



Salish Behavioral Health
Administrative Services Organization

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Administrative Services Organization

EXECUTIVE BOARD MEETING

DATE: October 17, 2025
TIME: 9:00 am – 11:00 am
LOCATION: Hybrid - Cedar Room, 7 Cedars Hotel
270756 Hwy 101, Sequim, WA 98382

Join Zoom Meeting: <https://us06web.zoom.us/j/88080919122>

Join by Phone: Dial 1-253-215-8782

Meeting ID: 880 8091 9122

Agenda

[Salish Behavioral Health Administrative Services Organization – Executive Board](#)

1. Call To Order
2. Announcements/Introductions
3. Opportunity to Address the Board on Agenda Topics (limited to 3 minutes each)
4. Approval of Agenda
5. Approval of Executive Board Meeting Minutes for July 17, 2025 (Attachment 5 [page 9])
6. Action Items
 - a. Advisory Board Member Appointment [page 4]
 - b. Reappointment of Helen Havens to Advisory Board [page 5]
7. Informational Items
 - a. Salish Behavioral Health Administrative Services Organization Interlocal Agreement [page 5] (Attachment 7.a [page 16])
 - b. Department of Natural Resources Engagement Discussion [page 5]
 - c. Contract Notification Follow-Up [page 6]
 - d. Crisis Endorsement Overview [page 6]



Salish Behavioral Health
Administrative Services Organization

Salish Behavioral Health

Administrative Services Organization

EXECUTIVE BOARD MEETING

- e. Fiscal Tracking Program [page 6]
- f. Executive Board Scheduling Discussion [page 6]
 - i. 2026 Meeting Cadence
 - ii. Combined Executive and Advisory Board Meeting
- g. Recovery Navigator Program Data [page 7]
- h. Behavioral Health Advisory Board Updates [page 8]
- i. Opioid Abatement Council (OAC) Update [page 8]
- 8. Opportunity for Public Comment (limited to 3 minutes each)
- 9. Adjournment



Salish Behavioral Health
Administrative Services Organization

Salish Behavioral Health

Administrative Services Organization

EXECUTIVE BOARD MEETING

Acronyms

ACH	Accountable Community of Health	ITA	Involuntary Treatment Act
AOT	Assisted Outpatient Treatment	MAT	Medical Assisted Treatment
ASAM	American Society of Addiction Medicine	MCO	Managed Care Organization
BHA	Behavioral Health Advocate; Behavioral Health Agency	MHBG	Mental Health Block Grant
BHAB	Behavioral Health Advisory Board	MOU	Memorandum of Understanding
BHASO	Behavioral Health Administrative Services Organization	OCH	Olympic Community of Health
CAP	Corrective Action Plan	OST	Opiate Substitution Treatment
CMS	Center for Medicaid & Medicare Services (Federal)	OTP	Opiate Treatment Program
CPC	Certified Peer Counselor	PACT	Program of Assertive Community Treatment
CRIS	Crisis Response Improvement Strategy (WA State Work Group)	PATH	Programs to Aid in the Transition from Homelessness
DBHR	Division of Behavioral Health & Recovery	PIHP	Prepaid Inpatient Health Plans
DCR	Designated Crisis Responder	P&P	Policies and Procedures
DCYF	Division of Children, Youth, & Families	QACC	Quality and Compliance Committee
DDA	Developmental Disabilities Administration	RCW	Revised Code Washington
DSHS	Department of Social and Health Services	R.E.A.L.	Recovery. Empowerment. Advocacy. Linkage.
E&T	Evaluation and Treatment Center (i.e., AUI, YIU)	RFP, RFQ	Request for Proposal, Request for Qualifications
EBP	Evidence Based Practice	SABG	Substance Abuse Block Grant
FYSPT	Family, Youth, and System Partner Round Table	SRCL	Salish Regional Crisis Line
HCA	Health Care Authority	SUD	Substance Use Disorder
HCS	Home and Community Services	SYNC	Salish Youth Network Collaborative
HIPAA	Health Insurance Portability & Accountability Act	TEAMonitor	HCA Annual Monitoring of SBHASO
HRSA	Health and Rehabilitation Services Administration	UM	Utilization Management
IMC	Integration of Medicaid Services	WAC	Washington Administrative Code
IMD	Institutes for the Mentally Diseased	WM	Withdrawal Management
IS	Information Services	WSH	Western State Hospital, Tacoma



Salish Behavioral Health
Administrative Services Organization

Salish Behavioral Health

Administrative Services Organization

EXECUTIVE BOARD MEETING

October 17, 2025

Action Items

A. ADVISORY BOARD MEMBER APPOINTMENT

The SBHASO Advisory Board membership includes 3 representatives from each county and 2 Tribal Representatives

Current Advisory Board membership includes:

Clallam County

- Mary Beth Lagenaur
- Vacant
- Vacant

Jefferson County

- Diane Pfeifle
- Lori Fleming
- Vacant

Kitsap County

- Helen Havens
- Naomi Levine
- Vacant (pending)

Tribal Representative

- Stormy Howell (Lower Elwha)
- Vacant (pending)

In April 2025, SBHASO received an Advisory Board Application for Kitsap County. The applicant was interviewed by SBHASO Administrator Jolene Kron and Advisory Board Chair Stormy Howell.

Renee Hernandez Greenfield currently serves as an Early Interventionist at Holly Ridge Center, delivering early childhood developmental and trauma-informed services. Drawing on extensive experience aiding rural, tribal, and disability communities across Kitsap County, she brings a deep commitment to equity, collaboration, and family-centered care. Renee seeks to join the Advisory Board to help bridge rural–urban service disparities and strengthen coordinated behavioral health support for families facing trauma, disability, and poverty.



