following information about your organization.

Organization name	
<input type="text" value="Megadodo Publications"/>	
Address (optional)	
<input type="text"/>	
City (optional)	Country (optional)
<input type="text"/>	<input type="text" value="Select a country"/>
Tax country	Tax number
<input type="text" value="USA - EIN Number"/>	<input type="text" value="12-3456789"/>
Organization phone number (optional)	Organization email (optional)
<input type="text"/>	<input type="text"/>
Website (optional)	
<input type="text"/>	

CONTINUE

Registered Successfully



Welcome!

You have successfully registered for a SurveyMonkey
Apply account for Coordinated Grant Application

[Continue to site](#)

For RETURNING and NEW Applicants

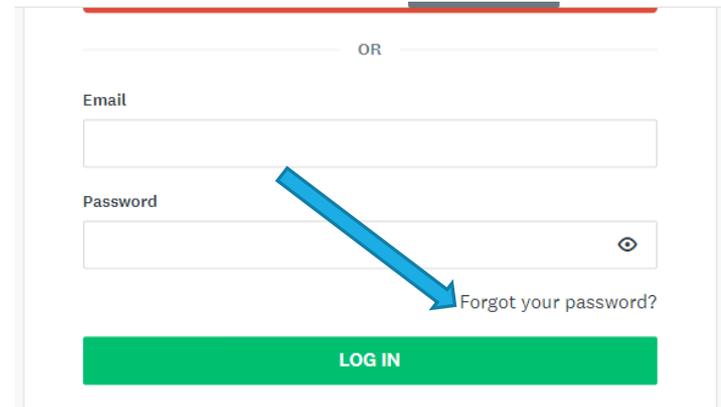
How to Access
the CGA Grant
Application
Website and
Manage your
accounts

- Accessing the Website
- Resetting Passwords
- Adding Members or Collaborators
- Changing your Primary Account User

Password Reset

Are you a New or Existing User and you have forgotten your password?

1. Go to the homepage at <https://apply-kitsap.smapply.io/>
2. Click **“Log In”**
3. Under the Password field click **“Forgot your password?”**
4. Enter the email address that you use to log into the site
5. Click **“Send Instructions”**
6. Click the link in the email you receive
7. Enter a new password
8. Click **“Reset Password”**



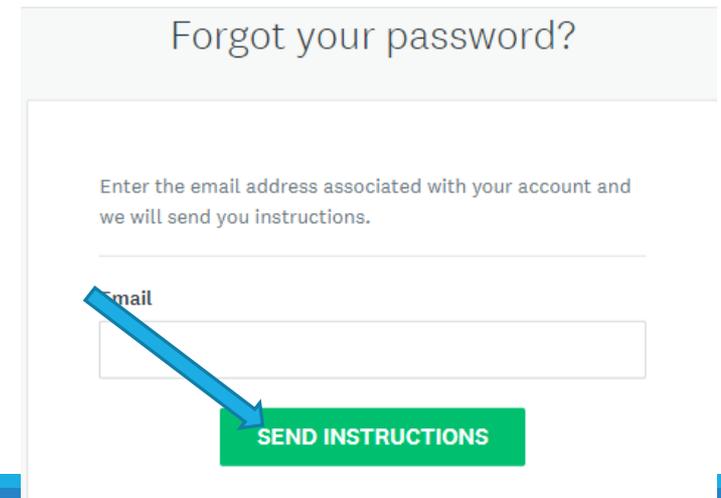
OR

Email

Password

[Forgot your password?](#)

LOG IN



Forgot your password?

Enter the email address associated with your account and we will send you instructions.

