



The purpose of the Kitsap County Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigen veterans and their families

Kitsap County Veterans Advisory Board Meeting Agenda

DATE: July 8, 2026

TIME: 5:30 p.m.

LOCATION: Olympic College, Building 4, Room 129

[Join ZOOM Meeting](#)

Topic: Kitsap County Veterans Advisory Board

Meeting To join by phone call 1-253-215-8782

Meeting ID: 814 9194 3375

Passcode: 116863

Public Comments: To provide public comment during the meeting, click on the hand icon at the bottom of the screen to “raise your hand.” The chair or designee will call upon the attendee to speak at the designated time. Public comments may also be submitted in advance to be read by staff or the chair during the meeting. Email comments by 12:00 p.m. the day before the meeting to scorcoran@kitsap.gov.

*Action items

1. Call to Order – Mark Lowe
2. Online Announcement – Mark Lowe
3. Welcome to attendees and new board members
4. Introduction of Attendees
5. Approval of Agenda *
6. Approval of June 10th, 2026, VAB Minutes *
7. Guest Speaker: Shala Reese – Next Mission Alliance
8. Reports
 - a. Veterans Assistance Fund – Steve Corcoran (Attachment A)
 - b. Update on KCR – Marqus Ellis (Attachment B & C)
 - c. Committee Reports
 - Housing & Homelessness/Aging Veteran Services – Matt Shillingburg/Emily Buster
 - Public Affairs and Social Media – Brian Davis/Carlos Trujillo

- Special Events/VAB Support – Jack Cahoon
- Veteran Education – Tatiane Simons
- Veteran Health Care – Jayme DeGooyer
- Women’s Veteran Services – Jayme DeGooyer/Emily Buster
- Veteran Mental Health Plans and Programs/Suicide Awareness – Emily Buster
- Veterans Garden – Jay Bonner
- Veteran Employment and Employment Opportunities – Bill Martin
- Tribe Outreach - Emily Buster

9. Old Business

- a. Guest speakers for 2026 – October
- b. Veteran Garden up-date
- c. WDVA Town Hall meeting scheduled for October 22nd, 2026.

10. New Business

11. Public Comments

12. Good of the Order/Announcements

13. Next Meeting – August 12th, 2026

14. Adjourn -

VAB Events 2026

January 7 – Begin Run to Tahoma planning meetings.

January 14 - 1730, VAB monthly meeting – Topic **Homelessness, Dan Piper (re-Scheduled)**

February 11 - 1730, VAB monthly meeting – Topic: **Sound Works, Bob Middlebrook**

March 11 - 1730, VAB monthly meeting – Topic: **Matt (Legislative session)**

March TBD - Military Appreciation Day, Kitsap County Fairgrounds Pavilion

March/April TBD - Veteran Garden prep

April 8 - 1730, VAB monthly meeting – Topic: **Permission to Start Dreaming FDN and Warrior PATHH Program - Scooter Lewis – 360.602.9589 (Bill Martin)**

April 25 – Spring Stand Down, Sheridan Park Community Center

May TBD – Veteran Garden Working Party

May 13 - 1730, VAB monthly meeting – Topic: **Lynette George – Blue Star Banner Program**

May 22 – The Unforgotten, Run to Tahoma; transfer Veteran remains from the Medical Examiner to the County Administration Building lobby.

May 23 – 1000, The Unforgotten, Run to Tahoma

June 10 - 1730, VAB monthly meeting – Topic: **County VSO program brief (Jason VA brief)**

July TBD – 1000 – 1200, Veteran's Garden Working Party

July 8 - 1730, VAB monthly meeting– **Topic: Next Mission Alliance (Formerly known as Operation Military Family) Shala Reese 360-767-2021**

August TBD – Veterans Garden Working Party

August 12 - 1730, VAB monthly meeting. – **Topic: Navy Wounded Warrior – Marcia Patty – 360-8507388**

September 9 - 1730, VAB Monthly Meeting – **Topic: - Mindy Rocha- Barella – Bremerton-Olympic Peninsula Council Navy League Military Correspondent.**

September 12th – 12:00 pm – 3:00 pm, 3rd Annual Suicide Awareness Walk & Resource Event. Evergreen Park.

September 26 - Fall Stand Down; 1000 - 1400 (set up, vet registration, and tear down)

October TBD - Veterans Garden Working Party

October 14 – 1730 VAB monthly meeting – **Topic:**

November 7 - 0900 - 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day

December 2, Unforgotten Run initial meeting,

December 9 - 1730, VAB monthly meeting – **Topic: WorkSource DVOP – Nancy Zellers – 360-340-7540**

Minutes of the Kitsap County Advisory Board June 10th^h, 2026

Call to Order: The meeting was conducted via ZOOM and in-person and called to order by Mark Lowe at 5:33 PM.

