



Department of Human Services

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KITSAP COUNTY
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Substance Abuse Prevention/
Treatment and Youth Services
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Substance Abuse Prevention
Deanne Jackson, Prevention
Coalition Coordinator
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Aging & Long-Term
Care/Senior Information &
Assistance
Givens Community Center
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Phone: 360.337.7068
1.800.562.6418
Fax: 360.337.5746
Stacey Smith, Administrator
Phone: 360.337.5624

Community Development
Block Grant
Norm Dicks Government Center
345 6th Street, Suite 400
Bremerton, WA 98337
Fax: 360.337.4609
Bonnie Tufts, Coordinator
Phone: 360.337.4606
Housing and Homelessness
Carl Borg, Coordinator
Phone: 360.337.7286

Kitsap Recovery Center
Outpatient Services:
1026 Sidney Road
Port Orchard, WA 98366

Inpatient and Detox Services:
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Fax: 360.377.7027
Keith Winfield, Clinical Manager
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Workforce Development
1300 Sylvan Way
Bremerton, WA 98310
William Dowling, Director, OWDA
Phone: 360.337.4767

Veterans Assistance
Richard Becker, Coordinator
Phone: 360.337.4811

Community Advisory Committee Meeting Tuesday, January 16, 2024 5:00 p.m. – 7:00 p.m.

[Join ZOOM Meeting](#)

Webinar ID: 818 0028 0182

Passcode: 030772

Phone: +1 253 215 8782

In-Person: 507 Austin Avenue Port Orchard Public Works/HS Building, 1st floor

AGENDA

- | | |
|--|-------------|
| 1. Call to Order - Introductions
Charmaine Scott, Chair | 5:00 – 5:05 |
| 2. Review & Approval of November 21, 2023 Minutes*
Full Committee (Attachment 1) | 5:05 – 5:10 |
| 3. Additions/Changes to the Agenda | 5:10 – 5:15 |
| 4. Yearly Schedule (Attachment 2) | 5:15 – 5:35 |
| 5. Bylaw Review (Attachment 3) | 5:35 – 6:05 |
| 6. 2024 Workplan Review and Approval*
(Attachment 4) | 6:05 – 6:20 |
| 7. Membership Committee
Helen Havens, Sub-Committee Chair | 6:20 – 6:35 |
| 8. Retreat Updates | 6:35 – 6:45 |
| 9. Committee Member Check-in | 6:45 – 7:00 |
| 10. Community Input
Please limit individual comments to 2 minutes . Written comments
may also be submitted to the Board, if this timeframe is insufficient. | |
| 11. Adjourn | |

* Action Item



**MENTAL HEALTH, CHEMICAL DEPENDENCY AND THERAPEUTIC COURT
COMMUNITY ADVISORY COMMITTEE (CAC)
MINUTES
November 21, 2023**

Jackie Fojtik, Chair, called the meeting to order at 5:04 p.m. Introductions were conducted around the table.

APPROVAL OF MINUTES

After review of the October 11, 2023, Minutes, the following action was taken:

ACTION: Timothy Garrity moved to approve the October 11, 2023; meeting minutes as amended. Charmaine Scott seconded the motion. Keiko Sano abstained. Motion carried.

ADDITIONS/CHANGES TO THE AGENDA:

None

PORT ORCHARD MULTICARE BEHAVIORAL HEALTH CLINIC

Erin Devyak, clinical manager provided an overview of the new clinic in Port Orchard that opened mid-September.

- MultiCare is the largest provider of behavioral health in Western Washington. Their network includes Navos and Greater Lakes. Erin shared the mission, vision, and values of MultiCare.
- Discussed the staffing to include a peer counselor with lived experience. The clinic will treat youth ages 6 – older adults and accepts Medicaid and commercial insurance, in addition to accepting internal and external referrals from community partners.
- Erin also discussed the types of care provided: trauma informed, recovery-oriented care, and individualized, and individual and family service therapy for Medicaid clients. Will increase service offerings over time and will be able to provide medication services to clients in addition to substance use support services.
- Currently, only providing telehealth services due to DOH challenges impacting face to face services, but there will be both a screener and assessor onsite once open for face-to-face services.

DECEMBER MEETING

The board agreed to cancel the December 2023 meeting.

ACTION: Timothy Garrity moved to cancel the December 2023 meeting. Helen Havens seconded the motion. Motion carried.

RFP PROCESS DISCUSSION

Members shared takeaways from the RFP process:

- Suggested holding the funding meeting off for another week, it was too much for one night, preferred the process of year's past. Sonya also shared; they were trying to make the Commissioner's meeting, but it was eventually pushed to the next available date.
- Organizations/projects were separated but it would be helpful if the information could be combined, and members only want to view the information of concern to MHCDTC.
- Sonya shared some information on the County policy (blind review of applications) and working with Commissioners to remove the names of the organizations, the commissioners will have the final say.
- Bought up 25% to courts, but this topic had been discussed previously. Sonya also shared that she met with KC budget regarding the allocation for courts. Will discuss more at retreat. Jackie emailed final court funding to members.
- Discussed the \$2 million in reserves. Examples provided; purchasing a building and need some county funds – must be approved by commissioners and cannot just be pulled out and a certain amount needs to be allocated for the courts.
- Sonya also reminded the board that they were able to fund the community using the reserves during the pandemic.
- Lastly, members would like to know the process and lead time for asking for reserved funds, Sonya will follow up. If the members have questions put it in writing and Sonya will present them to the budget department for answers also discussed creating a reserve fund baseline.

BOCC WORK STUDY AND REGULAR BUSINESS MEETING RECAP

Jackie shared that she attended the work study and meeting, and both went well, although it was difficult to hear the commissioners at the work study. Sonya presented the resolution for 2024 funding of \$7.1 million.

MEMBERSHIP COMMITTEE

Helen provided an update, there are 3 new applications and only 2 openings. Kimberly is leaving the board in 2024, education member is not an appointed positioned. Follow up with Susan to find out if she will be able to continue serving on the board as the youth representative. Meeting November 30 with all applicants for vacant positions.

ACTION: The board moved to approve the nomination of Charmaine Scott as Chair. Motion carried.

ACTION: The board moved to approve the nomination of Helen Havens as Vice-Chair. Motion carried.

ANNUAL RETREAT

The executive committee will meet and discuss the retreat and report out to members via email or during the next meeting.

MINI-GRANTS

Discussion tabled until next year and members will review grant examples from the

Kitsap County Youth Commission.

