



## Department of Human Services

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## Accessible Communities Advisory Committee

May 13, 2025  
10 a.m. to 12 p.m.  
Virtual Meeting via Zoom

### AGENDA

#### [Join the meeting](#)

Dial by your location  
+1 253 215 8782 US (Tacoma)  
Meeting ID: 864 1182 3432  
Passcode: 842012

#### 1. CALL TO ORDER

#### 2. INTRODUCTIONS

#### 3. APPROVAL OF THE April 8, 2025, MINUTES\* (attachment 1)

#### 4. UPDATES:

- a. Walks For All
- b. Bikes For All Event
- c. Week Without Driving
- d. Right to Repair Wheelchair Bill
- e. Sea Discovery Center Accessible Front Door Project
- f. Outreach Activity Supplies
- g. Bainbridge Island Resource

#### 5. NEW BUSINESS:

- a. Meeting Ground Rules – Draft (Attached)
- b. Accessibility Assessment

#### 6. DELEGATION OF TASKS / MOVING FORWARD

#### 7. ANNOUNCEMENTS

#### 8. PUBLIC COMMENT

Please limit individual comments to **3 minutes**. Written comments may also be submitted to the Committee if this timeframe is insufficient.

#### 9. UPCOMING MEETING: June 10, 2025, at 10 a.m.

#### 10. ADJOURNMENT

\* = Indicates action item



## **Accessible Communities Advisory Committee (ACAC)**

10:00am-12:00pm

Tuesday, April 08, 2025

1. **CALL TO ORDER:** Kris Colcock called the meeting to order at 10:03 a.m. via Zoom.

2. **INTRODUCTIONS:** Introductions were made, attendance was taken.

3. **APPROVAL OF THE March 11, 2025, MINUTES\***

*MOTION: Marsha Cutting moved to approve the March 11, 2025; minutes as presented. Ranae Beeker seconded. Motion carried.*

4. **UPDATES:**

**a. Kitsap Youth Human Rights Rally**

- The Kitsap Youth Human Rights Rally took place on March 25, 2025, from 8am-1:20pm at Olympic College in Bremerton. Brent was happy to share that the rally was a big hit and well represented. The Visible vs Invisible bingo cards was popular during the breakout sessions. Ranae, Angela, and Annie were also in attendance passing out candy and providing resources to the youths in attendance.

**b. Walks For All**

- Ranae previewed the trail at Harper Park in Port Orchard on April 1, 2025, with Natural Resources Coordinator Aaron Bartelson and his colleague Victoria. The intention of the preview walk was to test out the trail before a larger group participated in a guided walk. The official Harper Park walk is scheduled for April 26, 2025, from 1pm-3pm, and will include Outstanding County Government Volunteer award winner Jim Heytvelt as a guide. The trail is roughly two-thirds of a mile long.
- The Clear Creek Trail Ride is scheduled for July 12, 2025, from 12pm-2pm in Silverdale. There will be a one mile paved trail and a two mile un-paved trail. Ranae has filled out the application for the ACAC to attend, more details to follow.

**c. Bikes For All Event**

- This year's Bikes For All event is scheduled for September 12, 2025, at Kitsap County Fairgrounds Sheep Barn in Bremerton and will be combined with a Resource Fair to attract more members of the community. There will be 35 adaptable bikes available for use and 20 tables set up for the resource fair.

**d. Week Without Driving (WWD)**

- Angela will be leading a sub-committee for WWD, which goes from September 29 through October 5 to help obtain proclamations. Angela will be collaborating with Annie Chatman (Kitsap Transit) to create a marketing strategy for WWD. More details to follow.

**e. Developmental Disabilities (DD) Resource Fair**

- The 2025 DD Resource Fair takes place on April 23, 2025, from 4pm-6pm at Central Kitsap High School Gym in Silverdale. Ranae, Nancy, Marsha, Angela, Molly, Annie and Brent will be attending to represent the ACAC.

**f. Right to Repair Wheelchair Bill**

- Marsha updated the group about Senate Bill 5680, which would establish a right to repair for mobility equipment such as wheelchairs for persons with physical disabilities. This bill would give authorization for individuals or businesses that are unaffiliated with an original equipment manufacturer the right to offer diagnosis, maintenance, or repair on behalf of the original equipment manufacturer. Marsha implored the group to email your representatives to ensure this bill is passed and no more delays arise. More details to follow.