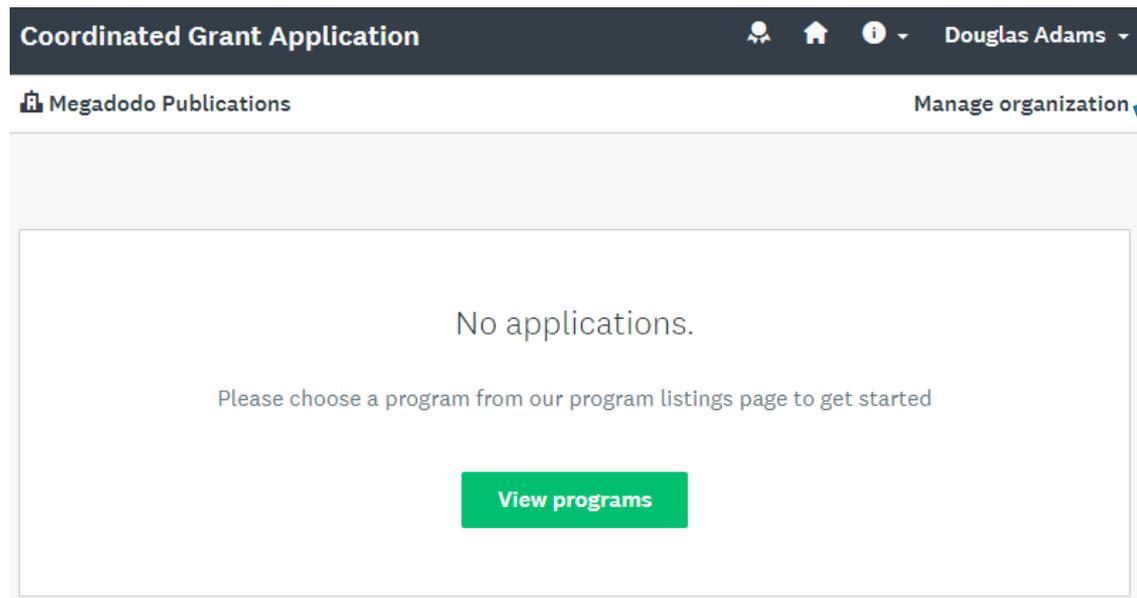
Email

SEND INSTRUCTIONS

Add Members or Collaborators

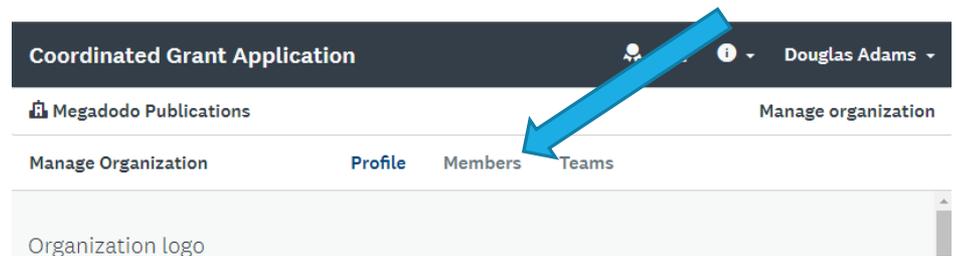
If you will have multiple users working together on an application, use the following steps to create user accounts for your members.

After Logging in with the Primary Account, Select “Manage Organization” from the menu bar.