Salish Behavioral Health
Administrative Services Organization

Salish Behavioral Health

Administrative Services Organization

EXECUTIVE BOARD MEETING

The Advisory Board unanimously recommended that the Executive Board appoint Renee Hernandez Greenfield to the Advisory Board to represent Kitsap County.

Staff requests Executive Board approval for the appointment of Renee Hernandez Greenfield to the SBHASO Advisory Board for a 3-year term from October 1, 2025 - September 30, 2028.

B. REPOINTMENT OF HELEN HAVENS TO ADVISORY BOARD

The current term for Helen Havens ends on November 30, 2025. Helen has expressed interest in volunteering to serve on the Advisory Board for another term.

Helen has an extensive background supporting individuals with Substance Use Disorder and Co-Occurring Disorders. She has served on the Salish BHASO Advisory Board representing Kitsap County since December 1, 2020. She also represents Salish BHASO on the Kitsap County Mental Health, Chemical Dependency and Therapeutic Court Community Advisory Committee.

At the September 19, 2025 meeting, the Advisory Board unanimously voted to recommend the reappointment of Helen Havens to the SBHASO Advisory Board.

Staff requests Executive Board approval for the reappointment of Helen Havens to the SBHASO Advisory Board for a 3-year term from December 1, 2025 – November 30, 2028.

Informational Items

A. SALISH BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES ORGANIZATION INTERLOCAL AGREEMENT

The term of the SBH-ASO Interlocal Agreement (KC-279-19-B) ends on December 31, 2025. This Interlocal Agreement was last amended, Amendment B, in December of 2023. Amendment B extended the term of the agreement to December 31, 2025. The current agreement is attached. Staff will draft an amendment extending the term of this agreement. Other edits can be incorporated at this time if the Board desires.

B. DEPARTMENT OF NATURAL RESOURCES ENGAGEMENT DISCUSSION

Commissioner Dudley-Nollette requested an agenda item related to the intersection of behavioral health and work being done by the Department of Natural Resources. The intent of this conversation is to explore a stronger behavioral health DNR partnership to support access to services and engagement for individuals who are impacted across these two systems.



Salish Behavioral Health
Administrative Services Organization

Salish Behavioral Health

Administrative Services Organization

EXECUTIVE BOARD MEETING

C. CONTRACT NOTIFICATION FOLLOW-UP

In the July 17, 2025, Executive Board meeting, a request was made of Staff to provide information to the Board related to SBHASO contracts. Staff anticipate providing weekly email information including contractor summary and contract details from the contract summary sheet provided to Kitsap County as our administrative entity.

D. CRISIS ENDORSEMENT OVERVIEW

ESHB 1134 passed in 2023 in response to the need for more accessible and effective behavioral health emergency services within our state. The establishment of 988 moves toward improving behavioral health intervention and ensuring access to immediate support over the phone. This program creates endorsed mobile rapid response crisis team (MRRCT) and establishes a new type of team, community-based crisis teams (CBCT).

Implementation of endorsement has been phased in across the state. Salish did not have any providers seeking endorsement in phase 1. Phase 1 teams implemented services effective July 1, 2025, August 1, 2025, or October 1, 2025.

Endorsed teams are prioritized as the responders for 988 referred crisis calls. The teams are required to meet specific requirements related to staff and infrastructure. Endorsed teams may earn financial incentives for meeting response time benchmarks.

Salish BHASO currently has 3 teams in the final process of endorsement for phase 2. Implementation is expected January 12, 2026. This includes hybrid teams at Kitsap Mental Health Services and Peninsula Behavioral Health and the Youth Mobile Crisis Outreach Team at Kitsap Mental Health Services.

E. FISCAL TRACKING PROGRAM

Salish BHASO Staff have been working with our contract entity Infrastructure to develop a fiscal tracking tool in alignment with the work we have done with our Data Warehouse. We anticipate rollout of the first phase of this project on January 1, 2026. This will support greater transparency, decreased administrative burden, and improved accuracy of our fiscal processes.

F. EXECUTIVE BOARD SCHEDULING DISCUSSION

i. 2026 Meeting Cadence

The Salish BHASO Executive Board currently meets on the third Friday of every other month. There was some brief discussion regarding amending this existing



Salish Behavioral Health
Administrative Services Organization

Salish Behavioral Health

Administrative Services Organization

EXECUTIVE BOARD MEETING

cadence to allow opportunity for in-person attendance by Executive Board Members. Staff would like to discuss a change in cadence.

If no change in cadence is determined, the following table outlines proposed dates for 2026 Executive Board meetings:

February 20, 2026

August 21, 2026

April 17, 2026

October 16, 2026

ii. Combined Executive Board and Advisory Board Meetings

The upcoming combined Executive and Advisory Board meeting is scheduled for December 5, 2025, from 9:00–11:00 am.

Proposal for 2026 combined meetings include mid-year and end-of-year meetings that align with budget review.

Following the current cadence, the Executive Board meeting in June falls on a holiday. Staff recommend utilizing the existing May 15, 2026 Advisory Board meeting time slot to accommodate the mid-year combined meeting. To allow sufficient time for discussion and collaboration, Staff would like to discuss extending future combined meetings by one hour.

Following our current practices, the end-of-year combined Executive and Advisory Board meeting has been adjusted to the first Friday in December to accommodate budget timelines. The proposed date for this meeting is December 4, 2026.

G. RECOVERY NAVIGATOR PROGRAM DATA

In 2021, SB5476, which is a legislative response to State v. Blake decision, required BH-ASOs to establish a Regional Recovery Navigator Program. This program was intended to provide referral and response for law enforcement jurisdictions to divert from legal action for individuals presenting with substance use or co-occurring needs.

