

Kitsap County Developmental Disabilities Advisory Board

Date: October 7, 2025

Time: 5:00 p.m.

[Join Zoom Meeting](#)

Meeting ID: 841 0742 2234

Passcode: 092242

**In-Person: Port Blakley Conference Room, KC Administration Building
619 Division St., Port Orchard**

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF Sept 16th, 2025, MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. COMMUNITY INPUT**
Please limit individual comments to 2 minutes. Written comments may also be submitted to the advisory board if this timeframe is insufficient.
- 6. Advocacy Reports**
- 7. Holly Ridge Center, Infant and Toddler Program – Cynthia “Haskit” Hall, Director**
- 8. County Plan**
- 9. Transition Student Update**
- 10. Legislative Update**
- 11. Parent Coalition RFP**
- 12. DDA/DVR Provider Updates**
- 13. Provider Updates**
- 14. Officer Report**
- 15. Staff Report**
- 16. ADJOURN**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY
BOARD MEETING MINUTES**

5:00pm – 6:30pm
Tuesday, September 16, 2025

1. **CALL TO ORDER** - Sandra LaCelle called the meeting to order at 5:03pm via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF THE June 3, 2025, MINUTES***

MOTION: Shannon Turner moved to approve the June 3, 2025; minutes as presented. Kathy Lougheed seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Rae Williams moved to approve the agenda as presented. Lauren Melone seconded. Motion carried.

5. **Advocacy Reports**

- i. People First (PF) President of the Kitsap Chapter Leah provided updates about the PF Chapter and events attended over the summer. Highlights included:
 - June – PF met with their leadership team in Olympia to share success stories and to connect with other Chapters.
 - July – PF held a joint meeting with the PF Pierce County Chapter.
 - August – PF hosted their annual picnic at Evergreen Park in Bremerton. 25 people attended along with two new members.
 - September – PF held their regular meeting a Communitas in Bremerton to work on their 2026 events calendar.

6. **County Plan, WISE, Cesilee Coulson**

- i. Cesilee Coulson, Executive Director at Washington Initiative for Supported Employment (WISE) spoke about Developing a Developmental Disabilities County Plan. Highlights included:
 - WISE has been contracted by the county to help develop a County Plan; Cesilee has helped facilitate many strategic plans over the last 30 years.
 - Content from the DD board will be needed along with feedback from the community, providers, and others.
 - A draft of the strategic plan should be ready within 9-12 months.

- The County Plan or Service Information Forms (SIFS) are a requirement of our contract with Developmental Disabilities Community Services (DDCS, formerly DDA). This will be our first time facilitating a County Plan.

7. Transition Student Update

- i. Heidi shared that School to Work (STW) participation has increased. STW applications are now online versus a paper application, so schools are helping students with the new application process, and we have shifted some of our outreach that has aided in connecting to more students. STW tracking now highlights the students that were identified, which means that these students were eligible for STW but did not participate. Highlights included:
 - 2025 STW – 34 students were identified, 7 participated, and 4 received employment. The 2025 STW students have now exited school and transitioned to adult services.
 - 2026 STW – 34 students were identified, and 17 students are participating. These students just started STW, no jobs were anticipated.
 - 2027 STW – 51 students were identified, and 30 students are participating so far.
 - 2028 STW – Recruitment begins in January 2026.

8. Legislative Update

- i. Heidi shared updates about the Federal Law Impacting the Department of Social and Health Services (DSHS) along with additional legislative information. Highlights included:
 - Requires state SNAP match funds – The Federal Government will require states to contribute 5-15% annually to the program if the state payment error rate is higher than 6%. This will likely cost Washington between \$100 to \$300 million annually.
 - Limits SNAP eligibility to legal citizens and lawful permanent residents – Limits SNAP to U.S. citizens, U.S. nationals, lawful permanent residents, Citizens of the Freely Associated States (COFA migrants) and certain Cubans/Haitians. Shifting these newly SNAP-ineligible recipients to the State Food Assistance Program would cost Washington roughly \$100 million annually.
 - Governor Ferguson appointed Angela Ramirez as Secretary of Department of Social and Health Services.

9. Parent Coalition RFP

- i. Heidi shared that the Request for Proposals are moving along and anticipate a new Parent Coalition contract will be awarded soon.

10. DDA/DVR Provider Updates

- i. Kim McCarty with the DDA shared that they were not funded for an additional full time employee. Caseloads needs to be at 72, currently the Port Angelas office is helping Bremerton with initial assessments.
- ii. DDA information night is scheduled for September 2025.

11. Provider Updates

- i. Marina with Trillium shared that job development is currently at 25 for the year with an annual goal of 33 jobs.
- ii. Trillium hired two new Employment Consultants, and they will meet with the 2027 School to Work cohorts soon.
- iii. Kimberly Adams with South Sound Parent to Parent (SSP2P) shared that they had 39 participants at their annual picnic on the Silverdale waterfront in July.
- iv. Kimberly shared that there will be a Developmental Disabilities Community Services (DDCS) Intake Webinar on September 25, 2025, from 6:30pm – 8:00pm presented by Intake Specialist Doreen Vandervort with DDCS. Participants will learn how to start and complete the DDCS intake, understand the eligibility criteria and the required documentation needed, and will learn tips for common roadblocks and how to avoid delays. To register for this webinar, visit [SSP2P](#).

12. COMMUNITY INPUT

- i. None.

13. Officer Report

- i. Sandra LaCelle welcomed the newest member of the Developmental Disabilities Advisory Board, Lauren Melone who was approved by the Board of County Commissioners in early September.

14. Staff Reports

- i. None.

15. ADJOURN

The meeting adjourned at 5:55pm. The next meeting will be Tuesday, October 7, 2025, in-person at 619 Division St., Port Orchard, WA and via Zoom.

** = Indicates action items*

ATTENDANCE		
MEMBERS	GUESTS / ORGANIZATIONS	STAFF
<u>Present</u> Sandra LaCelle Donna Gearns Rae Williams Shannon Turner Jennifer Crider Veola Taylor Cindy Bonilla Kathy Lougheed Lauren Melone <u>Absent</u> Jennifer Acuna	Kim McCarty, DDA Marina Jacobsen, Trillium Kimberly Adams, SSP2P Leah Beth, People First Kitsap Chapter Cesilee Coulson, WISE	Heidi Scheibner Justin Wing Sonya Miles