KitsapCounty

Human Services: Aging & Long-Term Care

Advisory Council Meeting

Date: November 18, 2026
Time: 11:30am- 1:30pm (11:15am for pre-meeting technical assistance)
Zoom Meeting Link:
https://us02web.zoom.us/j/3603375624?pwd=OTdqN01vVXNnK1creTVDek1oRWZCUT09&omn=88096036383

- Meeting ID: 360-337-5624 Passcode: 98366

Phone Dial-in Link: 1 (253) 215-8782 Meeting ID: 360 337 5624 Password: 98366

AGENDA

11:30am 1. Call To Order
2. Introduction of Council members and public members- expectations for public input (reference page 2 for protocols during hybrid meetings)
3. Public Comments
4. Meeting Agenda- Approval
5. September Meeting Notes (Attachment 1) - Approval

11:35am 6. October Conference, debrief and discussion
   a. October 21: w4a & SCOA Conference
   b. October 22: Senior Foundation Fall Conference

12:35pm 7. Council Member Report of Activities - Outreach form (Attachment 2)
   a. 1/10th Community Advisory Council- Charmaine Scott
   b. Kitsap Accessibilities & Public Works Transitions Plan- Ranae Beeker
   c. Member Report of Community Outreach

1:00pm 8. Aging Services
   a. Administrator transition & recruitments
   b. Caregiver Conference- November 19th (Attachment 3)
   c. November Dashboard (Attachment 4)
   d. Aging re-branding and exploring office space

1:20pm 9. 2026 Advisory Council Business
   a. 2026 Council Workplan – review progress
   b. Council Appointment, status
   c. 2027 Council Officer nominations- Chair, Vice Chair, and (optional) Executive Committee member
   d. 2026 Calendar of Activities (Attachment 5)
   e. 2027 Calendar of Activities, draft (Attachment 6) – meeting date, time, activities
   f. Holiday E-Card picture and 2027 Leg Thank You picture

1:30pm ADJOURN

KitsapCounty

Human Services: Aging & Long-Term Care

Instructions for members of the public during a hybrid meeting:
To provide public comment during the meeting, click on the hand icon on the screen to “raise your hand.” The chair, or designee, will call upon the attendee to speak at the designated time.

Public comment may also be submitted in advance to be read by staff or the chair during the meeting. Email comments by 12:00 p.m. the day before the meeting to Stacey Smith at sasmith@kitsap.gov

Kitsap County Division of Aging & Long Term Care Advisory Council

614 Division Street, MS-5
Port Orchard, WA 98366
Phone: (360) 337-7068 ◆ 1-800-562-6418 ◆ Fax: (360) 337-5746

September 16, 2026 Aging Advisory Council Meeting Minutes

Zoom

1. **Convened at 11:30 a.m.**

   Members Present: Steve McMurdo, Laney Calhoon, Charmaine Scott, Ranae Beeker, Dr. Kenneth Klein, Linda Navage, Susan Nolan.

   Members Excused: Theresa Lambert, Linette Zimmerman.

   Members Unexcused: None.

   Guests Present: Alyssa Bass, Leadership Kitsap, Mark Stroh, Kitsap Accessible Communities Advisory Committee

   Staff Present: Stacey Smith, Cristiana Fillion, Tawnya Weintraub.

2. **Introduction of Council Members and Members of the Public:** Introductions were made.
3. **Public Comments:** None.
4. **Approval of Agenda:** The meeting agenda was reviewed.
   - Ranae made a motion to approve the agenda. Linda seconded, and the agenda was approved.
5. **Approval of Minutes:**
   - Linda made a motion to approve the August meeting minutes. The motion was seconded by Ken. The minutes were approved.
6. **Area Plan Forum Presentation**
   - Tawnya Weintraub, Aging and Long Term Care (ALTC) Planner, was in attendance to seek approval for the final 2027-2030 Area Plan from the Advisory Council. She explained that the draft plan was available to the public from August 10 to September 14, during which she received feedback from members of the public, member of this Advisory Council, and the Puget Sound Regional Council. The final plan has been proofread and suggestions were incorporated. Tawnya gave an overview of revisions to the plan, including a revision to the layout of the Executive Summary suggested by Ken, and the addition of factual data suggested by Steve.

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- Steve asked for a motion to approve the Final 2027-2030 Area Plan. Charmaine made a motion and Laney seconded. All were in favor and the 2027-2030 Area Plan was approved.