In the Salish Region the program was named R.E.A.L. (Recovery. Empowerment. Advocacy. Linkage). Salish currently has 5 teams across the 3 Counties. Clallam County is served by Peninsula Behavioral Health and Reflections Counseling Services Group, Discovery Behavioral Healthcare is the provider in Jefferson



Salish Behavioral Health
Administrative Services Organization

Salish Behavioral Health

Administrative Services Organization

EXECUTIVE BOARD MEETING

County, and Kitsap County is served by Agape Unlimited and West Sound Treatment Center. Engagement and support are provided under the core principles of the LEAD model (Law Enforcement Assisted Diversion/Let Everyone Advance with Dignity). These teams are intended to be staffed by individuals with lived experience.

Priority populations for this program include individuals with substance use or co-occurring needs, frequent contact with law enforcement or first responders, and individuals who have had challenges accessing services under the traditional service model. Referrals are accepted from any source with priority given to those referred directly by law enforcement. Teams provide 24/7 coverage.

R.E.A.L. Teams in Salish started providing engagement and support in December 2021. We are now nearing the end of year 4 of providing support to individuals in need.

Staff will present Salish region Recovery Navigator Program data to the Board.

H. BEHAVIORAL HEALTH ADVISORY BOARD UPDATES

SBHASO Advisory Board Chair, Stormy Howell, will provide an update on Advisory Board activities.

I. OPIOID ABATEMENT COUNCIL UPDATE

SBHASO staff are working to update the interlocal agreements to ensure they include all funding sources.

The new SUD Program Manager will be working to coordinate the program moving forward.

Staff are working to update the additional funding received and release funds to Jefferson and Clallam. Jefferson and Clallam Counties are working with their Behavioral Health Advisory Committees on RFP planning. SBHASO staff is setting up meetings to update the current status and review information required for reporting.

**MINUTES OF THE
SALISH BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES ORGANIZATION
EXECUTIVE BOARD**

**Thursday, July 17, 2025
9:00 a.m. - 11:00 a.m.
Hybrid Meeting
7 Cedars Hotel, Cedar Room**

CALL TO ORDER – Commissioner Mark Ozias called the meeting to order at 9:01 a.m.

INTRODUCTIONS – Self introductions were conducted.

ANNOUNCEMENTS – None.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD ON AGENDA TOPICS – None.

APPROVAL of AGENDA –

Request to add two additional informational items for discussion: Contract Information Preferences and Tribal Representation on Executive Board.

MOTION: Commissioner Rolfes moved to approve the agenda as amended. Commissioner Dudley-Nollette seconded the motion. Motion carried unanimously.

APPROVAL of MINUTES –

MOTION: Commissioner Dudley Nollette moved to approve the meeting notes as submitted for the April 18, 2025 Executive Board meeting. Commissioner Rolfes seconded the motion. Motion carried unanimously.

ACTION ITEMS

➤ **APPROVAL OF AMENDED ADVISORY BOARD BY-LAWS**

Staff is seeking the Executive Board’s approval of the attached amended Advisory Board By-Laws. The Advisory Board reviewed the existing By-laws in full at the May 16, 2025 meeting, and proposed the following revisions:

Section 4.c, “Resignation”

- Replace “Administrator” with “Executive Director”

Section 5, “Attendance” –

- Replace “Administrator” with “Executive Director or their designee”

Section 6.b, “Regular Meetings”

- Replace “Administrator” with “Executive Director”

Section 11, “Compensation”

- Replace “Administrator” with Executive Director”

With Executive Board approval, these changes will be effective immediately.

MOTION: Commissioner Dudley Nollette moved to approve the amended Salish BHASO Advisory Board Bylaws as presented. Commissioner Rolfes seconded the motion. Motion carried unanimously.

➤ **2025 POLICY AND PROCEDURE UPDATES**

Staff is seeking the Executive Board’s approval of the revised Policies and Procedures. HCA/BHASO Contract changes and continued SBHASO growth and process improvements necessitated Policy and Procedure updates. A spreadsheet has been included which summarizes the changes made to these Policies and Procedures. See attachments 6.b.1 (page X), 6.b.2 (page X), and supplemental packet 6.b.3.

The following policies have been revised and are included for the Board’s approval:

AD100	Definitions
CL200	Integrated Crisis Services
CL201	Ensuring Care Coordination for Individuals
CL203	Levels of Care
CL205	Monitoring of Conditional Release, Less Restrictive, Assisted Outpatient Treatment Order
CL206	State Hospital and Long-term Community Care Coordination
CL207	Jail Transition Services
CL209	Recovery Navigator Program: R.E.A.L. Program
CL213	Salish Youth Network Collaborative SYNC
CP301	Compliance and Program Integrity
CP303	Fraud, Waste, and Abuse Compliance Reporting Standards
FI504	Financial Management
PS902	Confidentiality, Use and Disclosure of Protected Health Information
PS903a	Privacy and Security Policies Maintenance Plan
QM701	Quality Management Plan
UM801	Utilization Management Requirements
UM804	Access to Withdrawal Management SUD Services

UM805	Crisis Stabilization Services in Crisis Stabilization or Triage Facility
UM806	Utilization Management of Outpatient Services
UM807 (PACT)	State Only Funded Program of Assertive Community Treatment

MOTION: Commissioner Rolfes moved to approve 2025 Policies and Procedures as presented. Commissioner Dudley-Nollette seconded the motion. Motion carried unanimously.

Staff presented a review of the proposed policy and procedure updates, explaining that the changes were prompted by both contractual requirements and internal process improvements. The updates are intended to reduce administrative burden and improve efficiency, including the removal of prior authorization requirements for some outpatient levels of care.