COMMITTEE MEMBER CHECK IN

- Charmaine – ALTC preparing for meeting with legislators to advocate for ALTC and advocating for Association of Area Agencies on Aging. ALTC has had challenges with case manager retention and has recently revised salary to help remedy the situation. Aging has hired 3 new case managers. Continuing to work on what they want to focus on and working with Friend of The Library to get a senior slot, hasn't happened yet.
- Helen – Salish, Stephanie Lewis is leaving Kitsap County for a new position Kitsap Mental Health to become the head of 24hr services, hiring process is open and they will hire a new director. The RFP only had 1 applicant for the REAL Team. Lastly, Helen attended the co-occurring conference in Yakima and may report out at the retreat.
- Tim – Implemented new ordinance in November in Bremerton, most unhoused persons went to the Salvation Army, and others to the county or remain unhoused. Working with the REAL Team to get individuals into treatment and that has been largely successful.
- Jackie – Please make sure Kimberly gets her plaque for her service on the board.
- Sonya – Thanked Jackie for her service on the board.

COMMUNITY INPUT

None

NEXT MEETING

The next Community Advisory Committee meeting will be held on Tuesday, January 16, 2024, via Zoom and in-person at 5:00 p.m. In-person location: 507 Austin Street, Public Works/Human Services Building First Floor, Port Orchard, WA 98366

ADJOURN

There being no further business to come before the Committee, the meeting was adjourned at 6:29 p.m.

COMMUNITY ADVISORY COMMITTEE ATTENDANCE

MEMBERS	GUESTS
Jackie Fojtik	Erin Devyak, Port Orchard MultiCare Behavioral Health Clinic
Charmaine Scott	Lynne Pla, Port Orchard MultiCare Behavioral Health Clinic
Helen Havens	
Keiko Sano	
Tim Garrity	
Derick Bailey	
Bruce Sturdevant (Excused)	
Tyler McKlosky (Excused)	
Kimberly House (Excused)	
Susan Winfield (Unexcused)	
STAFF	
Hannah Shockley (Excused)	
Sonya Miles	
Kesha Anderson – Evans	

Mental Health, Chemical Dependency and Therapeutic Court Community Advisory Committee (CAC) 2024 CALENDAR

All meetings will be held on the third Tuesday of each month listed below.
Meetings are hybrid, via Zoom or at 507 Austin Ave, Port Orchard, WA
from 5:00 p.m. to 7:00 p.m. Business Meetings*



Tuesday, January 16*

February -no meeting

**Tuesday, March 2*
RETREAT**

April -no meeting

Tuesday, May 21*

June no-meeting

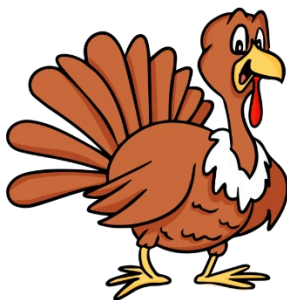
**Tuesday, July 16*
TRAINING**

**August 12
REVIEW BEGINS**

**September 23
Q&A EXCHANGE**

**October 8 and 9*
EXECUTIVE SESSIONS
WS Oct 23, BOCC Oct 28**

**November -no meeting
December -no meeting**



**Kitsap County Mental Health, Chemical Dependency and Therapeutic Court
Community Advisory Committee
BYLAWS**

1. NAME

The Kitsap County Mental Health, Chemical Dependency and Therapeutic Court Community Advisory Committee.

2. MISSION

To serve the interests of the residents of Kitsap County by reviewing applications and achievement of performance measures of funded programs or services, for funding based on the Board of Commissioners' strategic direction, priorities, and criteria. Advising on recommended proposals and funding levels to meet the County's behavioral health goals and needs.

3. PURPOSE OF THE COMMUNITY ADVISORY COMMITTEE

The Kitsap County Board of Commissioners established the Mental Health, Chemical Dependency, and Therapeutic Court Services Community Advisory Committee with Resolution #103-2013 that was adopted July 8, 2013 with the authority granted to counties in RCW 82.14.460.

The purpose of the Committee is to:

- a. Advise the Board of Commissioners on systemic mental health, substance abuse and therapeutic court issues.
- b. Review strategic plans which identify regional needs and guide near-term actions to address such needs.
- c. Assess proposals for targeted funding to address the needs outlined in the strategic plans.
- d. Review performance outcomes to ensure funding is meeting proposed goals and those of Kitsap County's strategic plans.
- e. Ensure that the implementation and evaluation of the strategies and programs funded by the Treatment Sales Tax are transparent, accountable, and collaborative.

4. MEMBERSHIP

a. Appointment

The Community Advisory Committee shall be comprised of 11 members, appointed by and who serve at the pleasure of the Kitsap County Board of Commissioners. To ensure continuity, the initial Committee will be made up of three members appointed for one-year terms; four members will serve two-year terms; and four members will serve three-year terms. Thereafter, members shall be appointed for terms of three years. Individuals appointed to fill vacancies shall serve the remainder of the term. A member may serve a maximum of three consecutive terms. After a period of two years' absence from the committee, a member may be appointed again for up to three consecutive terms.

b. Representation

Appointees are selected based on a balance of subject matter expertise and geographic distribution within Kitsap County and shall include:

- (1) One from the Salish Behavioral Health Administrative Services Organization
- (2) One from the Commission on Children and Youth
- (3) One from the Area Agency on Aging
- (4) One from Law and Justice
- (5) One from Education
- (6) Six At-Large representing a diverse spectrum of community members whose background, expertise or lived experience with mental health, chemical dependency and/or therapeutic court programs will enhance the function and effectiveness of the Committee in fulfilling their responsibilities.

The Board of County Commissioners approves all appointments.

c. Duties/Expectations

The Committee's specific responsibilities include, but are not limited to:

- (1) Review the Behavioral Health Strategic Planning Team's and Human Services Department's needs assessment, goals, objectives and strategies aimed to meet the behavioral health needs of the community.
- (2) Review applications for funding based on the Board of Commissioners' strategic direction and priorities and criteria for distribution. Upon assessment of the applications, the Committee will recommend to the

Commissioners the appropriate proposals and funding levels to meet the County's behavioral health service needs.

- (3) Quarterly review performance outcomes determine the success of funded proposals and achievement of County behavioral health goals.
- (4) Submit an annual report to Commissioners that lists programs funded, amounts allocated and expended, number of individuals served and performance outcomes along with recommended program and/or process changes based on the outcomes and evaluation data.
- (5) Review the Behavioral Health Strategic Plan every three years, in coordination with the Request for Proposal process, to assess the overall progress towards achieving Kitsap County's behavioral health goals.
- (6) Ensure that the implementation and evaluation of the strategies and programs funded by the Treatment Sales Tax are transparent, accountable and collaborative.

Members are expected to be knowledgeable about the essential matters concerning the Committee, including policy guidelines. Members are expected to assist each other in the orientation and education related to their responsibilities. Members will conduct all activities in an ethical and responsible manner. The Committee shall comply with applicable Washington State laws and Kitsap County policies.