Announcements: Mark Lowe reviewed the required on-line announcement, covering the conduct of voting members and guests during the meeting.

Introductions: Mark Lowe led introductions of board members and additional attendees.

Approval of Agenda. The June agenda was reviewed by all members. A motion was made by Matt Schillingburg to approve, with a 2nd from Jason Reis to approve. Motion passed unanimously.

Approval of minutes. May minutes were reviewed by all members. The motion was made by Matt Schillingburg, with a 2nd from Wendy Robinson. The motion passed unanimously.

Speaker. Guest speaker Katy Cornell, guest of Matt Shillingburg, candidate for State Representative for Legislative District 6 explained her campaign platform. Notes are available for review if needed. Scheduled guest speaker Jason Ries explained the role of a Veteran Service Officer with the Washington State Department of Veterans Affairs. Jason covered many topics. Notes are available for review if needed.

Reports

- A. Veterans Assistance Fund Report – Steve Corcoran reported KCR budget is at 32.8% utilized and Northwest Justice is at 32.2%. The need of veterans requesting Veteran Assistance funding expects to increase for the remainder of the year. Steve also stated he is requesting a line item to the budget for \$2000.00 to support VAB functions throughout the year.
- B. KCR Assistance Fund Expenditures – Marqus Ellis reported that while initial assistance requests were high at the start of the year, activity has slowed down but remains steady. PSE rates are a concern as they are expected to increase 30%. KCR is assisting with discount programs.

Committee Reports

- **Housing & Homelessness/Aging Veterans Services** – Matt reported he wants to order dog tags with a QR code advertising VAF and create VAB business cards with our QR code. Steve needs to review new Kitsap County branding requirements to ensure all is official. Matt continues to pursue services for our older veterans.
- **Public Affairs and social media** –Brian Davis/Carlos Trujillo. Brian acknowledged Rick Raymonds outstanding coverage of the Unforgotten Run to Tahoma on social media. Rick did a great job.
- **Special Event/VAB support** – Jack reported the 2026 Unforgotten Run to Tahoma gathered @ 150 bikes. Ride was safe and it was a successful event. Certificates of appreciation are being created for event photographer, Honor Guard, and coffee stand support. KAVA Fall standdown initial planning meeting June 25th, 1800, Fleet Reserve Association.
- **Veteran Education** – Tatiane reported Olympic College/MVP has hired 2 school certifying officials, the begin 6/15. A 3rd certifying official is being interviewed. Tatiane also shared VSO dates from Seattle.
- **Veteran Health Care** – No report
- **Women's Veteran Services** – No report
- **Veteran Mental Health Plans and Programs** – No report
- **Veterans Garden** – No report
- **Veteran Employment & Employment Opportunities** – No report
- **Tribe Outreach** – No report

Old Business

- **Guest speakers for 2026** – Matt will reach out to Dana at Aloha to guest speak in October.
- **Veteran Garden update**
- **WDVA Town Hall** – 10/22/2026. Matt will reach out to Heidi Audette and David Fuentes of WDVA for assistance and details.

New Business –

Public -

Comment

Good Order/Announcements -

- VSOs from Seattle will visit Silverdale CBOC ON 6/22.
- Women's Veteran Health Circle at American Lake, 6/12.
- Matt mentioned an honor flight for a Korean War veteran, he was a guardian for, who had 2 bronze stars, and had an article published in the Military Times.

Next meeting – July 8th, 2026.

Adjourn – Motion was made by Jason Reis to adjourn; a 2nd was made by Wendy Robinson. Approved unanimously. Meeting adjourned at 6:53PM.

Members' attendance at the June meeting:

Mark Lowe

Fred Borgmann

Emily Buster

Jack Cahoon

Brian Davis

Jason Reis

Wendy Robinson

Thelma Ruiz

Phil Saurer

Matt Shillingburg

Tatiane Simons

Ron Valencia

Steve Corcoran (County
Staff)

Jennifer Doering (County
VSO)

Guests

Marqus Ellis – KCR

Matthew Harrison

Katy Cornell



VETERANS ADVISORY BOARD 2026 WORK PLAN

Meeting Days, Time and Location: : 2nd Wednesday of each month @ 1730; Location Olympic College Bldg4, Rm 129

Advisory Group Staff: Steve Corcoran scorcoran@kitsap.gov 360-396-337/4811/360-227-9093

Advisory Group 2025 Chair/Co-Chairs: Chair – Mark Lowe, Co-Chair – Bill Martin

Advisory Group Purpose/Mission Statement: Advise the Board of County Commissioners on the needs of local and indigent veterans, the resources available to help veterans and programs that could benefit the needs of local indigent veterans and their families.