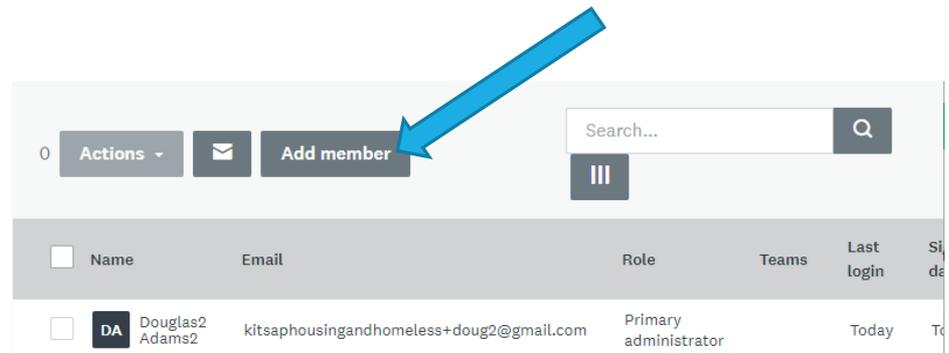


Add Members or Collaborators

From the Manage Organization page select the “Members” tab



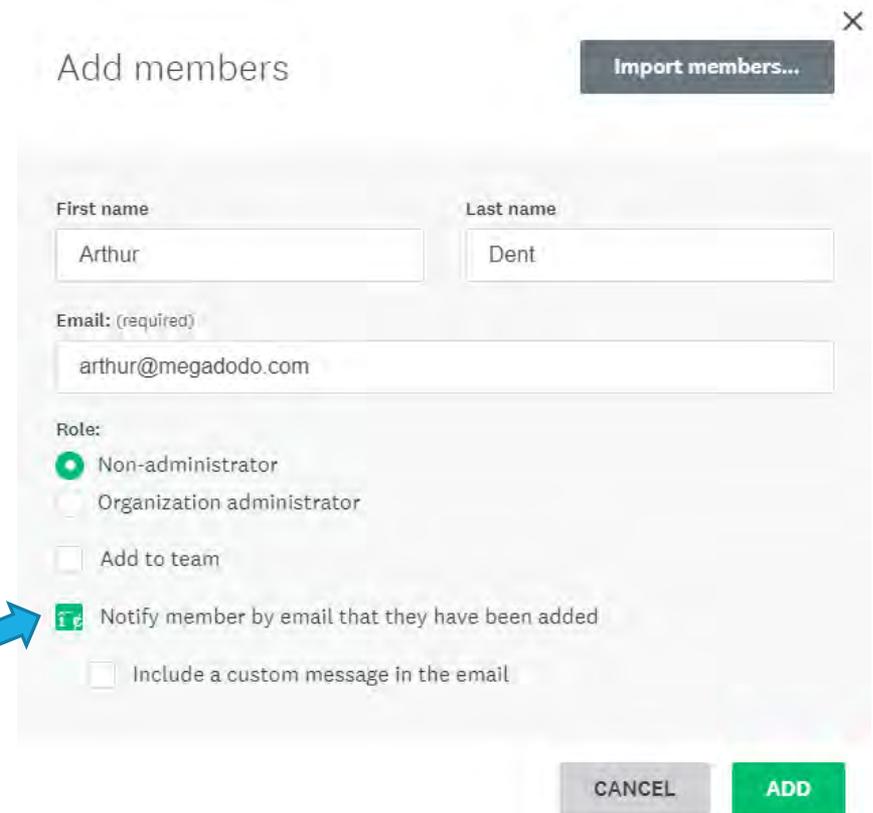
Next select the “Add member” button



Add Members or Collaborators

Create the member by entering their name, email, and select “Notify member by email that they have been added”. This will send the user an invitation email.

The added member will need to select the “**Join now**” link in the invitation email.



The screenshot shows a dialog box titled "Add members" with a close button (X) in the top right corner. Below the title bar is a button labeled "Import members...". The main content area contains the following fields and options:

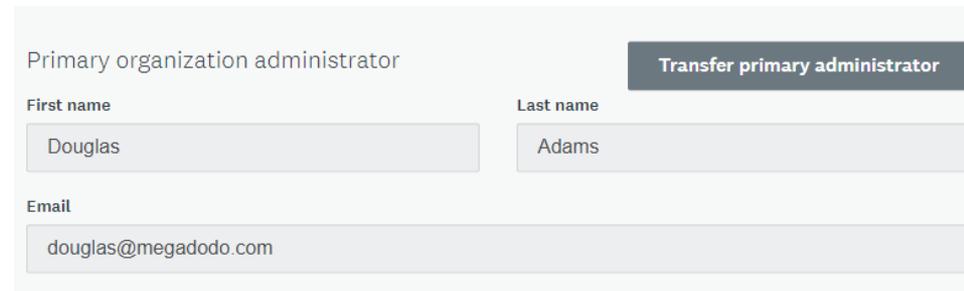
- First name:** Arthur
- Last name:** Dent
- Email: (required):** arthur@megadodo.com
- Role:**
 - Non-administrator
 - Organization administrator
- Add to team
- Notify member by email that they have been added
- Include a custom message in the email

At the bottom right of the dialog are two buttons: "CANCEL" and "ADD". A blue arrow points to the "Notify member by email that they have been added" checkbox.

Transferring Primary Account

When an organization is first registered, the user that registered the organization will become the Primary Administrator. If you are the Primary Administrator you have the option of transferring this access to another member of the organization:

1. Login as an organization administrator
2. Click on **Manage Organization** in the top right corner
3. Click **Profile**
4. Click **Transfer Primary Administrator**
5. Select the new primary administrator
6. Click **Transfer**. You will be removed as the primary administrator of the organization and will be given Non-Administrative permissions to access the organization's applications.



The screenshot shows a web form titled "Primary organization administrator". It contains three input fields: "First name" with the value "Douglas", "Last name" with the value "Adams", and "Email" with the value "douglas@megadodo.com". A dark grey button labeled "Transfer primary administrator" is positioned to the right of the "Last name" field.

NOTE: If you are currently an organization administrator and wish to become the Primary Administrator, *for example, if the original Primary Administrator has left the Organization*, we would recommend contacting KCHHD Staff for further assistance.