5. TERMINATION

a. Resignation

Resignations by members shall be submitted in writing to the Chair and staff. Staff will forward a copy of the resignation to the County Volunteer Services Coordinator and the Board of Commissioners.

b. Removal by Board of Commissioners

The Board of Commissioners may remove a member when it determines that it is in the best interest of the Committee or Kitsap County.

6. ATTENDANCE

All members are expected to attend regularly scheduled meetings. When a member is unable to attend a regularly scheduled meeting, they should notify the Chair or County staff in advance. Lack of notification will be considered an unexcused absence. More than three unexcused absences by any member during

any 12-month period may result in removal of the member by the Board of Commissioners.

7. MEETINGS

a. **Public Meetings Law**

All meetings will be open to the public and all persons will be permitted to attend Committee meetings of the Committee. Open public meetings and open public attendance is not required at meetings when less than a quorum is present.

b. **Regular Meetings**

The Committee shall meet at intervals established by the Director of the Human Services Department or their designee. Administrative support including crafting agendas, preparing materials, arranging speakers and presentations, and forwarding recommendations will be provided by the Human Services staff. Regular meetings may be canceled or changed to another specific place, date and time provided that notice of the change is delivered by mail, fax, or electronic mail and posted on the County website.

c. **Notice**

The Department of Human Services will provide notice of regular meetings to Committee members, interested persons, news media that have requested notice, and the general public. Notice shall include the time and place for holding regular meetings. The notice will also include a list of the primary subjects anticipated to be considered at the meeting. Distribution of meeting notices will be in a manner which maximizes the potential of the public to be aware of the proceedings and to participate.

d. **Special Meetings**

Special meetings may be called by the Chair, in coordination with staff, with notice to all members and the general public not less than 24 hours prior to the time of the special meeting. A special meeting should be called only if necessary to conduct business that cannot wait until the next regularly scheduled meeting. The notice will be provided as soon as possible to encourage public participation.

e. **Meeting Location**

Committee meetings are held in person at a designated location with a virtual option for both Committee members and the public who may wish to attend. The Committee may meet in other locations and will provide at least 24-hour notice if there is a change in location.

f. **Quorum**


The majority of the appointed membership of the Committee will constitute a quorum for the transaction of all business at meetings.

- g. **Voting**
Each member present at the meeting, including the Chair, is entitled to one vote.
- h. **Minutes**
The minutes of all regular and special meetings shall be recorded by Department of Human Services staff. Minutes will include time and date, meeting length, members present, motions, proposals, resolutions, proposed recommendations and due date, if applicable. Draft minutes will be distributed to the membership not less than five days prior to the next regular monthly meeting for comment and correction and will be formally approved at the next Committee regular monthly meeting and submitted to the County staff coordinator for posting on the Kitsap County website.
- i. **Agendas**
Items may be placed on a meeting agenda by any member or by County staff. The Chair and staff will coordinate preparation of meeting agendas. The agenda will be distributed to members at least five days prior to a regular meeting.
- j. **Parliamentary Procedure**
Robert's Rules of Order will govern parliamentary procedure at regular and special meetings except where such rules conflict with Kitsap County Code (KCC) Chapter 4.33 or these Bylaws. The rank of authority governing procedure is (1) KCC Chapter 4.33, (2) these Bylaws, and (3) *Robert Rules of Order*.
- k. **Decorum and Control**
In the event any meeting is interrupted by an individual or individuals so as to render the orderly conduct of the meeting unfeasible and order cannot be restored by the removal of the person or persons who are interrupting the meeting, the Chair may order the meeting room cleared and continue in session or may adjourn the meeting and reconvene at another location selected by the majority vote of the members. In such a session, final disposition may only be taken on matters appearing on the agenda. The Chair may readmit an individual or individuals not responsible for disturbing the orderly conduct of the meeting.

8. OFFICERS

- a. **Chair and Vice-Chair**
The chairperson and vice chairperson shall be elected by a majority vote for a one-year term, beginning on January 1 and ending on December 31 of the calendar year following election.
- b. **Process**
The chairperson shall appoint a three-member Nominating Committee.



Elections shall be held at the first regular meeting of the fourth calendar quarter from a slate presented by the Nominating Committee and nominations from the floor. Nominees must be active members who have consented to serve. 

c. **Chair Responsibilities**

The Chair will lead and guide the conduct of public meetings. The Chair is the official representative of the Community Advisory Committee and shall follow the Public Communications Guidelines established in the Kitsap County Advisory Group Handbook when acting as the official spokesperson to the media. The Chair will be the main contact between the Committee and County staff.

d. **Vice-Chair Responsibilities**

In the absence of the Chair, the Vice-Chair will assume the Chair's responsibilities. If neither the Chair nor the Vice-Chair is available for a public meeting, the assembled members will select a temporary chairperson to conduct the meeting.

e. **Vacancies or Removal of Officers**

The Board of Commissioners may remove an officer when it determines that it is in the interest of the Committee or the County. If the Chair position is vacated, the Vice-Chair will assume the Chair's position. If the Vice-Chair is vacated, members will elect a replacement.

9. SPECIAL COMMITTEES

The Committee may authorize the Chair to appoint members to special sub-committees as necessary to deal with special projects, problems or issues. All appointed sub-committees will report their information and/or recommendations to the Committee. Sub-Committees may not make independent decisions outside of a regular Committee meeting. For any documentation to be presented to the Committee, a digital copy must be sent to the County Staff Coordinator no less than 24 hours prior to a regular meeting in order to prepare copies for the regular meeting.

Sub-committees are defined as any smaller sub-set of members not including the whole and include but are not limited to the Executive Committee, Nomination Committee and Membership Committee,

10. CONFLICTS OF INTEREST

a. **Declaration**

Members are expected to declare a conflict of interest prior to consideration of any matter causing a potential or actual conflict.

b. **Conflict of Interest**

No Committee member shall engage in any grant activity, including participation in the selection, award, or administration of a sub-grant or contract supported by the Treatment Sales Tax funds if a conflict of interest, real or apparent, exists. Such a conflict would arise when: 1) the individual, 2) any member who has a financial or other interest in the firm or organization selected for award.

Members are expected to declare a conflict of interest prior to consideration of any matter causing potential or actual conflict.

11. AMENDMENT TO BYLAWS

The Committee will periodically review their bylaws and may propose amendments. A majority vote of the Committee is required to approve recommended amendments. Bylaw amendments are then forwarded to the Board of Commissioners for approval.

12. COMMUNITY RELATIONS/PUBLIC INPUT

Any member of the public will be welcome to attend and provide input at Committee meetings. Public comments will be encouraged and accepted verbally or in writing. Anyone who wishes to voice an opinion or present information or concerns to the Committee may attend meetings or contact either the Chair, the Vice-Chair, or staff. Arrangements will be made, and time will be allotted at meetings as appropriate to assure broad public participation.

13. ADOPTION

Bylaws are in full force and effect when approved by the Kitsap County Board of County Commissioners.

