

Kitsap County Division of Aging & Long Term Care Advisory Council

614 Division Street, MS-5, Port Orchard, WA 98366

Phone: (360) 337-5700 ♦ 1-800-562-6418 ♦ Fax: (360) 337-5747

Advisory Council Meeting

Date: June 17, 2026

Time: 11:30am- 1:30pm **(11:15am for pre-meeting technical assistance)**

Virtual Meeting Link: Please click the link below to join the webinar:

<https://us02web.zoom.us/j/3603375624?pwd=OTdqN01vVXNnK1creTVDEk1oRWZCUT09&omn=84941052580>

Meeting ID: 360-337-5624 **Passcode:** 98366

Phone Dial-in: 1 (253) 215-8782 **Meeting ID:** 360 337 5624 **Password:** 98366

A G E N D A

- 11:30am 1. Call To Order
2. Introduction of Council members and public members- expectations for public input
(reference page 2 for protocols during hybrid meetings)
3. Public Comments
4. Meeting Agenda- Approval
5. April Meeting Notes (Attachment 1) - Approval
- 11:35am 6. Area Plan Public Forum Presentation – Tawnya Weintraub, Planner
- 12:20pm 7. 2026 Workplan Goals (Attachment 2)
- a. Review Mission and primary objectives
- 12:40pm 8. Council Member Report of Activities - Outreach form (Attachment 3)
- a. 1/10th Citizens Advisory Council- Charmaine Scott
- b. Kitsap Accessibilities & Public Works Transitions Plan- Ranae Beeker
- c. Member Report of Community Outreach
- 1:00pm 8. Aging Services:
- a. Dashboard (Attachment 4)
- b. Ombuds Program- transitioning July 1st
- c. Recruitments & new position requests
- 1:20pm 9. 2026 Advisory Council Business
- a. 2026 Calendar of Activities (Attachment 5) – July optional picnic?
- 1:30pm ADJOURN

Instructions for members of the public during a hybrid meeting:

To provide public comment during the meeting, click on the hand icon at the bottom of the screen to “raise your hand.” The chair, or designee, will call upon the attendee to speak at the designated time.

Public comment may also be submitted in advance to be read by staff or the chair during the meeting. Email comments by 12:00 p.m. the day before the meeting to Stacey Smith at sasmith@kitsap.gov

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May 20, 2026 Aging Advisory Council Meeting Minutes

Zoom

1. Convened at 11:33 a.m.

Members Present: Laney Calhoon, Dr. Kenneth Klein, Linda Navage, Steve McMurdo, Susan Nolan, Charmaine Scott, Linette Zimmerman.

Members Excused: Theresa Lambert, Ranae Beeker.

Members Unexcused: None.

Guests Present: None.

Staff Present: Stacey Smith, Cristiana Fillion.

2. Introduction of Council Members and Members of the Public: Introductions were made.

3. Public Comments: None.

4. Approval of Agenda: The meeting agenda was reviewed.

- Linda made a motion to approve the agenda, Laney seconded, and the agenda was approved.

5. Approval of Minutes:

- Laney made a correction: Rather than leading marketing for the Silverdale Community Center Foundation, she is part of the marketing committee. Laney made a motion to approve the March meeting minutes as corrected. The motion was seconded by Linda. The minutes were approved as corrected.

6. 2026 Workplan Goal

- a. Approved Revised Bylaws – Stacey informed the Council that the bylaws were approved by the BOCC.
- b. Council Recruitment – Now that the new bylaws have been approved the Council can start the recruitment process. The Council considered next steps. Stacey will request the two vacancies be opened to the public and reach out to Tribal officials.

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- c. Area Plan: Mission and Purpose of the Council – The Council reviewed the Mission statement on the 2026 Advisory Council Workplan. Stacey noted that the Council’s mission directly relates to ALTC’s Area Plan. Words such as “citizen” will be discussed and updated to possibility “resident.” Council members will review the Mission statement individually and discuss it at the June meeting.