The following minor corrections will be completed prior to finalizing the policies and procedures:

- *Reviewing the use of acronyms (such as DCR, LR, CR, AOT) to ensure each is fully defined the first time it appears in the document.*
- *Correcting the numbering issue identified on page 72 of the clean packet.*

Plan for staff to create an acronym list reference to include in the Salish BHASO policies and procedures.

INFORMATIONAL ITEMS

➤ **CONTRACT INFORMATION PREFERENCES**

In response to a request by Commissioner Rolfes, Salish Staff are seeking feedback on implementing a new process for sharing contract information across counties. Discussion regarding sending summary sheets of contracts before Kitsap County Commissioner review, providing other counties with pre-visibility and opportunity for feedback. Plan for Salish Staff to create a periodic contract "tickler" system to send each Commissioner, with full contract details available upon request.

➤ **TRIBAL REPRESENTATION ON EXECUTIVE BOARD**

Discussion around ongoing challenges of filling the tribal representative seat on the Executive Board. Currently the interlocal agreement lists representation by Jamestown S'Klallam Tribe. Discussion emphasized the need for a tribal council member who can provide a community engagement perspective. Plan for Executive Board members to continue recruitment and coordination with Jamestown S'Klallam Tribe.

➤ **BUDGET REVIEW**

Staff will provide a review of budget changes in July to December revenue contract. Salish BHASO saw a net reduction of \$140,233 for the 6-month period. These cuts were

limited among seven-line items with the largest cut impacting the Recovery Navigator Program.

The board reviewed the revenue contract, noting it was received and in routing with a new HCA contract administrator. Budget cuts were discussed, with the recovery navigator program experiencing smaller reductions than anticipated, though larger cuts are expected in future periods. Discussion around strategic flexibility and exploring alternative funding approaches for programs should the need arise. Recommendation to further engage the Advisory Board in future planning and seek Executive Board support with any necessary advocacy efforts.

➤ **BLOCK GRANT PLANS**

Salish BHASO receives federal block grant funding through the Washington Health Care Authority (HCA) revenue contract. This funding has specific parameters and is provided for mental health under the Mental Health Block Grant (MHBG) and the Substance Use Prevention Treatment and Recovery Services (SUPTRS) block grant, previously called SABG. Block grant plans are completed annually and submitted to HCA for approval. This approval includes a letter from the Advisory Board in support of the plans for each ASO. The plans may be revised and resubmitted as needed.

The MHBG plan provides funding for the crisis system and transportation. Crisis services include crisis hotline and interpreter services. The plan format from HCA includes crisis services under the “Acute Intensive Services” category. The MHBG plan also identifies an estimate of the number of people to be served in each category. SBHASO Administration allowance is also included. Allocations are in line with the previous 6-month allocation. MHBG Co-Responder is a required category, and the allocation amount is pre-set by the Health Care Authority.

SUPTRS Plans Include:

PPW (Pregnant and Parenting Women) Outreach is a required category for all SUPTRS plans. A significant amount of funding is allocated for crisis services, which is categorized under “brief intervention” on this template. Brief intervention includes mobile crisis outreach services.

Interim services is a required category of all SUPTRS Plans. This line item is limited as there has not historically been a need for interim services in the Salish region. Therapeutic Intervention Services for Children is also a required category and specifically intended for services to children in residential facilities serving Pregnant and Parenting Women (PPW).

Funding is also allocated to both Sub-Acute Withdrawal Management and Intensive Inpatient Residential Treatment which are line items under the “Out of Home Residential Services” category.

Under the “Recovery Supports” category, the following line items are allocated funding: Transportation for PPW, Transportation, and Childcare Services. Both Transportation for PPW and Childcare Services are required categories.

Under “Other SABG activities”, funding is allocated for Interpreter Services and SBHASO Administrative allowance. SUPTRS Co-Responder is a required category, and the allocation amount is pre-set by the Health Care Authority.

ARPA block grants are ending effective September 30, 2025. ARPA is the continuation of COVID block grants that have been in place since 2020. SBHASO is working to complete spend out of these funds.

Staff provided an in-depth review of block grant plans. Discussion highlighted significant limitations in current funding structures, particularly around service restrictions and narrow demographic eligibility.

Discussion around the need for strategic planning to maximize limited resources, emphasizing the importance of understanding program effectiveness and exploring potential advocacy strategies to address current funding constraints.

Discussion regarding challenges in data collection and program impact tracking, with some focus on the complexities of distinguishing behavioral health interventions across different service models. Salish BH-ASO has improved methods of data collection and will aim to provide a presentation around what information is being collected and how SBH-ASO is supporting recipients in tracking data.

➤ **CRIMINAL JUSTICE TREATMENT ACCOUNT (CJTA) DISCUSSION**

This year Salish BHASO received the biennial request from HCA regarding administration of CJTA. CJTA funding is allocated by County. Each county is given the option to manage CJTA funds internally or designate the regional ASO to administer the funds. Salish BHASO has been administering CJTA funds and coordinating the committee for all 3 counties since 2016.

Clallam County, Jefferson County, and Kitsap County have chosen to continue designating Salish BHASO to administer CJTA funds.

Criminal Justice Treatment Account (CJTA) was discussed with a focus on improving transparency and data tracking. The board expressed interest in a future presentation detailing how much court funding in each county is supported by CJTA allocations versus the 1/10th of 1% local funding. It was noted that a portion of CJTA funds is allocated directly to courts, historically used for treatment and urinalysis. The conversation also considered the value of a broader discussion on court funding and accountability, with the suggestion to include therapeutic courts as a topic in the quarterly SUD Summit to enhance regional understanding and collaboration.

➤ **SALISH BHASO BRANDING AND NEW LOGO**

As Salish BHASO continues to be more out-facing, we needed to upgrade the current market materials as we progress as an organization. Our previous logo was created internally and was not versatile in the ability to manipulate the image for our business purposes. SBHASO worked with a designer to provide a selection of proofs. Staff then

determined the final version presented here today.