Creating An Application

Starting an Application

Creating a Part 1 –
Organizational Information
2026 Application

Creating a Part 2 - Shelter
Operations Applications

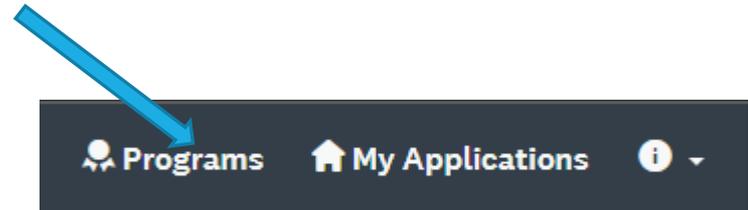
- Overview of the Application Site
- Viewing the Available Application Types
- Creating An Organizational Information and a Project Application

Overview of the CGA Website

After Logging in to the Coordinated Grant Application Website, you will default to the “My Applications” page.

If you are a returning user, you may see applications from prior cycles upon login.

To create an application, navigate to the “Programs” Link in the SM Apply Menu bar.



Program Page

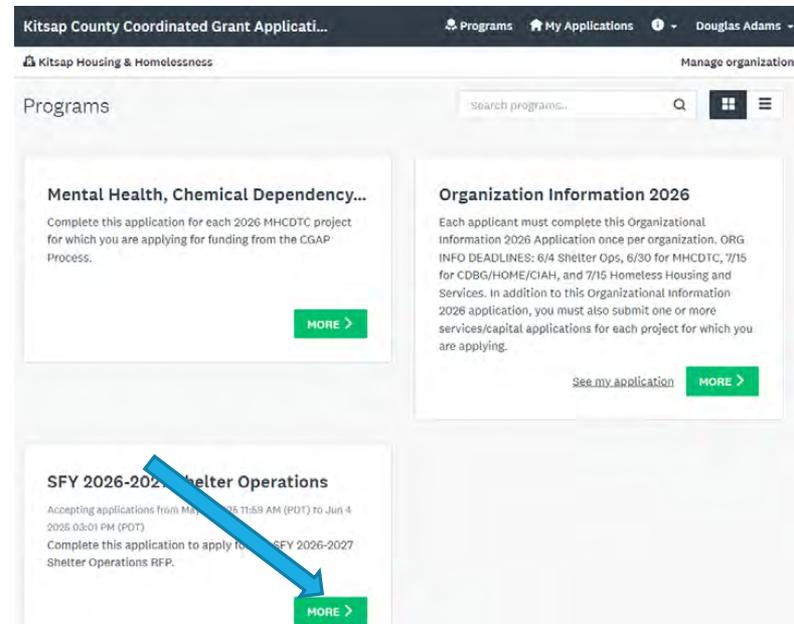
The Programs page will display all the available Application Types occurring during the Coordinated Grant Application process, including:

- [Organizational Information 2026](#)
- [SFY 2026-2027 Shelter Operations](#)

The screenshot displays the 'Programs' page of the Kitsap County Coordinated Grant Application system. The page header includes the title 'Kitsap County Coordinated Grant Application...', navigation links for 'Programs', 'My Applications', and a user profile for 'Douglas Adams'. Below the header, the page is titled 'Kitsap Housing & Homelessness' and 'Manage organization'. A search bar for programs is visible. The main content area features three program cards. The first card, 'Mental Health, Chemical Dependency...', describes the application process for 2026 MHCDC projects and includes a 'MORE >' button. The second card, 'Organization Information 2026', explains the requirements for organizational information and includes a 'See my application' link and a 'MORE >' button. The third card, 'SFY 2026-2027 Shelter Operations', provides application dates and includes a 'MORE >' button.

Starting an Application

To Start an Application, from the Program Page select a “**More >**” Link to see details about the program application



Each Program Page will Contain

General Instructions

General info about navigating the online application, downloading/uploading, submitting, reviewing and editing. We recommend printing these instructions for easy reference.

Application Instructions

Question-by-question guidance on answering questions and filling out the application. We recommend using these to create a Word document to complete narrative questions and then paste them into the application.

Forms and Worksheets

Most Applications will contain a Budget and Sources of Financing Worksheet, Performance Measures, and other documents that you will need to complete and attach to your application.

These forms are available now before the Applications go live and are also linked within the applications themselves.

Part 1 – Organizational Information 2026

Every Applicant
MUST complete
this Part 1 –
Organizational
Information
Application ONE
TIME

Organization Information 2026

Each Application has two parts, and you must complete both application types.

1) The **Organization Information 2026** Application (this application) is designed to collect information pertaining to your entire organization. The Organizational Information Application only needs to be submitted one time.

Organization Information 2026 Applications are due:

- June 4th 2024 for SFY 2026 Shelter Operations
- June 30th 2025 for MHCDTC
- July 15th for CDBG/HOME, CIAH, Homeless Housing & Services

2) The second part of your application will be to complete one or more of the following services/capital/shelter applications for each of your projects to which you are applying.