7. Council Member Report of Activities

- a. 1/10th Community Advisory Committee- Charmaine Scott
 - Charmaine reported that the Committee is working on setting their schedule for the upcoming year.
- b. Kitsap Accessible Communities Advisory Committee- Ranae Beeker
 - No report. Ranae was not in attendance.
- c. Council Member Report of Community Outreach
 - Steve has been promoting May Older Americans Month and responding to USAging Advocacy Action Alerts.
 - Susan shared Older Americans Month flyers and asked the League of Women Voters Kitsap to distribute flyers as well as notification of the Kitsap Aging Area Plan Aging and Disability community survey to their membership.
 - Linette is taking a self-defense class with other older adults. The soroptimists are planning a women’s conference with a breakout session for older adults. The conference will be open to the public, taking place around mid-September.
 - Ken assisted with connecting Jason Doty, Aging and Disability Resource Network Supervisor, with the Bainbridge Island Oatmeal Club for a Kitsap Aging overview presentation. Ken also shared the Area Plan community survey link.
 - Linda shared that the National Health Aging Mastery program will end after the current session due to lack of funding. She is currently assessing the program to determine whether the Bainbridge Island Senior Center (BISC) could potentially offer it in person. The original course ran for ten weeks, and even an eight-week version seems long, so she is exploring ways to shorten

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the program. She is also working with a BISC group regarding medication management, and the brochures provided by Jason Doty were well received. Linda has also been completing certified Ombuds training, visiting care facilities and sharing information about the Older Americans Month activities.

8. Aging Services

- May Older Americans Month – Workshop attendance has been low.
- Area Plan – The June Council meeting will be a community forum that will provide an overview of the Area Plan and seek input on goals and priorities, with another presentation planned for July. Council members are encouraged to share any additional ideas for Area Plan input.
- Kitsap ALTC is exploring a rebrand and name change to better reflect its expanding programs, which will serve people who are not older adults. The new name Kitsap Aging and Community Services, selected by a staff survey, will take effect January 1 and appear in the upcoming Area Plan. The goal is to help community members of all ages feel more comfortable connecting. Kitsap Aging will be attending the USAging San Diego conference in July. We were notified that we've been nominated for a senior nutrition national award.
- The Council reviewed the May Dashboard Report.
- Recruitment – Kitsap ALTC is recruiting three case managers with our Caregivers Programs, with interviews held this morning and again after the meeting. Stacey plans to request new positions, including a deputy administrator and a new contracts team member in the near future. In the Fall, the Rural Health Transformation new funding will expand dementia-focused work, prompting another case manager request. Stacey's final day will be December 31, and the goal is to have her replacement in place by November 1. Steve will serve on the interview panel, and recruitment will likely begin in late September or early October.
- Ombuds Program – The Long-Term Care Ombuds Program has been within Kitsap ALTC for approximately 25-30 years, but due to inadequate funding the program is ending June 30th. ALTC will use discretionary funding to complete the

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current contract period. A transition plan is being developed with the state Ombuds office, which will assume responsibility as it is federally required to cover Kitsap County. Dana will remain within ALTC on the Aging and Disability Resource Network team as the residential services subject matter expert.

9. 2026 Advisory Council Business

- The Council reviewed the 2026 Calendar of Events – The Council will consider a location for the annual retreat and bring suggestions to the June Council meeting. Laney tentatively volunteered to provide space.

ADJOURNMENT

The meeting was adjourned at 1:10 p.m.

Steve McMurdo, Chair



KITSAP COUNTY DIVISION OF AGING & LONG TERM CARE (AREA AGENCY ON AGING) ADVISORY COUNCIL 2026 WORK PLAN

Meeting Days, Time and Location: Third Wednesday of Each Month
11:30 am – 1:30 pm
Hybrid virtual (Zoom) meetings

Advisory Council Staff: Stacey Smith, Administrator and Cristiana Fillion, Administrative Assistant

Advisory Council Chair: Steve McMurdo

Advisory Council Vice Chair: Charmaine Scott

Advisory Council Purpose/Mission Statement: The purpose of the Advisory Council to the Kitsap County Division of Aging and Long Term Care (ALTC) is to make recommendations to the staff of the Division of ALTC and the Board of County Commissioners regarding the development and support of the ALTC's Mission and Objectives.