**g. City of Poulsbo Accessible Tricycles**

- The City of Poulsbo worked out an agreement with the school district's special education department to allow schools to reserve and utilize the tricycles at no cost. The City of Poulsbo will be sending usage data to Justin at the end of April highlighting how often the accessible tricycles are being used.

**h. Sea Discovery Center (SEA) Accessible Front Door Project**

- Justin was happy to share that the accessible front door at SEA in Poulsbo was successfully installed in March. Once the SEA logo is put on the door ACAC members will meet at SEA to celebrate the completion of the project.

**i. Outreach Activity Supplies**

- Justin shared that outreach activity supplies will be ordered so ACAC members have swag to handout during outreach events throughout the year.

**5. NEW BUSINESS:**

**a. Bainbridge Island Resource Fair**

- This event has passed but the ACAC is looking forward to attending the October 2025 Bainbridge Island Resource Fair. More details to follow.

**b. Accessibility Assessment**

- Tabled until further clarification is received from the Bainbridge Island Art Museum.

**6. DELEGATION OF TASKS / MOVING FORWARD**

- Molly attended the Kitsap County Department of Emergency Management open house and ribbon cutting on March 14, 2025, in Bremerton. She was unable to update the group in April but will during the May meeting.

**7. ANNOUNCEMENTS**

- Brent presented for the East Bremerton Rotary Club on April 9, 2025, at McCloud's in Bremerton. The topic was Accessibility for the Mobility Impaired in Kitsap County and the opportunities within the community that are available. Ranae shared that Brent did an amazing job and that the presentation was received well.
- Juneteenth: People's March and Freedom Festival is scheduled for June 14, 2025, from 10am-3pm in Bremerton. The People's March begins at the Norm Dicks building and leads to Evergreen Park for the Freedom Festival. This is a great opportunity to network with great organizations around the community. Several ACAC members are interested in attending to represent the ACAC. More details to follow.

**8. PUBLIC COMMENT**

- None.

**9. UPCOMING MEETING: May 13, 2025, at 10 a.m. via Zoom.**

**10. ADJOURNMENT: The ACAC meeting adjourned at 11:53 a.m.**

*\* = Indicates action items*

ATTENDANCE		
MEMBERS	GUESTS	STAFF
<u>Present</u> Kris Colcock Marsha Cutting Angela Cox Brent Rotter Ranae Beeker Molly Brooks Nancy Tietje Annie Chatman James (JR) Kinnison Kat Woofter <u>Absent</u>	Cindy Logan, Kingston Community Advisory Committee Tamara Brandon, Community Advocate	Justin Wing Heidi Scheibner Kirsten Murray

Accessible Communities Advisory Committee  
Meeting Ground Rules – DRAFT

1. The advisory committee is committed to maintaining a respectful environment for all members and guests.
2. As group leader, the chair works with the staff coordinator on creating the monthly agenda. The agenda must include time for public comment and should include time for good of the order at the end of the meeting before adjournment.
3. In advance of the meeting, committee members agree to review the agenda and past meeting minutes to arrive prepared and ready to engage.
4. All meetings will start and end on time. The chair keeps the meeting energy positive and focused. Outcomes of discussion, including results of voting and other actions, should be clear to all and captured in the meeting minutes.
5. Members should refrain from side conversations during the meeting and silence all electronic devices.
6. Members agree to show courtesy to others in ways that encourage constructive dialogue, attentive listening, mutual respect of other points of view and with a commitment towards collaboration and consensus.
7. Members will avoid inappropriate remarks or comments that are irrelevant.
8. Members agree to have one speaker at a time. They should not interrupt or talk over each other. All members have an opportunity to express their point of view succinctly. Members will ask questions for clarification and mutual understanding. The chair will determine when to move on to a new agenda item.
9. During the public comment period, the chair may limit comments to two or three minutes for each member of the public. The chair may choose to address comments briefly then defer follow-up conversations to future meetings as new business on the agenda.
10. Committee members should save announcements about other community activities for the good of the order at the end of the meeting, if time allows, or after the meeting is adjourned.