2026 Goal	Status % Complete	2026 Priority Level	Comments/Coordination
TIER 1: HIGH PRIORITY			
1. Establish a women's group that meets regularly.	0%	High	The number of women veterans has steadily increased over the years with a corresponding increase in participation at veteran events. Experience at the Women's Circle at Stand Downs has shown there may be enough demand to offer more regular meeting opportunities for women veterans. Investigate options to rally women veterans in Kitsap County as part of their support system. Jayme DeGooyer, Emily Buster
2. Support two Stand Downs.	50%	High	Kitsap Veteran Stand Downs have proven to be a valuable service to the indigent and homeless veterans. Continue the strong partnership with KAVA to plan and execute two Stand Downs during 2025. Mark Lowe, Bill Martin
3. Run to Tahoma	100%	High	The Run to Tahoma is a deeply meaningful tribute to honor veterans in Kitsap County who have passed away without family or friends to claim them. Maintain the partnership with veteran service organizations to ensure a touching and impactful event on the Saturday before Memorial Day. Jack Cahoon
4. Kitsap County Veterans Home Support	0%	High	Randy Johnson of Randy's Heating and Cooling, 360-979-9429/360-621-6915 POC. Chairperson required from VAB to assist with this endeavor. This program will help low-income veterans with home improvements for little or no cost. Entire VAB

2026 Goal	Status % Complete	2026 Priority Level	Comments/Coordination
5. Support Military Appreciation Day	100%	High	This well-loved event celebrates both active-duty service members and veterans, drawing significant community attention. Sponsor a table to share valuable information about the Kitsap County Veterans Program and veteran benefits. Veterans Program Coordinator
6. Support Veterans Day Event	0%	High	Dedicated to honoring veterans, this event offers a platform to connect with the community. Sponsor a table to provide insights into the Kitsap County Veterans Program and available veteran benefits. Veterans Program Coordinator
7. Hold a Community Service Provider gathering to discuss outreach and service to veterans. Kitsap County Veterans Service Provider "Muster."	0%	High	Develop and implement a plan to convene service providers and stakeholders for a collaborative discussion on creating a systematic approach to support veterans transitioning from homelessness to permanent housing and self-sufficiency. Focus on identifying key challenges, sharing resources, and establishing actionable steps to streamline services and improve outcomes for veterans in need. Matt Shillingburg, Mark Lowe.
8. Provide guidance, support, and resources to newly hired Kitsap County VSO.	52%	High	The Board will offer institutional knowledge, local context, and strategic insight into veteran needs across Kitsap County; assist with onboarding through introductions to community partners and service providers; and provide ongoing feedback on emerging trends, service gaps, and best practices. Through regular communication, shared resource development, and coordinated outreach efforts, the Board will help ensure the Veteran Service Officer is well-equipped to effectively serve veterans and their families while strengthening continuity and impact across the county's veteran support network. Veterans Program Coordinator, Entire VAB

TIER 2: MODERATE PRIORITY			
2026 Goal	Status % Complete	2026 Priority Level	Comments/Coordination
1. Increase outreach activities to both active duty and veterans. Work with other Veteran organizations, groups, and individuals to determine what needs are not being met in Kitsap County and if we can find appropriate solutions.	0%	Moderate	Ensuring veterans and transitioning active-duty service members are fully informed about the wide range of benefits available to them can significantly enhance their lives and overall well-being. Beyond supporting key events such as Stand Downs, the Run to Tahoma, Military Appreciation Day, and Veterans Day, explore additional opportunities to address the needs of both active-duty personnel and veterans. We will do this by connecting with more veterans to determine what needs are not being met. Potential strategies include expanding social media outreach, participating in more civic events, and fostering deeper collaboration with local veteran service organizations. These efforts can strengthen connections and provide even greater support to those who have served. Bill Martin / Mark Lowe
TIER 3: LOW PRIORITY			
1. Garden – Improve veteran participation in the garden care. Deliver harvested vegetables to the Fall Stand Down.	Ongoing	Low	Determine if Blueberry park is still the right location for the Veteran's garden and consider moving the garden activities to the Retsil veterans' home to help with garden care. Jason Reis/Jay Bonner
2. Continue perusing more veterans benefit administration presence in Kitsap County.	Ongoing	Low	The Veterans Administration once provided local in-person assistance to Kitsap County veterans. Low visitor counts to the office forced the VA to reconsider how they will deliver services to local veterans. The use of "pop up" events is used to address unmet needs in the rural areas of Washington State. Maintain contact with VA staff to ensure the VAB is informed about VA sponsored in-person events to better serve local veterans. Mark Lowe, Entire VAB.