RESOURCES

Download the files to complete this application below.

[General Application Instructions 2026](#)

[Organizational Information 2026 Application Instructions \(.pdf\)](#)

[Board Members 2026 \(.docx in .zip\)](#)

[Prior Funding 2026 \(.docx in .zip\)](#)

Part 1 - Organizational Information Application

Organization Information 2026

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[Organizational Information 2026 Application Instructions \(.pdf\)](#)

[Board Members 2026 \(.docx in .zip\)](#)

[Prior Funding 2026 \(.docx in .zip\)](#)

APPLY

Deadline

Jul 15 2025 12:01 PM (PT)

To start the application click Apply

Forms to be completed and uploaded for specific questions in the application and Instructions. Download and save these first before clicking Apply.

Name the Application

Name the Organizational Information Application by the Agency Name

Name your application

Please enter a name for your submission using the following format: "Agency Name or acronym - Project Name"

Megadodo Services NLC

75 characters maximum

CANCEL CREATE APPLICATION

Part 1 - Organizational Information Application

Every Applicant must submit ONE Organizational Application 2026 for their Organization.

This Application has 3 Pages. You must complete each Page before you may move to the next page

- Page 1 – Organization Info
 - Upload Org Chart, Board Members Worksheet, Bylaws, and Annual Board Minutes
- Page 2 – Staff and Budget
 - Upload Agency Budget, Financial Statements, Balance Sheet, Cash Flow, and Audit as needed
- Page 3 – Financial, Fiscal, and Policies
 - Upload IRS 990 tax return, Agency Annual Report (if available), Fiscal Control Policies, Procurement Policies, and Non-Discrimination Policies

Organization Information 2026 - Task Page 1

Organization Information 2026 - Task Page 1

The Organization Information Application only needs to be completed one time during the 2026 Application Cycle. Your agency may then submit any number of project/program applications responding to RFPs and NOFAs from funding sources participating in the Kitsap County Coordinated Grant Application Process.

* For all attachments and uploads use the following naming convention:
[Agency Acronym].[File Description]

* Example: KC_990Form.pdf

Resource Links:

- [Application Instructions 2025 - Organization Information](#) (.pdf)
- [Board Members 2026](#) (.docx in .zip)
- [Prior Funding 2026](#) (.docx in .zip)

1. Organization Information

Organization's Legal Name

Executive Director

Part 1 - Organizational Information Application

- You must complete all questions on a page before the task can be marked complete.
- Save your work frequently – use the “Save and Continue Editing” button
- Safest method: download instructions and complete all narratives and forms prior to working in SurveyMonkey Apply.
- Less safe: working directly in SurveyMonkey, using “placeholder” answers, and uploading “temporary files”.
 - Less safe can mean incomplete submissions!

Part 2 – SFY 2026-2027 Shelter Operations

Every Applicant
must complete a
Part 2 – SFY
2026-2027
Shelter
Operations
Application for
EACH Shelter
Project for which
they are
submitting

SFY 2026-2027 Shelter Operations

Complete this application to apply for the SFY 2026-2027 Shelter Operations RFP. This application is for Drop-in or Continuous-Stay Shelter projects funded on the State Fiscal Year (July 1 - June 30) from the following sources:

- Consolidated Homeless Grant (CHG)
- Affordable Housing Grant Program (AHGP)
- Homeless Housing Grant Program (HHGP)

It is anticipated that the County will contract with multiple eligible organizations for provision of emergency shelter beds of various types.

For more information about these funding sources and requirements, [click here to view the AHGP, HHGP, and CHG Policy Plan](#).

Resource Links

- [SFY 2026-2027 Shelter Operations RFP](#)
- [Shelter Application General Instructions](#)
- [Download All \(.zip\) - SFY 2026-2027 Shelter Operations RFP files](#)

APPLY

Opens

May 11 2025 11:59 AM (PDT)

Deadline

Jun 4 2025 03:01 PM (PDT)

Part 2 – Shelter Operations

SFY 2026-2027 Shelter Operations

Complete this application to apply for the SFY 2026-2027 Shelter Operations RFP. This application is for Drop-in or Continuous-Stay Shelter projects funded on the State Fiscal Year (July 1 - June 30) from the following sources:

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APPLY

Opens

May 11 2025 11:59 AM (PDT)

Deadline

Jun 4 2025 03:01 PM (PDT)

To start the application click Apply

Forms to be completed and uploaded for specific questions in the application and Instructions. Download and save these first before clicking Apply.