Salish Behavioral Health Administrative Services Organization

Staff presented the new Salish BH-ASO logo and branding, which represents the region's landscape and aims to improve community visibility and understanding of the organization's role in behavioral health services.

➤ **BEHAVIORAL HEALTH ADVISORY BOARD (BHAB) UPDATES**

SBHASO Advisory Board Chair, Stormy Howell, will provide an update on Advisory Board activities.

SBHASO continues recruitment for 2 seats in Clallam, 1 seat in Jefferson County, 1 seat in Kitsap, and 1 Tribal representative. An application has been received for the vacant Kitsap County position. Staff are working to coordinate an interview.

An application has been received for the Kitsap County vacancy, with interviews being coordinated. The board highlighted the need for a law enforcement representative and discussed challenges in recruiting a tribal representative, noting feedback that potential candidates may be hesitant to represent interests beyond their own tribe. Efforts continue to ensure broad and meaningful representation on the advisory board.

➤ **OPIOID ABATEMENT COUNCIL UPDATE**

In May 2025, Salish BHASO hosted three Kitsap Opiate Community Conversations in Bremerton, Poulsbo, and Port Orchard. Key themes of the feedback provided by attendees included: expanding access – both in immediacy and scope of services, and transportation and employment supports for those seeking services.

Since its release in February 2025, the Opioid Response Community Survey has received 65 responses. Respondents prioritized making it easier for individuals to access care and support, expanding and improving treatment services, and offering education in schools and communities to prevent or reduce opioid misuse.

Opioid Abatement Council updates focused on synthesizing recent community feedback and survey results to guide future planning. Insights gathered will be used to inform resource allocation and the development of targeted opioid abatement strategies across the region.

Comment regarding the value of ongoing updates at these meetings to share progress and lessons learned across counties, noting the need for greater visibility on the impacts

of Medicaid cuts and forthcoming settlement payments to assist with setting spending priorities.

PUBLIC COMMENT

- None.

GOOD OF THE ORDER

- The August 15, 2025 meeting will be rescheduled due to board member vacation.

ADJOURNMENT – Consensus for adjournment at 10:57 am.

ATTENDANCE

BOARD MEMBERS	STAFF	GUESTS
Commissioner Mark Ozias	Doug Washburn, Human Services	Lori Fleming, SBHASO Advisory Board
Commissioner Christine Rolfes	Jolene Kron, SBHASO Executive Director	Jenny Oppelt, Clallam County Human Services
Commissioner Heather Dudley-Nollette	Nicole Oberg, SBHASO Program Specialist	360-689-5222
Absent: Celeste Schoenthaler	Ileea Clauson, SBHASO Director of Operations	
	Kristina Didricksen, SBHSO Contract Specialist	

NOTE: These meeting notes are not verbatim.

**INTERLOCAL AGREEMENT
for the
SALISH BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES ORGANIZATION**

ARTICLE I. PURPOSE OF AGREEMENT

The undersigned parties hereby establish a Behavioral Health Administrative Services Organization ("BHASO") for the purpose of contracting with the Washington State Health Care Authority (HCA) to administer behavioral health services and programs under section 1046 of E2SSB 5432 including crisis services and administration of chapter 71.05, 71.24.100, RCW, the involuntary treatment act, for all individuals in the regional service area established under 74.09.870 RCW.

ARTICLE II. MEMBERSHIP

This organization shall be named the Salish Behavioral Health Administrative Services Organization and shall consist of the following parties:

KITSAP COUNTY
Kitsap County Courthouse
614 Division Street
Port Orchard, Washington 98366

CLALLAM COUNTY
Clallam County Courthouse
223 East Fourth Street
Port Angeles, Washington 98362

JEFFERSON COUNTY
Jefferson County Courthouse
Jefferson and Cass Streets
Port Townsend, Washington 98368

JAMESTOWN S'KLALLAM TRIBE
1033 Old Blyn Hwy.
Sequim, WA 98382

ARTICLE III. AREA TO BE SERVED

The regional service area established under 74.09.870 RCW shall consist of:

- A. Kitsap County – 392.70 square miles
- B. Clallam County – 1,752.50 square miles
- C. Jefferson County – 1,805.20 square miles

ARTICLE IV. CERTIFICATION OF AUTHORITY

Parties, by signatures, certify that they possess full legal authority, as provided by federal, state, tribal and local statutes, charters, codes or ordinances, to enter into this agreement.

**ARTICLE V. POWERS, FUNCTIONS AND RESPONSIBILITIES OF
BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES
ORGANIZATION**

The BHASO shall exercise such powers, functions, and responsibilities as necessary to administer behavioral health services and programs under section 1046 of E2SSB 5432 including crisis services and administration of chapter 71.05, 71.24.100, RCW, the involuntary treatment act and related regulations for all individuals in the regional service area established under 74.09.870 RCW.

**ARTICLE VI. BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES
ORGANIZATION BOARD**

There shall be a BHASO Board ("Board"), which shall constitute the executive body of the Salish BHASO. The Board shall exercise all executive powers, functions, and responsibilities necessary for conducting the BHASO, except those expressly delegated by the Board to their contractors, subcontractors, grantees, subgrantees, agencies, organizations, or individuals, for all activities established pursuant to chapters 71.05 and 71.24 RCW and regulations promulgated thereto. The Board may establish bylaws as necessary for conducting its meetings.