2026 Fund Balance Report
Veteran's Program
June 30, 2026

Account Title	Budget	Year to Date	Percent	Balance
Beginning Fund Balance	-	\$1,000,000.00		
<u>Current Revenue</u>				
Real & Personal Property	\$850,000.00	\$458,780.51	54.0%	\$391,219.49
Investment Interest	\$1,114.14	\$1,863.39	167.2%	(\$749.25)
Other Revenue	\$3,054.00	\$1,462.44	47.9%	\$1,591.56
Revenue total	\$ 854,168.14	\$ 462,106.34	54.1%	\$ 392,061.80
<u>County Staff Charges</u>				
5101 - Regular Pay	\$ 116,780.00	\$ 40,671.77	34.8%	\$ 76,108.23
5201 - Industrial Insurance	\$ 990.00	\$ 344.60	34.8%	\$ 645.40
5202 - Social Security	\$ 8,934.00	\$ 3,077.21	34.4%	\$ 5,856.79
5203 - PERS Retirement	\$ 6,516.00	\$ 2,238.95	34.4%	\$ 4,277.05
5209 - WA Family & Medical Leave	\$ 254.00	\$ 131.29	51.7%	\$ 122.71
5229 - Employer Benefits Costs	\$ 24,624.00	\$ 12,312.00	50.0%	\$ 12,312.00
5311 - Office Supplies	\$ 1,000.00	\$ -	0.0%	\$ 1,000.00
5352 - Small Tools and Equipment - Trackable	\$ 500.00	\$ -	0.0%	\$ 500.00
5419 - Professional Services	\$ -	\$ 49.40	0.0%	\$ (49.40)
5421 - Telecommunication and Web Services	\$ 1,000.00	\$ 319.15	31.9%	\$ 680.85
5425 - Mailing, Shipping, and Courier Services	\$ 150.00	\$ 3.74	2.5%	\$ 146.26
5431 - Employee Mileage Reimbursement	\$ 1,500.00	\$ -	0.0%	\$ 1,500.00
5451 - Long-Term Equipment Leases	\$ 1,500.00	\$ 336.22	22.4%	\$ 1,163.78
5452 - Short-Term Software and Cloud Subscriptions	\$ 300.00	\$ 106.38	35.5%	\$ 193.62
Total County Staff Charges	\$ 164,048.00	\$ 59,590.71	36.3%	\$ 104,457.29
<u>Contracted Services</u>				
Management Consulting				
KCR	\$ 625,950.00	\$ 246,098.87	39.3%	\$ 379,851.13
NW Justice League	\$ 80,000.00	\$ 28,560.00	35.7%	\$ 51,440.00
<u>Standdown</u>				
5413 - Employee Healthcare Services	\$ 4,000.00	\$ -	0.0%	\$ 4,000.00
5441 - Legal Notices and Advertising Services	\$ 2,000.00	\$ 675.00	33.8%	\$ 1,325.00
5454 - Short-Term Equipment and Operating Rentals	\$ 950.00	\$ 965.00	101.6%	\$ (15.00)
Veteran's Garden	\$ 1,200.00	\$ -	0.0%	\$ 1,200.00
<u>County Charges</u>				
5912 - Interfund IS Service Charges	\$ 3,862.00	\$ 1,930.98	50.0%	\$ 1,931.02
5913 - Interfund IS Program Maintenance and Dev	\$ 1,645.00	\$ 822.48	50.0%	\$ 822.52
5914 - Interfund IS Fleet Recovery	\$ 400.00	\$ 199.98	50.0%	\$ 200.02
5922 - Interfund IS Projects	\$ 304.00	\$ 151.98	50.0%	\$ 152.02
5996 - Interfund Indirect Cost Allocations	\$ 7,363.00	\$ 3,681.50	50.0%	\$ 3,681.50
Total Expense	\$ 891,722.00	\$ 342,676.50		
Total 2026 Balance (Income minus Expense)	\$ (37,553.86)	\$ 119,429.84		
Estimated ending Fund Balance	\$ 962,446.14	\$ 1,119,429.84		