Name the Application

Give the application a name for the project or program.

Please make sure to include your **Agency Name or Acronym** with the project name, so that staff and reviewers will know which Projects are submitted by the Agency

✕

Name your application

Please enter a name for your submission using the following format: "Agency Name or acronym - Project Name"

75 characters maximum

CANCEL

CREATE APPLICATION

Application Dashboard

Kitsap County Coordinated Grant Applicati...

Programs My Applications Douglas Adams

Kitsap Housing & Homelessness Manage organization

0 of 4 tasks complete

Last edited: May 12 2025 08:51 AM (PDT)

REVIEW SUBMIT

Megadodo Inc.

Cory Derenburger
cderenbu@kitsap.gov
View & edit

Add Member or Team

SFY 2026-2027 Shelter Opera... Preview

MDodo Inc - Milliways Shelter

Kitsap Housing & Homelessness ID: HH-SORFP26-0000000002 Status: In Application

Stage

APPLICATION ACTIVITY

Your tasks

- Program Description
- Program Requirements

ation

ons Program Performance Measures

Select a task to begin filling out the application. You must complete all tasks before you can submit the application

You can add members you created from the primary account here to collaborate on the application

Application Dashboard

The Application Dashboard will display:

- Tasks that are complete (green circle with check)
- Tasks that have been started (half full circle)
- Tasks that have not been started (empty circle)
- Number of tasks complete
- When ALL Tasks are complete the Submit Button will show in green, and applicants will be able to review and submit the application

The screenshot displays the Application Dashboard interface. On the left, a progress bar indicates '1 of 4 tasks complete' with a blue bar. Below it, the text 'Last edited: May 12 2025 08:59 AM (PDT)' is shown. Two buttons, 'REVIEW' and 'SUBMIT', are visible. Below this, the user profile for 'Cory Derenburger' is shown, including their email 'cderenbu@kitsap.gov' and a green 'Add Member or Team' button. On the right, the application details for 'MDodo Inc - Milliways Shelter' are shown, including the status 'In Application' and tabs for 'APPLICATION' and 'ACTIVITY'. Below this, a list of tasks is shown under the heading 'Your tasks': 'Program Description' (completed), 'Program Requirements' (in progress), 'Financial Information' (not started), and 'Shelter Operations Program Performance Measures' (not started).

Part 2 – Project Information Tasks

1. Program Description

- Program Information – location, service area, number served
- Type of Shelter Beds Provided
- Low Barrier Criteria
- Contact Information
- Program Summary
- Program Staff, Staff Changes
- Challenges

Part 2 – Project Information Tasks

2. Program Requirements

- Coordinated Entry Referrals
- Bed Availability Tool
- Data Collection and Entry
- Bed Utilization Rate
- Coordination with other Agencies
- Complaint Process
- Evidence-based Practices
- Housing Stability Case Management
- Advancing Racial Equity

Part 2 – Project Information Tasks

3. Financial Information

- Sources of Financing & Budget
- Funding Commitments
- Program Staff and Job Descriptions
- Board and Fundraising
- Sustainability Plan

Part 2 – Project Information Tasks

Shelter Operations Budget and Financing

- In the Total Program Budget worksheet, complete the budget worksheet to describe how the program anticipates using the Total funding from AHGP/HHGP/CHG funding, and from other funding sources to operate the shelter program.

SFY 2026 Total Shelter Program Budget						
Organization Name:		Megadodo Inc				
Shelter Name:		Milliways Shelter				
Categories/Line Items	Total Shelter Operations Estimated Award (AHGP, HHGP, CHG)	%	Total Other Funds (Federal, State, Local, Applicant, Private)	%	Total Program Budget	%
Sources of Financing Totals	\$ 157,475	100%	\$ -	0%	\$ 157,475	
Enter the estimated costs associated with your project/program from the Estimated Award and from Total Other Funds						
Personnel						
Managers and Staff (program related)	\$ 125,000	79%	\$ 125,000	79%	\$ 250,000	159%
Fringe Benefits	\$ 20,000	13%	\$ 20,000	13%	\$ 40,000	25%
SUBTOTAL	\$ 145,000	92%	\$ 145,000	92%	\$ 290,000	184%
Supplies & Equipment						
Equipment					\$ -	
Office Supplies		0%	\$ 1,500	1%	\$ 1,500	1%
Other (describe):	\$ 750	0%		0%	\$ 750	0%
SUBTOTAL	\$ 750	0%	\$ 1,500	1%	\$ 2,250	1%
Administration						
Advertising/Marketing					\$ -	
Audit/Accounting	\$ 500	0%	\$ 500	0%	\$ 1,000	1%
Communication	\$ 250	0%	\$ 150	0%	\$ 400	0%
Fees and Taxes					\$ -	
Indirect Administrative Expenses					\$ -	
Insurance/Bonds					\$ -	
Legal Services					\$ -	
Training	\$ 7,500	5%	\$ 2,000	1%	\$ 9,500	6%
Travel/Transportation					\$ -	
Other (describe):					\$ -	
SUBTOTAL	\$ 8,250	5%	\$ 2,650	2%	\$ 10,900	7%

