PROPOSED
COUNTY TRANSITORY ACCOMODATION CODE PROVISIONS
3/13/17

Homelessness is a growing crisis in unincorporated Kitsap County and recent data shows the number of people experiencing homelessness is increasing. In order to reduce homelessness and protect the health and safety of the community, the Board of County Commissioners adopted emergency ordinance 531-2016 to allow for permitting transitory accommodations. This ordinance was subsequently extended for another six-months, while the county and its partners worked towards a permanent solution.   In the proposed permanent code provisions, boarding houses were added to the ordinance, as well expanding the allowable temporary housing to include wood and metal structures. In addition, an unrelated provision for small fitness centers was added.

For transitory accommodations, permits will be issued for 180 days, with a single 180-day extension. In addition, after an initial temporary permit, an application for a conditional land use permit for permanent use may be submitted after another public meeting.   Applications and extensions must be submitted at least 30 days prior to use of the property for this purpose.

For enumeration of all requirements for each permit type, see the full proposed ordinance language. The proposed ordinance includes these types of permits:

- Single Family Transitory Accommodations – Permit for one recreational vehicle or up to two tents to reside on a developed residential property. *[The Planning Commission has recommended striking this type because of the cost of a permit.]*

- Small Transitory Accommodations – In partnership with a Host Agency (a religious organization, a non-profit 501(c)(3), or public entity that owns the property), a permit may be obtained to accommodate up to 10 shelters or 25 people.
  - Requires public notice, a neighborhood meeting, a site plan detailing how various health, safety, and neighborhood/site preservation requirements are met, a resident Code of Conduct, and a site Management Plan.

- Large Transitory Accommodations – In partnership with a Host Agency, a permit may be obtained to accommodate 11 to 40 shelters to house up to 50 people.
  - Requires all of the elements for a Small Transitory Accommodation permit, plus a Security Plan and fence, a communal structure for food preparation, and hygiene facilities.

- Safe Park – A permit for safe and secure parking for up to six vehicles accommodating up to 25 people in established parking lots for people living in motor vehicles or recreational vehicles.
  - These permits have the same requirements as Small Transitory Accommodations and require an agreement for the provision of case management services.

- Indoor Transitory Accommodations – A Host Agency may locate up to 75 people within an existing building, provided they meet the assigned requirements.
  - These permits have the same requirements as Small Transitory Accommodations. In addition, they must meet building code and health district regulations.

- Boarding Houses – The number of individual boarding rooms must between the maximum and minimum density for the zone or six rooms, whichever is greater.

HOMELESSNESS COORDINATING COMMITTEE
Data Sub-Committee
March 6, 2017

Meeting Highlights

ATTENDEES
Rochelle Doan, Kitsap Mental Health Services
Jackie Fojtik, Housing Solutions Center
Kurt Wiest, Bremerton Housing Authority
Kirsten Jewell, Kitsap County Human Services
Amy Musselwhite, Kitsap County Human Services

Purpose of Committee
Develop and present data and information to the Homelessness Coordinating Committee to assist in determining where to devote time and resources with greatest impact.   In addition, these materials will help with providing information to the public.

Discussion Topics

❖ **Short-Term Projects: Progress and Next Steps**
- Mission & Methods of Homeless Coordinating Committee Member organizations
    o Organizations are still contributing information
- Updated Matrix of Homeless Housing Gaps
    o Members reviewed updated version, suggested additional changes including potentially adding beds/units available
    o Committee recommends review for accuracy by HSC, Housing Kitsap, BHA, KMH, Agape, and The Salvation Army prior to publication.

❖ **Mid-Term Projects: Next Steps**
- Updated Map of Social Service Locations/Poverty/Transit
    o County GIS will provide poverty density information from most recent census data
    o Staff working with County GIS to overlay re-categorized Social Service locations, poverty density, and transit routes, with updated symbology for map clarity
    o Draft map will be ready for Homelessness Coordinating Committee meeting; Kirsten Jewell will send to sub-committee as soon as it is available
- New: Group reviewed existing map of subsidized housing locations
- Intercepts Model Graphic of Housing/Services – using lens of cause of homelessness, listing existing programs and needed programs (similar to Sequential Intercepts Model graphic)
    o Group began drafting a graphic beginning with housing status and moving through diversion levels. Draft will be reviewed and revised at next meeting.

NEXT STEPS

Sub-committee members will work on Short-term Projects for review at next Sub-committee meeting in April. Draft Map of Social Service Locations/Poverty/Transit will be presented at large group meeting on 3/14/17. Next meeting will focus on review and revision of Intercepts Model Graphic.

Kitsap County Homeless Shelter & Housing Availablity Matrix - DRAFT 3/9/17

CM	Type of Shelter/Housing	Total # of beds/units available	No Income	Single Men	Single Women	Women w/children	Men w/children	Couples	Large Families w/children	Un-accompanied Youth	Veterans	Pets Allowed	Criminal History	Sex-Offender	Substance Use Disordered	Behavioral Health
No CM	Severe Weather Shelter	~70	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No CM	Winter Shelter (Dec - Mar)	50	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No CM	Night-by-Night Shelter	20	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	Case by Case	Case by Case	Case by Case
Yes CM	Youth Overnight Shelter (ages 16-21)	6	✓	✓	✓	N/A	N/A	N/A	N/A	✓	✓		?			
Yes CM	Safe Car Park	10	✓	✓	✓	✓	✓	✓	✓		✓	✓	Case by Case			
Yes CM	Legal Tent Camp	0														
Yes CM	Respite Shelter (Medical care available)	0														
Yes CM	Short-term Residential Shelter (up to 3 months)		✓	✓	✓	✓	No girls 10+ in dorm		✓	18+	✓		Case by Case			
Yes CM	Transitional Housing			✓	✓	✓	✓	✓			✓		Case by Case	Case by Case		✓
Yes CM	Tiny House Village - Permanent Supportive Housing	0														
Yes CM	Permanent Supportive Housing - Rq'd Treatment	kmhs - 22 PSH Kmhs- 48 cs mgmt		✓	✓	✓	✓	✓	✓		✓		Case by Case	Case by Case	✓	✓
Yes CM	Housing First Model - Harm Reduction	4 units				DV only										
	Crisis Triage Center (up to 5 days stay)	16	✓	✓	✓	N/A	N/A	N/A	N/A	?	✓	TBD	✓	?	✓	✓
	Residential Treatment Facility	16, 11-30 day, 5 permanent	Medicaid eligible	✓	✓						✓	TBD	✓	?	✓	✓
No CM	Oxford Houses			✓	✓			✓			✓	?	?	?	✓	?
No CM	Boarding Houses												✓	✓		
No CM	Permanent Subsidized Housing for 55+ or Disabled			✓	✓	N/A	N/A	✓	N/A	N/A	✓	✓				
No CM	Permanent Subsidized Housing for 62+			✓	✓	N/A	N/A	✓	N/A	N/A	✓	✓				
No CM	Housing Choice Vouchers			✓	✓	✓	✓	✓	✓	?	✓	✓				
No CM	Veteran Assistance Supported Housing (VASH) Vouchers			✓	✓	✓	✓	✓	✓	N/A	✓	✓				
No CM	Permanent Subsidized Housing for Individuals and Families			✓	✓	✓	✓	✓	✓	?	✓	✓				

KEY: Housing Options are Available | No Housing Available | Case by Case Consideration

Updated 3/9/17