



Salish Behavioral Health
Administrative Services Organization

Providing Behavioral Health Services in
Clallam, Jefferson and Kitsap Counties

SALISH BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES ORGANIZATION

ADVISORY BOARD MEETING

DATE: Friday, July 18, 2025
TIME: 10:00 AM – 12:00 PM
LOCATION: Cedar Room, 7 Cedars Hotel
270756 Hwy 101, Sequim, WA 98382

LINK TO JOIN BY COMPUTER OR PHONE APP:

*****Please use this link to download ZOOM to your computer or phone:***

<https://zoom.us/support/download>.**

Join Zoom Meeting: <https://us06web.zoom.us/j/86181567063>

Meeting ID: 861 8156 7063

USE PHONE NUMBER and MEETING ID TO JOIN BY PHONE:

Dial by your location: 1-253-215-8782

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A G E N D A

Salish Behavioral Health Administrative Services Organization – Advisory Board

1. Call To Order
2. Announcements/Introductions
3. Opportunity to Address the Board on Agenda Topics (limited to 3 minutes each)
4. Approval of Agenda
5. Approval of SBHASO Advisory Board Meeting Minutes for May 16, 2025 (Attachment 5 [page 5])
6. Action Items
 - a. Block Grant Plans [page 3]
 - i. Review and Approval of Current Plan – Due July 15
7. Informational Items
 - a. Salish BHASO Substance Use Disorder Programs [page 3]
 - i. Types of Services
 - ii. Funding Sources
 - b. Salish BHASO Branding and New Logo [page 4]
 - c. Office of Behavioral Health Advocacy Updates [page 4]
8. Opportunity for Public Comment
9. Adjournment

ACRONYMS

ACH	Accountable Community of Health	ITA	Involuntary Treatment Act
AOT	Assisted Outpatient Treatment	MAT	Medical Assisted Treatment
ASAM	American Society of Addiction Medicine	MCO	Managed Care Organization
BHA	Behavioral Health Advocate; Behavioral Health Agency	MHBG	Mental Health Block Grant
BHAB	Behavioral Health Advisory Board	MOU	Memorandum of Understanding
BHASO	Behavioral Health Administrative Services Organization	OCH	Olympic Community of Health
CAP	Corrective Action Plan	OST	Opiate Substitution Treatment
CMS	Center for Medicaid & Medicare Services (Federal)	OTP	Opiate Treatment Program
CPC	Certified Peer Counselor	PACT	Program of Assertive Community Treatment
CRIS	Crisis Response Improvement Strategy (WA State Work Group)	PATH	Programs to Aid in the Transition from Homelessness
DBHR	Division of Behavioral Health & Recovery	PIHP	Prepaid Inpatient Health Plans
DCR	Designated Crisis Responder	P&P	Policies and Procedures
DCYF	Division of Children, Youth, & Families	QACC	Quality and Compliance Committee
DDA	Developmental Disabilities Administration	RCW	Revised Code Washington
DSHS	Department of Social and Health Services	R.E.A.L.	Recovery. Empowerment. Advocacy. Linkage.
E&T	Evaluation and Treatment Center (i.e., AUI, YIU)	RFP, RFQ	Request for Proposal, Request for Qualifications
EBP	Evidence Based Practice	SABG	Substance Abuse Block Grant
FYSPRT	Family, Youth, and System Partner Round Table	SRCL	Salish Regional Crisis Line
HCA	Health Care Authority	SUD	Substance Use Disorder
HCS	Home and Community Services	SYNC	Salish Youth Network Collaborative
HIPAA	Health Insurance Portability & Accountability Act	TEAMonitor	HCA Annual Monitoring of SBHASO
HRSA	Health and Rehabilitation Services Administration	UM	Utilization Management
IMC	Integration of Medicaid Services	WAC	Washington Administrative Code
IMD	Institutes for the Mentally Diseased	WM	Withdrawal Management
IS	Information Services	WSH	Western State Hospital, Tacoma



SALISH BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES ORGANIZATION ADVISORY BOARD MEETING

Providing Behavioral Health Services in
Clallam, Jefferson and Kitsap Counties

July 18, 2025

Action Items

A. BLOCK GRANT PLANS

Salish BHASO receives federal block grant funding through the Washington Health Care Authority (HCA) revenue contract. This funding has specific parameters and is provided for mental health under the Mental Health Block Grant (MHBG) and the Substance Use Prevention Treatment and Recovery Services (SUPTRS) block grant, previously called SABG. Block grant plans are completed annually and submitted to HCA for approval. This approval includes a letter from the Advisory Board in support of the plans for each ASO. The plans may be revised and resubmitted as needed.