Adopted this 10th day of April, 2023.



**BOARD OF COUNTY COMMISSIONERS
KITSAP COUNTY, WASHINGTON**

Charlotte Garrido

CHARLOTTE GARRIDO, Chair

Robert Gelder

ROBERT GELDER, Commissioner

Katherine T. Walters

KATHERINE T. WALTERS, Commissioner

ATTEST:

Dana Daniels

Dana Daniels, Clerk of the Board



**MENTAL HEALTH, CHEMICAL DEPENDENCY AND
THERAPEUTIC COURT COMMUNITY ADVISORY COMMITTEE (CAC)
2024 WORK PLAN**

Meeting Days, Time and Location: Third Tuesday in January, May, July, and October from 5:00 p.m. – 7:00 p.m. via hybrid on Zoom and 507 Austin Ave in Port Orchard, Human Services Building, 1st floor.

Advisory Group Staff: Hannah Shockley

Advisory Group Chair: Charmaine Scott

Community Advisory Committee Purpose/Mission Statement:

To serve the interests of the Community of Kitsap County by reviewing applications and achievement of performance measures of funded programs or services, to determine funding allocations based on the Board of Commissioners' strategic direction, priorities, and criteria. Advising on recommended proposals and funding levels to meet the County's behavioral health goals and needs.

2024 Goal	Status	2024 Priority Level	Comments/Coordination
TIER 1: HIGH PRIORITY			
1. Advise the Board of Commissioners (BOCC) on systemic mental health, substance abuse and therapeutic court issues.	Ongoing	High	<ul style="list-style-type: none"> - Meet throughout the year in designated months to monitor funding, performance, and progress on the annual goals. - Provide education to CAC members. - Provide information to the Board of Commissioners (BOC) as requested. - Actively recruit knowledgeable persons for open positions on the CAC. - <u>Coordination:</u> Staff, CAC

2024 Goal	Status	2024 Priority Level	Comments/Coordination
2. Assess proposals for targeted funding to address the needs outlined in the strategic plan.	Ongoing	High	<ul style="list-style-type: none"> - Review and implement Strategic Planning recommendations. - Continue a web-based RFP application process and submission through Survey Monkey. - Conduct an RFP for mental health, chemical dependency, and therapeutic court programs. - Facilitate pre-application interviews to answer technical questions regarding the RFP process. - Establish recommendations for funding to the BOCC. - Present recommendations for funding to the BOCC at their regularly scheduled Meeting. <p>- <u>Coordination</u>: Staff and CGAP, CAC</p>
3. Maintain full membership on the Mental Health, Chemical Dependency and Therapeutic Court funding, programs, and activities of the Community Advisory Committee.	Ongoing	High	<ul style="list-style-type: none"> - Convene the Membership Sub-Committee. - Actively recruit knowledgeable persons for open positions on the CAC. - Actively seek to increase the racial and ethnic diversity of the committee members. - Conduct interviews with CAC applicants and make recommendations to BOCC. - Review Bylaws and update Membership requirements. <p>- <u>Coordination</u>: Staff, Membership Sub-Committee, CAC</p>
4. Promote awareness of the Mental Health, Chemical Dependency and Therapeutic Court funding, programs, and activities of the Community Advisory Committee.	Ongoing	High	<ul style="list-style-type: none"> - Develop a calendar of CAC activities and establish communications around each event. - Develop communications brochures, reports, presentations, and marketing materials. - Maintain awarded contractors progress portals on county website. - Conduct community presentations. <p>- <u>Coordination</u>: Staff</p>

2024 Goal	Status	2024 Priority Level	Comments/Coordination
5. Develop and measure specific performance outcomes to ensure funding is meeting proposed goals and those of Kitsap County's strategic plan.	Ongoing	High	<ul style="list-style-type: none"> - Transition Kitsap Public Health District evaluation and monitoring of tracking shared and participant-specific outputs and outcomes (metrics) to bring it in-house. - Operate a system to capture shared and participant-specific metric data for monitoring progress over time. In addition, develop and produce data reports. - Use web-based data entry system for the collection of program outputs and outcomes. - Conduct quarterly sub-contractor meetings to monitor spending, performance outcomes and proposed program goals. - Maintain sub-contractor performance reports on website. - Perform contractor site visits, as additional contract monitoring. - <u>Coordination</u>: Staff, Kitsap Public Health District, sub-contractors
6. Ensure that the implementation and evaluation of the strategies and programs funded by the Treatment Sales Tax are transparent, accountable, and collaborative.	Ongoing	High	<ul style="list-style-type: none"> - Maintain availability of performance on established outcomes and fiscal review of contractors, live on website. - Evaluate effectiveness of selected programs throughout the year. - Submit an annual report to the BOCC and post on website, programs funded, amounts allocated and expended, number of individuals served, and performance outcomes along with recommended program and/or process changes based on evaluation data. - <u>Coordination</u>: Staff

GOALS ON HOLD			
Goal 2024	Status	2024 Priority Level	Comments/Coordination
1. Conduct in person CAC retreat to ensure funding is meeting proposed goals and those of the updated 2021 Kitsap County strategic plan.	On Hold	High	<ul style="list-style-type: none"> - March 2, 2024 retreat scheduled. - <u>Coordination</u>: Staff, CAC

2024 ACTIVITIES:

Request for Proposal:

- Conduct the Request for Proposals for mental health, chemical dependency and therapeutic tax programs and make recommendations for funding to the Board of Commissioners. Evaluate and edit the current RFP to reflect the 2021 Strategic Plan.

Membership Subcommittee:

- Develop process for filling open positions on the Community Advisory Committee and make recommendations for appointment to the Board of Commissioners.



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Community Advisory Committee Meeting

Tuesday, May 21, 2024

5:00 p.m. – 7:00 p.m.

[Join Zoom Meeting](#)

Meeting ID: 854 2391 6809

Passcode: 614390

Phone: 1-253-215-8782

In-person: 507 Austin Avenue Public Works/HS Building, 1st, Port Orchard

AGENDA

- | | |
|---|-------------|
| 1. Call to Order - Introductions
Charmaine Scott, Chair | 5:00 – 5:05 |
| 2. Review & Approval of March 2, 2024 Minutes* Full
Committee (Attachment 1) | 5:05 – 5:10 |
| 3. Request for Proposal Updates | 5:10 – 5:30 |
| 4. Recap of the Salish ASO SUD Summit (Attachment 2) | 5:30 – 5:50 |
| 5. Can a project be funded by MHCDC (Attachment 3) | 5:50 – 5:15 |
| 6. Courts Funding | 5:15 – 5:45 |
| 7. Contracts 2-year Discussion | 5:45 – 6:15 |
| 8. Reserves (Attachment 4) | 6:15 – 6:30 |
| 9. Site Visit Questions | 6:30 – 6:50 |
| 10. Committee check in
(3-minute public comment) | 6:50 – 7:00 |
| 11. Adjourn | |

*** Action Item**



**MENTAL HEALTH, CHEMICAL DEPENDENCY AND THERAPEUTIC COURT
COMMUNITY ADVISORY COMMITTEE (CAC) RETREAT
MINUTES
March 2, 2024**

Charmaine Scott, Chair, called the meeting to order at 9:14 a.m. Introductions were conducted around the table.