Part 2 – Project Information Tasks

4. Shelter Operations Performance Measures

- Indicate the number of unduplicated individuals that will be served
- Indicated the number of unduplicated households served

CHG Statewide Grant Performance Metrics are passed-through to subcontracts

SHELTER OPERATIONS PERFORMANCE MEASURES

Shelter Guests Served

In the boxes below enter the appropriate numbers:

Enter the estimated number of unduplicated *individuals* that will be served in the shelter in SFY 2026

Enter the number of unduplicated *households* that will be served in the shelter in SFY 2026

Performance Measurement (Statewide Metrics)

REQUIRED PERFORMANCE MEASURES (Statewide Metrics) - Washington State is in the process of determining new performance metrics for different types of homeless and housing programs. Once these statewide performance metrics are determined, Kitsap County will incorporate them into our countywide performance measurement system and will include them in the appropriate sub-contracts, including responses to this RFP. Kitsap County will work with sub-contractors to understand and report on these forthcoming performance measures for 2026.

CHG Grant performance requirements for client outcomes

Drop-in Emergency Shelter	Increase client exits to Positive outcomes, Target: 50%
Continuous-Stay Shelter	Increase client exits to permanent housing, Target: 50%
All Interventions	Outcomes across racial and ethnic demographics should not be significantly less than the overall rate

To Edit a Completed Task

Kitsap County Coordinated Grant Application Programs My Applications Douglas Adams

Kitsap Housing & Homelessness Manage organization

[← Back to application](#)

[SFY 2026-2027 Shelter Operations](#)
MDodo Inc - Milliways Shelter
ID: HH-SORFP26-0000000002 | Status: In Application Stage

- [Program Description](#) >
- [Program Requirements](#)
- [Financial Information](#)
- [Shelter Operations Program Performance Measures](#)

1 of 4 tasks complete

Last edited: May 12 2025 08:59 AM (PDT)

[REVIEW](#) [SUBMIT](#)

[Program Description](#) Completed May 12

Program Description

This application is for the provision of emergency shelter beds, serving Kitsap residents permanent housing and/or need a temporary place to sleep.

PROGRAM DESCRIPTION

Resource Links

- [SFY 2026-2027 Shelter Operations RFP](#)
- [Shelter Application General Instructions](#)
- [Download All \(.zip\) - SFY 2026-2027 Shelter Operations RFP files](#)

Program Information

In the form fields provided, please enter the following information:

Agency name	started
Enter a shelter name	na
Enter the location(s) where the shelter services will be provided	na
Enter the service area of the program	na
Give a brief description of the shelter and its target population (<i>Word Limit - 100</i>)	na

Choose the task you want to edit and then click here to select Edit from the pop-up menu

Download
Reset
Edit

Submitting a Completed Application

Once you have completed all the tasks for your application you will see green check marks. Once all tasks are complete the **SUBMIT** button will turn green and can be selected to submit your application. You will receive an email from the system.

You may edit your application after you have submitted until the application closes at [3pm on June 4th](#).

The screenshot displays a user interface for a services application. On the left, a progress bar indicates '6 of 6 tasks complete' with a blue bar. Below it, the text 'Last edited: Jun 23 2023 03:52 PM (PDT)' is shown. Two buttons are present: a grey 'REVIEW' button and a green 'SUBMIT' button. A 'Deadline: Jul 27 2023 12:01 PM (PDT)' is also displayed. The user profile for 'Megadodo Publishing' is shown, including the name 'Douglas Adams', email 'doug@megadodo.com', and a 'View & edit' link. A green 'Add Member or Team' button is at the bottom.

The main content area shows the application title 'MDNLC - Miliways Shelter' and the publisher 'Megadodo Publications' with ID 'SERV24--000000072'. There are tabs for 'APPLICATION' (selected) and 'ACTIVITY'. A 'Preview' link is visible in the top right.