More specifically, the purpose and duty of the Advisory Council to the ALTC is to make recommendations regarding the development and administration of the Area Plan; to conduct public meetings; to represent and advocate for the interests of older and disabled **residents (adults)** of Kitsap County; and to review and comment on community policies, programs, and actions which affect older and disabled persons when requested.

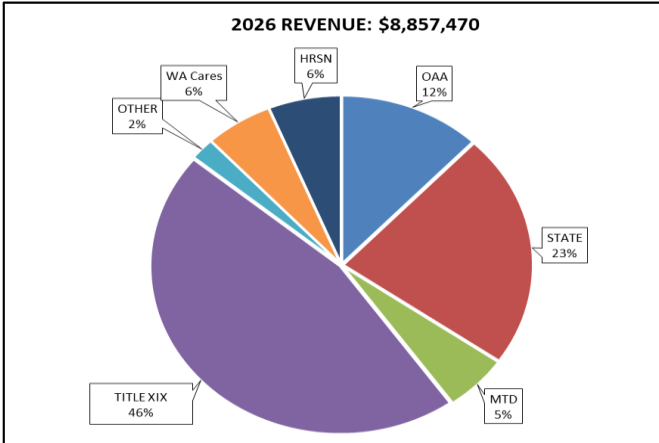
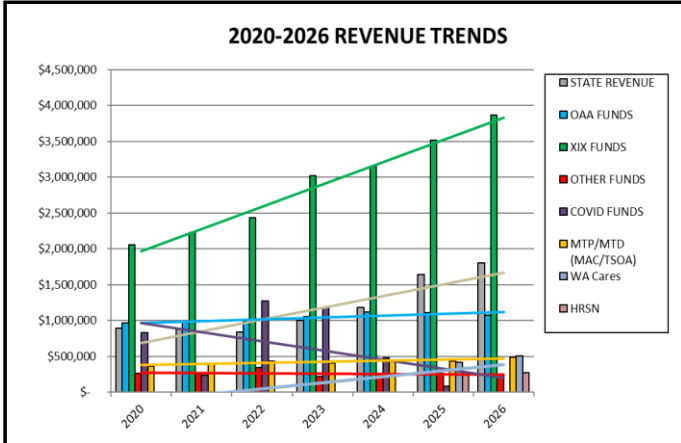
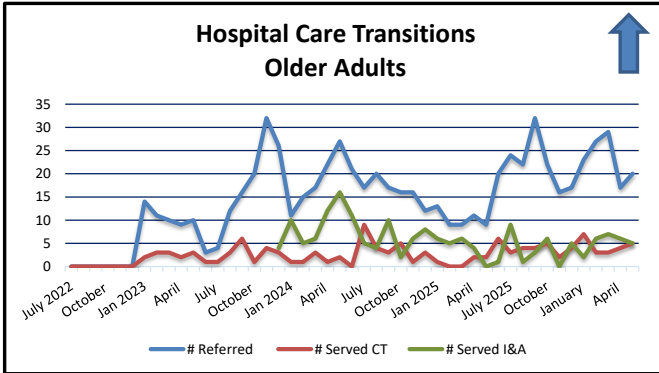
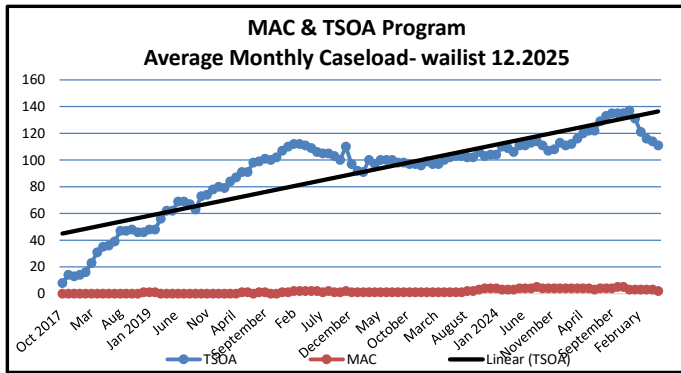
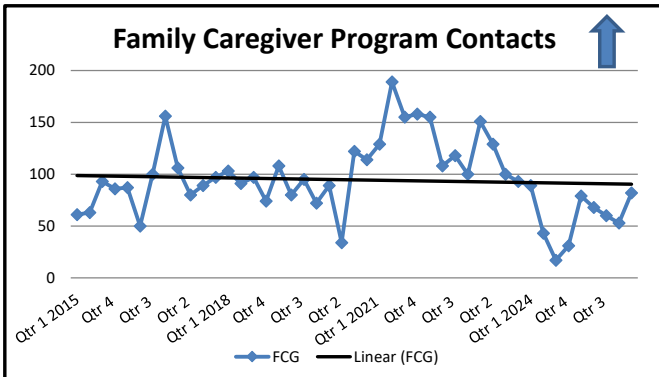
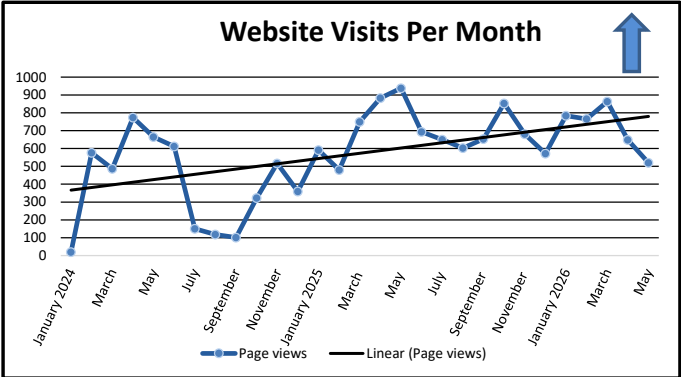
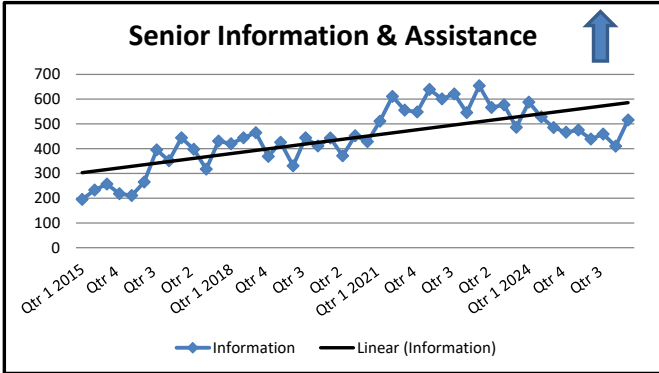
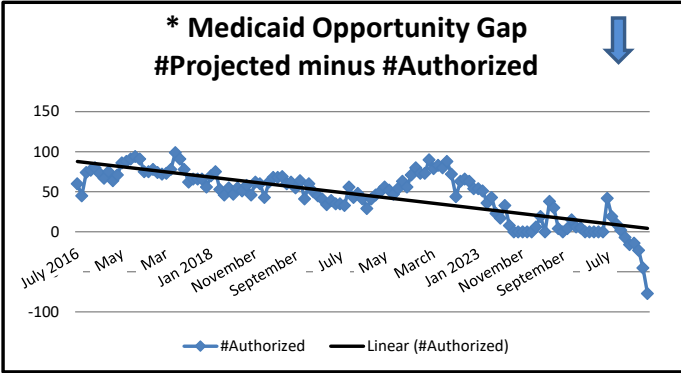
The Division of ALTC Mission is to work independently and through community partnerships to promote the well-being and independence of older adults, people with disabilities, and caregivers.