- A. Membership:** The Board shall be composed of one elected commissioner from each of the three aforementioned counties (with a specific commissioner as alternate member for each county) and one elected tribal official representing the various tribes in the three counties. There shall be a total of four voting members.
- B. Voting:** Each voting member of the Board shall have one vote. All decisions of the Board shall be made by no less than a majority vote at a meeting where a quorum is present.
- C. Quorum:** A quorum shall consist of a total of not less than three members representing three of the four voting parties to this Agreement.
- D. Chair and Vice-Chair:** Annually, the Board shall elect a Chair and Vice-Chair by majority vote. Officers of the Board shall be composed of one elected member from each county and from the tribe serving as the Tribal Liaison, and officers shall rotate annually through ascension unless otherwise agreed.
- E. Meetings:** The Board shall meet at such times and places as determined by the Board. In the absence of the Chair, the Vice-Chair shall preside over meetings.
- F. Powers, Functions, and Responsibilities:** The Board's powers, functions, and responsibilities (either jointly with the counties and participating tribes or independently) include, but are not limited to:
 - (1) Establishing, policies, priorities, goals, and objectives of the BHASO and the programs and services to be operated by the BHASO in cooperation with the agencies, entities or individuals providing or implementing the programs and services.

- (2) Establishing and implementing policies and procedures for planning, administering, monitoring, and evaluating programs and services.
- (3) Overseeing the implementation and enforcement of quality assurance policies.
- (4) Establishing and overseeing financial management policies and procedures in order to prevent financial harm to the BHASO and its constituent entities – for example, insolvent contractors and cost-overruns.
- (5) Reviewing and approving comprehensive plans and modifications thereto.
- (6) Approving applications for funds to be submitted and all contracts and agreements related thereto with the Washington State Health Care Authority and other departments and agencies of state, local or participating tribal governments, as may be required.
- (7) Undertaking such other functions as may be deemed appropriate for the discharge of the BHASO's duties and responsibilities under law and regulations.
- (8) Delegating such functions and responsibilities, along with adequate funding, to agencies, individuals or committees, as deemed appropriate for effective administration.
- (9) Approving all BHASO-wide grants, subgrants, contracts and agreements relating to the expenditure of behavioral health services funding received from the state.
- (10) Taking no action that would in any way limit service agencies from applying for and receiving grants from outside sources which are designed to enhance their ability to provide local services, except to the extent required or authorized by law or contract.

G. Conflicts of Interest:

- (1) Each member of the Board must be free from conflicts of interest and from any appearance of conflicts of interest between personal, professional and fiduciary interests. Members of the Board must act within the best interests of the BHASO and the consumers served.
- (2) If a conflict of interest, or the appearance of a conflict of interest, becomes evident, the Board member shall announce the conflict and refrain from discussion and voting on that issue.
- (3) If a conflict of interest, or the appearance of a conflict of interest, becomes evident, the Board may assign the matter to others, such as an alternate commissioner from his or her jurisdiction who does not have a conflict of interest.

ARTICLE VII. GRANT RECIPIENT AND ADMINISTRATIVE ENTITY

The Kitsap County Board of Commissioners is designated as the grant recipient and administrative entity of the BHASO, and shall exercise such duties and responsibilities

as set forth in this Agreement, chapters 71.05 and 71.24 RCW, and other applicable law and rules. This includes authority to:

- A.** Receive and disburse funds in accordance with grant agreements and contracts with the State of Washington, to include the execution of all contracts. Funds shall be administered in adherence with applicable law and any policies or regulations established by the financial administrator (Kitsap County) for the BHASO.
- B.** Carry out all necessary functions for operation of the program including, but not limited to:
 - (1) Executing grants, subgrants, contracts, and other necessary agreements as authorized by the Board, as necessary to carry out BHASO functions.
 - (2) Employing administrative staff to assist in administering the programs authorized by the Board.
 - (3) Organizing staffing and hiring qualified persons for that staffing, as authorized by the Board.
 - (4) Developing procedures for program planning, operating, assessment and fiscal management, evaluating program performance, initiating any necessary corrective action for subgrantees and subcontractors, determining whether there is a need to reallocate resources, as directed by the Board, and modifying grants, consistent with goals and policies developed by the Board.
- C.** Subcontract to the signatory parties such functions as may be deemed appropriate by the Board. This may include planning and providing services directly or subcontracting for local services within the parties' funding allocations.

ARTICLE VIII. ALLOCATION OF FUNDS

All funds granted to the BHASO pursuant to chapters 71.05 and 71.24 RCW or other provision of law shall be allocated and expended among participating counties and tribes for programs and services for which they are intended, according to federal, state, and tribal formulas, approved plans, grants, and all pertinent laws and rules.

Funds currently received by each county, or providers located in each county, shall be allocated by the BHASO for services within that county. Millage, mental health sales tax, current expense contributions to mental health programs by county government, and the Involuntary Treatment Act ("ITA") maintenance of effort funds shall be retained by each county and dispensed by the Board of Commissioners thereof; provided, however, that current ITA maintenance of effort funds must continue to be appropriated for ITA services.

New funds which become available as a result of attaining BHASO status shall, after review of state guidelines, be allocated by the Board to fund programs in each of the three counties. However, by majority vote, the Board may redirect funds for region-wide services, to fund particular programs in individual counties, or to prioritize access to behavioral health services for citizens residing within the Salish BHASO region.