Under the 'Your tasks' section, four items are listed, each with a green checkmark and a right-pointing arrow:

- Program Description (Completed on: Jun 22 2023 03:51 PM (PDT))
- Program Requirements (Completed on: Jun 22 2023 03:52 PM (PDT))
- Financial Information (Completed on: Jun 22 2023 03:53 PM (PDT))
- Shelter Operations Program Performance Measures (Completed on: Jun 22 2023 03:53 PM (PDT))

Every Application Must Include Both to be Complete

PART 1 – ORGANIZATIONAL INFORMATION 2026

PART 2 – SFY 2026-2027 SHELTER OPERATIONS APPLICATION

All Applications ▾

Organization Information 2026
MDododo Inc
ORG-INFO26-0000000008
Kitsap Housing & Homelessness
Deadline: Jul 15 2025 12:01 PM (PDT)

SUBMITTED

VIEW

Submitted on: May 12 2025 09:33 AM (PDT)

SFY 2026-2027 Shelter Operations
MDodo Inc - Milliways Shelter
HH-SORFP26-0000000002
Kitsap Housing & Homelessness

STATUS: In Application Stage

SUBMITTED

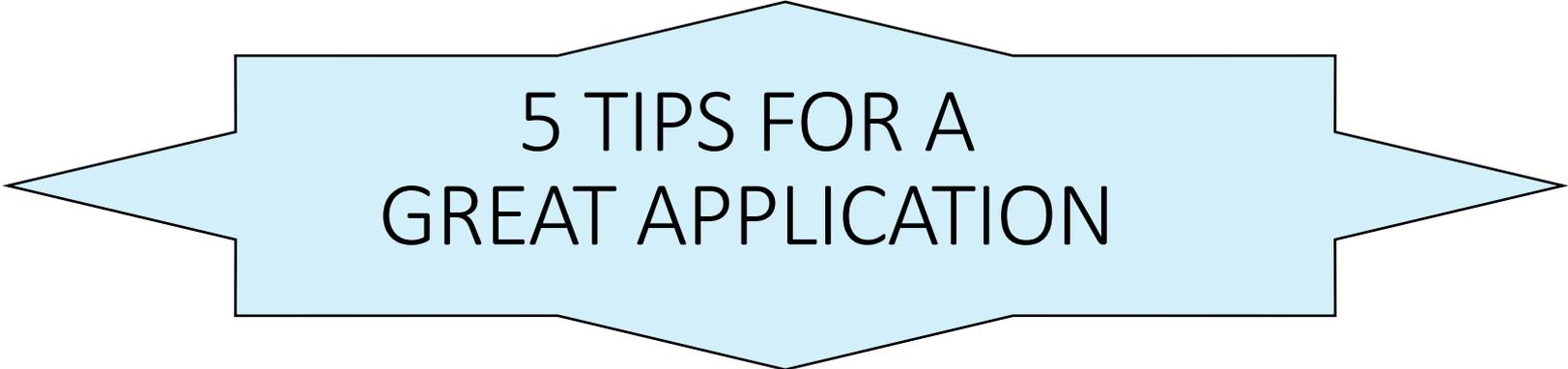
VIEW

Submitted on: May 12 2025 09:30 AM (PDT)

Part 1 – Organizational Information 2026
Complete

Part 2 – Shelter Operations
Complete

For each Shelter Project



5 TIPS FOR A GREAT APPLICATION

- Give the full story about your project within the parameters of the question and instructions provided.
 - Have someone else proofread – checking for clarity, content & continuity (and typos)
 - Double check your math – do the budget forms correctly!!!
 - Make sure you have uploaded the correct forms
 - Don't wait until the last minute to submit your application!
- 

Assistance

Shelter Operations Application

If you need assistance...

Technical Assistance: Survey Monkey Apply

For technical assistance for trouble with the site, or other website related issues. Click on the icon  in the upper right-hand corner and click on one of the options

Application Assistance: Housing & Homelessness Division Staff

If you don't understand what the application is requesting, how the forms or attachments work, whether your project is eligible, or any other issues related to agency or project information, contact KCHHD Staff.

Review and Awards Process

Review & Award Process

Risk Assessment & Eligibility Review

- Staff will review all applications submitted for organization and program eligibility

Awards

- Shelter Operations funding awards for CHG/AHGP/HHGP are announced 6/12/25. Program year begins 7/1/25.

Getting Help

- Carl Borg
ceborg@kitsap.gov
- Virginia McCaslin
vmccaslin@kitsap.gov
- Cory Derenburger
cderenbu@kitsap.gov