



Department of Human Services
Housing and Homelessness Division



Kitsap Housing and
Homelessness Coalition

MEAL SITE/FOOD BANK SURVEY VOLUNTEER |

Survey Volunteers will survey individuals at food banks and meal sites. The count at these locations will occur between January 20th and January 24th. The times of these surveys will depend on the operating hours of the food bank and/or meal site. Survey Volunteers are asked to commit to at least one 2-4-hour shift plus 1 hour of training time prior to the count.

Survey Volunteers will work at food banks and meal sites distributed throughout the county, with teams in Bremerton, Central Kitsap, North Kitsap, Bainbridge Island, and South Kitsap areas.

Volunteers surveying at food banks and meal sites need to be able to stand and walk for at least 2-4 hours per survey location.

We encourage all volunteers to bring a cellphone, pens (black or blue), and a clipboard if possible.

Volunteer Responsibilities

What you ARE responsible for

- Completing survey training and understanding the instructions given. Filling out and signing the Volunteer Agreement and Roster.
- Approaching everyone you meet (regardless of their appearance) with courtesy and respect.
- Identifying yourself as a volunteer doing a survey on housing.
- Seeking explicit consent from all potential survey participants.
- Asking the survey questions as written, and writing down responses as clearly as possible.
- Gathering at least location, gender, and estimated year of birth for individuals not consenting to the survey.
- Maintaining the confidentiality of survey participants.
- Staying with your assigned team.
- Reporting concerns to your Team Leader, including instances where survey participants appear distressed or in harm's way.
- Arriving at the assigned meeting area at the beginning and the end of your shift.
- Returning completed surveys.

What you ARE NOT responsible for

- Providing answers to questions about housing or services.
- Responding to panhandling requests.
- Finding someone a place to stay or directing him/her to a place to stay.
- Going somewhere with survey participants (ex. to show you where/how they are living).
- Sharing personal information with survey participants.
- The behaviour and conduct of other volunteers.
- Providing personal opinions about issues raised by survey participants.
- Responding to media inquiries.

Qualifications

- Self-motivated and able to work well with little supervision
- Ability to make clear decisions with sound judgement
- Dependable, adaptable, flexible, and punctual
- Volunteers surveying at food banks and meal sites will need to be able to stand and walk for at least 2 hours per survey location.
- Access to reliable mode of transportation
- Able to complete training specific to the volunteer position
- Fluency in a second language is an asset, especially Spanish, or other languages or dialects, but is not required.

To Apply

Complete the registration form at <http://kcowa.us/PIT2020> or contact Cory Derenburger, Housing & Homelessness Division Specialist at cderenbu@co.kitsap.wa.us or (360) 337-7287. Visit <https://www.kitsapgov.com/hs/Pages/HH-Point-in-Time.aspx> for more information.