ARTICLE IX. LIABILITY, INDEMNIFICATION AND INSURANCE

- A. Sovereign Immunity:** Each party to this Agreement consents to a limited waiver of sovereign immunity for enforcement of the provisions of this Agreement, and this Agreement only, against it by any other party or parties to this Agreement. For this purpose only, each party consents to the personal jurisdiction of the Tribal Courts and the courts of competent subject matter jurisdiction of the State of Washington.
- B. Joint and Several Liability for Contract Oversight:** Each party to this Agreement is responsible for overseeing the operations of the BHASO to provide services under chapters 71.24 RCW and other applicable law and rules. The parties shall be jointly and severally liable for debts, liabilities and obligations incurred by the BHASO which arise under chapters 71.05 and 71.24 RCW and other applicable law and rules, and with respect to the grants, contracts, or agreements administered pursuant hereto.
- C. Indemnification:** Each party to this Agreement agrees to defend and indemnify the other parties and their elected and appointed officials, officers and employees against all claims, losses, damages, suits, and expenses, including reasonable attorneys' fees and costs, to the extent they arise out of, or result from, the negligent performance of this Agreement by the indemnitor or its elected or appointed officials, officers and employees. The indemnitor waives its immunity under Title 51 (Industrial Insurance) of the Revised Code of Washington solely for the purposes of this provision and acknowledges that this waiver was mutually negotiated. This provision shall survive the expiration or termination of this Agreement.
- D. Purchase of Independent Insurance:** Kitsap County, as the administrative entity, shall obtain and maintain throughout the term of this Agreement, general liability and professional liability or malpractice (errors and omissions) insurance coverage in the total amount of not less than \$1,000,000 per occurrence for any acts or omissions occurring in behalf of, or related to, the member or BHASO's actions or responsibilities relating to the provision of services under this Agreement. Each party to this Agreement shall be a named insured under the policy. This coverage shall be the primary coverage in order to shield the individual interests of each party to this Agreement related to the provision of services, whether administrative or contractual, covered by this Agreement.
- E. Extended Coverage:** If the professional liability insurance policy to be purchased and maintained by Kitsap County and described above is issued on a "Claims-Made" basis, then each policy must have a Retroactive Date of, or prior to, the effective date of this Agreement. Furthermore, for each such "Claims-Made" policy purchased and maintained by Kitsap County, a Supplemental Extended Reporting Period ("SERP") shall be purchased, with an Extended Reporting Period of not less than three years. In the event the Claims-Made policy is cancelled, non-renewed, switched to an Occurrence form, retroactive date advanced or there is any other event triggering the right to purchase a SERP policy

during the term of this Agreement, then Kitsap County agrees its insurance obligation shall survive the completion or termination of the term of this Agreement for a minimum of three years.

- F. Miscellaneous:** The BHASO shall assure the coverage applies to claims after termination or expiration of the Agreement that relate to services pursuant to this Agreement and any other agreements of the BHASO. The BHASO shall be solely responsible for any premiums or deductible amounts required under such policies; such costs or normal business expenses are to be paid out of BHASO funds. Evidence of such insurance shall be promptly provided to any member upon its written request. BHASO shall not permit any such policy to lapse without first providing each member at least thirty calendar days' written notice of its intention to allow the policy to lapse. Each Board member shall be a covered insured for any and all official acts performed by such individual under this Agreement.
- G. Other Insurance Non-Contributory:** Any coverage for third party liability provided by any Memorandum of Coverage or program of joint self-insurance provided to Jefferson and/or Clallam counties by a chapter 48.62 RCW Risk Pool shall be non-contributory to the insurance otherwise mandated by this section and the insurance otherwise mandated by this section shall be deemed primary for all claims, demands, actions, or lawsuits generated against the BHASO or the parties to this Agreement.

ARTICLE X. EFFECTIVE DATE AND DURATION AND AMENDMENT

- A. Effective Date and Duration:** This Agreement shall take effect upon the date of its full execution and shall expire December 31, 2023, unless extended in writing by the parties hereto.
- B. Amendment:** This Agreement may be amended from time to time in accordance with the written agreement of all of the parties hereto.

ARTICLE XI. PARTY'S RIGHT TO WITHDRAW FROM BHASO

- A. Right to Withdraw; Prior Notice Required:** Any party to this Agreement may withdraw from the BHASO and terminate its participation under this Agreement at any time, subject to the survival of any duty, obligation or liability it incurred prior to the effective date of termination; and provided that (a) the terminating party provides written notification to each of the other parties of the terminating party's intention to withdraw at least 120 days prior to the proposed effective date of such termination and (b) such notification is received at least 120 days prior to the expiration of the current fiscal grant year period.
- B. Return of Funds:** In the event that a party withdraws from the BHASO, such funds which are budgeted for services in that party's jurisdiction shall be deleted from the BHASO budget through contract amendment. These funds shall be returned to the Washington State Health Care Authority which shall then become responsible for service delivery in that jurisdiction.

- C. Access to Services:** If a party withdraws from the BHASO after a BHASO-wide service is established within that party's jurisdiction, such service shall be made available to the remaining parties on a contractual basis. If such service is located within the jurisdiction of remaining parties, it shall be made available to the withdrawn party on a contractual basis.
- D. Disposal of Fixed Assets:** If a party withdraws from the BHASO, such fixed assets of the BHASO as may be located within that jurisdiction shall be returned to the BHASO for use, while fixed assets not purchased with BHASO funds shall vest with the withdrawing party.

ARTICLE XII. DISPOSITION OF ASSETS UPON DISSOLUTION OF BHASO

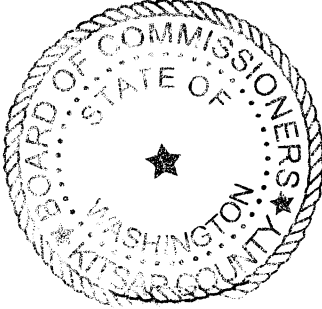
In the event of dissolution of the entire BHASO, ownership of such fixed assets as may have been purchased with State funds shall revert to the State.

We, the undersigned, do hereby approve this Agreement and the terms and conditions contained herein, represent that we have the authority to enter into this Agreement and to perform all activities and functions contemplated herein, and do hereby undertake to conduct this BHASO for providing community behavioral health services in Kitsap, Clallam, and Jefferson counties and in tribal jurisdictions within those counties, all in accordance with applicable law and rules.