The primary objectives of the Advisory Council are to advocate for:

- Assisting **residents (adults)** in securing and maintaining maximum independence and dignity in their living environment of choice with appropriate support services, preventing unnecessary or premature facility-based care;
- ~~Removal of individual and social barriers to economic and personal independence;~~ **Promote personal independence by reducing social and economic barriers**
- ~~Helping older and disabled adults become involved with other people,~~ **(Promote connections with others and)** reducing isolation and loneliness;
- ~~Helping older persons enjoy~~ **(Promote)** better health through improved nutrition, health promotion and disease prevention education and activities;
- Connecting caregivers to individualized support and guidance to help empower them in their caregiving role;
- Partnering with other county departments, community agencies and non-profit organizations to further develop positive, healthy aging opportunities **and age friendly initiatives** in Kitsap County;
- Providing excellent customer service to the community by acknowledging, listening and valuing each member.

2026 Goal	Status	Priority Level	Comments/Coordination
TIER 1: HIGH PRIORITY			
1. Continue to increase community visibility to advocate about programs and services available through the Kitsap Aging & Long Term Care Agency.	Ongoing	High	Each Council member will identify one community-based organization to link/attend. Measure: a. Each member will identify 1-2 group/ gaps to concentrate connections, annually b. Document efforts on the monthly outreach form
2. Continue to strengthen the Advisory Council's relationship with state, national and <i>with emphasis to the local elected officials</i> as mandated by the Older Americans Act and Council bylaws.	Ongoing	High	Council routinely participates in advocacy efforts with federal, state and local elected officials and in-session legislative discussions. Measure: Advocacy activities are reported during monthly Council meetings, reflected in meeting minutes, and recorded on outreach form.
TIER 2: MODERATE PRIORITY			
3. Align Aging Advisory Council membership to new Older Americans Act requirements	One-Time	Moderate	Update Bylaws to align with membership requirements of Older American Act. Measure: Board of County Commissioners approve revised Bylaws
TIER 3: LOW PRIORITY			
GOALS ON HOLD			
Promote strategies to combat social isolation.	Paused	High	Measure: Identify strategies for safe social connections for older adults and their caregivers
GOALS COMPLETED OR DELETED			

Aging & Long Term Care Advisory Council Dashboard- June 2026



* 1,255 caseload max (1,300 for February 2026)

Community Outreach Activities:

June 7: Bainbridge Helpline House -Open House 1:00pm (Jason)

June 25: Aging's Monthly Virutal Overview presentation

2026 Advisory Council Meetings & Activities

January 12	WA Legislature Begins (ends March 13, 2026)
January 12	* w4a Legislative Training Webinar (Noon-1:00pm)
January 15	* Advisory Council Legislative Planning Meeting (Noon-1:00pm)
January 21 (Wed)	* Advisory Council Meeting from 11:30am- 1:30pm
January 20-22	* w4a Advocacy Days (appointments with elected officials)
February 13 (Fri)	* Advisory Council New Member Orientation Meeting (1:00-2:30pm)
February 18 (Wed)	* Advisory Council Meeting from 11:30am- 1:30pm
February 19	* Virtual Spring Senior Lobby event
March 18 (Wed)	* Advisory Council Meeting from 11:30am- 1:30pm
April 15 (Wed)	* Advisory Council Meeting from 11:30am- 1:30pm
May 20 (Wed)	* Advisory Council Meeting from 11:30am- 1:30pm
May Workshops	<u>May Older Adults Virtual Workshops</u>
June 17 (Wed)	* Advisory Council Meeting from 11:30am- 1:30pm <i>Presentation: Area Plan</i>
July TBD	Optional Picnic
August 19 (Wed)	* Advisory Council Meeting from 11:30am- 1:30pm <i>Presentation: Area Plan Draft document</i>
September 16 (Wed)	* Advisory Council Meeting from 11:30am- 1:30pm <i>Presentation: Area Plan Final Approval</i>
October 21 (Wed)	* Advisory Council from 11:30am- 1:30pm CANCELLED 2026 AAA & State Council on Aging (SCOA) Conference
October 22	2026 Fall Senior Lobby Conference
November TBD	<u>Kitsap Caregiver Workshops</u>
November 18 (Wed)	* Advisory Council Meeting from 11:30am-1:30pm
December 16 (Wed)	* Advisory Council Meeting from 11:30am- 1:30pm

*Indicates zoom meeting; hybrid in-person available (as requested)

In-person meeting location: (South Kitsap) Givens Community Center, Cascade Room