APPROVAL OF AGENDA

Announcement that Keiko Sano and Susan Mayes have resigned due to life circumstances. This leaves an At-Large and Children and Youth representative vacancy on the committee.

After review of the January 16, 2024 Minutes and the March 2, 2024 Agenda, the following action was taken:

ACTION: Derrick Bailey moved to approve the January 16, 2024 minutes; and the March 2, 2024 agenda as presented. Timothy Garrity seconded the motion. Motion carried.

KIMBERLEE WILLIAMS, DIVERSITY, EQUITY, AND INCLUSION

Kimberlee discussed the assumptions people make just by “looking at you?” based on our experiences as a method of self-protection and the responsibilities assigned to those assumptions. Kimberlee also discussed decision-making through an equity lens addressing surface assumptions, engaging multiple perspectives, communication, outcomes, evaluation, and moving forward with an elevated level of awareness, in addition to cultural competency.

- a. The board participated in an exercise as a guide for thoughtful discussions (non-verbal) for decision-making and conflict resolution. Members discussed thoughts on the process and how biases and experiences impact the process.
 - o Members are encouraged to discuss, seek clarification, and ask more questions for qualifiers.
- b. Kimberlee asked who and what perspectives are missing from the conversation/process, as well as potential barriers in participating in the RFP process.
- c. Lastly, Kimberlee shared that every group an individual belongs to has its own culture, when that which is “normal” to me lands poorly on that which is “normal” to you; you and I end up in conflict. Culture is simply a collective of thinking, being, and doing.

COURTS DISCUSSION

Charmaine discussed the mandate on therapeutic court funding. The therapeutic courts will receive guaranteed funding up to 25% based on the original purposes of the 1/10th of 1% sales tax program and established RCW 82.14.460. A question was also posed as to whether or not a time would come when funding for therapeutic courts should be funding through the general fund. By allocated the guaranteed percentage of funding it reduces the amount of workload on the board. Sonya also discussed how funds are dispersed over the course of the year, any unspent funds remain with the program for future use. The board would like to know

what the therapeutic courts have decided on how to use the allocated funding.

REVIEW OF THE STRATEGIC PLAN 2021 OVERVIEW

Hannah provided a brief overview of the 2021 - 2026 strategic plan as it relates to guiding the work of the program and committee's decisions. Hannah will send out a meeting invite to new members to discuss the strategic plan in greater detail and to answer questions.

REQUEST FOR APPROVAL

Contractors were asked to share the gaps and trends in the community they are seeing in their 2023 December quarterly contractor's meeting. Hannah discussed some of the gaps that were present in 2014 and continue to be a barrier in 2024; a need to expand community health care and access, housing to include emergency and transitional, prevention and youth and family services, and staffing that remain leading issues in Kitsap. In order to promote and support a healthy community, there has to be focus directed to the lack of essential foundational supports. Hannah shared the gaps and trends provided by the contractors and the regional data that backs up these areas for concern:

- a. Gaps in The Community
 - Essential foundational supports are still missing, putting pressure on smaller agencies to provide solutions, and a contributing factor sustaining perpetuating cycles of addiction and homelessness.
 - Main foundational structures; prevention, living wages, adequate medical resources, affordable housing, emergency and transitional housing/beds. transportation, and training and development to include secondary college level learning and development.
 - In 9 years, the program has provided \$49 million in community funding.
 - Hannah also shared the Kitsap Public Health District's 2023 Community Health Assessment findings which directly support the gaps being felt by the contractors as a subset of the larger community.
 - There isn't an inclusive behavioral health stabilization model which allows full access to the community, all roads lead to the hospital. This is a contradiction to the purpose of the funding. Although, agencies are trying to support this endeavor to the best of their specialized abilities the greater problem is foundational and the need for a true stabilization facility, with no barriers to receiving immediate treatment. This can include mental health stabilization and medical detox 24/7.
- b. Priorities for Funding
 - The trends and gaps demonstrated by relevance in the 2023 Community Health Assessment (prevention, living wages, adequate medical resources, affordable housing, emergency, and transitional housing/beds. transportation, and training and development) and felt by service providers and the populations being served which included the entire community, these gaps continue to be the areas that require priority in funding. They are in alignment with the strategic plan can be funded intentionally to target gap closure.

SITE VISITS

Hannah is in the process of completing site visits, with one to three site visits scheduled per

week. Agape's visit has been completed. During the site visit Hannah reviews, program operations, financials, and program progress and challenges. Hannah will send members the results of each site visit for review ahead of the application process.

RFP SCHEDULE

The RFP schedule for the 2025 program grant cycle was provided for members to review.

GOOD OF THE ORDER

None

NEXT MEETING

The next Community Advisory Committee meeting will be held on Tuesday, May 21, 2024, via Zoom at 5:00 p.m. and ending at 7:00 p.m.

ADJOURN

There being no further business to come before the Committee, the meeting was adjourned at 2:00 p.m.

COMMUNITY ADVISORY COMMITTEE ATTENDANCE

MEMBERS	GUESTS
Charmaine Scott, Chair	Kimberlee Williams, Kitsap County DEI Manager
Helen Havens, Vice Chair	
Tyler McKlosky, Membership Chair (Excused)	
Timothy Garrity	
Derick Bailey	
Bruce Sturdevant	
Charlotte Shepherdson	
Tatiana Leone	
Cynthia Griggins	
STAFF	
Hannah Shockley	
Sonya Miles	
Kesha Anderson - Evans	

Attending the SBH-ASO Substance Use Disorder Summit

The day was a recap of the Gaps presentation we covered at our 1/10th of 1 % TST retreat in March. The focus was GAPS in the COMMUNITY. The same GAPS were echoed repeatedly by the close to 100 SUD providers in the region; Kitsap, Clallam, and Jefferson.

Top gaps that were noted at the Summit are:

- Low to no barrier housing, emergency, transitional, and permanent
- Stabilization: medical detox, crisis facility that has no barriers with access to all and can provide clearance and 24 hour prescribed medications, bed-to-bed services
- Less barriers to accessing treatment medications; quicker and closer
- Inundation of the hospital
- Involuntary barriers; Medicaid only approves residential treatment for 16 beds, assessments are difficult to obtain (thank you PIN Person in Need -Kitsap Recovery Center for being the only mobile assessments with goals of same day assessments), Red Tape on approvals from MCO's Managed Care Organizations, training for peer support, understanding resources that are available / when they are expiring (example given on rental supports, one minute an agency has funding then you go to access it and it's used or expired)-How do we stay up-to-date with available resources in real time.
- Early intervention; case management for youth, co-occurring services for youth, therapists for youth
- Staff recruitment and retention, training and development, educational opportunities

Positive changes in the last 5 years.