7. **Council Member Report of Activities**
   a. 1/10th Community Advisory Committee- Charmaine Scott
      - Charmaine stated that her committee finished their review and approval of the RFP contracts. They met with the Board of County Commissioners (BOCC), and now it is up to Commissioners to give their final approval. There was around $15 million in requests and around $8 million available funds to allocate this year.
   b. Kitsap Accessible Communities Advisory Committee- Ranae Beeker
      - Ranae highlighted the Week Without Driving, taking place during the first week of October. The Week Without Driving is a week-long challenge where individuals intentionally avoid driving and instead walk, bike, use public transit, rideshares, etc., to highlight the experiences of the 30% of the Kitsap population who utilize public transportation.
      - Mark (guest) explained that the Kitsap Accessible Communities Advisory Committee has also been working on an initiative to add two members to the Kitsap Transit Board who are reliant on public transportation to ensure equitable representation on the board. In 2025, the Washington State Legislature approved the addition of transit reliant community members to be added to the boards of 20 transit districts. This would include individuals who cannot drive due to disability, age, immigration status, economic hardship, license suspension, or who otherwise choose not the drive. So far their committee has collected many signatures from community members and received support from multiple councils and committees. Mark and Ranae ask that this Advisory Council also support their resolution.
      - Stacey explained that the Aging Advisory Council could write a letter of support. Susan moved that the Council write a letter of support and Laney

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seconded. All were in favor. Stacey will work to draft a letter and then present it to the Council for approval.

- Ranae shared that the Kitsap Accessible Communities Advisory Committee will be meeting quarterly, rather than monthly, due to budget and support staff time constraints. Ranae asked that this Advisory Council help from time to time, with things like grants and MOUs. There was discussion about collaboration between Advisory Councils.

c. Council Member Report of Community Outreach

- Steve attended the BOCC meeting where ALTC was celebrated for the USAging Innovation & Achievement award. He's also spent time responding to action alerts and posting on social media.
- Ranae is going to Washington D.C. on the 28th with the Multiple Sclerosis Association to speak about H.R. 1 and impacts on Medicaid, the Office of Management and Budget, and funding for research. Ranae has been responding to advocacy alerts.
- Susan shared the League of Women Voters website where individuals can submit questions for upcoming candidate forums. She has volunteered to review questions and will collaborate with other volunteers to make a final list for the forums. Questions will be accepted until October 4.
- Laney explained that her Silverdale senior center group will have a fundraising event at Applebee's on October 17. The Silverdale Community Center Foundation will be participating in the Jane Walk on the same day. The Silverdale Community Center Foundation is now meeting on the third Tuesday of every month.
- Linda stated that they will break ground in Spring 2027 for the Bainbridge Island Senior/Community Center. Linda will attend the Aging Expo on September 26 at the Kitsap Mall. She will be representing the Long-term Care Ombuds program. She has been spending four hours a week visiting long-term care facilities in her position as a volunteer certified Ombuds.

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8. **Aging Services**
   - The Council reviewed the September Dashboard Report.
   - Recruitments – There are currently three case management positions to be filled to reduce increased caseloads. Recently ALTC has added three case managers for the caregiver programs. The BOCC has approved a contracts specialist position and recruitment will begin soon. ALTC also requested a Rural Health Transformation Dementia Program Coordinator position which should be resolved at the September 28th BOCC meeting. The recruitment for Stacey's position has been placed on pause as the County recruitment takes place for the Director of Human Services position. The proposed Deputy Director was placed on pause for the new Director to request.
   - Stacey shared that the Givens Community Center is schedule to close Summer 2027 and she has recently spent time looking at several prospective spaces. She is currently waiting on rental agreements for eight spaces at the Home and Community Services office in Bremerton, and one space for two staff members at Island Volunteer Caregivers on Bainbridge Island. Additional office space will continue until the leadership of the new Aging Director.
9. **2026 Advisory Council Business**
   - The Council reviewed the 2026 Calendar of Events. As a reminder, there will be no meeting in October as the Council will attend the w4a/SCOA conference and Washington State Senior Citizens' Lobby.
   - Stacey noted that Susan and Linette's terms are expiring December 31 and asked if they will be requesting reappointment for an additional term.

ADJOURNMENT

The meeting was adjourned at 1:21 p.m.

_____

Steve McMurdo, Chair

Aging Advisory Council
Community Outreach Tracking Form

Month: _____ **Name: _____**

Summary of Activities

Date of Activity	Describe Activity: • AC Meeting • Community outreach or event (name) • Social Media/Email • Material Dissemination • Advocacy Alert Action • Other: Describe	Topic: (optional) • General Aging Info (programs, services or events) • General Caregiver Info (programs, services or events) • Memory Loss • Other: Describe	Total Duration of Time (include prep & travel)	Approx. number of individuals reached (per activity), as applicable

Notes:

Please complete and return to Aging by the 5th of each month -mail or attach to an email.

