



# Department of Human Services

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## Community Advisory Committee Meeting Tuesday, March 18, 2025 5:00 p.m. – 7:00 p.m.

Webinar ID:

[Join ZOOM Meeting](#)

Webinar ID: 894 6003 1023

Passcode: 714788

Phone: +1 253 215 8782

**In-person: 507 Austin Ave, Kitsap County Public Works/Human  
Services Bldg, Port Orchard**

# AGENDA

- |  |             |
|--|-------------|
| 1. Call to Order - Introductions<br>Charmaine Scott, Chair   | 5:00 – 5:05 |
| 2. Review & Approval of February 18, 2025 Minutes*<br>Full Committee (Attachment 1)  | 5:05 – 5:10 |
| 3. Additions/Changes to the Agenda   | 5:10 – 5:15 |
| 4. Community Exploration Updates <ul style="list-style-type: none"> <li>• Agape</li> <li>• Pendleton Place</li> <li>• Westsound</li> <li>• Kitsap Fire CARES</li> <li>• Coffee Oasis</li> <li>• Peninsula Community of Health</li> </ul> | 5:15 – 6:35 |
| 5. Committee Member Check-in   | 6:35 – 6:55 |
| 6. Community Input<br>Please limit individual comments to <b>2 minutes</b> . Written comments<br>may also be submitted to the Board, if this timeframe is insufficient.  |             |
| 7. Adjourn   |             |

\* Action Item



**MENTAL HEALTH, CHEMICAL DEPENDENCY AND THERAPEUTIC COURT  
COMMUNITY ADVISORY COMMITTEE (CAC)  
MINUTES  
February 18, 2025**

Charmaine Scott, Chair, called the meeting to order at 5:05 p.m. Introductions were conducted around the table.

**APPROVAL OF MINUTES**

After review of the January 25, 2025, Minutes, the following action was taken:

**ACTION: Cynthia Griggins moved to approve the January 25, 2025; meeting minutes as presented. Helen Havens seconded the motion. Motion carried.**

**ADDITIONS/CHANGES TO THE AGENDA:**

None

**Julie Rogers – Kitsap Fire CARES**

Julie provided an overview of the CARES program Community Assistance Referral Educations Services, as well as the intervention process that includes case management and working with individuals in need. RCW created to allow fire departments to create programs for first responders to provide intervention and supports for behavioral health calls. Working through an interlocal agreement with several fire departments within the county, with exception to Bremerton fire department. CARES models include working cooperatively with human service professionals and include outline goals and objectives that include reducing health disparities and working to meet people where they are. For more information members can reach out to Julie directly.

- a. CARES is a crisis referral service, when called the fire department responds to medical needs and low acuity scenes to support individuals who can remain in-home with supports in place.
- b. If the CARE team is not available, they will be referred to the team for follow up services that has been initiated through a call to 911 based on established criteria.
- c. Fall Prevention Program – for aging adults. Conduct in-home assessments, coordinating and delivering supplies, and have a prescribing doctor available.
- d. Field based SUD supports to provide immediate intervention to remove barriers and get
- e. APP & Street Medicine works along the CARES team in partnership with St. Michaels Medical Center, the Kitsap County HEART team, and Kitsap Community Resources to provide mobile integrated health outreach services for both housed and unhoused individuals.
- f. House bill 1809 if passed will help create and support a more sustainable approach and will continue to support the work of the CARES program(s).

## **MEMBERSHIP COMMITTEE UPDATES**

Helen shared updates from the membership committee meeting with an applicant, Rick Becker. Rick is retiring from his current position with Kitsap County as the Department of Human Services, Veterans Coordinator and following his attending one of the CAC meetings that the board would like to extend an invitation to join the committee. Additionally, Bruce will take over the membership committee as the chair when he is ready, replacing Helen.

## **QUARTERLY REPORTS**

Hannah shared the 2024 final spend out for all agencies. Hannah will make this information available to members to review when they go through the RFP process. Over \$900k was unspent and will be returned to the MHCDC program account reserves. The monies are returned to the fund balance, the funds will help determine how much money will be available for RFP distribution the following year. The staff coordinator pays close attention to spending for all agencies year over year.

## **REPORTS OF INTEREST**

Hannah shared that a poll was sent out to members on areas of interest. Hannah is also working with Kitsap County Information Services on creating a reporting portal for agencies. The question posed to members is what type of reports would be of use to the committee members.

## **FEEDBACK ON THE RETREAT**

Members provided feedback on the retreat. Aside from being incredibly cold it was a good experience. Charmaine wants to gauge member interest in learning more and meeting out in the community to visit Kitsap County agencies and the therapeutic courts to learn about the work being done. Members asked to email information to Charmaine on availability so arrangements can be made for tours.

## **COMMITTEE MEMBER CHECK IN**

- Helen is attending a combined meeting for Salish BH-ASO on Friday, February 21<sup>st</sup>. Information can be found on the county website. Members and the public are encouraged to attend. Helen is also advocating against federal budget cuts. Helen also shared that the Kitsap Homeless Housing Coalition is tomorrow Wednesday, February 19, held every third Wednesday and can be found on the housing & homelessness web page.
- Charmaine shared that they met with lawmakers on senior nutrition (Meals on Wheels, food pantry, and more) to discuss especially impending federal and state budget cuts.
- Kimberly shared that the Commission of Children & Youth is still in need of youth representatives to join the commission. Youth representatives are needed for Bainbridge Island and North Kitsap, youth are also encouraged to attend the monthly meetings.

## **COMMUNITY INPUT**

None

**NEXT MEETING**

The next Community Advisory Committee meeting will be held on Tuesday, March 18, 2025 at 5:00 p.m.

**ADJOURN**

There being no further business to come before the Committee, the meeting was adjourned at 6:51 p.m.

**COMMUNITY ADVISORY COMMITTEE ATTENDANCE**

<b>MEMBERS</b>	<b>GUESTS</b>
Charmaine Scott	Julie Rogers, Kitsap Fire CARES
Helen Havens	
Tatiana Leone (excused)	
Tim Garrity (unexcused)	
Derick Bailey	
Bruce Sturdevant	
Tyler McKlosky	
Cynthia Griggins	
Charlotte Sheperdson	
<b>STAFF</b>	
Hannah Shockley	
Sonya Miles	
Kesha Anderson – Evans	