- Harm reduction model is more understood
- Outreach and meeting people where they are at
- Narcan awareness and wrap around services
- Decriminalization of Mental Health and Substance Use needs

MH/CD/Courts		
Fund Balance	\$	12,200,000
Liability	\$	7,200,000
Remaining Balance	\$	5,000,000
Projected 2024	\$	7,200,000
Projected Available 2025	\$	12,200,000
3 Month Carry	\$	1,800,000
2025 Spend Down	\$	10,400,000
25% Courts - on \$7.2M	\$	1,800,000
2025 RFP	\$	8,600,000
Spend Down over Projected	\$	3,200,000
Courts 2023	\$	1,795,000

CIAH		
Fund Balance	\$	9,300,000
Liability	\$	7,250,000
Remaining Balance	\$	2,050,000
Projected 2024	\$	6,100,000
Projected Available 2025	\$	8,150,000
2 Month Carry	\$	1,000,000
2025 Spend Down	\$	7,150,000
2025 RFP	\$	7,150,000
Spend Down over Projected	\$	1,050,000

Verified and Approved by Allen, Kevin, Hannah, Joel, Sonya - March 27, 2024



Department of Human Services

Doug Washburn
Director

KITSAP COUNTY
DEPARTMENT OF HUMAN
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Sonya Miles
Deputy Director
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Kesha Anderson - Evans
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Behavioral Health
Jolene Kron, Administrator
Phone: 360.337.4832

Mental Health/Chemical
Dependency/Therapeutic Court
Hannah Shockley, Coordinator
Phone: 360.337.4827

1/10th Affordable Housing
Joel Warren, Coordinator
Email: jwarren@kitsap.gov

Pretrial Services
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Substance Abuse Prevention/
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Substance Abuse Prevention
Deanne Jackson, Prevention
Coalition Coordinator
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Aging & Long-Term
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1.800.562.6418
Fax: 360.337.5746
Stacey Smith, Administrator
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Fax: 360.337.4609
Bonnie Tufts, Coordinator
Phone: 360.337.4606

Housing and Homelessness
Carl Borg, Program Manager
Phone: 360.337.7286

Kitsap Recovery Center
Outpatient Services:
1026 Sidney Road
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Inpatient and Detox Services:
661 Taylor Street
Port Orchard, WA 98366
Fax: 360.377.7027
Keith Winfield, Clinical
Manager
Phone: 360.337.5640

Workforce Development
3120 NW Randall Way
Silverdale, WA 98383
William Dowling, Acting
Director
Phone: 253.370.1136.

Veterans Assistance
Richard Becker, Coordinator
Phone: 360.337.4811

Community Advisory Committee Wednesday, October 2, 2024 5:00 p.m. – 6:00 p.m.

[Join ZOOM Meeting](#)

Meeting ID: 886 4841 3399

Passcode: 364832

Phone: 1-253-215-8782

AGENDA

- | | |
|---|-------------|
| 1. Call to Order – Introductions
Charmaine Scott, Chair | 5:00 – 5:05 |
| 2. Review & Approval of May 21, 2024, Minutes*
Full Committee (Attachment 1) | 5:05 – 5:10 |
| 3. Additions/Changes to the Agenda* | 5:10 – 5:20 |
| 4. 2025 Request for Proposal Recommendations | 5:20 – 5:35 |
| 5. Community Input
(Please limit individual comments to 2 minutes) | 5:35 – 5:50 |
| 6. Committee Member Check-In | 5:50 – 6:00 |
| 7. Adjourn | |

*Action Item



**MENTAL HEALTH, CHEMICAL DEPENDENCY AND THERAPEUTIC COURT
COMMUNITY ADVISORY COMMITTEE (CAC)**

MINUTES

May 21, 2024

Charmaine Scott, Chair, called the meeting to order at 5:04 p.m. Introductions were conducted around the table.

APPROVAL OF MINUTES

After review of the March 2, 2024, Minutes, the following action was taken:

ACTION: Timothy Garrity moved to approve the March 2, 2024; meeting minutes as presented. Derick Bailey seconded the motion. Motion carried.

ADDITIONS/CHANGES TO THE AGENDA:

None

REQUEST FOR PROPOSAL UPDATES

Hannah provided a brief update of the RFP process, minimal edits needed, released this week and application process opens June 1st. We have received total of \$24 million in pre-application submissions thus far, CIAH, CDBG/HOME, MHCDC. MHCDC funding total for 2025 is \$8.6 million, \$5.4 million standard RFP and \$3.2 million geared towards identified priority gaps in the community.

SALISH ASO SUD SUMMIT RECAP

Jolene provided a recap of the SUD regional substance use disorder summit for Clallam, Jefferson, and Kitsap counties held April 26th. 77 attendees to discuss the gaps and needs in the community to create a strategy and establish goals. Gaps noted at the summit included those previously noted during the MHCDC retreat; low to no barrier housing, stabilization, prescribed medications, bed-to-bed services, inundation of the hospitals, and involuntary barriers, and red tape from managed care organizations, resources and training, youth, and early intervention.

- Jolene also discussed some of the work happening towards Naloxone awareness and the distribution regionally of 14 cabinets in the last 6-weeks. ASO is also working on mapping with a QR code for cabinet locations. Additionally, as part of the opioid 1st round of funding, Kitsap County Commissioners approved funding for primary prevention and misuse, in cooperation with Kitsap Public Health.

Hannah also shared some of the positive changes in the last 5-years; harm reduction model is now understood and readily used, outreach endeavors and meeting people where they have improved, Narcan awareness and wrap-around services, in addition to the continuation on working to decriminalize substance use.

MHCDTC PROJECT FUNDING

Tabled for July meeting discussion.

COURTS FUNDING

Discussion over the percentage funding for the courts. Hannah provided some historical background; the courts were involved in the funding process. Hannah also provided a brief overview of the RFP including the purpose of the pre-application process and activities board members will participate within that process. More applications received each year and based on the RCW and the intention of the funding is that a portion goes to the therapeutic courts and are required to apply and provide program outcomes and performance metrics. The only difference is the committee will no longer decide the funding allocations for the courts. This process is also used by Jefferson county. Members were also encouraged to review the RCW.

- Members voiced concerns regarding performance metrics and funding requirements, and other advantages than the board no longer review those applications.
- Sonya shared that oversight is provided by the Court Oversight program, training and certification is also required and MHCDTC program staff monitor grant funded agencies throughout the funding cycle. Sonya also noted that no programs receive full funding upfront and all funding disbursements are based on submitted and approved invoices.
- The courts are allocated 25% and held to the same expectations as all other participating agencies in terms of reporting, site visits, and meeting performance expectations.