Mail: 614 Division St., MS-5
Port Orchard, WA 98366

Email: Cristiana at cfillion@kitsap.gov

KitsapCounty
Division of Aging & Long Term Care

Connected In Caregiving: A Virtual Caregiver Conference

"You don't have to do caregiving alone"

Join us for a day of connection, education, encouragement, and helpful resources for family caregivers! Whether you are caring for a loved one, supporting a friend, or just beginning your caregiving journey, this virtual conference is an opportunity to learn, connect, and discover resources that can make a difference.

TAKE TIME FOR YOU. FIND SUPPORT. STAY CONNECTED

Date: November 19. 2026, login as early as 8:45 AM

Location: Free to Attend | Online via Zoom. Registration required. Register to receive Zoom access information below.

https://us06web.zoom.us/meeting/register/zzBF4L2jTouvkt4LFrW-2A

Meeting ID: 859 4290 2312

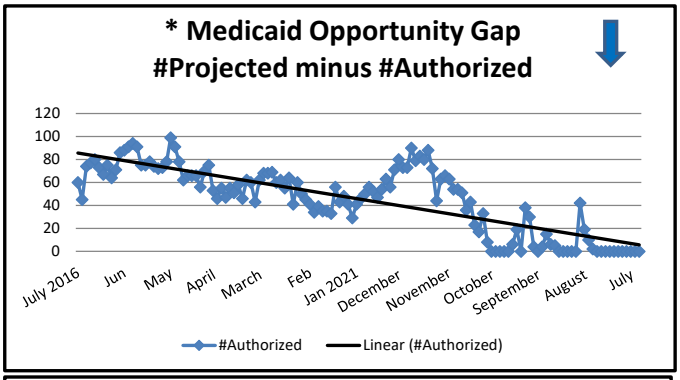
Need help registering? Contact Kitsap County Division of Aging at 360-337-5700.

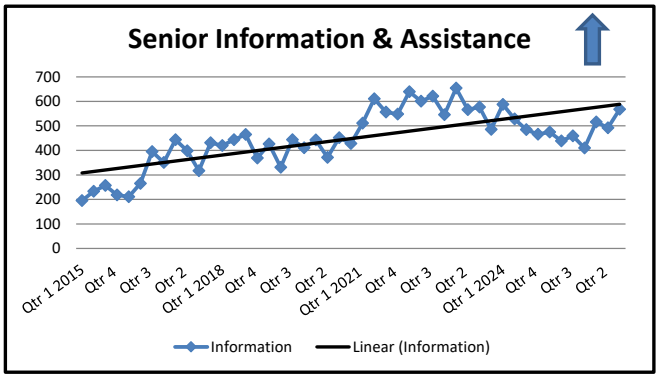
WHAT YOU CAN EXPECT | Attend all, Attend some

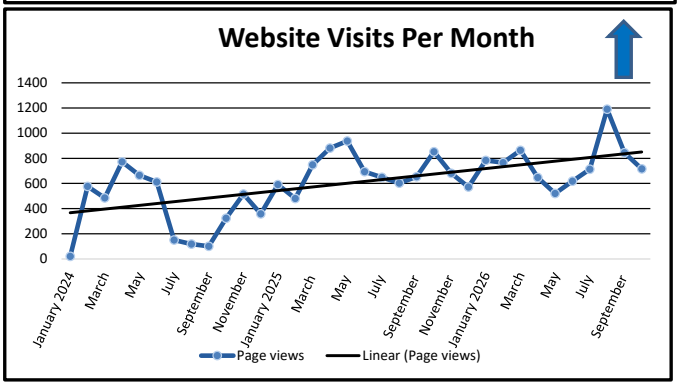
Time	Session
9:00-9:10 AM	Welcome and Introductions
9:10-9:50 AM	#1 Navigating Dementia- A Practical Guide for Caregivers"
9:50-10:00 AM	Break
10:00-10:40 AM	#2 Medicare Open Enrollment – "Making sense of your choices"
10:40-10:50 AM	Break
10:50-11:30	#3 "Caregiver Survival Toolkit"
11:30-11:40 AM	Break
11:40 AM – 12:20PM	#4 Local Caregiver Resources "You don't have to do this alone"
12:20-12:30 PM	Closing & Next Steps