The MHBG plan provides funding for the crisis system and transportation. Crisis services include crisis hotline and interpreter services. The plan format from HCA includes crisis services under the "Acute Intensive Services" category. The MHBG plan also identifies an estimate of the number of people to be served in each category. SBH-ASO Administration allowance is also included. Allocations are in line with the previous 6-month allocation. MHBG Co-Responder is a required category, and the allocation amount is pre-set by the Health Care Authority.

SUPTRS Plans Include:

PPW (Pregnant and Parenting Women) Outreach is a required category for all SUPTRS plans. A significant amount of funding is allocated for crisis services, which is categorized under "brief intervention" on this template. Brief intervention includes mobile crisis outreach services.

Interim services is a required category of all SUPTRS Plans. This line item is limited as there has not historically been a need for interim services in the Salish region. Therapeutic Intervention Services for Children is also a required category and specifically intended for services to children in residential facilities serving Pregnant and Parenting Women (PPW).

Funding is also allocated to both Sub-Acute Withdrawal Management and Intensive Inpatient Residential Treatment which are line items under the "Out of Home Residential Services" category.

Under the "Recovery Supports" category, the following line items are allocated funding: Transportation for PPW, Transportation, and Childcare Services. Both Transportation for PPW and Childcare Services are required categories.

Under “Other SABG activities” funding is allocated for Interpreter Services and SBH-ASO Administrative allowance. SUPTRS Co-Responder is a required category, and the allocation amount is pre-set by the Health Care Authority.

ARPA block grants are ending effective September 30, 2025. ARPA is the continuation of COVID block grants that have been in place since 2020. SBHASO is working to complete spend out of these funds.

Informational Items

A. SALISH BHASO SUBSTANCE USE DISORDER PROGRAMS

Staff will provide a detailed overview of Salish BHASO administered substance use disorder programs, including types of services and funding sources.

Types of Services include:

- Withdrawal Management
- Outpatient Treatment
- Residential Treatment
- Secure withdrawal management and stabilization (SWMS)

Funding Sources include:

- Criminal Justice Treatment Account (CJTA)
- Substance Use Prevention, Treatment, and Recovery Services (SUPTRS) Block Grant
- General Fund State (GFS)

B. SALISH BHASO BRANDING AND NEW LOGO

As Salish BHASO continues to be more out-facing, we needed to upgrade the current market materials as we progress as an organization. Our previous logo was created internally and was not versatile in the ability to manipulate the image for our business purposes. SBHASO worked with a designer to provide a selection of proofs. Staff then determined the final version presented here today.



Salish Behavioral Health
Administrative Services Organization

C. OFFICE OF BEHAVIORAL HEALTH ADVOCACY (OBHA) UPDATES

Nanine Nicolette will provide an update on behalf of the Office of Behavioral Health Advocacy.

**MINUTES OF THE
SALISH BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES ORGANIZATION
ADVISORY BOARD**

**Friday, May 16, 2025
10:00 a.m. - 12:00 p.m.
Hybrid Meeting
Bay/Blyn Room, 7 Cedars Hotel
270756 Hwy 101, Sequim, WA 98382**

CALL TO ORDER –Lori Fleming, SBHASO Behavioral Advisory Board Vice Chair, called the meeting to order at 10:25 am.

INTRODUCTIONS – Self introductions were conducted around the room.

ANNOUNCEMENTS –

SBHASO Staff announced the resignation of Jefferson County Board member Kathryn Harrer. Executive Director Jolene Kron is currently on leave due to a family emergency.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD ON AGENDA TOPICS – None.

APPROVAL of AGENDA –

Recommendation to defer item 7.d Salish BHASO Substance Use Disorder Programs to the July 18, 2025 Advisory Board meeting.

MOTION: Helen Havens moved to approve the agenda as amended. Naomi Levine seconded the motion. Motion carried unanimously.

APPROVAL of MINUTES –

MOTION: Helen Havens moved to approve the meeting minutes as presented for the March 21, 2025 Advisory Board meeting. Mary Beth Lagenaur seconded the motion. Motion carried unanimously.

ACTION ITEMS

➤ **REVIEW AND APPROVAL OF SALISH BHASO ADVISORY BOARD BYLAWS**

Review of existing bylaws to consider changes, updates, and provide information to new members.

Upon review of the Advisory Board By-laws, the proposed revisions were recommended:

Section 4.c, “Resignation”

- *Replace “Administrator” with “Executive Director”*

Section 5, “Attendance” –

- Replace “Administrator” with “Executive Director or their designee”

Section 6.b, “Regular Meetings”

- Replace “Administrator” with “Executive Director”

Section 11, “Compensation”

- Replace “Administrator” with Executive Director”

MOTION: Naomi Levine moved to approve the Salish Behavioral Health Administrative Services Advisory Board By-Laws as amended. Helen Havens seconded the motion. Motion carried unanimously.

