The Mission of the developmental disabilities advisory board is to promote choice, opportunity, and support for people with disabilities in an enhanced community where all people are included, respected, and dignified.

Kitsap County Developmental Disabilities Advisory Board

Date: December 1, 2026
Time: 5:00 p.m.
Join Zoom Meeting
Meeting ID: 841 0742 2234
Passcode: 092242
In-Person: Port Blakely Conference Room, KC Administration Building, 619 Division St., Port Orchard

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A G E N D A

1. **CALL TO ORDER**
2. **INTRODUCTIONS**
3. **APPROVAL OF November 3, 2026, MINUTES***
4. **ADDITIONS/APPROVAL OF AGENDA***
5. **Advocacy Reports**
6. **Developmental Disabilities County Plan – Final, Cesilee Coulson, WISE**
7. **Program Updates**
    a) **Welcome Kristin**
    b) **Hiring update**
    c) **Transition Student update**
    d) **Legislative update**
8. **DDA/DVR Provider Updates**
9. **Provider Updates**
10. **COMMUNITY INPUT**
    a) ***Please limit individual comments to 2 minutes. Written comments may also be submitted to the advisory board if this timeframe is insufficient.***
11. **Officer Report**
12. **Staff Report**
13. **ADJOURN**

* = Indicates action items

Kitsap County Developmental Disabilities Advisory Board Meeting Minutes

5:00 p.m. – 6:30 p.m.
Tuesday, November 3, 2026

CALL TO ORDER – Sandra LaCelle called the meeting to order at 5:01 p.m. via Zoom.
INTRODUCTIONS – Members and guests introduced themselves; attendance was taken.

APPROVAL OF THE OCTOBER 6, 2026, MINUTES

MOTION: Kathy Lougheed moved to approve the October 6, 2026, minutes as presented. Lauren Melone seconded. Motion carried.

ADDITIONS/APPROVAL OF AGENDA

MOTION: Kathy Lougheed moved to approve the November 2026 agenda as presented. Chelsea Keidel seconded. Motion carried.

ADVOCACY REPORTS

None.

ACCESSIBLE COMMUNITIES ADVISORY COMMITTEE (ACAC)

None.

PROGRAM UPDATES

i. Heidi announced that the new Developmental Disabilities (DD) Program Supervisor, Kristin Wade, has been hired and will begin on November 16, 2026.
ii. Current DD Program Analyst Kirsten Murray will be retiring at the end of the year after more than 20 years of service.
iii. The DD Resource Fair is scheduled for April 23, 2027, from 4 p.m. – 6 p.m. at the Central Kitsap High School Satellite Gym in Silverdale. Planning has begun, and Heidi anticipates a strong turnout next year.
iv. The DD County Plan is nearing completion. The goal was to finalize the plan in October; however, Heidi wanted additional time for community outreach and to gather further input before moving forward. She has also requested additional feedback from the Board before the plan is finalized.

DDA/DVR PROVIDER UPDATES

v. Kim McCarty with DDA shared that several staff members are currently on leave, DDA is prioritizing assessments during this time.

PROVIDER UPDATES

i. Marina shared that Trillium has reached its 40th job placement of the year, with the milestone achieved through the recent hiring of a 2027 School-to-Work student.

COMMUNITY INPUT

i. Melia Hughes with Kitsap County Parent Coalition (KCPC) shared information regarding KCPC events:
   - Social Security Disability Programs is scheduled on November 19, 2026, from 12 p.m. – 1 p.m. via Teams. Participants will learn about different programs within the Social Security Administration supporting people with disabilities.
   - For registration details about upcoming events, you can visit the KCPC events page here - https://kitsapcountyparentcoalition.org/events/.

OFFICER REPORT

Lauren attended the Division on Career Development and Transition (DCDT) International Conference in New Orleans from October 14–17, 2026, where she had the opportunity to connect with professionals and organizations at the national level. Lauren highlighted her excitement about CIRCLES, a nonprofit focused on ending poverty through intentional friendships, personal transformations, and systemic change driven by individuals closest to the challenges. Lauren encouraged Board members to consider attending next year's DCDT International Conference, which will be held in Portland in October 2027.

STAFF REPORT

None.

ADJOURNMENT

The meeting adjourned at 5:21 p.m. The next meeting will be Tuesday, December 1, 2026, in-person at 619 Division St., Port Orchard and virtually via Zoom.

Attendance

Members

Present

Sandra LaCelle
Lauren Melone
Donna Gearns
Chelsea Keidel
Kathy Lougheed
Veola Taylor

Absent

Shannon Turner
Shaneey Skelton
Jennifer Acuna

Guests/Organizations

Marina Jacobsen, Trillium
Melia Hughes, Kitsap County Parent Coalition
Kim McCarty, DDA
Hannah Guzman, Parent to Parent Coordinator
Kelly Bentley, Community Member

Staff

Heidi Scheibner
Justin Wing