Activity	June 2026	YTD
Total Application	48	276
Total # Of New Application	12	70
Applications Accepted	11	70
Applications Denied	3	7
General Discharges	1	8
Total Unduplicated	41	241
Total Payout	34,357.49	184,176.19
Applications In Progress	0	
Activity	Amount	Services Delivered
Appliances	\$	
Auto Repair	\$ 8,801.89	7
Burial	\$ 2415.88	2
Bus Pass	\$ 50	2
Bus Ticket Home	\$	
Clean & Sober Housing	\$	
Clothing	\$ 655.12	5
Dental	\$	
Eviction Relief Funding	\$ 13888.82	11
Food	\$ 4859.45	22
Gasoline	\$ 920.28	18
Heating Oil	\$	
Motel	\$ 590.49	2
Medical	\$ 326.80	1
Natural Gas	\$	
Occupation Certification	\$	
Phone	\$	
Propane	\$	
PSE	\$ 570.10	1
1 st Month Rent / Move In / Security Deposit	\$ 475	1
Sewer	\$	
Union Dues	\$	
Waste Management	\$ 87.20	1
Water	\$	
Wood for Heat/ Pellets	\$	
Hygiene / Household / Cleaning Supplies	\$ 716.40	8

VETERANS ASSISTANCE FUND 2026

MONTHLY REPORT: June 2026 : SUBMITTED BY MARQUS ELLIS

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2026													
Total Direct Service Budget 2026-		\$476,867											
Activity	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Total 2026
Appliances	\$969.70												
Auto Repair	\$5,023.77	\$6,003.86	\$5,505.34	\$3,401.95	\$5,883.25	\$8,801.88							
Burial	\$1,500.00			\$1,233.31		\$2,415.88							
Bus Pass			\$50.00			\$50.00							
Bus Ticket Home													
Clean & Sober Housing													
Clothing	\$1,017.68	\$950.44	\$549.64	\$1,603.01	\$1,062.22	\$655.12							
Dental			\$1,829.32		\$3,321.75								
Eviction Relief Funding	\$15,097.97	\$19,348.15	\$18,215.94	\$11,039.00	\$10,417.77	\$13,888.82							
Food	\$4,171.32	\$5,468.74	\$4,061.90	\$4,821.02	\$3,914.09	\$4,859.45							
Gasoline	\$808.12	\$537.63	\$646.22	\$1,200.00	\$746.35	\$920.28							
Heating Oil			\$400.00										
Hygiene, & Cleaning Supplies	\$833.99	\$838.93	\$656.48	\$600.33	\$703.42	\$716.40							
Motel		\$851.79	\$2,018.39	\$1,453.38	\$157.90	\$590.49							
Medical	\$41.42					\$326.80							
Natural Gas	\$330.21	\$395.73		\$508.72									
Occupation Certification													
Phone													
Propane				\$274.00									
PSE	\$4,495.65	\$2,995.33	\$3,543.75	\$3,913.50	432.56	\$570.10							
Move In Assistance : 1st / Last Month		\$3,200.00	\$7,125.00	\$278.00	\$5,488.98	\$475.00							
Sewer	\$541.68												
Union Dues													
Water		\$41.10	\$695.88	\$423.32	\$347.74								
Waste Management		\$572.24	\$57.55		\$33.78	\$87.20							
Wood for Heat/ Pellets													
TOTALS	\$34,831.51	\$41,203.94	\$45,355.41	\$30,749.54	\$32,509.81	\$34,357.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Balance	\$442,035.49	\$400,831.55	\$355,476.14	\$324,726.60	\$292,216.79	\$257,859.37	\$257,859.37	\$257,859.37	\$257,859.37	\$257,859.37	\$257,859.37	\$257,859.37	
2026 VAF Direct Service Spend Percentage													0.00%
Demographics	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Total 2026
Veteran	41	43	46	48	50	48							178
Dependent	0	0	1	1	1	1							4
Widow	2	1	2	2	2	3							12
Gender													
Male	38	37	38	40	45	40							113
Female	3	6	8	8	5	8							38
Other Gender	0	0	0	0	0	0							0
2026 Applications (Services) Per month	70	93	85	102	88	81							519
2026 New Clients served YTD	11	16	10	12	10	11							70
2026 Clients denied	1	0	1	1	1	2							6
2026 Total Clients Served (unduplicated #)	41	27	38	44	46	41							237