Discussions in January will continue following the 2025 funding cycle process.

2-YEAR CONTRACTS

Committee considering the idea of providing 2-year contracts, pros and cons, the discussion will be tabled for a future meeting. Hannah will send out a preliminary list of pros and cons to members to build upon for further discussion.

RESERVES

Hannah discussed the fund reserves and broke down what the numbers actually mean; the fund balance vs. the liabilities for projected expenditures and funding. Liabilities are required monies in the account acting as a safety net to cover future projections to continue providing funding support to community services.

SITE VISIT QUESTIONS

Hannah is still working through the site visits and answered questions from members about the process. Hannah also reviewed the strategic plan scope of work objectives and how the agencies are required to meet those objectives. Q1 reports will be completed and available during the evaluation process. All site visits will be completed and provided to the board by August 1st.

COMMITTEE MEMBER CHECK IN

- Charmaine – Meeting with ALTC, May is Older Adult Month and have hosted virtual and in-person workshops throughout the month and will hold a retreat in July.
- Hannah also posed a question related to adjusting the executive session dates currently scheduled for the 2nd week of October; suggesting to would move them to September 30th and October 1st. Hannah is trying to coordinate the dates with the Human Services Work Study on October 9th, and move the recommendations to the BOCC for approval in time. Hannah will update the executive sessions and the 2025 funding announcement will remain as scheduled, on October 9th.

COMMUNITY INPUT

None

NEXT MEETING

The next Community Advisory Committee meeting will be held on Wednesday, October 2, 2024 at 5:00 p.m.

ADJOURN

There being no further business to come before the Committee, the meeting was adjourned at 7:02 p.m.

COMMUNITY ADVISORY COMMITTEE ATTENDANCE

MEMBERS	GUESTS
Charmaine Scott	Jolene Kron, Administrator Salish BHASO
Helen Havens (Excused)	
Tatiana Leone	
Tim Garrity	
Derick Bailey	
Bruce Sturdevant	
Tyler McKlosky	
Cynthia Griggins	
Charlotte Sheperdson	
Kimberly Riley	
STAFF	
Hannah Shockley	
Sonya Miles	
Kesha Anderson – Evans	



Department of Human Services

Doug Washburn
Director

KITSAP COUNTY
DEPARTMENT OF HUMAN
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Deputy Director
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Kesha Anderson - Evans
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Email: jwarren@kitsap.gov

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Kitsap Recovery Center
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Inpatient and Detox Services:
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Fax: 360.377.7027
Keith Winfield, Clinical
Manager
Phone: 360.337.5640

Workforce Development
3120 NW Randall Way
Silverdale, WA 98383
William Dowling, Acting
Director
Phone: 253.370.1136.

Veterans Assistance
Richard Becker, Coordinator
Phone: 360.337.4811

Community Advisory Committee Tuesday, November 19, 2024 5:00 p.m. – 6:30 p.m.

[Join ZOOM Meeting](#)

Meeting ID: 838 9547 2111

Passcode: 406258

Phone: 1-253-215-8782

In-Person: 507 Austin Ave, Public Works/Human Services Building, First floor, Port Orchard

AGENDA

- | | |
|--|-------------|
| 1. Call to Order – Introductions
Charmaine Scott, Chair | 5:00 – 5:05 |
| 2. Review & Approval of October 2, 2024,
Minutes* (Attachment 1) and Additions/
changes to the Agenda | 5:05 – 5:10 |
| 3. Announcements - All | 5:10 - 5:15 |
| 4. Appeal Discussion on Process -
Charmaine/Helen | 5:15 - 5:30 |
| 5. Debrief/Discussion on 2025 Funding
Deliberation Processes - Charmaine/Helen | 5:30 - 5:45 |
| 6. Community Exploration Project Planning -
Charmaine/Helen | 5:45 - 6:00 |
| 7. Retreat dates and input - Charmaine/Helen | 6:00 – 6:15 |
| 8. Community Input
Please limit individual comments to 2 minutes.
Written comments may also be submitted to the
Board if this time frame is insufficient. | 6:15 – 6:20 |
| 9. Committee Member Check-In | 6:20 – 6:30 |
| 10. Adjourn | |

*Action Item



**MENTAL HEALTH, CHEMICAL DEPENDENCY AND THERAPEUTIC COURT
COMMUNITY ADVISORY COMMITTEE (CAC)**

MINUTES

October 2, 2024

Charmaine Scott, Chair, called the meeting to order at 5:00 p.m. Introductions were conducted around the table.

APPROVAL OF MINUTES

After review of the May 21, 2024, Minutes, the following action was taken:

ACTION: Timothy Garrity moved to approve the May 21, 2024; meeting minutes as presented. Tatiana Leone seconded the motion. Motion carried.

ADDITIONS/CHANGES TO THE AGENDA:

None

2025 REQUEST FOR PROPOSAL RECOMMENDATIONS

Charmaine provided an overview of the review process; funding decisions were made to make the most impact across the various funding needs. The CAC received \$11 million in requests and will be awarding \$5.4 million in funding for 2025 projects. 25% or \$1.8 million of funding was allocated for therapeutic courts. The BOCC made a direct allocation of \$3.2 million pulled from the reserve funds for capital housing projects. Sonya shared the 2025 funding recommendations. Applicants advised to provide an email and Sonya will follow up with any applicants who were not funded for further discussions.

A question was posed about the funding set aside for housing. The CAC board members, Charmaine Scott and Helen Havens met with the BOCC as part of the coordinate grant review process. Sonya also shared the capital projects allocation for housing that were awarded funding. The recommendations will be presented to the BOCC for approval on October 7, 2025.

COMMITTEE MEMBER CHECK IN

None

COMMUNITY INPUT

None

NEXT MEETING

The next Community Advisory Committee meeting will be held November 19, 2024 at 5:00 p.m. in-person and via ZOOM.

ADJOURN

There being no further business to come before the Committee, the meeting was adjourned at 5:29 p.m.