INFORMATIONAL ITEMS

➤ **COLLECTIVE IMPACT ACTION SUMMIT DISCUSSION**

Lori Fleming and Naomi Levine attended the 2025 Collective Impact Action Summit Conference. Lori and Naomi will share information gathered with the full board.

Lori and Naomi shared their insights from the Collective Impact Summit. Both board members were particularly moved by discussions that emphasized the importance of creating non-judgmental and creative spaces for brainstorming and maintaining core values while adapting to changing and challenging landscapes. They found the conference energizing, bringing back tools and perspectives that could help their ongoing work in behavioral health and public health. The summit reinforced their commitment to bringing diverse voices together and thinking creatively about addressing community challenges.

➤ **BOARD MEMBER REIMBURSEMENT AND TRAINING REQUESTS**

Salish BHASO Behavioral Health Advisory Board members may receive reimbursement for expenses incurred by engaging in Board activities, including mileage to attend in-person meetings.

Reimbursement requests can be submitted using the online form: [BH Advisory Board Reimbursement Form](#). This form allows for easy submission of requests for mileage or other approved reimbursement. Receipts can be photographed on a cell phone or scanned and attached.

Staff will provide a tutorial of the online reimbursement form.

Board members are encouraged to engage in community events, conferences, and trainings to support Advisory Board objectives. A request form is currently in process.

Staff provided a tutorial on using the form for meals, lodging, registration fees, and travel reimbursement. Overnight trips require an additional preapproval process. Request for clarity around payment methods.

➤ **BLOCK GRANT DISCUSSION**

Block Grant Process and Status

Federal Block Grants are provided from Federal funds as a pass through from the Health Care Authority. The funds include Mental Health Block Grant (MHB) and Substance Use Prevention, Treatment, and Recovery Services (SUPTRS). These funds are used to provide services within the current spectrum of treatment services.

The covered service options are specifically outlined in the block grant plans that are reviewed and approved by this Advisory Board. There is discretion in the use of these funds to meet local priorities and needs.

Request for Proposal (RFP) Process

SBHASO is currently holding off on releasing an RFP for funds due to pending changes in funding at this time.

This process includes

- Release of RFP (usually open 3-6 weeks)
- Bidders Conference – Review of expectations and answering questions for prospective bidders.
- Submission of RFP proposals
- Review by staff for completeness and required components
- Review by Salish Behavioral Health Advisory Board Committee
- Review by BHAB RFP subcommittee for recommendations
- Review and approval of subcommittee recommendations by BHAB
- Recommendations of Advisory Board brought to the Executive Board for approval.

Subcommittee Volunteers

- Staff are seeking volunteers for an RFP Subcommittee to review proposals and make recommendations on behalf of the full Advisory Board to the Executive Board.

SBHASO anticipates receiving the budget for the July cycle from the Health Care Authority by the second week of June.

Lori Fleming, Helen Havens, Mary Beth Lagenaur, and Naomi Levine volunteered to serve on the Block Grant RFP Review Subcommittee. Volunteers were acknowledged, but a motion to confirm was deferred.

➤ **SALISH BHASO SUBSTANCE USE DISORDER PROGRAMS**

Staff will provide a detailed overview of Salish BHASO administered Substance Use Disorder programs, including types of services and funding sources.

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- Criminal Justice Treatment Account (CJTA)
- Substance Use Prevention, Treatment, and Recovery Services (SUPTRS) Block Grant
- General Fund State (GFS)

Agenda item is deferred until the July 18, 2025 Advisory Board meeting.

➤ **OFFICE OF BEHAVIORAL HEALTH ADVOCACY (OBHA) UPDATES**

Nanine Nicolette will provide an update on behalf of the Office of Behavioral Health Advocacy.

Nanine served 22 individuals from the Salish region from January – April 2025. Common issues included housing and transportation challenges, limited availability of Intellectual and Developmental Disabilities (IDD) services, long wait times, and barriers related to digital access and literacy. She emphasized the importance of collaborative and innovative solutions to address systemic service gaps and overlaps.

PUBLIC COMMENT

- None.

GOOD OF THE ORDER

ADJOURNMENT – Consensus for adjournment at 11:34 am

ATTENDANCE

BOARD MEMBERS	STAFF	GUESTS
<i>Present:</i>	Ileea Clauson, SBHASO Director of Operations	Amanda Zahller, Eastern State Hospital Liaison, Molina Healthcare
Lori Fleming	Nicole Oberg, SBHASO Executive Assistant	G'Nell Ashley, Reflections Counseling Services Group
Mary Beth Lagenaur		Andrew Shogren, Jamestown S'Klallam Tribe
Helen Havens		Kaela Moontree-Stewart, Kitsap Public Health

Naomi Levine		
Excused:		
Diane Pfeifle		
Stormy Howell		

NOTE: These meeting notes are not verbatim.