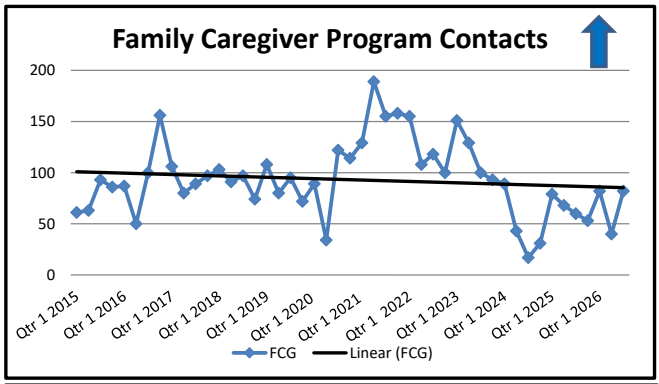
Carrie Mulcahy
Caregiver Support Programs Supervisor
360.337.5673
cmulcahy@kitsap.gov

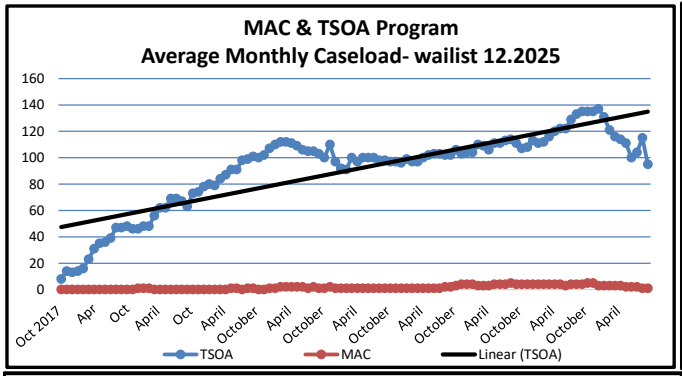
Aging & Long Term Care Advisory Council Dashboard- November 2026

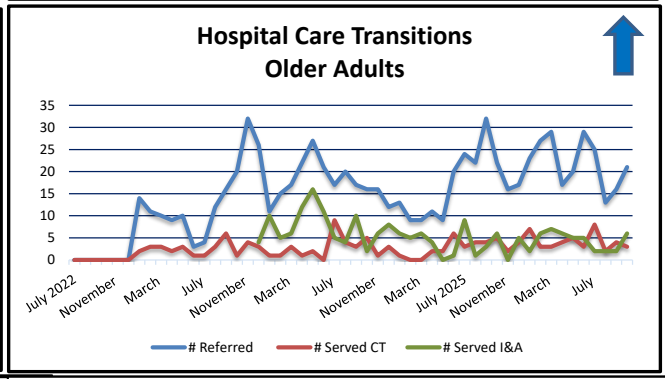


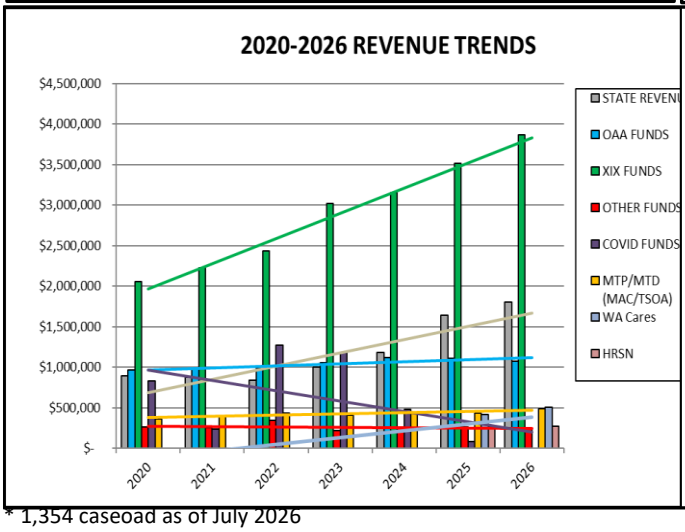


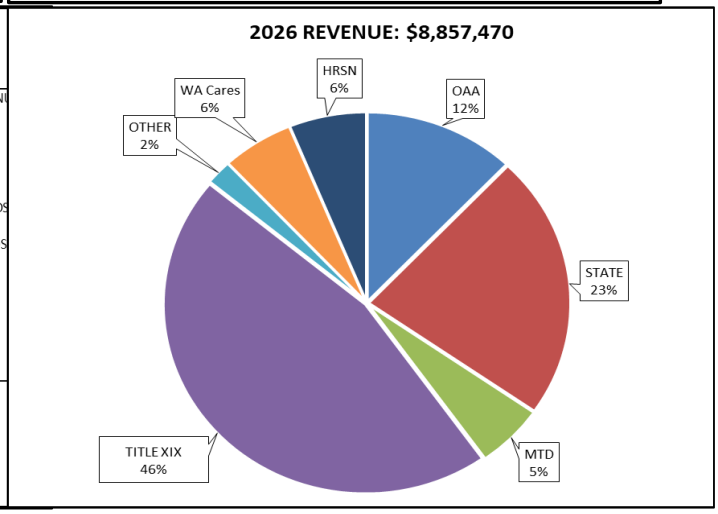












* 1,354 caseoad as of July 2026

Community Outreach Activities:

November 16: Olymoic College Resource Event (Noon- 2:00pm), Russ & Davin
November 19: Caregiver Virtual Conference (9:00am-12:30pm), Carrie and team

2026 Advisory Council Meetings & Activities

January 12	**WA Legislature Begins (ends March 13, 2026)**
January 12	*** w4a Legislative Training Webinar (Noon-1:00pm)**
January 15	*** Advisory Council Legislative Planning Meeting (Noon-1:00pm)**
January 21 (Wed)	*** Advisory Council Meeting from 11:30am- 1:30pm**
January 20-22	*** w4a Advocacy Days (appointments with elected officials)**
February 13 (Fri)	*** Advisory Council New Member Orientation Meeting (1:00-2:30pm)**
February 18 (Wed)	*** Advisory Council Meeting from 11:30am- 1:30pm**
February 19	*** Virtual Spring Senior Lobby event**
March 18 (Wed)	*** Advisory Council Meeting from 11:30am- 1:30pm**
April 15 (Wed)	*** Advisory Council Meeting from 11:30am- 1:30pm**
May 20 (Wed)	*** Advisory Council Meeting from 11:30am- 1:30pm**
May Workshops	**May Older Adults Virtual Workshops**
June 17 (Wed)	*** Advisory Council Meeting from 11:30am- 1:30pm** *Presentation: Area Plan*
July 15	**Optional Picnic (No Meeting)**
August 19 (Wed)	*** Advisory Council Meeting from 11:30am- 1:30pm** Presentation: *Area Plan Draft document*
September 16 (Wed)	*** Advisory Council Meeting from 11:30am- 1:30pm** *Presentation: Area Plan Final Approval*
October 21 (Wed)	~~*** Advisory Council from 11:30am- 1:30pm**~~ **CANCELLED** **2026 AAA & State Council on Aging (SCOA) Conference**
October 22	**2026 Fall Senior Lobby Conference**
November 18 (Wed)	*** Advisory Council Meeting from 11:30am-1:30pm (picture)**
November 19	**Kitsap Caregiver Virtual Conference**
December 16 (Wed)	*** Advisory Council Meeting from 11:30am- 1:30pm**

*Indicates zoom meeting; hybrid in-person available (as requested)

In-person meeting location: (South Kitsap) Givens Community Center, Cascade Room

2027 Advisory Council Meetings & Activities

January 11	**WA Legislature Begins (ends April 26, 2027)**
January 20 (Wed	*** w4a Legislative Training Webinar (Noon-1:00pm)** **~~* Advisory Council Meeting from 11:30am- 1:30pm~~**
January TBD	*** Advisory Council Legislative Planning Meeting (Noon-1:00pm)**
January 26-28	*** w4a Advocacy Days (appointments with elected officials)**
February 17 (Wed)	*** Advisory Council Meeting from 11:30am- 1:30pm**
February 18 (tentative)	**** Virtual Spring Senior Lobby event***
March 17 (Wed)	*** Advisory Council Meeting from 11:30am- 1:30pm**
April 21 (Wed)	*** Advisory Council Meeting from 11:30am- 1:30pm**
May 19 (Wed)	*** Advisory Council Meeting from 11:30am- 1:30pm**
May Workshops	**May Older Adults Virtual Workshops**
June 16 (Wed)	*** Advisory Council Meeting from 11:30am- 1:30pm**
July 21	**Optional Summer Gathering (No Meeting)**
August 18 (Wed)	*** Advisory Council Meeting from 11:30am- 1:30pm**
September 15 (Wed)	*** Advisory Council Meeting from 11:30am- 1:30pm**
October 20 (Wed)	**~~* Advisory Council from 11:30am- 1:30pm~~ CANCELLED** **2027 AAA & State Council on Aging (SCOA) Conference**
October TBD	**2027 Fall Senior Lobby Conference**
November TBD	**Kitsap Caregiver Workshops**
November 17 (Wed)	*** Advisory Council Meeting from 11:30am-1:30pm**
December 15 (Wed)	*** Advisory Council Meeting from 11:30am- 1:30pm**

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In-person meeting location: (South Kitsap) Givens Community Center, Cascade Room

DRAFT