COMMUNITY ADVISORY COMMITTEE ATTENDANCE

MEMBERS	GUESTS
Charmaine Scott	
Helen Havens	
Tatiana Leone	
Tim Garrity	
Derick Bailey (Excused)	
Bruce Sturdevant (Excused)	
Tyler McKlosky (Excused)	
Cynthia Griggins (Excused)	
Charlotte Sheperdson	
Kimberly Riley	
STAFF	
Doug Washburn	
Sonya Miles	
Kesha Anderson – Evans	

RESOLUTION NO. 163 - 2024

APPROVING FUNDING RECOMMENDATIONS, THE KITSAP COUNTY MENTAL HEALTH, CHEMICAL DEPENDENCY and THERAPEUTIC COURT COMMUNITY ADVISORY COMMITTEE and THE COORDINATED GRANT APPLICATION TEAM, SUBMITTED for FISCAL YEAR 2025

WHEREAS, RCW 82.14.460 states a county legislative authority may authorize, fix, and impose a sales and use tax of one-tenth of one percent to be used solely for the purpose of providing new or expanded mental health or chemical dependency treatment programs and services that include but are not limited to treatment services, case management, and housing that are a component of a coordinated chemical dependency or mental health treatment program or services, and to provide for the operation of new or expanded therapeutic court programs;

WHEREAS, mental health, chemical dependency and therapeutic court treatment programs and services have been shown effective in helping people recover from behavioral health illness, thereby reducing human and financial costs to society, and increasing the productivity of individuals as members of our community;

WHEREAS, such services are known to prevent and reduce costly and unnecessary involvement with criminal justice and court systems, emergency medical care, shelters, and crisis services, and promote recovery for persons with disabling mental illness and chemical dependency by implementing a full continuum of treatment, including outpatient treatment, housing, and case management services;

WHEREAS, Kitsap County Resolution 103-2013 established a Mental Health, Chemical Dependency and Therapeutic Court Community Advisory Committee to be appointed by the Kitsap County Board of Commissioners;

WHEREAS, Kitsap County Resolution 139-2013 appointed eleven members to the Mental Health, Chemical Dependency and Therapeutic Court Community Advisory Committee;

WHEREAS, Kitsap County Ordinance 507-2013 authorized a sales and use tax to provide for delivery of Mental Health, Chemical Dependency and/or Therapeutic Court programs and services;

WHEREAS, Kitsap County Ordinance 623-2023 Section 4.33.070 details the duties of the Community Advisory Committee to include "Review applications for the use of funding provided pursuant to KCC 4.33.010 every three years, at minimum, based on the board of commissioners' strategic direction, priorities and criteria for distribution.
Upon assessment of the applications, the committee will recommend to the board of commissioners the proposals and funding levels to meet the County's behavioral health service needs;" and

DATED or ADOPTED this 28 day of October, 2024.

BOARD OF COUNTY COMMISSIONERS
KITSAP COUNTY, WASHINGTON



Katherine T. Walters

KATHERINE T. WALTERS, Chair

Christine Rolfes

CHRISTINE ROLFES, Commissioner

Charlotte Garrido

CHARLOTTE GARRIDO, Commissioner

ATTEST:

Dana Daniels

Dana Daniels, Clerk of the Board

WHEREAS, The Community Advisory Committee has completed a thorough and systematic assessment of the applications submitted from agencies and presented recommendations to the board of county commissioners on proposals and funding levels;

WHEREAS, in 2023 the Mental Health, Chemical Dependency, and Therapeutic Court program joined in with the Kitsap County Consolidated Grant Program.

NOW THEREFORE BE IT RESOLVED, the following proposals are approved for funding at the levels indicated for a one-year period.

Kitsap County Community Advisory Committee 1/10th FRP Funding Recommendations for 2025				
Submitting Entity	Proposal Title	Number Served	New or Continuation	CAC 2025 Recommendations
Agape Unlimited	Navigator	1,000	Continuation	\$86,123.00
Agape Unlimited	AIMS	25	Continuation	\$42,276.00
Coffee Oasis	Homeless Youth Intervention	1400	Continuation	\$299,320.00
Bainbridge Youth Services	Year-Round Student Support Counseling	250	Continuation	\$105,000.00
Eagles Wings	Housing Stability for Vulnerable Populations	150	Continuation	\$535,428.50
Flying Bagel Counseling Services	ABC Parent Coaching	65	Continuation	\$200,000.00
Kitsap Brain Injury	Patient Advocate	130	Continuation	\$14,387.00
Kitsap Community Resources	Recovery Outreach and Stabilization Team (ROAST)	300	Continuation	\$500,000.00
Kitsap County Sheriff's Office	Crisis Intervention Officer	100	Continuation	\$158,635.00
Kitsap County Sheriff's Office	Reentry Officer & Coordinator	500	Continuation	\$181,102.00
Kitsap County Sheriff's Office	Crisis Intervention Training	150	Continuation	\$22,500.00
Kitsap Homes of Compassion	Housing Stability for Vulnerable Populations	200	Continuation	\$375,428.50
Kitsap Mental Health Services	Pendleton Place	72	Continuation	\$250,000.00
Kitsap Public Health District	Improving the Health of High-Risk Mothers	225	Continuation	\$150,000.00
Kitsap Recovery Center	Person in Need/CARES	160	Continuation	\$242,335.00
Kitsap Rescue Mission	Coordinated Care in KRM's Homeless Shelter	100	Continuation	\$200,000.00
North Kitsap Fishline	Foodbank and Comprehensive Services	200	Continuation	\$80,000.00
Olympic School District OESD 114	Behavioral Health Counseling Enhancement	820	Continuation	\$500,000.00
One Heart Wild	Animal-Assisted Mental Health Counseling	900	Continuation	\$62,224.00
Poulsbo Fire Department	CARES Expansion	2,000	Continuation	\$400,000.00
Scarlet Road	Housing Support for Victims of Human Trafficking	30	Continuation	\$117,500.00
West Sound Treatment	New Start Jail Services	600	Continuation	\$387,741.00

Center				
West Sound Treatment Center	Resource Liaison	1,000	Continuation	\$250,000.00
A Leg Up therapy PLLC	A Leg Up therapy	70	New	\$0
City of Poulsbo	Recovery Resource Center	100	New	\$0
Communities In Schools of Peninsula	Site Coordination	600	New	\$90,000.00
Helpline House	Accessible Mental Health Services	110	New	\$0
Kitsap Mental Health Services	Collaborative Clinical Support Team (Wraparound Services)	80	New	\$0
Peninsula Community Health Services	Respite, Rest, and Repose	136	New	\$150,000.00
Peninsula Community Health Services	The Jailhouse Rocks Service	1,000	New	\$0
			Total:	\$5,400,000.00

Therapeutic Courts

Submitting Entity	Proposal Title	Number Served	New or Continuation	2025 Recommendations
Kitsap County District Court	Therapeutic Court	35	Continuation	\$433,762.00
Kitsap County Juvenile Court	Therapeutic Court	75	Continuation	\$144,442.00
Kitsap County Prosecutor's Office	Therapeutic Court	250	Continuation	\$397,112.00
Kitsap County Superior Court-Drug Court	Therapeutic Court	150	Continuation	\$637,659.00
Kitsap County Superior Court-Veterans Court	Therapeutic Court	25	Continuation	\$87,025.00
Bremerton Municipal Court	Therapeutic Court	20	Continuation	\$100,000.00
			Court Total:	\$1,800,000.00
			Agency Total:	\$5,400,000.00
			Affordable Housing	\$3,200,000.00
			Total Funding:	\$10,400,000.00