KITSAP COUNTY BOARD OF COMMISSIONERS

Approved this 24 day of January, 2022

NOT PRESENT



Edward E. Wolfe, Chair

Charlotte Garrido
Charlotte Garrido, Commissioner

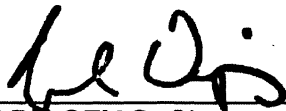
Robert Gelder
Robert Gelder, Commissioner

ATTEST:

Dana Daniels
Dana Daniels, Clerk of the Board

**CLALLAM COUNTY BOARD
COMMISSIONERS**

DATED this 30 day of November, 2021.



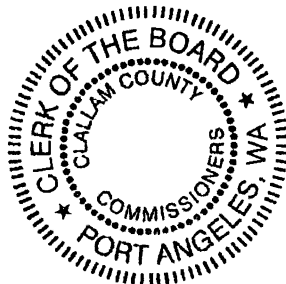
MARK OZIAS, Chair

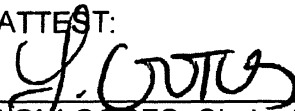


RANDY JOHNSON, Commissioner

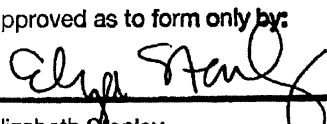


BILL PEACH, Commissioner



ATTEST:


LONI GORES, Clerk of the Board

Approved as to form only by:


Elizabeth Stanley
Civil Deputy Prosecuting Attorney
Clallam County

**JEFFERSON COUNTY BOARD OF
COMMISSIONERS**

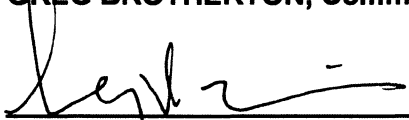
DATED this 3rd day of January, ²⁰²²~~2021~~



KATE DEAN, Commissioner



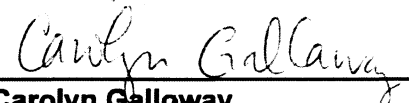
GREG BROTHERTON, Commissioner



HEIDI EISENHOUR, Chair

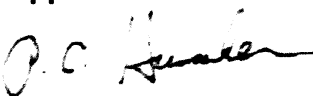
SEAL:

ATTEST:



Carolyn Galloway ^{1/3/22}
Clerk of the Board **DATE**

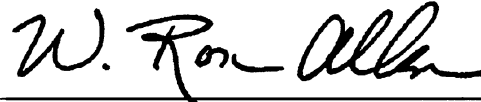
Approved as to form only:



Philip C. Hunsucker **DATE**
Chief Civil Deputy Prosecuting Attorney December 16, 2021

JAMETOWN S'KLALLAM TRIBE

DATED this 10 day of December, 2021.

A handwritten signature in black ink, appearing to read "W. Ron Allen". The signature is written in a cursive, flowing style.

W. RON ALLEN, TRIBAL CHAIR/CEO

KC-279-19-B

**SECOND AMENDMENT TO INTERLOCAL AGREEMENT
FOR THE SALISH BEHAVIORAL HEALTH ADMINISTRATIVE
SERVICES ORGANIZATION**

This Second Amendment to Interlocal Agreement for the Salish Behavioral Health Administrative Services Organization (the “Agreement”) is entered into among the undersigned effective January 1, 2024. The Agreement is amended as follows:

1. Section X(A) (Effective Date and Duration): The Agreement’s expiration date is extended through December 31, 2025.
2. All other provisions of the Agreement remain unchanged and in full force and effect.

**KITSAP COUNTY BOARD
COMMISSIONERS**

DATED this 27 day of NOVEMBER, 2023.

Charlotte Garrido

CHARLOTTE GARRIDO, Chair

Katherine T. Walters

KATHERINE T. WALTERS, Commissioner

Christine Rolfes

CHRISTINE ROLFES, Commissioner

ATTEST:

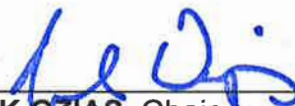
Dana Daniels

Dana Daniels, Clerk of the Board

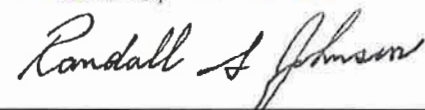


**CLALLAM COUNTY BOARD
COMMISSIONERS**

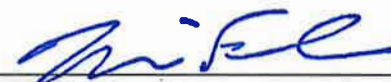
DATED this 12 day of Dec, 2023.



MARK OZIAS, Chair

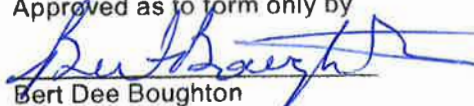


RANDY JOHNSON, Commissioner



MIKE FRENCH Commissioner

Approved as to form only by



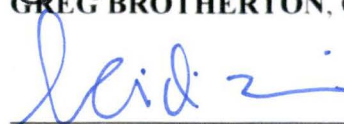
Bert Dee Boughton
Civil Deputy Prosecuting Attorney
Clallam County

**JEFFERSON COUNTY BOARD
COMMISSIONERS**

DATED this 18th day of December, 2023.



GREG BROTHERTON, Chair

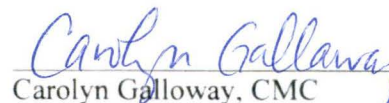


HEIDI EISENHOUR, Commissioner



KATE DEAN, Commissioner





Carolyn Galloway, CMC
Clerk of the Board

12/18/23
Date

Approved as to form only:



Philip C. Hunsucker
Chief Civil Deputy Prosecuting Attorney

December 14, 2023
Date

JAMETOWN S'KLALLAM TRIBE

DATED this 7 day of December, 2023.



W. RON ALLEN, TRIBAL CHAIR/CEO